

Committee(s)	Dated:
Port Health and Environmental Services Committee	15/01/2019
Subject: Revenue and Capital Budgets – 2019/20	Public
Report of: The Chamberlain Director of the Built Environment Interim Director of Consumer Protection & Market Operations Director of Open Spaces	For Decision
Report Author: Jenny Pitcairn, Chamberlain's Department	

Summary

This report is the annual submission of the revenue budgets overseen by your Committee. In particular it seeks approval to the latest revenue budget for 2018/19 and provisional revenue budget for 2019/20, for subsequent submission to the Finance Committee. Details of the Committee's draft capital budget are also provided. The budgets have been prepared within the resources allocated to each Director, including a 2% reduction for efficiency savings, with the exception of three growth items for which additional funding is sought:

- Built Environment: £3.218M for the increased cost of the new Waste Collection, Street Cleansing and Ancillary Services contract.
- Markets and Consumer Protection:
 - £99,000 to improve Air Quality service provision;
 - £175,000 for the Coroner Service and Mortuary as a result of a substantial increase in workload and pay costs.

Table 1 Summary Revenue Budgets 2018/19 and 2019/20	Original Budget 2018/19 £'000	Latest Budget 2018/19 £'000	Original Budget 2019/20 £'000
Expenditure	(22,393)	(23,468)	(25,974)
Income	14,121	14,228	14,283
Support Services and Capital Charges	(6,266)	(5,644)	(6,172)
Total Net Expenditure	(14,538)	(14,884)	(17,863)

Overall, the 2018/19 latest budget is £14.884m net expenditure, an increase of £346,000 net expenditure compared to the original budget. Main reasons for this increase are:

- Inflation allowance of £271,000 approved after the original budgets were set
- Approved carry-forwards of £127,000

- An increase in pay costs due to contribution pay, holiday pay and recruitment of apprentices, £293,000
- A net reduction in the cost of the City Surveyor's Additional Works Programme during the year due to changes in phasing, £319,000
- An increase in the City Surveyor's repairs and maintenance costs, £130,000
- Approved allocations from the Priorities Investment Pot, £177,000
- A virement from the Director of Built Environment's budgets within the Planning & Transportation Committee, £289,000
- A net reduction in central and departmental recharge expenditure, £622,000

The 2019/20 provisional budget is £17.863m net expenditure, an increase of £3.325m net expenditure compared to the original budget for 2018/19. Main reasons for this increase are:

- Growth bids totalling £3,492,000
- Inflation allowance of £422,000
- Efficiency savings of £151,000
- A reduction in corporate funding for apprentices, £168,000
- Virements to Planning & Transportation Committee (£118,000) and Licensing Committee (£20,000)
- A net reduction in the cost of the City Surveyor's Additional Works Programme, £220,000
- An increase in the City Surveyor's repairs and maintenance costs, £140,000
- Approved allocations from the Priorities Investment Pot, £42,000
- A net reduction in central and departmental recharge expenditure, £94,000

Business priorities for the forthcoming year include:

Director of the Built Environment

- waste collection and street cleansing contract demobilisation and mobilisation;
- review and restructure of the street environment officer and contract client team;
- increasing recycling whilst reducing general waste arisings;
- implementing the new corporate fleet management system;
- reviewing and updating the City's Waste Strategy.

Director of Markets and Consumer Protection

- the impact of the UK leaving the EU on services;
- a new Air Quality Strategy 2019-25;
- implementing the Noise Strategy Action Plan and construction site levy.

Director of Open Spaces

- progressing the project to replace four unabated cremators with two larger, fully abated cremators;
- development of an action plan following completion of the Cemetery and Crematorium Conservation Management Plan.

Recommendation(s)

Members are asked to:

- Note the latest 2018/19 revenue budget.
- Review the provisional 2019/20 revenue budget to ensure that it reflects the Committee's objectives and, if so, approve the budget for submission to the Finance Committee.
- Review and approve the draft capital budget.
- Agree additional funding of £3,492,000 in 2019/20 for the following items, which are over and above the resource base, subject to the agreement of Resource Allocation Sub Committee and Policy and Resources Committee:
 - Waste Contract, £3,218,000 (para 16)
 - Air Quality, £99,000 (para 17)
 - Coroner & Mortuary, £175,000 (para 18).
- Agree the transfer of responsibility for the Built Environment Directorate from this Committee to the Planning and Transportation Committee and authorise the Chamberlain to make the necessary budget adjustments (para 24).
- Agree that approval for any minor changes arising from the completion of the asset verification exercise be delegated to the Chamberlain.
- Authorise the Chamberlain to revise these budgets for changes in respect of recharges.

