

**POLICY AND RESOURCES COMMITTEE**  
**Thursday, 2 May 2019**

Minutes of the meeting of the Policy and Resources Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 2 May 2019 at 1.45 pm

**Present**

**Members:**

Randall Anderson  
Douglas Barrow  
Deputy Keith Bottomley  
Tijs Broeke  
Karina Dostalova  
Simon Duckworth  
Marianne Fredericks  
Alderman Timothy Hailes  
Christopher Hayward  
Deputy Jamie Ingham Clark  
Shravan Joshi  
Deputy Edward Lord  
Jeremy Mayhew  
Deputy Catherine McGuinness  
Andrew McMurtrie  
Deputy Alastair Moss  
Graham Packham  
Alderman William Russell  
Deputy Tom Sleigh  
Deputy Dr Giles Shilson  
Jeremy Simons  
Mark Wheatley  
Alderman Sir David Wootton

**In attendance:**

Alderman Prem Goyal

**Officers:**

Angela Roach	- Assistant Town Clerk & Director of Member Services
Peter Lisle	- Assistant Town Clerk & Director of Major Projects
Emma Cunnington	- Town Clerk's Department
Eugenie de Naurois	- Town Clerk's Department
Simon Latham	- Town Clerk's Department
Greg Moore	- Town Clerk's Department
Peter Kane	- Chamberlain
Caroline Al-Beyerty	- Deputy Chamberlain
Philip Gregory	- Chamberlain's Department
Michael Cogher	- Comptroller and City Solicitor
Paul Double	- City Remembrancer

Nigel Lefton	- Remembrancer's Department
Paul Wilkinson	- City Surveyor
Philip Everett	- City Surveyor's Department
Simon McGinn	- City Surveyor's Department
Carolyn Dwyer	- Director of the Built Environment
Bruce McVean	- Department of the Built Environment
Peter Shadbolt	- Department of the Built Environment
Bob Roberts	- Director of Communications
Andrew Carter	- Director of Community and Children's Services
Damian Nussbaum	- Director of Economic Development
Chrissie Morgan	- Director of Human Resources
Tracey Jansen	- Human Resources Department

**1. APOLOGIES**

Apologies were received from The Rt Hon The Lord Mayor Alderman Peter Estlin, Alderman Ian Luder, Wendy Mead, Deputy Joyce Nash, Sir Michael Snyder, and Deputy Tom Hoffman.

**2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were none.

**3. ORDER OF THE COURT OF COMMON COUNCIL**

Members noted the Order of the Court of Common Council of 25 April 2019 appointing the Committee and setting its terms of reference for the ensuing year.

**4. ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29. A list of Members eligible to stand was read and Catherine McGuinness being the only Member expressing willingness to serve was duly elected for the ensuing year and took the Chair.

The Chair welcomed Karina Dostalova, Anne Fairweather and Shravan Joshi to their first meetings of the Committee. She also thanked outgoing Members Deputy John Tomlinson, and Henry Colthurst for their contribution to the work of the Committee.

**5. ELECTION OF DEPUTY CHAIRMEN**

The Committee proceeded to elect its Deputy Chairmen in accordance with Standing Order No. 30. Simon Duckworth, Christopher Hayward, Andrew McMurtrie, and Deputy Tom Sleigh all expressed a willingness to serve.

A ballot was therefore conducted and the results were as follows:

	<b>Votes</b>
Simon Duckworth	18
Christopher Hayward	20

Andrew McMurtrie	10
Deputy Tom Sleigh	19

Simon Duckworth, Christopher Hayward, and Deputy Tom Sleigh were therefore declared Deputy Chairmen for the ensuing year.

## 6. **MINUTES**

- a) The public minutes of the meeting of the Policy and Resources Committee held on 11 April 2019 were approved.
- b) The public minutes of the meeting of the Resource Allocation Sub-Committee held on 8 April 2019 were noted.

## 7. **APPOINTMENT OF SUB-COMMITTEES, WORKING PARTIES AND REPRESENTATIVES ON OTHER COMMITTEES**

The Committee considered a report of the Town Clerk concerning the appointment of the Committee's sub-committees, working parties and representatives on other committees.

