



Remuneration Committee of the Board of Governors of the Guildhall School of Music & Drama

Date: WEDNESDAY, 31 OCTOBER 2018
Time: 1.45 pm
Venue: COMMITTEE ROOM 3 - 2ND FLOOR, WEST WING, GUILDHALL

Members: Sir Andrew Burns (Chairman)
Vivienne Littlechild (Deputy Chairman)
Randall Anderson
Deputy John Bennett
John Chapman
Professor Maria Delgado
Michael Hoffman
Alderman William Russell

Enquiries: Martin Newton
tel. no.: 020 7332 3154
martin.newton@cityoflondon.gov.uk

Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**
To agree the public minutes of the meeting held on 12 July 2018.

For Decision
(Pages 1 - 4)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE REMUNERATION COMMITTEE**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There were no urgent items.
6. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 12 July 2018.

For Decision
(Pages 5 - 8)

8. **HR REPORT**
Report by the Head of HR, Guildhall School of Music & Drama / Barbican.

For Information
(Pages 9 - 14)

9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE REMUNERATION COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**REMUNERATION COMMITTEE OF THE BOARD OF GOVERNORS OF THE
GUILDHALL SCHOOL OF MUSIC & DRAMA
Thursday, 12 July 2018**

Minutes of the meeting of the Remuneration Committee of the Board of Governors of the Guildhall School of Music & Drama held at Committee Room 1 - 2nd Floor, West Wing, Guildhall on Thursday, 12 July 2018 at 1.45 pm

Present

Members:

Randall Anderson
Sir Andrew Burns
Deputy John Bennett
Vivienne Littlechild
Alderman William Russell

Officers:

Chrissie Morgan	- Director of Human Resources
Steve Eddy	- Head of HR, GSMD / Barbican
Lynne Williams	- Principal, Guildhall School of Music and Drama
Martin Newton	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were received from Maria Delgado and Michael Hoffman.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. COMMITTEE TERMS OF REFERENCE

The revised terms of reference of the Committee were noted.

RECEIVED.

4. ELECTION OF CHAIRMAN

The Town Clerk read the names of those Members eligible to serve as Chairman. Sir Andrew Burns being the only Member to put himself forward for the position, it was then

RESOLVED – That Sir Andrew Burns be duly elected as Chairman of the Committee for the ensuing year.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Town Clerk read the names of those Members eligible to serve as Deputy Chairman. Vivienne Littlechild being the only Member to put herself forward for the position, it was then

RESOLVED – That Vivienne Littlechild be duly elected as Deputy Chairman of the Committee for the ensuing year.

6. **PUBLIC MINUTES**

RESOLVED – That the public minutes of the meeting held on 6 March 2018 be approved as a correct record.

The following matters were raised:-

- The Principal confirmed Maria Delgado's intention to join the Board as a member from January 2019 onwards.
- On possible subscription to the CUC, the Committee was informed that there were other opportunities to access available information in this area, and it was noted that benchmarking is now the responsibility of Conservatoires UK. It was also noted that the CUC had previously modernised Codes of Conduct of HE Institutions that were formally adopted prior to the new Office for Students taking over from HEFCE.

The Principal said that the Committee would be kept up-to-date with developments in this area and confirmed the OfS 'focus' is on the student experience with procedures / regulations relating to what that body would expect to see. The Deputy Chairman stated that she had been in discussion with the School's President of the Student Union and had emphasised the need for students to respond to requests for their views as a low response affects the School's assessment – the Deputy Chairman confirmed that she would be able to speak further with students about this. It was noted that a student / staff liaison group meet regularly.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE REMUNERATION COMMITTEE**

There were no public questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent public business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the remaining items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part I of Schedule 12A of the Local Government Act.

10. **NON PUBLIC MINUTES**
RESOLVED – That the non-public minutes of the meeting held on 6 March 2018 be approved as a correct record.
11. **HR REPORT**
The Committee considered the report of the Head of HR, GSMD / Barbican.

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12. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE REMUNERATION COMMITTEE**
There were no questions.
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were no urgent items.

The meeting ended at 3.03 pm

Chairman

Contact Officer: Martin Newton
tel. no.: 020 7332 3154
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