

<b>Committee:</b>	<b>Date:</b>
Markets	8 May 2019
<b>Subject:</b> Markets Business Plan Update Period 3 2018/19 (December – March)	<b>Public</b>
<b>Report of:</b> Interim Director of Consumer Protection and Market Operations	<b>For Information</b>
<b>Report author:</b> Don Perry - Department of Markets and Consumer Protection	

## Summary

This report provides an update on progress for Period 3 (December-March) of 2018-19 against key performance indicators (KPIs) and objectives outlined in the Markets' Business Plan.

### The report consists of:

- Performance against the key performance indicators (KPIs) and progress report on the business plan – Appendix A
- Matters of general interest to the Committee – Appendix B
- Financial information – Appendix C

### Key points from the report are that:

#### Markets Consolidation

- The Outline Options Report has been to Markets Committee and Policy and Resources Committee. It will go the Court of Common Council on 25 April 2019.

#### Billingsgate Market

- Bio-acoustic bird deterrent installed.
- Returning of polystyrene boxes no longer permitted.
- Parking income below budget, installing electric charging points to utilise all parking options.
- Filming budget substantially ahead of budget.

#### Smithfield Market

- Income from Rotunda car park at year end is ahead of profile budget.
- The risk status associated with HGV Bankmens duties remains Amber.
- Bi-monthly HGV unloading audits are continuing as well as nightly reviews of deliveries.
- Working Manual now agreed.

#### New Spitalfields Market

- CCTV - The tender exercise has been completed and submissions are currently being evaluated. Score moderation is scheduled for 24 April.
- Planning permission for the controlled entry barrier system has been approved. Work to commence by 23rd April

## **Finance**

- At the end of the March 2019, the Department of Markets & Consumer Protection services covered by the Markets Committee was £288k (16.8%) underspent against the local risk budget of £1,710k. Appendix C sets out the detailed position for the individual services covered by this department.

## **Recommendation(s)**

Members are asked to:

- Note the content of this report and its appendices.

## **Main Report**

### **Background**

1. The 2018-19 Markets Business Plan sets out four Key Performance Indicators (KPIs) and 10 Key Improvement Objectives against which the Markets' performance will be measured throughout the year.
2. The KPIs and objectives are updated in Appendix A.
3. Matters of interest and visits to the Markets are updated in Appendix B.
4. Financial information including a table detailing the position for the individual services covered by this department are updated in Appendix C.

### **Current Position**

5. To ensure that your Committee is kept informed of progress against the current business plan, progress against KPIs (Appendix A), matters of general interest (Appendix B), and financial information (Appendix C) are reported on a periodic (four-monthly) basis.
6. This approach allows Members to ask questions and have a timely input on areas of particular importance to them. Members are also encouraged to ask the Director for information throughout the year.
7. Periodic progress is also discussed by Senior Management Groups (SMG) to ensure any issues are resolved at an early stage.

### **Consultees**

8. The Town Clerk and the Chamberlain have been consulted in the preparation of this report.

## Appendices

Appendix A - Performance against the key performance indicators (KPIs) and progress reports on the business plan

Appendix B - Matters of general interest to the Committee.

Appendix C – Financial Information

### Contacts:

Donald Perry (*Report author*)

T: 020 7332 3221

E: [donald.perry@cityoflondon.gov.uk](mailto:donald.perry@cityoflondon.gov.uk)

Smithfield Market:

Superintendent – Mark Sherlock

T: 020 7332 3747

E: [mark.sherlock@cityoflondon.gov.uk](mailto:mark.sherlock@cityoflondon.gov.uk)

New Spitalfields Market:

Superintendent – Ben Milligan

T: 020 8518 7670

E: [ben.milligan@cityoflondon.gov.uk](mailto:ben.milligan@cityoflondon.gov.uk)

Billingsgate Market:

Superintendent – Daniel Ritchie

T: 020 7332 3067

E: [daniel.ritchie@cityoflondon.gov.uk](mailto:daniel.ritchie@cityoflondon.gov.uk)

Simon Owen (*Financial information*)

Chamberlain's Department

T: 020 7332 1358

E: [simon.owen@cityoflondon.gov.uk](mailto:simon.owen@cityoflondon.gov.uk)