Main Report

Background

1. This report sets out the latest budget for 2018/19 and the proposed revenue budgets for 2019/20. The revenue budget management arrangements are to:
 - Provide a clear distinction between local risk, central risk and recharge budgets.
 - Place responsibility for budgetary control on departmental Chief Officers.
 - Apply a cash limit policy to Chief Officers' budgets.
2. The budget has been analysed by service expenditure and compared with the original budget for 2018/19. The budget is further analysed between:
 - Local Risk budgets – these are budgets deemed to be largely within the Chief Officer's control.
 - Place responsibility for budgetary control on departmental Chief Officers for Central Risk budgets – these are budgets comprising specific items where a Chief Officer manages the underlying service, but where the eventual financial outturn can be strongly influenced by external factors outside of his/her control

or are budgets of a corporate nature (e.g. interest on balances and rent incomes from investment properties).

- Support Services and Capital Charges – these cover budgets for activities provided by one service to another. The control of these costs is exercised at the point where the expenditure or income first arises as local or central risk.

3. The report also compares the current year's budget with the forecast outturn.

4. In the various tables, expenditure and adverse variances are presented in brackets. Only significant variances (generally those greater than £50,000) have been commented on.

Business Planning Priorities

Director of the Built Environment

5. Business priorities for the Cleansing Service in 2019/20 include:

- finalising demobilisation of the outgoing waste collection and street cleansing contract and mobilisation of the new contract;
- undertaking a review and restructure of the street environment officer and contract client team;
- increasing the recycling rate and reducing general waste arisings;
- implementing and embedding the new corporate fleet management system;
- reviewing and updating the City's Waste Strategy.

Director of Markets and Consumer Protection

6. The Port Health & Public Protection Division business priorities for 2019/20 include:

- The UK leaving the EU – evaluating the outcome of deal/no-deal and putting in place actions to address the impacts on relevant services.
- Air Quality – consulting upon and implementing a new Air Quality Strategy 2019-25, and pursuing London-wide legislation.
- Noise control from building sites – implementing the Noise Strategy Action Plan and construction site levy.
- Trading Standards will continue to collaborate with partners to tackle financial fraud in the City and beyond.
- Consider potential new accommodation for the Port Health Service and Heathrow Animal Reception Centre and relocate Public Protection.
- Greater agile and mobile working by field officers including commencing a project to replace M&CP and DBE's back-office systems with a single system that supports this aim (subject to your Committee's approval in a separate report).

Director of Open Spaces

7. The Superintendent will be focusing on supporting the sustainable operation of the cemetery within the context of the historic landscape. In particular, he will

continue to progress the replacement of the cremators and to develop grave reuse.

8. A customer satisfaction survey was completed in late 2017 and the 400 survey participants were positive about their visit with 87% rating the features and facilities as 'very good' or 'good'. Some minor changes and improvements are being introduced based on the feedback received.
9. The Cemetery & Crematorium was able to achieve its SBR savings through increased income generation, and will continue this approach to meet the on-going 2% efficiency requirements and to preserve the quality of service required to support a sustainable future for the Cemetery. Local risk income was closely managed and a break-even plus position was achieved which enabled £174k to be transferred to the reserve to help fund future liabilities. The Superintendent continues to be mindful of the need to set prices carefully, benchmarking with neighbouring providers and offering a range of options and prices for the bereaved.
10. The Cemetery & Crematorium Conservation Management Plan has been completed and an action plan is being finalised.
11. The project to replace the four unabated cremators with two larger, fully abated cremators continues with a Gateway 3/4 report approved by Project Sub Committee in December and on your agenda today.

Latest Revenue Budget for 2018/19

12. Overall there is an increase of £346,000 in net expenditure between the Committee's original and latest budget for 2018/19. Table 2 overleaf summarises the movements between the original and latest budgets comprising this increase. A further analysis of the local and central revenue budgets by service is provided in Appendix 1.

