

**HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE**  
**Wednesday, 13 March 2019**

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park  
Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on  
Wednesday, 13 March 2019 at 4.00 pm

**Present**

**Members:**

Karina Dostalova (Chairman)  
Anne Fairweather (Deputy Chairman)  
Mark Bostock  
Deputy David Bradshaw  
Alderman Prem Goyal  
Michael Hudson  
Wendy Mead  
Ruby Sayed  
Deputy John Tomlinson  
John Beyer (Heath & Hampstead Society)  
Sam Cooper (English Heritage)  
Adeline Siew Yin AU (Ramblers' Association)

**Officers:**

Colin Buttery	- Director of Open Spaces
Bob Warnock	- Superintendent of Hampstead Heath
Katherine Radusin	- PA to Superintendent of Hampstead Heath
Richard Gentry	- Constabulary and Queen's Park Manager
Jonathan Meares	- Highgate Wood, Conservation & Trees Manager
Alison Elam	- Group Accountant, Chamberlain's Department
Declan Gallagher	- Operational Services Manager
Yvette Hughes	- Business Manager Hampstead Heath
Paul Maskell	- Leisure and Events Manager
Leanne Murphy	- Town Clerk's Department

**1. APOLOGIES**

Apologies were received from Stuart Fraser, Alderman Gregory Jones, William Upton, Councillor Melvin Cohen, Oliver Sells and Graeme Smith.

The Chairman noted the displays provided at the pre-meeting discussion session which were an innovative way to display projects to Members. The six banners were used at the Committee's 30<sup>th</sup> anniversary dinner and are available for display at any City of London Corporation events.

**2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

There were no declarations.

**3. MINUTES**

**RESOLVED**, that the public minutes of the meeting held on 28 November 2018 were approved as a correct record subject to the change of Consultative Committee/Groups being referred to as Sub Committees in Items 4 and 19.

4. **ACTIONS SHEET**

Members noted the various outstanding actions and the update provided thereon.

Regarding Action 1 to identify a representative for people with a physical disability, the Chairman advised that Leonard Cheshire were identifying a representative to fulfil this role to be welcomed at the next meeting.

Concerning Action 4 regarding the change to the Committee's Terms of Reference, Members were advised that Sir David Wootton had requested that the report to the Policy & Resources Committee on 14 March 2019 be withdrawn to allow the General Purposes Committee of Alderman on 19 March 2019 to review and discuss the request from the Committee prior to a decision being made. Members agreed to approve Sir David's request to provide Aldermen with the opportunity to formally comment and delegate any potential amendments to the Town Clerk in consultation with the Chairman and Deputy Chairman. the Chairman agreed to keep Members apprised of throughout the process.

**RESOLVED** – That the report to the Policy & Resources Committee on 14 March 2019 be deferred until 11 April 2019 to allow the General Purposes Committee of Alderman to formally input on the report and any further changes in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

5. **HAMPSTEAD HEATH CONSULTATIVE COMMITTEE MINUTES**

The draft public minutes of the Hampstead Heath Consultative Committee meeting held on 11 February 2019 were received.

6. **SUPERINTENDENT'S UPDATE**

Members considered a report of the Superintendent providing an update on matters concerning Hampstead Heath, Highgate Wood and Queen's Park. The following points were made:

**Planning**

- **Camden Eruv, 2016/1436/P.** Members were advised that this has been approved.
- **North Westminster Eruv, 2016/2892/P.** Members were advised that this has been approved.
- **Garden House, 2017/2885/P.** The Superintendent advised that this was a complicated application which was yet to be determined.