For the Public Relations and Economic Development Sub-Committee, with there being six expressions of interest for five places it was agreed that the size of that body should be increased by one for the forthcoming year, to obviate the requirement for a ballot.

It was noted that the terms of reference of the Housing Delivery Programme Working Group had been amended the previous year and the words "700 on the City Corporation's Housing Revenue Account estates and 3,000 on other sites owned by the City Corporation" should be added to the final sentence. It was also noted that a vacancy remained on that Working Group, following Sir Mark Boleat's resignation from the Court. This place was in the gift of the Chair, to serve or appoint a representative as appropriate.

RESOLVED: That the following be approved:-

1. the appointment, composition and terms of reference of the sub-committees and working parties for the ensuing year as follows:-

### (A) **Courts Sub-Committee**

- Chairman of the Policy and Resources Committee (Chairman)
- Deputy Chairman of the Policy and Resources Committee;
- Two Aldermen nominated by the Court of Aldermen;
- Four Members appointed by the Court of Common Council;
- One Member appointed by the Policy and Resources Committee (Deputy Edward Lord)
- One Member appointed by the Finance Committee;
- the Recorder and Sheriffs at the Central Criminal Court (Ex-officio), with the Recorder and any Sheriff who was not a Member of the Court of Common Council, having no voting rights

(B) **Members' Privileges Sub-Committee**

- Chief Commoner (Chairman)
- Immediate past Chief Commoner \*
- Chairman and Deputy Chairman of the House Committee of Guildhall Club (Ex-officio)
- Chairman and a Deputy or Vice Chairman of the Grand Committee
- 6 Members appointed by the Court of Common Council

*\*For part of the year and then the Chief Commoner Designate for the remainder of the year (elected in October each year)*

(C) **Outside Bodies Sub-Committee**

- The Chairman and one Deputy Chairman of the Policy and Resources Committee
- Three Members appointed by the Policy and Resources Committee (but not necessarily Members of the Policy and Resources Committee), as follows:-
  - Jeremy Mayhew
  - James Tumbridge
  - (One vacancy to be filled)
- Three Members appointed by the Court of Common Council
- One Alderman, appointed by the General Purposes Committee of Aldermen.

(D) **Projects Sub-Committee**

- The Chairman and one Deputy Chairman of the Policy and Resources Committee
- Four Members of the Policy and Resources Committee appointed as follows:-
  - Deputy Keith Bottomley
  - Karina Dostalova
  - Deputy Jamie Ingham Clark
  - Deputy Philip Woodhouse
- Two Members appointed by the Finance Committee
- Together with up to four Members co-opted from the Court of Common Council by the Sub-Committee.

(E) **Public Relations and Economic Development Sub-Committee**

- The Chairman and Deputy Chairmen of the Policy and Resources Committee
- The Chairman of the Finance Committee
- Past Chairmen of the Policy and Resources Committee (providing they are Members on the Grand Committee)
- The Senior Alderman Below the Chair

- The Chairman of the General Purposes Committee of Aldermen
- Six Members of the Policy and Resources Committee appointed as follows:-
  - Deputy Keith Bottomley
  - Tijs Broeke
  - Karina Dostalova
  - Anne Fairweather
  - Deputy Jamie Ingham Clark
  - Deputy Edward Lord
- Together with co-option by the Sub-Committee of up to four Members from the Court of Common Council and up to two external people (the latter should have no voting rights).

(F) **Resource Allocation Sub-Committee**

- Chairman of the Policy and Resources Committee (Chairman)
- Chairman of the Finance Committee (Deputy Chairman)
- Deputy Chairmen of the Policy and Resources Committee
- Past Chairmen of Policy and Resources Committee (providing that they are Members of the Committee at the time)
- Chairman of the General Purposes Committee of the Court of Aldermen
- The Senior Alderman below the Chair
- The Deputy Chairman of the Finance Committee
- The Chairman of the Establishment Committee
- Six Members of the Policy and Resources Committee appointed as follows:-
  - Deputy Keith Bottomley
  - Tijs Broeke
  - Karina Dostalova
  - Anne Fairweather
  - Alderman Ian Luder
  - Deputy Giles Shilson