Table 2 Latest Revenue Budgets 2018/19	Local or Central Risk	Original Budget 2018/19 £'000	Latest Budget 2018/19 £'000	Movement (Increase)/ Decrease £'000	Variance Reference (Table 3)
EXPENDITURE					
Employees	L	(12,116)	(12,702)	(586)	1a,3-4
Employees	C	(8)	(54)	(46)	2a
Premises Related Expenses	L	(928)	(913)	15	
Premises Related Expenses	C	0	(65)	(65)	2b
City Surveyor – Premises Related Expenses	L	(1,084)	(895)	189	5-6
Transport Related Expenses	L	(428)	(536)	(108)	1b,7
Supplies & Services	L	(2,188)	(2,587)	(399)	1c,8-13
Supplies & Services	C	0	(66)	(66)	2c
Third Party Payments	L	(5,640)	(5,650)	(10)	
Contingencies	L	(1)	0	1	
Total Expenditure		(22,393)	(23,468)	(1,075)	
INCOME					
Government Grants	L	0	0	0	
Other Grants, Reimbursements and Contributions	L	566	588	22	
Customer, Client Receipts	L	13,331	13,640	309	9,15,16
Transfer from Reserves	L	224	0	(224)	14
Total Income		14,121	14,228	107	
TOTAL LOCAL & CENTRAL RISK (EXPENDITURE) / INCOME					
		(8,272)	(9,240)	(968)	
SUPPORT SERVICES AND CAPITAL CHARGES					
Central Support Services and Capital Charges		(4,458)	(4,745)	(287)	
Recharges within Fund		(1,457)	(513)	944	
Recharges across Funds		(351)	(386)	(35)	
Total Support Services and Capital Charges		(6,266)	(5,644)	622	para 14
TOTAL NET (EXPENDITURE)/ INCOME					
		(14,538)	(14,884)	(346)	

13. The significant movements in the local and central budgets are explained in Table 3 below.

Table 3			
Significant Variances between 2018/19 Original Budget and 2018/19 Latest Budget			
Reason for Variance	Movement Original to Latest Budget 2018/19		
	Expenditure £'000	Income £'000	Net Movement £'000
One-off items:			
1) Approved carry-forwards from 2017/18:			
a) Employees	(20)		(20)
b) Transport Related Expenses	(50)		(50)
c) Supplies & Services	(57)		(57)
2) Approved projects funded from the Priorities Investment Pot:			
a) Employees	(46)		(46)
b) Premises Related Expenses	(65)		(65)
c) Supplies & Services	(66)		(66)
3) Allocations for contribution and holiday pay funded from the central pot	(156)		(156)
4) An increase in employee costs due to:			
a) additional apprentice posts towards the corporate target, funded from the central pot	(137)		(137)
b) additional temporary staff costs mainly for work in preparation for the tender of the waste collection and street cleansing contract	(85)		(85)
c) two previously unfunded Programme Management posts (DBE Directorate) have now been included in the budget	(108)		(108)
d) new fixed term posts at the Ports to meet the increase in throughput	(95)		(95)
5) Changes to phasing of the City Surveyor's Cyclical Works Programme	319		319
6) An increase in the cost of City Surveyor's building repairs and maintenance	(130)		(130)
7) Purchase of electric vehicles to replace old diesel vehicles at the Cemetery and Crematorium	(40)		(40)
8) An increase in supplies and services costs for the Cemetery and Crematorium mainly in relation to consultancy fees and work to increase heat abatement.	(57)		(57)
9) An increase in costs for analysis of samples mainly in relation to increased Port Health	(80)	191	111

throughput and checks on Brazilian meat imports, more than offset by additional income.			
10) Strategic media and communications support associated with the Future Cities Strategy within DBE	(70)		(70)
11) Additional costs for office moves and co-working space development (DBE)	(80)		(80)
12) A reduction in the cost of bags and equipment for Street Cleansing	70		70
13) Purchase and development of fleet management software in preparation for the corporate fleet function returning to Cleansing from the current waste contractor	(44)		(44)
14) A planned transfer from the Landfill Allowances Trading Scheme reserve that is not required.		(224)	(224)
15) A reduction in income from Public Conveniences due to lower than anticipated footfall		(80)	(80)
16) Increases in income from:			
a) Heathrow Animal Reception Centre, mainly in relation to the Passports for Pets scheme		57	57
b) Waste collection, recycling and street cleansing		61	61
c) Cemetery and Crematorium		86	86
Minor variations	(78)	16	(62)
Total Movement Local and Central Risk	(1,075)	107	(968)

14. The decrease of £622,000 in support services and capital charge expenditure between the original and latest budgets shown in Table 2 reflects the net impact of changes in the budgets of central departments and their apportionment between committees, as shown in Appendix 3. In particular, the decrease of £944,000 in recharges within fund is primarily due to a reduction in the cost of Walbrook Wharf depot recharged from Finance Committee.

