

EDUCATION BOARD

Thursday, 23 May 2019

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor West Wing, Guildhall on Thursday, 23 May 2019 at 10.00 am

Present

Members:

Henry Colthurst (Chairman)	Benjamin Murphy
Ann Holmes (Deputy Chairman)	Deputy Philip Woodhouse
Randall Anderson	Tim Campbell
Deputy Keith Bottomley	Deborah Knight
Tijs Broeke	Veronica Wadley
Caroline Haines	Rachel Bower (after item 8)

Officers:

Anne Bamford	- Community & Children's Services Department
Daniel McGrady	- Community & Children's Services Department
Gerald Mehrtens	- Community & Children's Services Department
Barbara Hamilton	- Community & Children's Services Department
Mark Jarvis	- Chamberlain's Department
Emily Rimington	- Comptroller & City Solicitor's Department
Polly Dunn	- Town Clerk's Department
Chandni Tanna	- Town Clerk's Department
Kate Smith	- Town Clerk's Department
Sufina Ahmad	- Town Clerk's Department
Sian Bird	- Guildhall School for Music and Drama

In Attendance:

1. APOLOGIES

Apologies for absence were received from the Rt Hon. Lord Mayor Peter Estlin, Alderman William Russell and Ruby Sayed. Deputy Keith Bottomley, Tim Campbell and Veronica Wadley expressed apologies for needing to depart the meeting early.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Henry Colthurst declared his trusteeship of "Governors for Schools" in respect of item 23, Governors for Schools Employability Project Progress Update.

3. ORDER OF THE COURT OF COMMON COUNCIL

The Order of the Court of common Council dated 25 April 2019 appointing the Board for the ensuing year was received.

4. **ELECTION OF CHAIRMAN**

An election of Chairman was conducted in line with Standing Order 29. Henry Colthurst, being the only Member indicating a willingness to serve, was elected for the ensuing year

The Chairman gave thanks to Stuart Fraser for his hard work and support on the Board, and welcomed a new Member, Benjamin Murphy to his first meeting.

5. **ELECTION OF DEPUTY CHAIRMAN**

An election of Deputy Chairman was conducted in line with Standing Order 30. Ann Holmes, being the only Member indicating a willingness to serve, was elected Deputy Chairman for the ensuing year.

6. **PUBLIC MINUTES**

The public minutes and summary of the meeting held on 10 January 2019 were approved as a correct record.

7. **PUBLIC NOMINATIONS SUB-COMMITTEE MINUTES**

Public minutes of the Nominations Sub-Committee held on 9 April 2019.

RECEIVED.

8. **APPOINTMENT OF A CO-OPTED MEMBER**

The Town Clerk referred the Board to the non-public minute of the Nominations Sub-Committee meeting held on 12 April 2019.

The Chairman proposed the appointment of Rachel Bower for a term starting immediately, concluding in April 2023, to ensure continued staggering of co-opted terms.

RESOLVED, that Rachel Bower be appointed to the Education Board for a term expiring in April 2023.

Rachel Bower joined the meeting and introduced herself to the Board.

9. **APPOINTMENT OF SUB COMMITTEES**

Members considered a report of the Town Clerk on the appointment of Sub Committees for 2019/20.

RESOLVED, that Members: -

- Approve the terms of reference and composition of both the Nominations Sub Committee and Education Charity Sub Committee.
- Appoint Caroline Haines and Tijs Broeke to the Nominations Sub Committee.
- Appoint Philip Woodhouse to the Education Charity Sub Committee.

10. **OUTSTANDING PUBLIC ACTIONS**

Members received a report of the Town Clerk. The following matters were raised:

- 5/2019/P – an update would come to the July 2019 Board.
- 6/2019/P – the Summer Enrichment Programme has been booked and an impact assessment would be submitted to the Board in January 2020.

RECEIVED.

11. **ACTION TAKEN BETWEEN MEETINGS**

Members received a report of the Town Clerk on action taken between meetings.