- **The Water House, Millfield Lane 2017/3692/P.** The Superintendent advised that this was progressing as a construction project and the development was due to complete in September 2019. Further planning conditions for the landscaping works will require approval from Camden Council.
- **Parliament Hill William Ellis School 2018/1270/P.** The Superintendent noted that Officers were represented on the Community Working Group and continued to engage concerning trees.
- **South Fairground Site.** The Superintendent advised that an appeal would start in April and that evidence from the Corporation was submitted last week.
- **North Fairground Site 2017/4346/P.** The Public Inquiry commenced for one day and was then adjourned until October 2019.
- **Jack Straws Castle 2017/2064/P.** The Planning Application has not yet been determined by the London Borough of Camden.
- **55 Fitzroy Park, 2018/3672/P.** The Superintendent stated that the City of London Corporation had submitted an objection to this planning application. The Corporation has instructed consultants to assess the impact of the basements on the Heath's hydrology.
- The Superintendent advised that the Corporation had submitted a representation to the London Borough of Camden in relation to the Kentish Town Planning Framework.

### **Tree Inspections**

- Members were advised that recent storms had caused a number of trees to fail across Hampstead Heath and Highgate Wood.

### **City Surveyors Cyclical Work Programme**

- The Superintendent advised that current projects within the City Surveyors Cyclical Work Programme included drainage surveys associated with the athletics track, ongoing design works for the public toilets at Parliament Hill.

### **East Heath Car Park**

- Members were advised that the City Surveyor had completed the tendering for the car park resurfacing and a Gateway 5 Report was being prepared.

### **Waste & Recycling Strategy**

- The Superintendent advised that Keep Britain Tidy led a workshop with local stakeholders on 2 March 2019 and the outline proposals had been

discussed at the HHCC. Ongoing work and research with Keep Britain Tidy would continue to develop a communication campaign to support the introduction of recycling and to reduce the quantity of waste being left on the Heath.

- The Superintendent highlighted the need for an improved recycling system including public and comingled recycling.
- The next stage was to carry out a pilot at Parliament Hill and trialling a couple of bins across the rural parts of the Heath.
- Members were advised that similar waste and recycling issues were being experienced at Keats House and new measures included zero use of plastic at concerts, a social media campaign and an initiative to reduce the amount of waste being brought onsite by visitors. Officers agreed to discuss measures with Keats House.
- The Superintendent noted that food waste from the Cafés was now been collected and sent to a food biodigester.

### **Hampstead Heath Constabulary**

- The Superintendent proposed that Body Worn Video (BWV) cameras be introduced for the Hampstead Heath Constabulary for the purposes of evidence gathering, safety and reduction of crime. Members were fully supportive of this proposal.

### **Pitch and Putt**

- The Superintendent advised Members that there had been a request from a member of the public regarding allowing dogs to be off the leash at the Pitch and Putt at Queen's Park. This was discussed at the recent QPCG meeting and Members did not feel this was necessary as the neighbouring park allowed for off the lead dog walking.
- Members were advised that the Comptroller had confirmed that that the bylaw stated that all dogs must remain on the lead at all times and the bylaw would need to be changed to allow for dogs to be walked off the lead.
- Members did not feel that a change to the bylaw was necessary and supported the existing policy to not permit dogs off a lead in the Pitch and Putt.

### **Constable's Branch Hill Pond**

- Members were advised that the Corporation was working in partnership with Redington and Frognaal Residents Association who successfully secured funding towards the restoration of Constable's Branch Hill Pond.

- In response to a query regarding water levels, Members were advised that the plans were to develop an all year-round natural pond and would be progressed through the AWP.

**RESOLVED – That:-**

- Members provide their views in relation to the proposal to progress the Croquet Development Plan project initiative through developing a Capital Projects Gateway 1 & 2 report, as outlined in para 27;
- Members provide feedback on the proposal to introduce BWV cameras for the Hampstead Heath Constabulary, as outlined in paras 31-35;
- Members support the existing policy to not permit dogs off a lead in the Pitch and Putt course at Queen’s Park, as outlined in paras 39-41.

**6.1 Appendix 1 - Plans to restore Constable's Branch Hill Pond**

Members noted the plans to restore Constable’s Branch Hill Pond.

