

**LIVERY COMMITTEE**  
**Wednesday, 13 February 2013**

Minutes of the meeting of the Livery Committee held at Committee Room - 2nd Floor  
West Wing, Guildhall on Wednesday, 13 February 2013 at 11.30 am

**Present**

**Members:**

Deputy Bill Fraser (Chairman)	Raymond Blaber
Sheriff Nigel Pullman (Deputy Chairman)	Richard Lewis
Alderman Neil Redcliffe	Mike Samuel
Alderman Sir Michael Savory	Victoria Russell
Deputy Robin Eve	Colonel Peter Durrant
Deputy Richard Regan	Rear Admiral Nick Harris
Ian Seaton	Paul Herbage
John Spanner	Brigadier Robert Pridham

**Officers:**

Peter Nelson	- Assistant Town Clerk
Gemma Stokley	- Town Clerk's Department
William Chapman	- Private Secretary to the Lord Mayor and Chief of Staff

**1. APOLOGIES**

Apologies for absence were received from Deputy Edward Lord, Judge Hugh Stubbs, Raymond Layard and Brigadier David Ross.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

The Chairman, Mr Herbage, Alderman Redcliffe and Mr Seaton declared that they were all members of the City Livery Club.

**3. MINUTES OF THE PREVIOUS MEETING HELD ON 12 SEPTEMBER 2012**

The minutes of the previous meeting held on 12 September 2012 were approved and agreed as a correct record.

**4. MATTERS ARISING FROM THE PREVIOUS MEETING**

**Election of Auditors** (page 4) – The Assistant Town Clerk reminded the Committee that there had been a possibility, in June 2012, that there might have been a contest regarding the Election of Auditors. This had promoted Officers to review the qualifications required by a candidate standing for election and to possibly review this going forward.

The Assistant Town Clerk went on to report that a paper recommending several changes was approved by this Committee in September of last year and, subsequently, by Common Hall in October. Members were informed that it was hoped, at this point, that a new Act of Common Council bringing these changes

into effect would be in place for Common Hall 2013 however, due to the workload of the City's legal team, this was not now going to be possible.

The Assistant Town Clerk assured the Committee that this was still very much a work in progress but that it would not be advisable to hastily draft this important piece of legislation. He added that, Common Hall had now made clear what it would like to see going forward and that this could, therefore, be trialled in 2013.

Members were informed that the Chamberlain was content with the current arrangements and that the City had now adopted a different, more transparent approach to publishing its City's Cash accounts. It was hoped that the new legislation would come into effect in 2014.

## 5. **CITY OF LONDON CORPORATION**

The Private Secretary and Alderman Sir Michael Savory updated the Committee on current issues.

### **William Chapman – Private Secretary**

#### **New Year Honours List**

The Private Secretary referred to the late Lord Mayor, Alderman Sir David Wootton's knighthood awarded in the 2013 New Year's Honours. He also gave mention to the Swordbearer (Lt. Col. Richard Martin's) MBE. He stated that Mansion House were delighted to learn of both awards.

#### **New Swordbearer / Senior Programme Manager**

The Private Secretary reported that the newly appointed Swordbearer, James North, was currently accompanying the Lord Mayor on several visits but hoped to be a frequently attender at future Livery Committee meetings.

#### **Chamber Organ**

The Private Secretary reported that Mansion House were to present the Queen with a Chamber Organ as a gift to mark the anniversary of her Coronation. Members were informed that the organ would be taken to Westminster Abbey in late 2013 but it was hoped that good use would be made of it until this time. The Private Secretary reported that the organ was now therefore available for use at Livery Dinners and functions to be held at the Mansion House in the coming months.

#### **Lord Mayor's Annual Address to the Livery**

The Private Secretary reported that Mansion House were now planning to continue to give the Livery adequate notice of the date for this address each year as had been done in 2012.

#### **Livery Masters' Dinner**

The Private Secretary encouraged Members to contact the Mansion House speechwriters if they had any creative content for the Lord Mayor's speech at this year's Dinner in March.

## **LMLT /RLM**

The Private Secretary reported that Mansion House had encountered some problems over the past 6 months with regards to either a Lord Mayor Locum Tenens (LMLT) or Representative Lord Mayor (RLM) attending various Livery events in the absence of the Lord Mayor. He outlined the process for securing a LMLT or RLM and stated that all enquiries/requests should be directed to Anton Muszanskyj at Mansion House who would then consult with the Lord Mayor and the Senior Aldermen on these matters.