(G) **Ceremonial Working Party**

- Chairman of the Policy & Resources Committee
- A Deputy Chairman of the Policy & Resources Committee
- Chief Commoner
- Two Aldermen, nominated by the Chairman of the General Purposes Committee of Aldermen (Alderman Sir David Wootton and Alderman Tim Hailes)
- Three Members appointed by the Policy and Resources Committee (Roger Chadwick, Simon Duckworth and Edward Lord)
- Two Members with over ten years' service, appointed by the Court of Common Council (Wendy Mead and Joyce Nash)
- Two Members with under ten years' service, appointed by the Court of Common Council (Henry Colthurst and Giles Shilson)
- The Remembrancer
- Town Clerk

(H) **Culture Mile Working Party**

10. The Chairman, or their representative
11. Four Members nominated by the Policy & Resources Committee as follows:-
  - Tijs Broeke
  - Deputy Michael Cassidy
  - Deputy Jamie Ingham Clark
  - Jeremy Simons
12. The Chairman or their representative from the following committees / boards:-
  - the Board of Governors of the Museum of London
  - the Barbican Centre Board
  - the Board of Governors of the Guildhall School of Music and Drama
  - the Culture, Heritage and Libraries Committee
  - the Finance Committee
  - the Planning and Transportation Committee
  - the Barbican Residential Committee
- The following senior officers: -
  - Town Clerk
  - Managing Director, Barbican Centre
  - Director of the Built Environment
  - Director of Community and Children Services
  - Director of Culture, Heritage and Libraries
  - Director, Museum of London
  - City Surveyor

(I) **Hospitality Working Party**

- Chief Commoner (Chairman)
- Immediate past Chief Commoner\*
- Chairman and Deputy Chairman of the Policy and Resources Committee
- Chairman and Deputy Chairman of the Finance Committee
- Chairman of the General Purposes Committee of the Court of Aldermen
- Senior Alderman below the Chair
- four Members to be appointed by the Court of Common Council for specific terms

*\*For part of the year and then the Chief Commoner Designate for the remainder of the year (elected in October each year)*

(J) **Housing Delivery Programme Working Group**

- The Chairman of the Policy and Resources Committee (or their representative)
- The Chairman of Community and Children's Services Committee (or their representative)

- The Chairman of the Housing Management and Almshouses Sub Committee (or their representative)
- Four Members of the Court of Common Council elected by the Policy and Resources Committee, as follows:
  - Deputy Michael Cassidy
  - Alderman Greg Jones
  - Deputy James Thomson (also appointed Chairman)
  - Deputy Philip Woodhouse

(K) **Members Financial Assistance Working Party**

- The Chairman and named Deputy Chairman or one of the Vice Chairmen of the Policy and Resources Committee
- The Chairman and Deputy Chairman of the Finance Committee
- The Chairman of the General Purposes Committee of the Court of Alderman or his/her representative
- The Chief Commoner
- The Town Clerk
- Two Members appointed by the Policy and Resources Committee from the wider Court (Sophie Fernandes and William Upton).

(L) **Members' Diversity Working Party**

- The Chairman of the Policy and Resources Committee or his/her representative
- The Chairman of the General Purposes Committee of the Court of Aldermen or his/her representative
- The Chief Commoner
- The Immediate past Chief Commoner\*
- The Chairman of the Establishment Committee
- Six Members appointed by the Policy and Resources Committee from the wider Court
  - Munsur Ali
  - Randall Anderson
  - Tijs Broeke
  - Alderman Alison Gowman
  - Shravan Joshi
  - Dhruv Patel
- Together with co-option by the Working Party of up to two external people (with no voting rights).

*\*For part of the year and then the Chief Commoner Designate for the remainder of the year (elected in October each year)*

2. Deputy Keith Bottomley be appointed Chairman of the Projects Sub-Committee with Deputy Jamie Ingham Clark being appointed as Deputy Chairman.

