



Reference Sub Committee of the Board of Governors of the City of London School for Girls

Date: THURSDAY, 17 OCTOBER 2019

Time: 11.00 am

Venue: COMMITTEE ROOMS, 2ND FLOOR WEST WING, GUILDHALL

Members:

Nicholas Michael Bensted-Smith (Chairman)	Emma Edhem (Alderman)
Clare James, Deputy (Deputy Chairman)	Prem Goyal (Alderman)
Randall Keith Anderson	Richard David Regan, Deputy
Peter Gordon Bennett	Sir Michael Snyder

Enquiries: Kerry Nicholls
kerry.nicholls@cityoflondon.gov.uk

Next Meeting Date: 11.00am, Friday 14 February 2020

N.B. Part of this meeting may be subject to audio-visual recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **TERMS OF REFERENCE**

To receive the Sub-Committee's terms of reference, as agreed at the Board of Governors meeting held on 10 June 2019.

For Information
(Pages 1 - 2)

4. **MINUTES**

To consider the public minutes and non-public summary of the meeting held on 22 May 2019.

For Decision
(Pages 3 - 4)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2

8. **NON-PUBLIC MINUTES**

To consider the non-public minutes of the meeting held on 22 May 2019.

For Decision
(Pages 5 - 8)

9. **MANAGEMENT OF ARREARS OF FEES AT CLSG SUMMER TERM 2019**

Report of the Headmistress.

For Decision
(Pages 9 - 20)

10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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TERMS OF REFERENCE

Reference Sub-Committee

Composition

- Chairman and Deputy Chairman of the Board of Governors of the City of London School for Girls
- Up to six other Governors appointed by the Board of Governors

The quorum shall be any three Governors.

Terms of Reference

To consider arrears of school fees, sabbatical leave for posts up to the level of SMT and associated cost estimates (with power to act) and other such matters as the Board may from time to time decide for the year ensuing.

2019/20 Membership

- Nicholas Bensted-Smith (Chairman)
- Deputy Clare James (Deputy Chairman)
- Randall Anderson
- Peter Bennett
- Alderman Emma Edhem
- Alderman Prem Goyal
- Deputy Richard Regan
- Sir Michael Snyder

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**REFERENCE SUB COMMITTEE OF THE BOARD OF GOVERNORS OF THE
CITY OF LONDON SCHOOL FOR GIRLS
Wednesday, 22 May 2019**

Minutes of the meeting of the Reference Sub Committee of the Board of Governors of the City of London School for Girls held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 22 May 2019 at 10.04 am

Present

Members:

Deputy Clare James (Chairman)
Nicholas Bensted-Smith (Deputy Chairman)
Randall Anderson

Officers:

Alan Bubbear	- City of London School for Girls
Steven Reynolds	- Chamberlain's Department
Kerry Nicholls	- Town Clerk's Department

1. APOLOGIES

There were no apologies for absence.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the minutes of the meeting held on 14 March 2019, be approved as an accurate record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other urgent business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

7. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 14 March 2019 be approved as an accurate record.

8. **MANAGEMENT OF ARREARS OF FEES AT CLSG SPRING TERM 2019**
Governors considered a report of the Headmistress regarding the management of arrears of fees at the City of London School for Girls.
9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
There were no questions.
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other urgent business.

The meeting ended at 10.41 am

Chairman

Contact Officer: Kerry Nicholls
kerry.nicholls@cityoflondon.gov.uk

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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