Proposed Revenue Budget for 2019/20

15. The provisional 2019/20 budgets being presented to your Committee, and under the control of the Directors of the Built Environment, Markets and Consumer Protection, and Open Spaces, have been prepared in accordance with the guidelines agreed by the Policy and Resources and Finance Committees. These include a 2% reduction for efficiency savings. The budget has been prepared within the resources allocated to each Director, with the exception of three growth bids which are subject to the approval of Resource Allocation Sub Committee and Policy and Resources Committee, and which are set out in the following paragraphs.

16. Your Committee, along with Finance Committee and the Court of Common Council, recently approved the award of the new Waste Collection, Street Cleansing and Ancillary services contract, commencing in April 2019. The net

price of the new contract is £6.950M per annum, compared to the current budget of £3.732M, an increase of £3.218M which cannot be met from within existing local risk resources. Funding to meet this increase is therefore requested.

17. A total of £99,000 is requested to fund Air Quality work, including delivery of the City's Air Quality Strategy, previously funded by external grants which will cease at the end of 2018/19. A detailed business case is set out in Appendix 4.
18. A total of £175,000 is requested to meet increased demand on the Coroner's service and associated mortuary costs. A detailed business case is set out in Appendix 5.
19. Overall there is an increase of £3,325,000 in net expenditure between the Committee's 2018/19 and 2019/20 original budgets. Table 4 overleaf summarises the movements comprising this increase. A further analysis of the local and central revenue budgets by service is provided in Appendix 2.

Table 4 Provisional Revenue Budgets 2019/20	Local or Central Risk	Original Budget 2018/19 £'000	Original Budget 2019/20 £'000	Movement (Increase)/ Decrease £'000	Variance Reference (Table 5)
EXPENDITURE					
Employees	L	(12,116)	(12,836)	(720)	1,4
Employees	C	(8)	(29)	(21)	
Premises Related Expenses	L	(928)	(972)	(44)	5
Premises Related Expenses	C	0	(15)	(15)	
City Surveyor – Premises Related Expenses	L	(1,084)	(1,004)	80	para 22
Transport Related Expenses	L	(428)	(683)	(255)	6
Supplies & Services	L	(2,188)	(2,121)	67	3,4,7-9,11
Supplies & Services	C	0	(6)	(6)	
Third Party Payments	L	(5,640)	(8,308)	(2,668)	6,7
Contingencies	L	(1)	0	1	
Total Expenditure		(22,393)	(25,974)	(3,581)	
INCOME					
Government Grants	L	0	0	0	
Other Grants, Reimbursements and Contributions	L	566	161	(405)	4
Customer, Client Receipts	L	13,331	13,832	501	6,10,11
Transfer from Reserves	L	224	290	66	2
Total Income		14,121	14,283	162	
TOTAL LOCAL & CENTRAL RISK (EXPENDITURE) / INCOME					
		(8,272)	(11,691)	(3,419)	
SUPPORT SERVICES AND CAPITAL CHARGES					
Central Support Services and Capital Charges		(4,458)	(4,671)	(213)	
Recharges within Fund		(1,457)	(1,083)	374	
Recharges across Funds		(351)	(418)	(67)	
Total Support Services and Capital Charges		(6,266)	(6,172)	94	para 21
TOTAL NET (EXPENDITURE)/ INCOME					
		(14,538)	(17,863)	(3,325)	

20. The significant movements in the local and central budgets are explained in Table 5 below.

Table 5			
Movements between 2018/19 Original Budget and 2019/20 Original Budget			
Reason for Movement	Movement 2018/19 to 2019/20		
	Expenditure £'000	Income £'000	Net Movement £'000
1) An increase in employee costs due to:			
a) provision for pay increases due to pay award, holiday pay incremental and career grade progression;	(365)		(365)
b) additional Coroner's Officer post and increase in Senior Coroner pay (see para 18)	(115)		(115)
c) two previously unfunded Programme Management posts (DBE Directorate) have now been included in the budget	(114)		(114)
d) one fleet management post which will transfer to Cleansing from the outgoing waste contractor	(40)		(40)
e) new Fixed Term posts at the Ports to meet increase in throughput and in preparation for Brexit	(122)		(122)
f) the removal of a one-off budget for agency staff costs to support the waste contract tender process	54		54
2) An increase in the planned transfer from the LATS reserve (see note 1 below)		66	66
3) An increase in fees to enable delivery of the City's Air Quality Strategy (see para 17)	(50)		(50)
4) A reduction in contribution income for Air Quality projects due to the end of the Low Emission Neighbourhood and Idling Engine schemes, offset by reductions in staff costs, consultants' fees, works and associated costs.	395	(395)	0
5) An increase in the costs of building and grounds maintenance at the Cemetery and Crematorium	(56)		(56)
6) An increase in the cost of the waste collection, street cleansing and vehicle maintenance contract, including a reduction in the anticipated royalty income for commercial waste (see para 16)	(2,782)	(396)	(3,178)
7) Coroner running costs and associated mortuary fees (see para 18)	(60)		(60)
8) An increase in supplies and services costs for the Cemetery and Crematorium mainly in relation to a new charge bier and a pathways repair project.	(90)		(90)
9) DBE strategic communications and media support	(50)		(50)