3. Appointments be made to other committees, sub-committees, and outside bodies, as follows:-

**Audit and Risk Management Committee** (one appointment)

- Marianne Fredericks

**Barbican Centre Board** (one appointment)

- Simon Duckworth

**Capital Buildings Committee** (two appointments)

- Peter Bennett
- Deputy Keith Bottomley

**City of London Academies Trust** (one appointment)

- Tijs Broeke

**Corporate Asset Sub-Committee** (three appointments)

- Marianne Fredericks
- Deputy Joyce Nash
- Deputy Philip Woodhouse

**Education Board** (one appointment)

- Tijs Broeke

**Freedom Applications Committee** (one appointment)

- Jeremy Mayhew

**Investment Committee** (eight appointments)

- Chris Boden
- Tijs Broeke
- Shravan Joshi
- Michael Hudson
- Deputy Edward Lord
- Dhruv Patel
- James de Sausmarez
- Deputy Tom Sleigh

**Local Development Framework Reference Sub (Planning) Committee**  
(one appointment)

- Deputy Jamie Ingham Clark

4. The following representatives be appointed for informal consultation with the Court of Aldermen and the Finance Committee on Mayoralty and Shrievalty Allowances:-

- Chairman of Policy & Resources Committee
- Chief Commoner
- Deputy Edward Lord

5. The current frequency of meetings of the Committee be endorsed.



8. **GENDER IDENTITY**

The Committee considered a report of the Town Clerk which presented a policy on gender identity, together with the findings from independent analysis of an online survey conducted in 2018.

It was noted that the Establishment Committee had agreed that the Policy should be subject to a review in five years' time. A minor edit had also been made at paragraph 14, which was tabled; this was to remove two instances of superfluous wording. The Policy and Resources Committee endorsed these changes and the proposed review period.

RESOLVED: That the Gender Identity Policy be approved as set out at Appendix 1 and amended, with it to be subject to a five-year review.

9. **TRANSPORT STRATEGY**

The Committee considered a report of the Director of the Built Environment which sought approval for a City of London Transport Strategy, setting out the City of London Corporation's approach to investing in and managing the City's streets over the next 25-years and aspirations for improved transport connections.

RESOLVED: That the Transport Strategy be approved, as set out at Appendix 4, for onward submission to the Court of Common Council.

10. **COMMUNITY INFRASTRUCTURE LEVY – NEIGHBOURHOOD FUND**

The Committee considered a report of the Director of the Built Environment proposing a mechanism for the allocation of the Neighbourhood Fund element of Community Infrastructure Levy (CIL) monies.

The Director advised that a request had been received to give greater consideration as to how increased Member involvement might be facilitated, particularly in relation to the distribution of smaller sums of money (which were currently to be delegated to officers for consideration). Accordingly, she asked that the current proposals be approved for the present time, with an undertaking to bring back a report outlining proposals for increased Member involvement.

RESOLVED: That Members:-

1. Note the response to the consultation on the City CIL Neighbourhood Fund, set out in Appendix 1;
2. Approve the proposed approach to the City CIL Neighbourhood Fund, set out in Appendix 2, and
3. Delegate the approval of funding applications above £50,000 from the CIL Neighbourhood Fund to the Resource Allocation Sub-Committee.

11. **CODE OF CONDUCT AND CONFLICTS OF INTEREST**

The Committee considered a report of the Director of Human Resources proposing revisions to the Code of Conduct for senior managers and the introduction of a Conflicts of Interest Policy.

It was noted that the Establishment Committee had approved the proposals subject to the deletion of Paragraph 41 in the Conflicts of Interest Policy, owing to an unresolved query which was to be the subject of further review.

RESOLVED: That the proposed revisions to the Code of Conduct and the introduction of a new Conflicts of Interest Policy be approved as set out in the report, subject to the deletion of paragraph 41.

**12. ALDGATE BUSINESS IMPROVEMENT DISTRICT**

The Committee considered a joint report of the City Surveyor and the Director of the Built Environment concerning the development of a formal Business Improvement District (BID) for the Aldgate area.

RESOLVED: That approval be granted to work with The Aldgate Partnership to develop a BID proposal for further consideration in September / October 2019.

**13. ATTENDANCE AT IBA CONFERENCE, SEOUL**

The Committee considered a report of the Director of Economic Development concerning City of London Corporation representation at the International Bar Association (IBA) conference in Seoul, South Korea.

RESOLVED: That approval be granted for Alderman Sir David Wootton attend the annual IBA conference in Seoul on behalf of the City Corporation from 22 – 25 September 2019.

**14. POLICY INITIATIVES FUND AND COMMITTEE CONTINGENCY**

The Committee received a report of the Chamberlain updating on projects and activities that had received Policy Initiatives Funding and funding from the Committee's contingency or Brexit contingency funds.

RESOLVED: That the report be received and its content noted.

**15. DEFERRED SCHEMES AND THE ANNUAL CAPITAL BIDS PROCESS: PUBLIC SECTION**

The Committee considered a report of the Chamberlain, together with a resolution from the Streets & Walkways Sub-Committee.

It was noted that this item had been discussed at length by the Resource Allocation Sub-Committee earlier that day, with particular reference to the All Change at Bank project. It had been agreed that there should be a wider review of the On-Street Parking Reserve and the prioritisation of projects therein, with a view to identifying prospective funding for this project to proceed. The Policy and Resources Committee endorsed the recommendation that delegated authority be granted to the Town Clerk, in consultation with the Chair and Deputy Chairman of Resource Allocation Sub Committee and the Chairman and Deputy Chairman of the Streets and Walkways Sub-Committee, to consider the status of the All Change at Bank project and associated funding following this process.

RESOLVED: That:-

1. The following schemes be allowed to progress:
  - a. Repairs to Holborn Viaduct and Snow Hill Pipe Subways over Thameslink
  - b. All Change at Bank
  - c. Wanstead Park Ponds
  - d. City of London Girls' School Expansion – Loan facility
2. Consideration of the release of £660k, to be drawn from the balances currently available in the On-Street Parking Reserve, be delegated to the Town Clerk, in consultation with the Chair and Deputy Chairman of the Resource Allocation Sub Committee and the Chairman and Deputy Chairman of Streets & Walkways Sub-Committee.
3. The release of the £15.45m be approved to be drawn-down from the general reserves of City's Cash, subject to the approval of the relevant gateway reports.
4. It be recommended to the Finance Committee and Court of Common Council to approve the allocation of up to £15.45m from the general reserves of City's Cash to provide loan funding for the Girls' School expansion project and fees to commence the Wanstead Ponds project.
5. The scope of central funding sources captured within this review be noted as set out in the report and that the principle of prioritisation to be adopted when considering funding allocation be confirmed, in the first instance considering the scheme objectives against agreed corporate priorities, irrespective of the specific source of central funding to be applied.
6. It be noted that the case for central support to cover loss experienced by third party funders as a direct result of schemes being deferred or cancelled due to the fundamental review will be considered on a case by case basis.
7. The details of the annual bid process be approved as set out in the report.

**16. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**17. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

**18. EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Paragraph No.
19 – 24	3

19. **NON-PUBLIC MINUTES**

- a) The non-public minutes of the meeting of the Policy and Resources Committee held on 11 April 2019 were approved.
- b) The non-public minutes of the meeting of the Resource Allocation Sub-Committee held on 8 April 2019 were received.
- c) The non-public minutes of the meeting of the Hospitality Working Party meeting held on 26 March 2019 were received.

20. **IMPACT INVESTING INSTITUTE**

The Committee considered and approved a report of the Director of Economic Development concerning the City Corporation's support for Environmental Social Governance Investment.

21. **DEFERRED SCHEMES AND THE ANNUAL CAPITAL BIDS PROCESS: NON-PUBLIC SECTION**

The Committee noted the non-public appendices associated with item 15.

22. **ADDITIONAL RESOURCE REQUEST: CITY OF LONDON POLICE**

The Committee considered and approved a joint report of the Town Clerk, Chamberlain and Commissioner concerning the allocation of resources to the City of London Police.

23. **MUSEUM OF LONDON RELOCATION UPDATE**

The Committee considered and approved a report of the City Surveyor concerning the Museum of London Relocation programme and associated enabling works.

24. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were two questions, one concerning the business case for the Centre for Music and one in relation to the policing of the City Bridges.

25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**

There was one urgent item, concerning the Green Finance Institute.

**The meeting ended at 2.50 pm**

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Chairman

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