

**LICENSING COMMITTEE**  
**MONDAY, 18 APRIL 2011**

**Minutes of the meeting of the LICENSING COMMITTEE held at Guildhall, EC2, on MONDAY, 18 APRIL 2011, at 1.45pm.**

**Present**

**Members:**

Alex Bain-Stewart  
Deputy Douglas Barrow  
The Revd Dr Martin Dudley  
Kevin Everett  
Sophie Fernandes  
Marianne Fredericks  
Deputy the Revd Stephen Haines  
Dr Peter Hardwick  
Edward Lord  
Chris Punter  
Stephen Quilter  
Jeremy Simons  
James Tumbridge  
Alderman Simon Walsh (*in the Chair*)

**Officers:**

Simon Murrells	- Town Clerk's Department
Rakesh Hira	- Town Clerk's Department
Caroline Webb	- Town Clerk's Department
Iggi Falcon	- Town Clerk's Department
Jenny Pitcairn	- Chamberlain's Department
Paul Chadha	- Comptroller & City Solicitor's Department
Philip Everett	- Department of Environmental Services
Peter Davenport	- Department of Environmental Services
Irene Dick	- Remembrancer's Department
Kathryn Stubbs	- Planning & Transportation Department

**Also in attendance:**

Lorraine Brook	- Town Clerk's Department
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**1. APOLOGIES**

There were no apologies.

**2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**

The Revd Dr Martin Dudley declared a general personal interest as a Designated Premises Supervisor (DPS) of a City premises and a personal licence holder. He did not consider this interest to be prejudicial.

**3. APPOINTMENT OF COMMITTEE**

The Committee received the Order of the Court of Common Council of 7 April 2011 appointing the Committee and approving its terms of reference.

It was noted that Mrs Mead had resigned from the Licensing Committee immediately after the Court of Common Council on 7 April 2011 and that the vacancy would be filled at the next Court meeting on 5 May 2011.

**4. ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29. The Town Clerk read a list of Members eligible to stand and Edward Lord, being the only Member expressing his willingness to serve, was duly elected Chairman of the Committee for the ensuing year, and took his place.

**5. ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. The Town Clerk read a list of Members eligible to stand and Deputy Douglas Barrow and Marianne Fredericks expressed a willingness to serve.

A ballot having been taken, votes were cast as follows:-

Deputy Douglas Barrow	5 votes
Marianne Fredericks	9 votes

Marianne Fredericks was duly elected as the Deputy Chairman of the Committee for the ensuing year.

**6. APPOINTMENT OF SUB COMMITTEE CHAIRMEN**

The Committee proceeded to consider the appointment of three Members, in addition to the Chairman and Deputy Chairman, to Chair Sub Committee meetings.

RESOLVED – That:-

- i) in addition to the Chairman and Deputy Chairman, the Revd Dr Martin Dudley, Dr Peter Hardwick and Jeremy Simons be appointed as Sub Committee Chairmen for the ensuing year; and
- ii) past Chairmen of the Licensing Committee could also serve as ex-officio Sub Committee Chairmen.

**WELCOME**

The Chairman welcomed two new Members, Sophie Fernandes and James Tumbridge, onto the Licensing Committee.

**7a. MINUTES**

The Committee approved the public minutes of the meeting held on 15 November 2010 as a correct record.

**Matters Arising**Training Session

It was noted that a training session for Sub Committee Chairmen would take place in due course on planning/licensing issues.

**7b. MINUTES**

The Committee approved the public minutes of the special meeting held on 30 March 2011 as a correct record.

**Matters Arising**

The Town Clerk reported that at the special meeting the Committee had delegated authority to the Town Clerk in consultation with the Chairman and Deputy Chairman to approve the final version of the SEV policy. It was pointed out that this had been approved under delegated authority and the final draft of the SEV policy would be submitted to the Court on 5 May 2011 for approval.

**8. MINUTES OF LICENSING SUB COMMITTEE HEARINGS**

The Committee received the public minutes of the following Licensing Sub Committee hearings:-

- (a) **5 November 2010 – Sainsbury's Supermarket, 62 – 64 Cornhill, EC2V 3PL**
- (b) **10 November 2010 – The Vintry, 119 Cannon Street, (Sherborne House), EC4N 5AX**
- (c) **31 January 2011 – Neo Pizzeria, 131 Aldersgate Street/17 Carthusian Street, EC1A 4EB**

Items 13a and 13b were taken in conjunction with item 8 and received by the Committee:-

- (13a) **9 March 2011 – Ochre Bar, 2-3 Creed Lane, London, EC4V 5BR**
- (13b) **5 April 2011 – Montcalm Hotel, 42-46 & 52 Chiswell Street, London EC1 4SD**

**9. APPEALS AGAINST LICENSING SUB COMMITTEE DECISIONS**

The Comptroller and City Solicitor advised that the proprietors of Charlie's Wine Bar, 9 Crosswall, had appealed against the Magistrate's Court decision to uphold the decision by the Sub Committee on 20 May 2010 and that an application had been made for a judicial review.

RESOLVED — that all decisions made by the Magistrate's Court would be circulated to Members of the Licensing Committee, once received by the Comptroller and City Solicitor, on any appeals made against Licensing Sub Committee decisions.

**10. POLICE REFORM AND SOCIAL RESPONSIBILITY BILL**

The Committee considered a report of the Remembrancer providing an overview of the Police Reform and Social Responsibility Bill introduced in the House of Commons in November 2010.

In response to a question by a Member, it was noted that the Remembrancer would report back regarding the inter play between early morning restrictions and charges.

RESOLVED — that the contents of the report be noted.

**11a. LICENSING PROCESSES AND THE LINKS WITH PLANNING**

The Committee considered a report of the Director of Environmental Services outlining the difference in the roles performed by the Corporation's licensing and planning services in dealing with applications for premises and 'table and chairs' licences.

RESOLVED — that the contents of the report be noted and a further report be submitted to the next meeting on the various options for improving the process, for the customer, on the application process.

**11b. LICENSING SERVICE PLAN 2011-12**

The Committee considered a report of the Director of Environmental Services outlining the work to be carried out by the Licensing Service in 2011-12 including the main objectives for the service and the actions which would be taken in order to achieve those objectives.

RESOLVED — that Members approve the Licensing Service Plan for 2011-12.

**11c. DES BUSINESS PLAN 2010 PROGRESS REPORT Q3**

The Committee considered a report of the Director of Environmental Services outlining the progress of the Environmental Services Department for quarter 3 of 2010-11, against key performance indicators and objectives outlined in the current Business Plan.

RESOLVED — that Members:-

- i) note the Quarter 3 performance for 2010/11 against the key performance indicators and Service Response Standards set out in Appendix A;
- ii) note the financial information contained in Appendix B; and
- iii) note the progress shown against the Key Objectives as set out in Appendix C.

**12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There were no urgent items.

**The meeting closed at 2.19pm.**

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**CHAIRMAN**

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