10) Anticipated increase in income, in line with current throughput and as a result of planned price increases			
a) Heathrow Animal Reception Centre		272	272
b) Cemetery and Crematorium		268	268
11) An anticipated increase in Port Health income as a result of increasing trade at London Gateway, partly offset by an associated increase in analysis costs	(96)	349	253
Minor variations	(90)	(2)	(92)
Total Movement 2018/19 to 2019/20	(3,581)	162	(3,419)

Note 1 - The LATS Reserve holds the income from the sale of allowances under the former Landfill Allowance Trading Scheme, which has been set aside to meet increases in the costs of waste management. The balance on the Reserve after the planned transfers set out above will be £10,000.

21. The decrease of £94,000 in support services and capital charges expenditure reflects the net impact of changes in the budgets of central departments and their apportionment between committees, as shown in Appendix 3.
22. The decrease of £80,000 in the 2019/20 budget for the City Surveyor's local risk reflects changes in the composition and phasing of the Cyclical Works Programme, offset by an increase in the cost of planned and reactive works (see Table 6 overleaf). An asset verification exercise has also been completed by the City Surveyors Department across the Operational estate and has identified an additional 8% of assets to be maintained, including those in new buildings, that are not covered by the current contract. The outcome of this exercise has been reported to the relevant Corporation committee and additional budgetary provision has been sought. Once this is agreed it is intended to adjust the relevant budget shown in this report as appropriate and Members are asked to agree a delegation to the Chamberlain to make these minor budgetary changes, as a result of the completion of the asset verification exercise.

Table 6 City Surveyor Local Risk	Original Budget 2018/19 £'000	Original Budget 2019/20 £'000	Movement 2018/19 to 2019/20 £'000
Repairs and Maintenance			
Cyclical Works Programme			
Public Conveniences	(78)	0	78
Heathrow Animal Reception Centre	(198)	0	198
Cemetery and Crematorium	(532)	(588)	(56)
Planned and Reactive Works			
Public Conveniences	(25)	(27)	(2)
Street Cleansing	0	(2)	(2)
Heathrow Animal Reception Centre	(35)	(117)	(82)
Port and Launches	(15)	(24)	(9)
Cemetery and Crematorium	(170)	(215)	(45)
Total Repairs and Maintenance	(1,053)	(973)	80
Facilities Management	(31)	(31)	0
Total City Surveyor	(1,084)	(1,004)	80

A summary of the movement in manpower and related staff costs is shown in Table 7 below.

Table 7 Manpower Statement	Original Budget 2018/19		Original Budget 2019/20	
	Manpower Full-time Equivalent	Estimated Cost £'000	Manpower Full-time Equivalent	Estimated Cost £'000
Service				
Public Conveniences	3.3	(140)	3.3	(145)
Public Conveniences – Agency Staff	-	(375)	-	(383)
Waste Collection	9.2	(562)	9.2	(609)
Street Cleansing	6.5	(414)	6.5	(421)
Waste Disposal	5.1	(298)	5.1	(311)
Transport Organisation	1.0	(53)	2.0	(90)
Cleansing Services Management	4.4	(412)	4.4	(372)
Built Environment Directorate	6.5	(710)	7.9	(813)
Coroner	1.4	(26)	2.0	(143)
City Environmental Health	30.1	(1,975)	30.8	(1,999)
Animal Health Services	38.8	(1,865)	41.8	(1,938)
Trading Standards	5.0	(341)	5.0	(359)
Port and Launches	44.3	(2,558)	49.8	(2,805)
Cemetery and Crematorium	68.1	(2,378)	68.3	(2,477)
Total Port Health and Environmental Services	223.7	(12,124)	236.1	(12,865)

