

## EDUCATION BOARD

Thursday, 8 November 2018

Minutes of the meeting of the Education Board held at Committee Rooms - 2nd Floor  
West Wing, Guildhall on Thursday, 8 November 2018 at 3.00 pm

### Present

#### Members:

Henry Colthurst (Chairman)	Alderman William Russell
Ann Holmes (Deputy Chairman)	Ruby Sayed
Randall Anderson	Deputy Philip Woodhouse
Deputy Keith Bottomley	Deborah Knight
Stuart Fraser	Veronica Wadley
Caroline Haines	

#### Officers:

Anne Bamford	- Strategic Education, Culture and Skills Director
Mark Jarvis	- Chamberlain's Department
Daniel McGrady	- Community and Children's Services Department
Gerald Mehrtens	- Community and Children's Services Department
Martin Newton	- Town Clerk's Department
Emily Rimington	- Comptroller and City Solicitor's Department

#### In Attendance:

Frazer Swift	- Head of Learning
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#### 1. APOLOGIES

Apologies for absence were received from Tijs Broeke, Lord Mayor-Elect Alderman Peter Estlin, Christopher Hayward and Tim Campbell.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

#### 3. MINUTES

**RESOLVED** – That the public minutes and summary of the meeting held on 13 September 2018 be approved as a correct record.

#### 4. ACTIONS

The Board considered the Town Clerk's report on outstanding actions.

The following matters were raised:-

- On item 4 City Sports Engagement, a Member put forward the view that the strategic impact of sport should be added as an aim as there appeared to be a lack of understanding as to its educational benefits.

The Chairman asked that a relevant paper due to be submitted to the Public Relations and Economic Development Sub Committee should be added to the agenda for January's Board meeting.

- The Chairman asked that the Town Clerk invite Antony Smyth, Chairman of the CoLAT Southwark Local Governing Body, to the January meeting when the Board considers the review of the Southwark joint governing body arrangements.
- Noted that the 4 GSMD actions would be considered in one report at the January meeting.
- Noted that the breakfast briefing on education, skills, culture and creative learning strategy would take place on 23 April 2019.

RECEIVED.

## 5. **GOVERNOR APPOINTMENTS**

Members had before them the report of the Director of Community and Children's Services on governor appointments.

The following matters were raised:-

- In response to a question from a Member about the terms of reference of the CoLAT Local Governing Bodies (LGBs) it was suggested that for reasons of clarity the word 'nature' be substituted by 'composition' where the wording referred to a CoLAT LGB being varied in exceptional circumstances to allow for addition of missing skill sets. The Director of Community and Children's Services confirmed that CoLAT would be informed of this view.
- The Chairman confirmed his intention to step down from the governing body of City of London Academy Islington after November and that the Deputy Chairman had also stood down.
- A broader discussion took place on the appropriate number of CoL governors across City schools bearing in mind the key skills required by schools and the pool of members able to be governors. It was agreed to discuss this and wider governance matters at the Education Board Away Day in March.

**RESOLVED** – That

- (a) the appointment of Rachel McGowan as Chairman of Newham Collegiate Sixth Form local governing body be approved;
- (b) the appointment of Sukhi Bath and Martin Gaskell to Newham Collegiate Sixth Form local governing body be noted;

(c) the CoLAT Board of Trustees recent update to its trust-wide terms of reference for local governing bodies be noted; and

(d) the members of the City schools' governing bodies set out in appendix 1 be noted.

6. **EDUCATION ACTIVITIES**

The Director of Community and Children's Services updated the Board on education activities.

RECEIVED.

7. **EDUCATION BOARD BUDGET UPDATE FOR 2018/19 FINANCIAL YEAR**

The Board considered the report of the Director of Community and Children's Services on the budget update for 2018/19.

RECEIVED.

8. **EDUCATION BOARD REVENUE BUDGETS - 2019/20**

Members had before them the joint report of the Chamberlain and the Director of Community and Children's Services on revenue budgets 2019/20.

**RESOLVED** – That

(a) the provisional 2019/20 revenue budget be approved for submission to the Finance Committee; and

(b) the Chamberlain be authorised to revise these budgets to allow for further implications arising from the agreement by the Board of specific allocations of funding to Academies and Central Support Services.

9. **ADDITIONAL ALLOCATION OF A SKILLS BUDGET FOR 2019/20**

The Chairman confirmed that agenda item 9 had been withdrawn.

10. **CULTURE MILE LEARNING UPDATE**

The Head of Learning and Engagement, Museum of London reported on the Culture Mile learning update.

**RESOLVED** – That

(a) further consideration be given to the renaming of the City School Visits Fund, ideally to maintain the word 'schools' in the fund's title but include a referral to Culture Mile, and also that the findings from the evaluation report for the academic year 2017/18 be noted;

(b) the forward plan of CML updates to the Education Board be approved; and

(c) the CML high-level programme milestones and upcoming events be noted.

