



## **Academic & Education Sub Committee of the Board of Governors of the City of London Freemen's School**

**Date:** THURSDAY, 4 JUNE 2015

**Time:** 11.30 am

**Venue:** CITY OF LONDON FREEMEN'S SCHOOL, ASHTEAD PARK, SURREY,  
KT21 1ET

**Members:** Stuart Fraser (Chairman)  
Roger Chadwick (Deputy Chairman)  
Deputy Brian Harris  
Sir Clive Martin (External Member)  
Andrew McMillan (External Member)  
Councillor Chris Townsend (External Member)

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**Lunch will be served at 1pm**  
**N.B Part of this meeting could be the subject of audio video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and summary of the meeting held on 10 November 2014.  
**For Decision**  
(Pages 1 - 2)
4. **PUPIL AND PARENT DATA PROTECTION POLICY**  
Draft Policy for discussion/adoption.  
**For Decision**  
(Pages 3 - 12)
5. **INDUCTION PROCEDURES FOR NEW PUPILS**  
Head of Upper School to present the Induction procedures for review.  
**For Decision**
6. **INDEPENDENT SCHOOLS INSPECTORATE - INSPECTOR'S REPORT**  
Headmaster to update the Governors.  
**For Information**
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
9. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

## **Part 2 - Non-Public Agenda**

10. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 10 November 2014.  
**For Decision**  
(Pages 13 - 14)
11. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**