RECEIVED.

**6.2 Appendix 2 - Adventure Playground concept design**

Members noted the Adventure Playground concept design.

RECEIVED.

**6.3 Appendix 3 - Terms of Reference for the Cafe Working Group**

Members considered the draft Terms of Reference for the Cafe Working Group and the following comments were made:

- The Superintendent noted that the cafés on Hampstead Heath were currently leased until January 2021 and drew Members’ attention to the draft Terms of Reference for the Hampstead Heath Cafe Working Group. Members were advised that consultation would take place in 2020 following a tender exercise which would be reported to the Committee.
- A Member noted that 3.3 stated that “members of the public will be permitted to attend the [Café Working Group] meetings” and felt that clarity should be made concerning the discussion of non-public items as non-Corporation attendees would not understand the procedural consequences.
- A Member noted that only one representative from the Committee currently sat on the Café Working Group. The Chairman confirmed that she attended these meetings with the Superintendent but was happy for other Members to join if they wished.

RECEIVED.

#### 6.4 **Appendix 4 - Outline brief for the Highgate Men's Bathing Pond**

Members considered an outline brief for the Highgate Men's Bathing Pond and the following comments were made:

- The Superintendent updated Members regarding the project to make the facility fully accessible and drew Members' attention to the outline brief (Appendix 4). It was noted that engagement had happened with representatives from the various Swimming Associations and Clubs at the Highgate Men's Bathing Pond.
- The Chairman read a query raised by a Member in advance of the meeting regarding the potential costs associated with the study. The Superintendent confirmed that this project focused only on the Men's Pond as the Ladies Pond had recently been updated. The project concerned access aligning to the Management Strategy concerning accessibility of the Heath and external funding would need to be explored.
- It was noted that male swimmers had made it clear that they did not want an elaborate facility.

RECEIVED.

#### 6.5 **Appendix 5 - Draft Golders Hill Park Accessible Car Park Questionnaire**

Members noted the draft Golders Hill Park Accessible Car Park Questionnaire.

RECEIVED.

#### 6.6 **Appendix 6 - Hampstead Heath Croquet Club - Croquet Development Plan**

Members considered a proposal to progress the Croquet Development Plan project initiative through developing a Capital Projects Gateway 1 & 2 report and the following comments were made:

- The Superintendent advised that a joint request had been received from the Parliament Hill Bowls Club and Hampstead Heath Croquet Club to enter into new arrangements for access to the bowls lawn and pavilions. The current arrangements are due to expire in April 2019. The Superintendent will discuss longer term licencing arrangements with the Comptroller & City Solicitor.
- The Superintendent sought Member's views on progressing the Hampstead Heath Croquet Club's Development Plan by developing a Capital Projects Gateway 1 & 2 report.

- In response to a query regarding costs, Members were advised that it was likely to cost in excess of £50k but it would be for the Croquet Club to raise this money.
- The Chairman raised concerns regarding the small size of the Croquet Club (22 members) and felt that the Committee should prioritise a number of other more important projects that it would be taking through the Projects Sub Committee process.
- A Member queried why this project needed to come through the Projects Sub Committee process if it was not being funded by Corporation money. The Superintendent confirmed that capital projects exceeding £50,000 require the agreement of the Project Sub Committee, irrespective of the source of funding.
- The Heath & Hampstead Society were not against this project as it did not involve more built space on the Heath.
- Members agreed this project was not currently a priority and although it would not be funded by the Corporation, it would require significant Officer time to progress. The Committee recommended that the Croquet Club to come back when the money to fund the project had been raised.
- The Superintendent advised that the Croquet Club had been asked to start recording participation in addition to Club membership.

RECEIVED.

#### 6.7 **Appendix 7 - Projects Sub Minute - February 2019**

Members noted the Projects Sub Committee meeting minute from February 2019 concerning the Gateway 2 Project Proposal (Regular) report of the Director of Open Spaces regarding Queen's Park Sandpit Refurbishment and Public Toilet Rebuild.

RECEIVED.

#### 6.8 **Appendix 8 - Income and expenditure 2017/18 and 2018/19**

Members noted the update regarding income and expenditure 2017/18 and 2018/19 as requested at the previous meeting.

RECEIVED.

### 7. **MANAGEMENT FRAMEWORK**

Members considered and approved a report of the Superintendent of Hampstead Heath concerning the Management Framework.

Members were advised that the Hampstead Heath Management Strategy 2018-2028, the Divisional Plan 2019-2022 and the Annual Work Programme 2019-2020 for Hampstead Heath had been updated to align with the Outcomes and

Priorities forming the Management Framework and contribute towards the realisation of the Heath Vision in the long term.

Members agreed the document was comprehensive and clear. It was noted that a summary for deadlines would be helpful. The Superintendent advised that an Annual Report would be prepared in June.

The Chairman thanked Members and Officers for their hard work in developing the Management Framework.

**RESOLVED** – That:-

- Members approve the print version of the Hampstead Heath Management Strategy 2018-2028 (Appendix 1);
- Members approve the draft Divisional Plan 2019-2022 (Appendix 2);
- Members approve the draft Annual Work Programme 2019-2020 (Appendix 3).

**8. REVIEW OF THE 2018 EVENTS PROGRAMME & PROVISIONAL 2019 EVENTS PROGRAMME**

Members considered an update report of the Superintendent of Hampstead Heath providing Members with a review of the 2018 Events Programme and the provisional 2019 Events Programme. The following points were made:

- The Leisure and Events Manager advised Members that 115 high-quality events took place at the Heath in 2018. Three highlights included the *Night of 10,000m PB's* which was a huge joint community event, *This Girl Can* and the Circus.
- In response to a query regarding previous protests against the annual Circus event, Members were advised that a risk assessment was carried out and additional security measures were introduced.
- The Leisure and Events Manager advised that the 2019 Events Programme was already developing well. Returning events included *Give It A Go* which would not clash with the Football World Cup in 2019 and the international event *Night of 10,000m PB's* (6 July) which would include the European Championships and the World Trials and would again be shown on the BBC's red button. The Chairman encouraged Members to attend these popular events.
- A Member noted that of the 86 events currently in the events calendar for 2019, 80 of them were held in the summer and questioned why more organisations were not encouraged to have events in off-peak months. He suggested looking at what other London open spaces were doing, e.g. Hyde Park's Christmas fayre and ice skating.
- Members were advised that events applications were reviewed by the Officer Events Group with more events for 2019 expected to come.



These applications are then circulated to the relevant Consultation Committee/Group for feedback prior to seeking authority from this Committee.

**RESOLVED** – That the Hampstead Heath, Highgate Wood and Queen’s Park Committee approve the proposed 2019 Events Programme (Appendix 2).

9. **GATEWAY 2 - QUEEN'S PARK SANDPIT REFURBISHMENT & PUBLIC TOILET REBUILD**

Members considered and approved a Gateway 2 report of the Superintendent of Hampstead Heath concerning the Queen’s Park Sandpit Refurbishment and Public Toilet Rebuild.

Members were advised that this project had gone to the Projects Sub Committee on 20 February 2019 and was approved to go to the next gateway. The minute from this meeting was included in the agenda pack under the Superintendent’s update.

For context, Members were advised that due to the significant capital expense from a number of key large projects currently coming through the Corporation, all projects that were not yet at Gateway 5 would be reviewed under new criteria as part of a fundamental review of revenue and projects.

A Member queried whether funds were available in the Director’s budget for this project. The Director of Open Spaces advised that the revenue budget was also in shortfall, but there was no flexibility to cover this as it was a capital project and therefore needed to go through the correct process.

In response to a query regarding the possibility for community infrastructure levy, Members were advised that Brent Council had been approached regarding possible funding for this project; however, this funding required additional demands and costs which would significantly raise the specification of the project.

**RESOLVED** - That the project progress to Gateway 3/4 - Options Appraisal on the Regular route at a cost of £14,000.

10. **TREE PESTS AND DISEASES: OAK PROCESSIONARY MOTH URGENT UPDATE**

Members noted a report of the Director of Open Spaces regarding tree pests and diseases providing an urgent update on Oak Processionary Moth (OPM). The following comments were made:

- The Director of Open Spaces advised that the spread of OPM across the Corporation’s Open Spaces had been assessed for the last two years, with Hampstead Heath being the longest affected space. OPM was now recorded in all 33 London Boroughs and had now reached Epping Forest.
- Members were advised that the disease was a significant problem with significant expenditure being spent by the Corporation to manage the

pest due to the public health risk. It was anticipated that the resource demands for the control of OPM in future years will be in excess of £250,000 annually.

- The Director of Open Spaces confirmed that controlling the pest did not eradicate the problem and the focus was to reduce the risk of exposure to the public by a combination of spraying across specific high footfall areas such as car parks, children's playgrounds, and sports areas.
- An education programme is in development to educate the public on OPM and what to do if they encounter it.
- Members were advised that in December 2018, it was agreed with the Forestry Commission that Hampstead Heath would be used as a pilot site to tackle OPM which would include the spraying of trees and nest removal along with significant forest research. This pilot scheme would assist with the development of a national programme of best practice to control OPM. It was noted that the DEFRA Minister was supportive of this work and had had a meeting with the Director of Open Spaces and the Chair of the Policy & Resources Committee.
- A Member voiced the Corporation's duty to protect the 800 veteran oak trees that were at risk.
- Members were concerned by the potential public nuisance OPM could cause in future; however, Members congratulated Officers for their ongoing efforts to deal with OPM and approved of the Corporation's commitment to taking the lead on tackling the pest nationally.
- In response to a query regarding the planting of other trees (e.g. redwood) instead of oaks, Members were advised that tree planting in any of the Corporation's open spaces were based on assessment of the area. Other planting options could potentially be considered in the future due to the effects of OPM and global warming.

**RESOLVED** – That Members:-

- Note the challenging position regarding the spread of Oak Processionary Moth (OPM) and the partnership work being undertaken with the Forestry Commission;
- Note that the cost of risk based OPM control undertaken in 2018/19 is likely to lead to a small departmental overspend at the year-end;
- Approve the submission of a bid for additional resources to Resource Allocation Sub Committee for future financial years from 2019/20, highlighting OPM as a new and significant resource demand in the medium-term financial planning process.

**11. FINAL DEPARTMENTAL HIGH-LEVEL BUSINESS PLANS 2019/20 - OPEN SPACES DEPARTMENT**

Members noted a report of the Director of Open Spaces regarding the final high-level business plan for the Open Spaces Department for 2019/20.

RECEIVED.

12. **BREXIT UPDATE**

Members heard a verbal update from the Director of Open Spaces concerning Brexit.

The Director of Open Spaces advised Members that the current focus for the Open Spaces Department was to ensure that grant aid was not compromised, and they were working with DEFRA to safeguard this.

With regards to board control, the Corporation's Environmental Services Team were working with DEFRA to work out control measures post-Brexit and how the ports would be used. It was confirmed that contingency plans were in place to protect the current level of corporation with Europe.

13. **KENWOOD HOUSE 2019 EVENTS PROGRAMME**

Members noted a report from Kenwood House regarding its current 2019 Events Programme.

