



## Epping Forest & Commons Committee

**Date:** MONDAY, 11 MARCH 2019  
**Time:** 11.30 am  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy Philip Woodhouse (Chairman)  
Graeme Smith (Deputy Chairman)  
Peter Bennett  
Alderman Sir Roger Gifford  
Caroline Haines  
Alderman Gregory Jones QC  
Gregory Lawrence  
Sylvia Moys  
Benjamin Murphy  
Jeremy Simons  
Oliver Sells QC (Ex-Officio Member)

*For consideration of Business Relating to Epping Forest Only*

Verderer Michael Chapman DL  
Verderer Melissa Murphy  
Verderer Dr. Joanna Thomas  
Verderer Nicholas Munday

**Enquiries:** Richard Holt  
Richard.Holt@cityoflondon.gov.uk

**Lunch will be served in the Guildhall Club at 1pm**

**NB: Part of this meeting could be the subject of audio or video recording.**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Agenda

### Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the Epping Forest and Commons Committee meeting held on 14 January 2019.

**For Decision**  
(Pages 1 - 12)

4. **BREXIT UPDATE**

The Director of Open Spaces to be heard.

**For Information**

5. **ANNUAL REVIEW OF TERMS OF REFERENCE**

Report of the Town Clerk.

**For Decision**  
(Pages 13 - 16)

6. **FINAL DEPARTMENTAL HIGH-LEVEL BUSINESS PLANS 2019/20 - OPEN SPACES DEPARTMENT**

Report of the Director of Open Spaces.

**For Information**  
(Pages 17 - 26)

### Epping Forest

7. **EPPING FOREST CONSULTATIVE COMMITTEE DRAFT MINUTES**

To receive the draft minutes of the Epping Forest Consultative Committee meeting held on 13 February 2019.

**For Information**  
(Pages 27 - 36)

**8. SUPERINTENDENT'S UPDATE**

Report of the Superintendent of Epping Forest.

**For Information**  
(Pages 37 - 46)

**9. BUSINESS PLAN DEVELOPMENT AT EPPING FOREST**

Report of the Director of Open Spaces.

**For Decision**  
(Pages 47 - 112)

**10. EAGLE POND DRAFT CONSERVATION STATEMENT**

Joint report of the City Surveyor and Director of Open Spaces.

**For Decision**  
(Pages 113 - 190)

**11. PROVISION OF STAFF WELFARE FACILITIES AT CHINGFORD GOLF COURSE**

Report of the Director of Open Spaces.

**For Decision**  
(Pages 191 - 212)

**12. WANSTEAD PARK PONDS PROJECT**

Report of the Director of Open Spaces.

**For Decision**  
(Pages 213 - 224)

**13. MAJOR EVENT WANSTEAD FLATS UPDATE**

Report of the Director of Open Spaces.

**For Information**  
(Pages 225 - 230)

**14. EPPING FOREST DISTRICT COUNCIL LOCAL PLAN – RESPONSES TO THE INSPECTOR'S MATTERS, ISSUES & QUESTIONS (SEF 09/19)**

Report of the Director of Open Spaces

**For Information**  
(Pages 231 - 242)

## **Burnham Beeches & The Commons**

### **15. SUPERINTENDENT'S UPDATE**

Report of the Superintendent of 'The Commons'.

**For Information**  
(Pages 243 - 248)

### **16. BURNHAM BEECHES AND STOKE COMMON CONSULTATIVE GROUP - DRAFT MINUTES OF 22ND JANUARY 2019**

To receive the draft minutes of the Burnham Beeches and Stoke Common Consultative Group meeting held on 22 January 2019.

**For Information**  
(Pages 249 - 254)

### **17. ASHTEAD COMMON CONSULTATIVE GROUP- DRAFT MINUTES THURSDAY, 7 FEBRUARY 2019**

To receive the draft minutes of the Ashtead Common Consultative Group meeting held on 7 February 2019.

**For Information**  
(Pages 255 - 260)

### **18. WEST WICKHAM, SPRING PARK AND COULSDON COMMONS CONSULTATION GROUP- DRAFT MINUTES OF 24 JANUARY 2019**

To receive the draft minutes of the West Wickham, Spring Park and Coulsdon Commons Consultative Group meeting held on 24 January 2019.

**For Information**  
(Pages 261 - 268)

### **19. PROVISION OF CAR PARK CHARGING INFRASTRUCTURE AT BURNHAM BEECHES, RIDDLESDOWN AND FARTHING DOWNS**

Report of the Director of Open Spaces.

**For Decision**  
(Pages 269 - 278)

### **20. THE COMMONS MANAGEMENT PRIORITIES 2019-20**

Report of the Director of Open Spaces.

**For Decision**  
(Pages 279 - 288)

**21. THE COMMONS, SPORTS AND MISCELLANEOUS CHARGES**

Report of the Director of Open Spaces.

**For Decision**  
(Pages 289 - 292)

**22. CATERING OPTIONS APPRAISAL REPORT**

Report of the Director of Open Spaces

**For Decision**  
(Pages 293 - 306)

**23. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

**24. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

**Part 2 - Non-Public Agenda**

**25. EXCLUSION OF THE PUBLIC**

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**26. NON-PUBLIC MINUTES**

To agree the non-public minutes of the Epping Forest and Commons Committee meeting held on 14 January 2019.

**For Decision**  
(Pages 307 - 310)

**27. USE OF FOREST FUND FOR REFURBISHMENT OF LODGES**

Report of the Director of Open Spaces.

**For Decision**  
(Pages 311 - 322)

**28. REPORT OF ACTION TAKEN BETWEEN MEETINGS**

Report of the Town Clerk.

**For Information**  
(Pages 323 - 324)

**29. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

30. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED