

PERFORMANCE AND RESOURCE MANAGEMENT SUB (POLICE) COMMITTEE

23 NOVEMBER 2018

OUTSTANDING REFERENCES

No.	Meeting Date & Reference	Action	Owner	Status
1.	<p>26/04/18 Item 3 - <i>Minutes</i></p> <p>IT Strategy Roadmap Report</p>	<p>The Chairman asked if there was a roadmap for the delivery of the IT programme.</p> <p>18-06-18- The Assistant Commissioner explained that there was an existing roadmap set out for the programme that was awaiting finalisation of capital budgets before it could be circulated. He explained that there would be a report submitted to the Resource Allocation Sub (Policy & Resources) Committee and agreed to submit this to the next meeting agenda for information.</p>	CoLP/ Chamberlain	REPORT ON IT TRANSFORMATION IS ON THE AGENDA?
2.	<p>29/06/18 Item 4 - <i>Outstanding References</i></p> <p>26/04/18 (6) Item 5 - <i>Internal Audit Update</i></p> <p>Corporate Audit (Police Accommodation) Draft Report</p>	<p>The Chairman asked for an explanation of the fieldwork for the corporate wide audit as referenced in paragraph 5 of the covering report. The Head of Internal Audit and Risk Management explained that this fieldwork was complete, and a draft audit report would be submitted to the next meeting.</p> <p>19-06-18: Where findings and recommendations from corporate-wide audit reviews impact on the City Police details will be reported at the following sub-committee meeting. The Chamberlain's Internal Audit team have agreed to provide a verbal update at this meeting in the meantime.</p> <p>Update 29-06-18: The Chairman asked when the draft report would be available. The Head of Internal Audit explained that this would be expected in July. The Chairman emphasised the importance of the work and requested that it be circulated to the Sub-Committee when available.</p>	Chamberlain	OUTSTANDING

<p>3.</p>	<p>26/04/18 Item 4 - <i>Outstanding References</i></p> <p>26/04/18 Item 7 - <i>HMICFRS Inspection Update</i></p> <p>Draft Workforce Plan</p>	<p>The Chairman requested to be given sight of a current draft of the workforce plan as referenced within the report, due for final publication in September 2018.</p> <p>Update 10-09-18- A copy of the draft Workforce Plan v2.6 August 2018 was sent to the Clerk to forward to Deputy Thomson. It is also presented as an agenda item.</p> <p>15-06-18: This is still being refreshed with financial data owing to the lack of staff recently in Financial Services this has taken longer than anticipated.</p> <p>Update 29-06-18: The Chairman asked if this was effectively completed. The Assistant Commissioner confirmed that it was a constantly evolving document and was current. It was agreed to give the Sub-Committee sight of the document on a bi-annual basis as an agenda item for discussion at the meeting. The Chairman requested that it also be circulated to Members via email following the meeting.</p>	<p>CoLP</p>	<p>COMPLETE and also on the agenda</p>
<p>4.</p>	<p>29/06/18 Item 4 - <i>YTD Performance vs Measures</i></p> <p>Project Servator Data</p>	<p>The Chairman requested Project Servator data to be produced in a simple table that illustrated a month-by-month breakdown of deployments and results by major category.</p> <p>Update 01/11/18- The Servator data has been included as described in the appendix to the Performance report and will be so going forward.</p>	<p>CoLP</p>	<p>COMPLETE</p>
<p>5.</p>	<p>29/06/18 Item 4 - <i>YTD Performance vs Measures</i></p> <p>Violent Crime Stats</p>	<p>A Member asked if detail on the times and days of the week that crimes were committed could be included in future reports. The Chairman agreed, also requesting that it be presented in a simple manner.</p> <p>Update 01/11/18- A temporal analysis has been included in the Appendix to the performance report as requested in graphic format and will be so going forward.</p>	<p>CoLP</p>	<p>DUE NOVEMBER 2018 COMPLETE</p>

6.	<p>29/06/18 Item 4 - <i>YTD Performance vs Measures</i></p> <p>City Roads</p>	<p>A Member asked if the number of cyclists receiving fixed-penalty notices could be included in future.</p> <p>Update 01/11/18-The number of FPNs issued has been included in the appendix for the Roads Measure as requested and will be so going forward.</p>	CoLP	DUE NOVEMBER 2018 COMPLETE
7.	<p>29/06/18 Item 6 - <i>HMICFRS Inspection Update</i></p> <p>Stop and Search Data</p>	<p>In reference to the publication of stop-search data in the CoLP website, the Chairman asked if this had been completed and, if not, when it would be completed. The Head of Strategic Development explained that there were still issues with the data categories matching up with the NICHE system which were causing delays. The Chairman noted that it was not necessary to create extra work but requested that a date of completion be set for this.</p> <p>Update 01/11/18- This is still shown as RED in the HMICFRS update on the agenda with rationale given. A new due date for completion of November 2018 has been given.</p>	CoLP	OUTSTANDING
8.	<p>29/06/18 Item 6 - <i>HMICFRS Inspection Update</i></p> <p>Stop & Search Training</p>	<p>The Chairman requested an update on the number of officers that had been trained at the November meeting.</p> <p>Update : As of 06/11/18:</p> <ul style="list-style-type: none"> • 207 officers have received the updated stop and search training • There are 513 officers still to complete the training • 178 of those outstanding are considered a priority owing to performing an operational/ frontline role. <p>Fuller details are in the HMIC Update appendix item.</p>	CoLP	COMPLETE
9.	<p>29/06/18 Item 7 - <i>Internal Audit Update</i></p>	<p>A Member noted that volumes of F.O.I. requests and deadlines to deal with these was marked as RED and suggested that this was worrying. The representative of Internal Audit explained that the timescales</p>	CoLP/CoL Internal Audit	OUTSTANDING