RECEIVED.

12. **REVISED EDUCATION BOARD TERMS OF REFERENCE**

The Town Clerk tabled an amendment to paragraph 4 of the report, clarifying the Comptroller & City Solicitor's advice.

Members considered a report of the Town Clerk regarding the revised Education Board Terms of Reference.

RESOLVED, that Members approve:

- The revised terms of reference of the Board, as set out at Appendix 1, for submission to the Policy & Resources Committee and onward approval at the Court of Common Council.
- That any further changes required be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

13. **REVIEW OF THE CITY'S EDUCATION GRANT FUNDING**

Members considered a report of the Town Clerk on the proposed review of the City's education grant funding. The Town Clerk tabled a proposed composition of the Working Party which read as follows:

- The Chair and Deputy Chair of Policy & Resources Committee
- The Chair and Deputy Chair of the Education Board
- Two further Members of the Policy & Resources Committee
- Two further Members of the Education Board

Members were content with proposals for the scope of review and composition of its Working Party and discussed possible membership. The following named individuals would have ex-officio positions on the working party:

- Henry Colthurst (Chairman – Education Board)
- Ann Holmes (Deputy Chair – Education Board)
- Catherine McGuinness (Chair – Policy & Resources Committee)
- A Deputy of the Policy & Resources Committee, to be decided at their meeting on 6 June 2019.

Members noted that three Members had expressed interest in sitting as Education Board nominees on the working party all of whom also sat on the Policy & Resources Committee:

- Randall Anderson
- Tijs Broeke
- Philip Woodhouse

The Board also noted that the following name was being considered as the final Policy & Resources representative:

- Andrew McMurtrie (Member of Policy & Resources Committee and Chair of the City of London Academies Trust)

RESOLVED, that Members:

- Agree the scope of the independent review of City Education Grant Funding;
- Agree the Terms of Reference of the Joint Working Party;
- Agree to the proposed composition of the Working Party;
- Agree to appoint Tijs Broeke and Philip Woodhouse to the Working Party;
- Recommend to the Policy & Resources Committee that they consider appointing Randall Anderson (Chair of CCS) and Andrew McMurtrie (Chair of COLAT) to the Working Party;
- Approve that any further changes to the terms of reference of the Working Party be delegated to the Town Clerk in consultation with the Chair and Deputy Chair of both the Education Board and Policy & Resources Committee

14. **GOVERNOR APPOINTMENTS UPDATE**

Members considered a report of the Director of Community & Children's Services regarding a Governor appointments update.

RESOLVED, that Members:

- Approve the appointment of Natasha Lloyd-Owen as a City Corporation sponsor member at the City of London Academy Islington.

- Note that Virginia Rounding has resigned as a company member of The City Academy Hackney.
- Note that the City of London Academies Trust have appointed Edward Benzecry as a co-opted trustee.
- Note an updated list of governing body membership across the Family of Schools included in **Appendix 1**.

15. **THE CITY OF LONDON CORPORATION'S SPORT AND PHYSICAL ACTIVITY STRATEGY FOR 2019-23**

The Chairman moved to take item 21, The City of London Corporation's Sport and Physical Activity Strategy for 2019-23, at this point in the agenda.

Members received a report of the Head of Corporate Strategy & Performance regarding the City of London Corporation's Sport and Physical Activity Strategy for 2019-2023. The Head of Corporate Strategy updated Members, informing them that, considering Members comments at other Committees, a briefing breakfast would be scheduled before the strategy was submitted to Policy & Resources Committee. The report was also due to go to Planning & Transportation Committee for information.

The following matters were raised:

- There was a call from Members for one coherent central strategy, rather than several interlinking ones.
- Members felt that the report needed to outline clearly which Committee ultimately owned the strategy.
- Members suggested that officers consider what the strategy was trying to achieve in order to form the foundation of the strategy.
- Members requested that the next iteration of the strategy is brought to the Education Board for information following the breakfast meeting and subsequent amendments.

