

**REFERENCE SUB COMMITTEE OF THE BOARD OF GOVERNORS OF THE  
CITY OF LONDON SCHOOL FOR GIRLS  
Wednesday, 22 May 2019**

Minutes of the meeting of the Reference Sub Committee of the Board of Governors  
of the City of London School for Girls held at Committee Rooms, 2nd Floor, West  
Wing, Guildhall on Wednesday, 22 May 2019 at 10.04 am

**Present**

**Members:**

Deputy Clare James (Chairman)  
Nicholas Bensted-Smith (Deputy Chairman)  
Randall Anderson

**Officers:**

Alan Bubbear	- City of London School for Girls
Steven Reynolds	- Chamberlain's Department
Kerry Nicholls	- Town Clerk's Department

1. **APOLOGIES**

There were no apologies for absence.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

**RESOLVED**, that the minutes of the meeting held on 14 March 2019, be approved as an accurate record.

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other urgent business.

6. **EXCLUSION OF THE PUBLIC**

**RESOLVED**, that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

7. **NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 14 March 2019 be approved as an accurate record.

8. **MANAGEMENT OF ARREARS OF FEES AT CLSG SPRING TERM 2019**  
Governors considered a report of the Headmistress regarding the management of arrears of fees at the City of London School for Girls.
9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**  
There were no questions.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was no other urgent business.

**The meeting ended at 10.41 am**

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Chairman

**Contact Officer: Kerry Nicholls**  
**kerry.nicholls@cityoflondon.gov.uk**