	FOI Requests	<p>were challenging in this area and confirmed that they would feed further information back to Members.</p> <p>Update 06/11/18- This stems partly from a back log of departments providing information to FOI. A plan has been agreed with the Performance Information Unit where they have agreed to provide data for 5 cases a day in respect to the backlog cases concerning statistical data. With a current backlog this calculates as an exercise which would take approximately 3-4 months to clear. In addition, the publishing of additional statistical output from other sources is being considered to help clear the backlog. The backlog is being monitored by the Commissioner as part of his oversight of FOI at the Force Information Management Board.</p>		
10.	<p>29/06/18 Item 7 - <i>Internal Audit Update</i></p> <p>Police-Seized Goods</p>	<p>A Member stated their concerns over the status of Police-seized goods, cited as the Assistant Commissioner to consider accepting risk and closing, suggesting that there could be a potential misappropriation issue. The Assistant Commissioner agreed to feedback information about the process involved.</p> <p>Update 06/11/18- This refers to recommendation 14 within the audit report. Initially this was accepted as a risk due to resourcing issues within Information Management Services, but the activity of dip sampling has been delegated by the Assistant Commissioner to Professional Standards Dept to monitor disposals of property and ensure the Force operates with integrity.</p>	CoLP	COMPLETE
11.	<p>29/06/18 Item 7 - <i>Internal Audit Update</i></p> <p>Police-Seized Goods</p>	<p>The Chairman noted that it was possible that other controls covered this area so it was right to accept risk in some cases. The Chairman requested an update on the RED risks in relation to Police-seized goods.</p> <p>Update 06/11/18- There were three red recommendations within this report.</p>	CoLP	COMPLETE

		<ul style="list-style-type: none"> • Recommendation 5: This has been completed and evidenced to internal audit. • Recommendation 6: Audit are invited to view Niche system as evidence of completion. An Audit of ECD property locations has been undertaken and the locations provided to IMS for reference and note on Niche. At time of report update Audit have not signed off the recommendation as complete as have yet to review the evidence provided by the Force • Recommendation 11: this has been completed and evidenced to Internal Audit. 		
12.	29/06/18 Item 8 - <i>HR Monitoring Information</i> HR Monitoring Report Data	The Chairman requested that percentage figures rather than actual numbers be quoted in future reports to give a better comparison with other forces. Update 01/11/18- Percentages have been included for data where possible.	CoLP	REPORT DUE November 2018 and is on agenda.
13.	29/06/18 Item 8 - <i>HR Monitoring Information</i> CoLP Gender Pay Gap	A Member noted that although the gender pay gap data had been published for the City Corporation, it had not been published specifically for CoLP. He requested that this be provided to the Sub-Committee. Update 01/11/18- Police Officer Gender pay Gap data which the Force/ Corporation is statutorily obliged to publish is included in the HR Monitoring report on the agenda. (The gender pay gap data for Police Officers was presented to the Police Committee in the Equality and Inclusion update in September 2018. Police Staff data was also circulated to Members on the 19 th October 2018 as a result of a request from Police Committee).	CoLP	COMPLETE and in report on the agenda
14.	26/04/18 Item 3 -	The Assistant Commissioner had explained that Police telephony had suffered from significant issues. The Chairman asked for an update	CoLP	PROJECT DELIVERY DUE

	<p><i>Minutes</i></p> <p>Police Telephony</p>	<p>on their status and the Assistant Commissioner confirmed that this had been actioned and the issues were expected to be resolved by September of this year.</p> <p>Update from IT 12/11/18- The IP Telephony project will deliver an updated Telephony system and a new, separate Call Recording functionality in the first quarter of 2019.</p> <p>It will take an incremental approach to testing, building and commissioning the new solutions and decommissioning the legacy technologies to reduce organisational risk.</p> <p>It has primarily been delayed as the project needs to revisit the CoL Gateway process with bids cost coming from a call recording procurement exercise and to reduce the change impact to the business;</p> <p>This new timing supports a number of operational requirements, particularly around the ongoing accommodation moves and avoiding making changes during high profile events. This revision to the timeline was approved by the IP Telephony Project Board in August 2018.</p> <p>Update 30-05-18: This originally related to a specific issue with recording of calls but an upgrade is now taking place across the Police telephony network in order to future proof it. A Gateway 3/ 4 report was submitted to the Project Sub Committee's and Police Committee's May meetings and currently the project is on track to deliver by September/October.</p>		<p>SEPTEMBER 2018 Outstanding-delivery now due in Q1 2019</p>
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