RECEIVED.

16. **CREATIVE ENTERPRISES AND INNOVATION RESEARCH**

The Chairman moved to take item 22, Creative Enterprise and Innovation Research, at this point in the agenda.

Members received a report of the Director of Community & Children's Services regarding the Culture Mile Creative Enterprises and Innovation Research. Sian Bird, Partnerships Manager (Culture Mile) presented to the Board and provided Members with a booklet featuring the recommendations that came out of the research.

It was noted that the Education Board was delivering some of these recommendations in respect of its oversight of the Cultural and Creative Learning Strategy and was pleased to see the work coming to fruition.

A Member noted inconsistencies over the numbering of some of the recommendations, between the report and the booklet. Sian Bird noted the inconsistencies but confirmed that the full list of recommendations remained the same.

A Member raised concern over the disparity of what is taught in schools and what creative/fusion skills are being sought by employers. Members felt it was the responsibility of the Education Board to continue to help address this gap.

It was noted that a report from Culture Mile Learning on delivery of several outcomes in the Cultural and Creative Learning Strategy, including some of the recommendations within the report, would be brought to the Board at its July 2019 meeting.

RECEIVED.

17. EDUCATION ACTIVITIES UPDATE

The agenda returned to item 15, Education Activities Update.

Members received a report of the Director of Community & Children's Services regarding Education Activities Update.

Members received an update on the progress of the London Careers Festival and Future Cities event, both of which were looking promising with high levels of interest from schools, pupils and businesses. Members were invited to visit the London Careers Festival and were informed of the Culture Mile Fusion Prize Launch due to take place as part of the events taking place over the Festival.

The Board requested that a poster for the London Careers Festival be hung in the Member's Room in order to encourage Member attendance.

RECEIVED.

18. EDUCATION BUDGET UPDATE - REVENUE OUTTURN 2018/19

Members received a report of the Chamberlain and Director of Community & Children's Services regarding the Education Board Budget Update on the revenue outturn 2018/19.

Members noted the revenue outturn report 2018/19; and agreed the proposal of the Director of Community & Children's Services to carry forward £46,000 Local Risk Budget to 2019/20.

RECEIVED.

19. **CITY OF LONDON FAMILY OF SCHOOLS RESULTS UPDATE**

Members received a report of the Director of Community & Children's Services regarding the City of London Family of Schools Results Update.

Members noted the positive progress rate of City of London Academy Highbury Grove and considered the possible causes for lower progression in other schools.

In relation to A Level results, Members discussed the potential effects on students in receipt of non-conditional university offers. In addition, there was a distinctly different teaching style between GCSE, which was more prescriptive, and A Level, which required more independent study. There was also evidence to suggest that too-small class sizes in some subjects may be having a negative impact. Solutions to class sizes and alternative pedagogies were being considered.

Members noted that the City's independent schools provided the data in the report that pertained to their results.

RECEIVED.

20. **CITY PREMIUM GRANT 2019/20 FUNDING ROUND**

Members considered a report of the Director of Community & Children's services regarding the City Premium Grant 2019/20 funding round.

Members heard that the requests for Galleywall Primary and Shoreditch Park would be presented at the July meeting, in order to allow officers to obtain further information however, in future years all applications should be received in time for consideration in May. Schools had been provided with an annual evaluation schedule to allow them to prepare each year in advance of the deadlines.

Members requested that, in future, the report include the maximum amount available to each school plus actual award.

Members requested that the Board closely monitor what differences the City's grants make and use this data to lobby central government with an argument for the value of increased education spending.

RESOLVED, that Members:

- Approve the release of City Premium Grant funding to City academies for academic year 2019/20 as per Schedule 1 of the report.
- Note that the proposal for funding to City of London Academy Southwark (CoLAS) will be submitted for approval to the July 2019 Education Board owing to deadline being extended to allow for recent recruitment of the academy's new Principal.