- The Kenwood House General Manager advised Members that the first of two consultation meetings had taken place on 11 March 2019 to discuss and get feedback from the community regarding the plans for events, particularly keynote events (Concerts and House Festival), at Kenwood House in 2019. Members were advised that previous concerns regarding the set up/building of event staging had been resolved with one building company now setting up all events which would have smaller infrastructure and cause less disturbance to local residents. The cost of event tickets had also been reduced following feedback.
- Highlights on the events programme included the How the Light Gets in Festival on 21-22 September and the Financial Times Festival on 7 September which would also include a Rembrandt unfiltered event. It was noted that 2019 would mark 350 years since Rembrandt's death which would be celebrated at Kenwood.
- It was agreed that a presentation of the feedback, local concerns and how Kenwood addressed them would be given at the next meeting.

RECEIVED.

14. **VOLUNTEERING UPDATE**

Members noted a report from Heath Hands regarding providing Members with the volunteering highlights for 2018/19.

Members were advised that the Chairman and Superintendent attended a meeting with the Trustees in the morning and that more session leaders were needed.

The Chairman stated that 2019 marked the 20<sup>th</sup> anniversary of Heath Hands and Members echoed congratulations for the ongoing hard work of all volunteers at Hampstead Heath, Highgate Wood and Kenwood House.

RECEIVED.

**15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were four urgent items:

Ponds screening

The Chairman reminded Members that they were all invited to a special screening of 'The Ponds' to take place at the Barbican Cinema at 2pm on Sunday 17 March and that the tickets had sold out.

Hampstead Heath 30<sup>th</sup> Anniversary

The Chairman thanked Members for their 30<sup>th</sup> anniversary celebration ideas at the last meeting and advised that pin badges and special posters commemorating the anniversary had now been produced. An all Court visit to Hampstead Heath was being arranged and would likely take place on a Friday in June or July.

Following to recent 100 Freedoms for 100 Women event, the Deputy Chair had suggested a 30 Freedoms for 30 Years which was in progress.

A community sports event was being planned for Autumn as an external celebratory event and all event sport leaders and Partners would be invited.

Committee Dinner – January 2019

The Chairman was pleased that the Hampstead Heath, Highgate Wood & Queen's Park Committee Dinner on 6 February 2019 was well attended and advised that the next dinner was booked to take place at the Apothecaries' Hall on 30 January 2020.

Sports engagement

Members were advised that sports engagement had previously been managed by the Communications Team, but that this was now under Corporate Affairs and they were recruiting a full time Sports Engagement Officer. The Chairman stated that the Chairmen of a number of Committees incorporating sports engagement were concerned by the new structure which did not account for community sports engagement, health and wellbeing, etc, and a draft resolution had been prepared by the Chairmen with five pillars identified for consideration to go to the Policy & Resources Committee to bring in all work across the City and its Open Spaces.

It was noted that the proposed resolution was discussed at the Epping Forest & Commons Committee on 11 March 2019 and the Education Board, Children &

Community Services Committee, Open Spaces & City Gardens and Epping Forest Committees were all aware of the resolution.

The Chairman proposed that the Committee send a resolution on this matter to the Policy & Resources Committee which would be followed by resolutions of other relevant Committees. Members agreed that sports effected the community on all levels from the grassroots up and were unanimously supportive of this action.

**RESOLVED** – That a resolution be made to the Policy & Resources Committee requesting involvement in the decision-making process regarding sports engagement in conjunction with other relevant Committees.

**17. EXCLUSION OF THE PUBLIC**

**RESOLVED**, that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

**18. NON-PUBLIC MINUTES**

**19. SUPERINTENDENT'S UPDATE (NON-PUBLIC)**

Members heard a non-public update from the Superintendent concerning matters regarding Hampstead Heath, Highgate Wood and Queen's Park.

**20. REVIEW OF THE 2018 EVENTS PROGRAMME & PROVISIONAL 2019 EVENTS PROGRAMME**

Members received two non-public appendices to be read in conjunction with Item 8 concerning the Events Programme.

**21. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**22. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

**The meeting ended at 5.40 pm**

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Chairman

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