

Committee: Culture, Heritage and Libraries Committee	Date: 11 December 2018
Subject: Terms of Reference and Frequency of Meetings of the Culture, Heritage and Libraries Committee	Public
Report of: Town Clerk Report author: Julie Mayer, Committee and Member Services officer	For Decision

Summary

As part of the implementation of the 2011 Governance Review, it was agreed that all Committees/Boards should review their Terms of Reference Annually. This will enable any proposed changes to be considered in time for the re-appointment of Committees by the Court of Common Council in April.

In order to update the Committee's Terms of Reference, Members are asked to consider adding the following:

- a. London's Roman Amphitheatre and the City of London Heritage Gallery (under Guildhall Art Gallery).
- b. The City of London's Outdoor Arts Programme (using the old City of London Festival budget).
- c. City Arts Initiative (approving recommendations for artworks in the public realm).
- d. The Guildhall Yard Public Programme (event content only).
- e. City of London Police Museum (as approved by the Committee at your last meeting).

Recommendations

1. That, subject to any comments, the Terms of Reference of the Culture, Heritage and Libraries Committee be approved for submission to the Annual Meeting of the Court of Common Council, 2019, as set out in the appendix; to include the additional points (a-e) as set out above.
2. The Committee are asked to consider the frequency of their meetings going forward; i.e. 6 meetings a year.

Appendix: Terms of Reference of the Culture, Heritage and Libraries Committee (Order of the Court – April 2018)