- Note that a second proposal for funding to City of London Academy Shoreditch Park, and a proposal from Galleywall Primary, will be submitted to the July 2019 Education Board for approval.
- Note that the Education Board will receive evaluations of the impact of City Premium Grant funded projects delivered over 2019/20 at the November 2020 Education Board meeting.

21. GOVERNANCE REVIEW RECOMMENDATIONS

This item was withdrawn and a report on the same subject would be considered in non-public session under item 34, Any other business that the chairman considers urgent and which the committee agree should be considered whilst the public are excluded.

22. CITY OF LONDON ACADEMIES TRUST - ACADEMIES DEVELOPMENT PROGRAMME UPDATE

Members received a report of the Director of Community & Children's Services regarding the City of London Academies Trust, Academies Development Programme Update.

Members heard that works at Galleywall Primary would suffer a delay of 4 weeks but had otherwise been well received and that the delay would not have a significant operational impact for the School.

The Board were also given an update on the City of London Primary Academy Islington, which had encountered further problems which had delayed the expected completion date. An independent review had been commissioned regarding the site's ground conditions which was expected to be produced in the forthcoming weeks. A meeting with Chief Officers was due to take place in June in order to consider the status of the project.

The Board noted with concern that the necessary classroom space may not be built in time, but there was no possibility for the school to remain in the current temporary accommodation.

RECEIVED.

23. GOVERNORS FOR SCHOOLS EMPLOYABILITY PROJECT PROGRESS UPDATE

Members received a report of the Director of Community & Children's Services regarding a report received from Governors for Schools on a Schools Employability Project commissioned by the Education Board.

The Board considered the impact of the project and officers noted further work was needed assess the project's impact on governors' actions after they use the website or e-learning modules. Officers advised that governors on the Skills Forum have been asked to use the resources and report back at the forum's next meeting. It was noted that Governors for Schools would be conducting surveys of governors who access the resources to evaluate their impact and would be producing a final evaluation report in October 2019.

RECEIVED.

24. **ADULT SKILLS, EDUCATION AND APPRENTICESHIPS SERVICE UPDATE**
Members received a report of the Director of Community & Children's Services regarding the Adult Skills, Education and Apprenticeship Service Update.

RECEIVED.

25. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
There were no questions.

26. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
The Chairman advised that the Chief Commoner had discussed with the Chairman and Town Clerk holding a forum for students in Years 12 and 13 at which officers of the City of London Corporation could explain how a "City is run" and what career opportunities it offered.

Members felt that the idea might be a good opportunity to expose young people to democracy and may help in promoting more diverse interest in the City Corporation. It was suggested that such concept might work well as part of the Prefect's Dinner, but there was no budget for a stand-alone event. The forum would need to be clearly aligned with the Education Strategy. The Board wished to receive a report on the proposal before it was able to endorse the event fully.

27. **EXCLUSION OF THE PUBLIC**
RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

28. **NON-PUBLIC MINUTES**
The non-public minutes of the meeting held on 10 January 2019 were approved as a correct record.

29. **NON-PUBLIC MINUTES OF THE NOMINATIONS SUB-COMMITTEE**
Non-public minutes of the meeting held on 12 April 2019.

RECEIVED.

30. **NON-PUBLIC OUTSTANDING ACTIONS**
Members received a report of the Town Clerk regarding Non-Public outstanding actions.

31. **APPENDIX 1 - CITY PREMIUM GRANT 2019/20 ALLOCATIONS TO ACADEMIES**
This was a non-public appendix to item 18, City Premium Grant 2019/20 allocations to academies.

32. APPENDIX 2 - CITY OF LONDON ACADEMIES TRUST - ACADEMIES DEVELOPMENT PROGRAMME UPDATE

This was a non-public appendix to item 20, City of London Academies Trust – Academies Development Programme Update.

33. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

34. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was one item of urgent business.

The meeting ended at 12.08 pm

Chairman

Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk