



Audit and Risk Management Committee of the Board of Governors of the Guildhall School of Music & Drama

Date: MONDAY, 30 APRIL 2018

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Christina Coker O.B.E. (Chairman)
Marianne Fredericks (Deputy Chairman)
Neil Constable
Graham Packham
Vacancy

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Lunch will be served in the Guildhall Club at 1pm

**John Barradell
Town Clerk and Chief Executive**

AGENDA

****N.B. THE FIRST 15 MINUTES OF THIS MEETING WILL TAKE THE FORM OF AN 'IN CAMERA' SESSION WITH COMMITTEE MEMBERS, THE INTERNAL AUDITOR AND THE TOWN CLERK ONLY PRESENT****

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**
To agree the public minutes and summary of the meeting held on 31 January 2018.

For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 9 - 10)
5. **INTERNAL AUDIT UPDATE**
Report of the Head of Audit and Risk Management.

For Information
(Pages 11 - 24)
6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE AUDIT & RISK MANAGEMENT COMMITTEE**
7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
8. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non Public Agenda

9. **NON PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 31 January 2018.

For Decision
(Pages 25 - 28)

10. **BARBICAN / GUILDHALL ALLIANCE**
Report of the Vice Principal and Director of Guildhall Innovation.

Item received too late for circulation in conjunction with the Agenda.

For Information
(Pages 29 - 40)

11. **INFRASTRUCTURE INVESTMENT**
Report of the Director of Operations and Buildings.

Item received too late for circulation in conjunction with the Agenda.

For Information
(Pages 41 - 44)

12. **RISK REGISTER**
Report of the Principal.

Item received too late for circulation in conjunction with the Agenda.

For Information
(Pages 45 - 80)

13. **FINANCE REVIEW**
Report of the Principal. TO FOLLOW

14. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
AUDIT & RISK MANAGEMENT COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**