11. **EVALUATION OF CITY PREMIUM GRANT FUNDING FOR CITY ACADEMIES 2017/2018**

The Board considered the report of the Director of Community and Children's Services on evaluation of the City premium grant funding for City academies 2017/18.

The following matters were raised:-

- A Member suggested that schools be given advice how to make the most effective applications for City Premium Grant.
- The Board noted a Member's view about the benefit of measurable results, to determine the most advantageous use of expenditure, and the Strategic Director of Education, Culture and Skills confirmed that impact assessment was being increased in a positive way.
- The Chairman identified grant funding more generally as a matter for further discussion at the Education Board Away Day in March.

RECEIVED.

12. **ONLINE FUNDING FOR CITY ACADEMIES**

The Board reviewed the report of the Strategic Director for Education, Culture and Skills on online funding for City academies.

The following matters were raised:-

- Members noted the contents of the paper, along with the advantages and disadvantages of online funding options. The Board was of the opinion that it may be more appropriate for officers to draft a brief guidance note that could be shared with schools in order that individual decisions could be made by them as to the merits of online funding.

**RESOLVED** - That a guidance note on online funding be drafted by officers and circulated to schools in order for them to consider this guidance and make their individual decisions with regard to the particular context of the school.

13. **GOVERNOR CLERKING SURVEY RESULTS**

The Director of Community and Children's Services reported on the governor clerking survey results.

*Deputy Keith Bottomley left the meeting at 3.47pm*

After discussion, during which survey results were noted and present options were considered, it was

**RESOLVED** – That

- (a) the findings of the survey be shared with the City Schools to enable them to benchmark their own use of governor clerking services with other schools in the family of schools;
- (b) further investigation be commissioned into the cost and feasibility of a series of options, with the main options for further analysis to include:
  - (i) obtaining quotes from external providers based on 125 hours per year per school (governing body and sub-committee meetings) multiplied by the number of schools who may want to take part (the benchmark to be no less than £6,920 per year per school for meetings);
  - (ii) exploring options for creating a shared framework agreement for governor clerking services noting that costs may be increased by the need for proper contract management; and
  - (iii) comparing the quote for an external supplier with the cost of an appropriate number of Corporation staff employed as designated clerks for participating schools; and
- (c) a discussion paper on these matters be presented to the Education Board away day in March.

**14. LAND TRANSACTIONS - FORMER RICHARD CLOUDESLEY SCHOOL SITE**

The Town Clerk's report on land transactions at the former Richard Cloudesley School site was noted.

RECEIVED.

**15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

On questions relating to the Board's work the following was raised:-

A Member informed the Board of the recent 'Spirit in the Community' award to the Principal of Newham Collegiate Sixth Form at the GG2 Leadership Awards. The Chairman asked that the Town Clerk write to the Principal on behalf of the Board to congratulate him on this success.

The Board noted that the Education Board Away Day date had been changed to 7 March 2019 (1430 to 1730) on the rising of the Court of Common Council.

The Board agreed with the Chairman's suggestion that at future meetings the intention would be to organise business in a way which allowed officers to attend within a '10 minute window' to present their report rather than attend for the entire proceedings.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
There were no items of urgent business.
17. **EXCLUSION OF THE PUBLIC**  
**RESOLVED** – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the remaining items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.
18. **NON-PUBLIC MINUTES**  
**RESOLVED** – That the non-public minutes of the meeting held on 13 September 2018 be approved as a correct record.
19. **NON-PUBLIC ACTIONS**  
The Board considered the Town Clerk’s report on outstanding non-public actions.
20. **CITY OF LONDON ACADEMY SCHOOLS SCRUTINY MEETINGS**  
The Board noted the report of the Chief Executive Officer of CoL Academies Trust on CoL academy schools' scrutiny meetings.
21. **CITY OF LONDON ACADEMIES TRUST, ACADEMIES DEVELOPMENT PROGRAMME - UPDATE**  
The Director of Community and Children’s Services updated Members on the CoL Academies Trust development programme.
22. **CITY OF LONDON PRIMARY ACADEMY ISLINGTON (COLPAI) – TENDER AWARD**  
The City Surveyor reported to the Board on the CoL Primary Academy Islington tender award.
23. **PROGRESS REPORT OF THE PROVISION OF ADDITIONAL PRIMARY SCHOOL PLACES AND SOCIAL HOUSING ON THE FORMER RICHARD CLOUDESLEY SCHOOL SITE**  
The Board considered a progress report of the Director of Community and Children’s Services on provision of additional primary school places and social housing on the former Richard Cloudesley School site.
24. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**  
There were two non-public questions related to the work of the Board.
25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There were no items of urgent business.

**The meeting ended at 4.47 pm**

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Chairman

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