




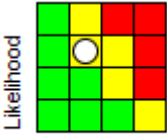
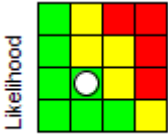

## Health & Safety and Housing Risks

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
<b>DCCS HS 003 Lone Working</b> 14-Jan-2016 Paul Murtagh	<b>Cause</b> Staff working on their own in isolated locations or visiting residents or clients homes <b>Event</b> Staff suffer verbal abuse, physical attack or are an accident victim <b>Effect</b> Harm or serious injury to staff	 Likelihood Impact	<b>12</b>	Following the recent startup with the new Skyguard system, further staff have been identified on the system and they will require system training. <b>24 Jul 2018</b>	 Likelihood Impact	<b>12</b>	31-Oct-2018	  Constant

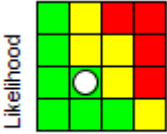
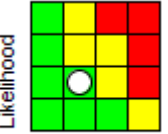

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
DCCS HS 003b	Not all staff are working in compliance with the departmental lone working procedures. These will be reviewed to check why they are not being implemented by all staff and reviewed if appropriate. Compliance with new procedures will be monitored by managers and the quarterly Health and Safety Committee. It is anticipated that monitoring information will be available from Skyguard or the replacement system.	The new Skyguard system has been purchased and rolled out to all staff identified as 'lone workers'. The lone working system is now fully operational and full training has been provided. System compliance is now monitored by the Housing Safety Advisor (Monique Maccow), with quarterly reports being submitted to the departmental Health and Safety Working Group.	Paul Murtagh	24-Jul-2018	31-Mar-2019
DCCS HS 003c	Reviewing and implementing the Personal Safety Visiting Tool (PSVT);	A review is underway of PSVT linked into the housing management database. Although PSVT is implemented across housing, there is more work to be done to update the system to ensure that all relevant staff are included.	Paul Murtagh	24-Jul-2018	15-Dec-2018

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
<b>DCCS HS 002</b> <b>Failure to carry out and review effective Fire Risk Assessments for more than 5000 units of residential accommodation and a number of commercial units</b> 14-Jan-2016 Paul Murtagh	<b>Cause</b> Fire Risk Assessments for managed properties not carried out effectively <b>Event</b> Fires do occur from time to time. Effective Assessments reduce the risk and identify if any changes to procedures or maintenance regimes that need to be reviewed or introduced <b>Effect</b> Fires can lead to significant property damage and potential loss of life	 Likelihood Impact	8	All 2018 Fire Risk Assessments for social housing have been completed and an action plan is being implemented across all estates. Sprinklers are being retrofitted in 5 high rise blocks and main entrance doors are being replaced to improve fire resistance in social housing blocks.  <b>13 Nov 2018</b>	 Likelihood Impact	8	31-Mar-2019	          Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
DCCS HS 002c	Community and Children's Services Committee has approved the retrofitting of sprinklers in the 5 high rise tower blocks within the City's social housing portfolio.	Community and Children's Services Committee has approved the retrofitting of sprinklers in the 5 high rise tower blocks within the City's social housing portfolio.	Paul Murtagh	12-Nov-2018	31-Oct-2019
DCCS HS 002d	Community and Children's Services Committee has approved a programme to replace all main entrance doors in the City's social housing blocks of flats. The new fire doors will provide a minimum of 30 minutes and up to 60 minutes of fire resistance.	Community and Children's Services Committee has approved a programme to replace all main entrance doors in the City's social housing blocks of flats. The new fire doors will provide a minimum of 30 minutes and up to 60 minutes of fire resistance.	Paul Murtagh	12-Nov-2018	31-Mar-2020

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DCCS 002 <b>Impact of Brexit on local communities</b>  12-Nov-2018 Andrew Carter	<b>Cause:</b> The outcome of Brexit negotiations leads to disruption in access to local services, and impacts upon community cohesion <b>Event:</b> The City Corporation fails to prepare adequately for the impact of Brexit on local communities. <b>Effect:</b> Disruptions in access for local communities to services and resources, and existing levels of community cohesion.	 Likelihood	6	The Department is working with partners in Health, Education and with commissioned services providers to identify possible issues and mitigation measures that should be put in place. Housing teams are monitoring community cohesion. At present there are no predictions or indications of impact on local communities but this is being monitored.  <b>12 Nov 2018</b>	 Likelihood	4	29-Mar-2019	  Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
DCCS 002a	Community Cohesion - Housing and other teams are monitoring community cohesion through the monitoring of anti-social behaviour, incidences of graffiti and any increase in crime.	At present there are no indications of increased community tension but this will continue to be monitored.	Liam Gillespie	27-Dec-2018	31-Mar-2020

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
<b>DCCS HS 001 Health and Safety procedures</b> 13-Nov-2014 Jacquie Campbell; Paul Murtagh	<b>Cause:</b> Failure to meet Health and Safety regulations and City of London procedures within the department and on the properties and estates managed by the Housing Division <b>Event:</b> Accident or fire in property or estates managed DCCS leading to harm / injury to staff member, resident or visitor <b>Effect:</b> Injury to person/s on property or estates managed by DCCS, possible adverse media coverage, external investigation into incident and potential claims for compensation.	 Likelihood	4	The DCCS Health and Safety Group continues to meet quarterly. The work plan and Top X risks are discussed and reviewed at each meeting. <b>24 Jul 2018</b>	 Likelihood	4	31-Mar-2019	 Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
DCCS HS 001d	Review of estate walkabouts, inspections and regular checks.	<ul style="list-style-type: none"> <li>Project planned for 2018/19 financial year to introduce estate standards and monitoring procedures</li> <li>A report has been received from HouseMark on the proposed standards - these will be used to consult with staff, residents and members in Quarters 3 &amp; 4 2018/19</li> <li>An Estate Management Policy is being presented to the Housing Management and Almshouses Sub Committee on 27 November 2018. The report addresses estate inspections and how these will be monitored and actions identified followed up.</li> </ul>	Liam Gillespie	24-Oct-2018	31-Mar-2019
DCCS HS 001f	Review of annual risk assessments	<p>The Corporate Health and Safety Unit is calling for all annual fire risk assessments to be reviewed in ensuring the department is compliant and recommendations are fulfilled. The outstanding actions of 2016-2018 fire risk assessments for Housing and Neighbourhoods and Barbican &amp; Property are now being populated and updated with dates and project plans for the new year.</p> <p>The deadline to complete this task is 20th December 2018. Consultation is being provided by the Department Health and Safety Adviser (Monique Maccow) and the Corporate Fire Safety Adviser(Terence Short) to Estate Managers to meet this deadline.</p>	Monique Maccow	13-Nov-2018	31-Mar-2019