Potential Further Budget Developments

23. There a number of potential developments which may impact on your Committee's budgets, but which have not been incorporated into the figures presented in this report. The key issues are set out in the following paragraphs.
24. The Department of the Built Environment's Directorate, which includes the cost of the Director and support staff, as well as other costs that cannot be directly allocated to a specific service, currently forms part of your Committee's budgets. The full cost of this service is recharged across the whole of the Department, and the majority (almost 90%) is charged to services within Planning and Transportation Committee. It is therefore proposed that the responsibility for this service should transfer to Planning and Transportation Committee from 2019/20, and approval is sought for the Chamberlain to make the necessary budget adjustments. The impact of this proposal on your Committee's budgets would be a reduction in local risk expenditure, fully offset by a reduction in recharge income, giving an overall neutral effect. The Planning and Transportation Committee gave its approval to this transfer on 20 November 2018.
25. There remains considerable uncertainty about the impact of Brexit, and the proposed budget has largely been prepared on an as-is basis. Additional funding to support the preparations and transition is being sought from the Food Standards Agency and the Director of Markets and Consumer Protection will also consider whether it is appropriate to submit a bid to the City's Brexit Contingency Fund. Your Committee will continue to receive regular update reports.
26. Work to declare the Walbrook Wharf offices surplus to operational requirements and to move staff to Guildhall is currently in progress. The main resulting budget changes are likely to be to accommodation-related recharges, but there may be a small loss of income for the Director of Markets and Consumer Protection. The financial implications will be included in any future reports to your Committee.
27. The financial implications of the schedule of monitoring contribution charges included in the latest edition of the Code of Practice for Deconstruction and Construction Sites ("construction code levy") have not yet been fully assessed, and are therefore not included in the proposed budget. The overall impact is expected to be cost neutral.
28. The potential sub-let of the Port Health office at Tilbury, which is surplus to current operational requirements, has still not been resolved. Whilst it is anticipated that this could generate a net saving of up to £46,000 per annum, the exact financial impact is subject to the conclusion of the outstanding rent review and of the rental income achieved, as well as the terms and date of commencement of any sub-lease, and as a result cannot yet be determined with any degree of certainty.
29. The Heathrow Animal Reception Centre is continuing to investigate new sources of income and alternative methods of service delivery. There is also the potential for redevelopment of the site or relocation, and should any of these projects come to fruition, further reports will be made to your Committee.

30. The provisional nature of the 2019/20 revenue budget recognises that further revisions may be required, particularly in relation to central and departmental recharges.

Forecast Outturn 2018/19

31. The forecast outturn for the current year is currently £14.6M net expenditure, a net underspend of £285,000 compared with the latest budget, primarily due to anticipated overachievement of income at the Cemetery and Crematorium.

Draft Capital and Supplementary Revenue Budgets

32. The latest estimated costs for the Committee's draft capital and supplementary revenue projects are summarised in Table 8 below.

Service Managed	Project	Exp. Pre 01/04/18 £'000	2018/19 £'000	Later Years £'000	Total £'000
<u>Pre-implementation</u>					
Cemetery & Crematorium	Cremator replacement and mercury abatement	5	23		28
City Environmental Health	Moor Lane ultra-low emission vehicle pilot		59		59
City Environmental Health	Planning & regulatory services casework management system		4		4
Total Port Health & Environmental Services		5	86	0	91

33. Pre-implementation costs comprise feasibility and options appraisal expenditure which has been approved in accordance with the project procedure, prior to authority to start work. It should be noted that the above figures exclude implementation costs, which are subject to further approvals.

34. The scheme at Moor Lane is the implementation of an experimental traffic order in the southern section of Moor Lane to restrict its use to Ultra-Low Emission Vehicles (ULEV) only.

35. The latest Capital and Supplementary Revenue Project forecast expenditure on approved schemes will be presented to the Court of Common Council for formal approval in March 2019.

Appendices

- Appendix 1 – 2018/19 Latest Local and Central Risk Revenue Budget: Analysis by Service

- Appendix 2 – 2019/20 Original Local and Central Risk Revenue Budget: Analysis by Service
- Appendix 3 – Support Service and Capital Charges from/to Port Health and Environmental Services Committee
- Appendix 4 – Growth Bid Business Case: Air Quality
- Appendix 5 – Growth Bid Business Case: Coroner and Mortuary

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