



Procurement Sub-Committee

Date: WEDNESDAY, 16 JANUARY 2019
Time: 10.00 am
Venue: COMMITTEE ROOMS - 2ND FLOOR WEST WING, GUILDHALL

Members: Hugh Morris (Chairman)
Deputy Robert Merrett (Deputy Chairman)
Randall Anderson
John Fletcher
Michael Hudson
Deputy Clare James
Susan Pearson
Deputy Jamie Ingham Clark
Jeremy Mayhew

Enquiries: John Cater
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NB: Part of this meeting could be the subject of audio or video recording

**John Barradell
Town Clerk and Chief Executive**

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS BY MEMBERS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To approve the public minutes of the Procurement Sub-Committee meeting held on 7th November.

For Decision
(Pages 1 - 6)
4. **UPDATE ON PLAN TO IMPROVE 10-DAY PAYMENT PERFORMANCE**
Report of the Chamberlain.

For Information
(Pages 7 - 12)
5. **UPDATE ON IMPLEMENTATION TO ENHANCEMENTS TO LIVING WAGE POLICY - SUPPLIER CONTRACTS**
Report of the Chamberlain.

For Information
(Pages 13 - 16)
6. **CITY CORPORATION MODERN SLAVERY STATEMENT**
Report of the Chamberlain.

For Information
(Pages 17 - 40)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUBCOMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
9. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision
10. **NON-PUBLIC MINUTES**
To approve the non-public minutes of the Procurement Sub-Committee meeting held on 7th November.

For Decision
(Pages 41 - 44)

11. **MAJOR CONSTRUCTION WORKS FRAMEWORKS - STAGE 2 AWARD REPORT**
The Chamberlain and City Surveyor on behalf of the Construction and Property
Category Board

For Decision
(Pages 45 - 52)
12. **MINOR WORKS FRAMEWORKS - STAGE 2 AWARD REPORT**
The Chamberlain and City Surveyor on behalf of the Facilities Services Category
Board

For Decision
(Pages 53 - 58)
13. **DEPARTMENTAL RESPONSE TO LATEST CHIEF OFFICERS PURCHASE CARD
REPORT**
Report of the Chamberlain

For Information
(Pages 59 - 62)
14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
SUB-COMMITTEE**
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**