## **Livery Events attended by the Lord Mayor**

The Private Secretary reported that an analysis of Livery events that past Lord Mayors had attended in recent years had now been conducted and it was hoped that the results of this analysis would be available in the near future. He underlined that Mansion House were looking to achieve greater equity in terms of those companies who had had little or no contact with the Lord Mayor in recent years.

## **Upcoming Visits**

The Committee were informed that the Lord Mayor was due to visit the Gulf next weekend. The Private Secretary went on to report that the Lord Mayor and the Chairman of the City's Policy and Resources Committee had now also agreed a process of 'EU engagement' in an attempt to ensure that every EU country was visited by one or both of them during the year. Where this were not possible, it was envisaged that an event would be hosted in the City to welcome delegates of certain EU countries. Members were informed that this approach had been agreed in an effort to maximise the City's influence within Europe.

The Private Secretary went on to highlight that the Lord Mayor would be hosting an event at St Paul's and then at the Guildhall on 23 May 2013 to which every EU country's ambassador was to be invited.

In response to questions, the Private Secretary reported that, traditionally, the Lord Mayor had not been involved in EU issues but was now keen to take and create whatever opportunities he could for further engagement. He added that he believed that the intention was for the 'main protagonists' to be the Lord Mayor and the Chairman of Policy as opposed to his Deputy Chairmen. He underlined that this was a new and interesting development and one which all were hoping to learn from as matters progressed.

A Member suggested that it would be helpful to have the dates of any planned EU visits published in advance so that efforts could be co-ordinated across the board.

For the benefit of those who were not members of Common Council, the Chairman explained that, as of April 2013 the City's Policy and Resources Committee would be appointing a Chairman and three as opposed to just one Deputy Chairman. He clarified that the three new Deputy Chairmen would each be assigned a separate role in an effort to 'spread the load' of the Chairman but would all be of equal status.

**Alderman Sir Michael Savory**  
**Old Bailey**

The Alderman reported that the Recorder had now formally retired and had been replaced by His Hon. Judge Brian Barker. This, however, now left a vacancy for the position of 'Common Serjeant' which it was hoped would be filled over the next few months.

**Aldermanic Elections**

The Alderman reported that the Alderman for Broad Street, Alderman Sir David Lewis, had now indicated that he would be standing down in June 2013 and that an election would be held in due course.

He added that he, too, would be standing down now that he had reached the age of 70 and that an Aldermanic election for the Ward of Bread Street would therefore take place on 8 March 2013. He reported that his successor on this Committee would be another of the senior Aldermen.

In response to questions, the Alderman stated that the future of the linkage with the magistracy was still yet to be confirmed. The Assistant Town Clerk reported that the Policy and Resources Committee and the Court of Common Council would be considering this matter in the coming months and that there was a possibility that two separate systems could then be run in parallel.

**6. REPORTS FROM THE WORKING GROUPS**  
**(A) COMMUNICATIONS**

The Chairman of the Livery Communications Working Group reported that the next City Briefing was scheduled to take place next week at the Guildhall. He encouraged those on the Committee to continue to do all that they could to promote these events going forward and to nominate suitable attendees from their own companies.

He went on to report that both the Clerks' Briefing and the Wardens' & Court Assistants' City Course had been a great success last year and that both of these events would now be moving to the Guildhall for 2013 and beyond.

The Chairman also reported on the After Dinner Speaking Course for Future Masters which was scheduled for next week and was now in its second year. He was pleased to report that this was, once again, fully subscribed. It was suggested that the Chairman might, in the future, consider repeating the Course twice yearly. A Member also suggested that a short, ten minute, slot on public speaking might usefully be included within future City Briefing sessions.

Finally, the Chairman of the Communications Working Group, referred to a recent piece by an IT Liverymen detailing the kind of things that new Liverymen might like to know. He stated that he had found this to be a very interesting and comprehensive piece of work and hoped that it would be more widely circulate once it had been finalised. In response to questions, a Member, who had had early sight of this document stated that, once finalised, it would be web based

and it was hoped that Clerks would then publish and promote this as widely as possible.

