

### List of documents in Appendix 3

Appendix 3a	Starter form
Appendix 3b	Opt-in form
Appendix 3c	Early leaver covering letter (includes updated paragraph re pensionable pay)
Appendix 3d	Refund covering letter
Appendix 3e	Opt-out form
Appendix 3f	Opt-out confirmation letter
Appendix 3g	Opt-out factsheet
Appendix 3h	Death Grant Expression of Wish Nomination Form
Appendix 3i	Co-habiting Partner Nomination Form
Appendix 3j	Interforce-in service certificate request
Appendix 3k	Interforce-in confirmation letter to officer
Appendix 3l	Interforce-out service certificate covering letter
Appendix 3m	Transfer-in authority form
Appendix 3n	Transfer-in quotation request
Appendix 3o	Transfer-in quotation letter to officer
Appendix 3p	Transfer-in payment request
Appendix 3q	Transfer-in finalised confirmation letter
Appendix 3r	Retirement Illustration Letter
Appendix 3s	Retirement Finalised Covering Letter (includes additional paragraph)
Appendix 3t	Retirement form PP1
Appendix 3u	Retirement form PP2
Appendix 3v	Retirement Lifetime Allowance Declaration form
Appendix 3w	Annual Benefit Statement
Appendix 3x	Estimate letter – 1987 Scheme only (includes additional paragraph)
Appendix 3y	Estimate letter – 1987 & 2015 Scheme membership
Appendix 3z	Annual Allowance Letter (body of text updated to provide better clarity)

Where appropriate, text and paragraphs that have been amended or added since the previous communications review have been highlighted on the attached appendices.