### **(B) LIVERY COMPANIES**

The Chairman of the Livery Companies Working Group reported that he had recently been in contact with Phillip Grant, the Secretary of the Fellowship of Clerks, regarding the process by which they appointed people to this Committee. He reported that the Fellowship had decided that, when a vacancy arose, they would write to all and invite expressions of interest asking that applicants outline the reasons why they should be selected. The most suitable candidate would then be appointed.

Members were informed that there was, however, an on-going issue regarding the feedback provided to those who applied regarding the outcome of their application, and the Chairman of the Working Group would contact Philip Grant to propose - if it were not already part of the procedure - that both successful and unsuccessful applicants be contacted after a decision had been made.

### **(C) LIVERY SKILLS COUNCIL**

Mr Seaton reported that the Livery Skills Council were very hopeful that they would soon receive £1 million of Government Funding to launch 'LCAS' (the Livery Company Apprenticeship Scheme).

He went on to highlight that this funding would train up to 52 young people as apprentices over a period of time with 39 trained up to Level 3 and 13 up to Level 5 on the Skills register. He reported that it was hoped that up to 13 Livery Companies would get involved with the Scheme and that 5 had already expressed an interest to date.

In response to questions, Mr Seaton clarified that, whilst the Government funding would provide training for the apprentices, the Livery Companies and host employers would need to be able to meet the costs of mentoring and assessing these individuals.

In response to questions, Mr Seaton stated that the late Lord Mayor had been kept informed of progress given that he had helped to initiate the Scheme. He added that the Scheme would be more widely marketed once the Government funding for this had been officially 'signed off'.

Mr Seaton undertook to keep the Committee informed of any progress on this matter.

### **(D) LIVERY SCHOOLS LINK**

Mr Herbage reported that a new, interactive database, developed alongside IT professionals, was set to be launched in the near future and would enable individuals to be automatically matched with relevant Schools. He added that members were set to see a demonstration of the new system at the next scheduled Committee meeting.

Mr Herbage went on to report on the success of the Financial Literacy Scheme in conjunction with Tower Hamlets.

Members were informed that the Livery Schools Link AGM would be held on 20 May 2013.

7. **CITY LIVERY CLUB CENTENARY AWARD**

The Committee considered a paper regarding the City Livery Club Centenary Award.

The Chairman reported that this was a new award introduced to celebrate the City Livery Club's Centenary in 2014. He clarified that they were not seeking financial support from the Livery Committee but were seeking its participation in terms of judging.

A Member, who was also likely to be President of the City Livery Club during its centenary year in 2014. He stated that the Club were now looking to the future and were keen to put something of value in place and raise the profile of the Livery movement, the City Livery Club and the excellent work of individual Liverymen. He went on to inform the Committee that a Centenary dinner would be held at the Guildhall in June 2014 and it was hoped that the first award could be presented at this event.

The Chairman highlighted that nominations for the award could come from Livery Companies or from individuals.

The Committee stated that they were happy to endorse the award as detailed and to agree to the Chairman of the Livery Committee or a nominated representative sitting on the judging panel.

8. **COMMITTEE MEMBERS**

The Town Clerk advised Members that the terms for which the following Members were appointed to the Committee were due to expire in June 2013:

Alderman Neil Redcliffe  
Deputy Robin Eve  
Deputy Edward Lord  
Raymond Blaber  
Richard Lewis  
Brigadier Robert Pridham  
Brigadier David Ross

The Town Clerk advised that, all of the Members listed, with the exception of Deputy Robin Eve, were eligible for reappointment for a final three year term.

Members were informed that the Town Clerk would be writing to all of the nominating bodies at the end of this month to inform them of the terms of each of these members. Any appointments or re-appointments to the Committee would then be made at Common Hall in June in the usual way.

## 9. **REPORT OF THE CHAIRMAN**

The Chairman of the Livery Committee reported on events since the last meeting. He began by adding his own congratulations to those who had received an Honour in Her Majesty's New Year Awards (the late Lord Mayor - Alderman Sir David Wootton, His Honour Judge Peter Beaumont QC CBE – The Recorder of London, Michael Henderson-Begg CC MBE and Lt Col. Richard Martin MBE).

The Chairman went on to comment on the arrangements for the Election of Lord Mayor at Common Hall in October. He reported that the new arrangements that had been introduced in 2012 in an attempt to shorten the proceedings had been very well received. He added that he had, however, received some comments regarding the overcrowding of the cloakroom area in the Guildhall Art Gallery after the event. The Town Clerk undertook to feed these comments back to the Remembrancer and to look at what improvements might be made in future years.

The Chairman reported on several recent exhibitions including the Turners' Company 'Wizardy in Wood' exhibit in October 2012 and the Worshipful Company of Bowyers Exhibition which was currently being held in the Guildhall Library. The Chairman reported that the Bowyers Exhibit was intended to be a prototype for other Companies to hold similar exhibitions in this space in the future. He highlighted that the Gardeners' were now planning to exhibit here from May-July 2013, the Basketmakers' in September 2013 and the Needlemakers' from February – April 2014.

Members were reminded of the successful 'Butcher, Baker, Candlestick Mark' exhibition held in the Guildhall Art Gallery last summer. The Chairman stated that Geoffrey Bond had now contacted him to say that the Company formed for this project was now to be maintained under the strapline 'Treasures of the Livery Companies'. Members were informed that the Company were keen to continue to use the Livery Committee Chairman's badge as a logo. The Committee were content with this proposal.

The Chairman went on to refer to the Lord Mayor's Livery Legacy initiative and updated the Committee on the 40 responses received to date. He reported that all of the responses had been generally positive and suggested that this seemed to have created an incentive for many companies to look at how they promote legacy giving. The Chairman went on to clarify that it was not the Lord Mayor's intention to 'cut across' any Livery Company arrangements that were currently in place but that he was simply keen to highlight the value of legacy giving and to impress upon new Liverymen in particular the expectation that they might leave some form of legacy to their companies. He added that the Lord Mayor did, of course, recognise that this could not be made compulsory.

The Chairman went on to state that all charities were now issuing legacy appeals and that it was important for the Livery to keep pace with this. He informed the Committee that it was envisaged that an example legacy form would soon be made available for those Companies who were interested. He

added that he was happy to continue to receive feedback on the initiative from all those who had not responded to date.

A Member commented that he was pleased to hear that this would not be made compulsory given that it could then have tax implications. He added that the Tax Advisers' Company would be happy to host a conference on charitable giving if this was felt helpful/appropriate.

Another Member stated that, whilst Livery Company Clerks supported the concept of legacies and appreciated their role, they had some background concerns around the execution and sensitivity of these.

The Chairman went on to refer to several recent articles that had appeared in various publications. He had copies of the articles available for those who had not yet seen them and was pleased to report that all were very positive and a great 'advert' for the Livery movement following on from the publicity around the Jubilee last year.

The Chairman referred to the annual 'Open House' weekend scheduled for September and took this opportunity to encourage as many companies with halls as possible to participate in this if they were not already doing so.

The Committee were informed that the first edition of the City's new 'Livery Briefing' had been circulated earlier this week in an attempt to co-ordinate with but not replicate the Briefing issued by this Committee after each of its meetings. The Chairman highlighted that he would welcome feedback on the new publication which it was envisaged would be circulated by the City's Public Relations Office four times a year. A Member commented that some concern had been expressed in terms of omissions in the new Livery Briefing. He stated that he would be happy to pass on these concerns directly to the City's Public Relations Office.

Finally, the Chairman reported that this year's Committee Dinner would be held on 11 June 2013 at Cutlers' Hall.

## 10. **ANY OTHER BUSINESS**

### **June Committee Meeting**

The Chairman reported that he had invited Mr Peter Taylor of the Goldsmiths' Company to address the Committee on the new Goldsmith's Centre at today's meeting but he had, unfortunately, been unable to attend. However, Mr Taylor had now suggested that the Livery Committee visit the Centre in the near future.

The Chairman suggested that the next Livery Committee be held at the Centre on Wednesday 12 June 2013. The Town Clerk undertook to make the necessary arrangements and to contact members in due course.

### **Alderman Sir Michael Savory**

The Chairman reported that this would be Alderman Savory's last Livery Committee meeting. He reported on the Alderman's long civic career and his

role as former Lord Mayor. He went on to thank Sir Michael for his many years of distinguished service to the Livery Committee and, on behalf of the Committee, wished him a very long and happy retirement.

Alderman Savory thanked the Chairman for his kind words and highlighted how much he had enjoyed his time on the Livery Committee.

**The meeting ended at 12.45 pm**

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Chairman

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