

22nd March 2019

[REDACTED]

City of London
Licensing Department
PO Box 270
London
EC2P 2EJ

Your Ref:
Our Ref:

Dear Sir/Madam,

Rocket Leisure Ltd, 20 Eastcheap, London, EC3M 1EB
Application for a new premises licence

With reference to the above application for a new premises licence LN, received in this office on the 27th February 2019, please accept this letter as notice that Police, as a responsible authority, object to the application as it is our belief that if granted it would undermine the Licensing Objectives of the prevention of crime & disorder.

We have been in consultation with the barrister consultant, who is acting on behalf of the applicant, and the conditions attached to this letter would alleviate our concerns from a Policing perspective.

Yours faithfully,

[REDACTED]

Paul M Holmes
Licensing Officer
City of London Police

DRAFT PROPOSED CONDITIONS IN RESPECT OF EASTCHEAP PREMISES

The Prevention of Crime and Disorder.

CCTV

The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.

Promoted Events

There shall be no promoted events on the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time between 23:00 and 07:00 by a disc jockey or disc jockeys one or some of whom are not employees of the premises licence holder and the event is promoted to the general public.

Incident Management

An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log will record the following: (a) all crimes reported to the venue (b) all ejections of customers (c) any incidents of disorder (disturbance caused either by one person or a group of people) [There is no requirement to record the above incidents (a), (b) or (c) where they do not relate to a licensable activity] (d) seizures of drugs or offensive weapons (e) any faults in the CCTV system or searching equipment or scanning equipment (f) any refusal of the sale of alcohol during the hours the premises is licensed to sell it

Door Supervisors

On any occasion that regulated entertainment is provided the licence holder shall conduct a risk assessment of the event in order to determine if door supervisors are required and, if so, how many.

At least 1 female door supervisor(s) shall be engaged at the premises at such times as two or more door supervisors are required to be provided.

When the premises is carrying on licensable activities after 20:00, at least one registered door supervisor(s) is(are) to be on duty at each door used for entry or exit.

A written search policy that aims to prevent customers or staff bringing illegal drugs, weapons or other illegal items onto the premises at any time shall be in place and operate at the premises.

Public Safety

All glasses in use at the premises shall be either toughened glass or polycarbonate material.

The Prevention of Public Nuisance

Noise (regulated entertainment)

All doors and windows shall remain closed at all times after 22:00 hours during the provision of regulated entertainment save for entry or exit, or in the event of an emergency.

Loudspeakers shall not be located in the entrance lobby (if there is to be one) or outside the premises.

Noise (persons)

A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours.

Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.

Customers permitted to temporarily leave and then re-enter the premises e.g. to smoke, shall not be permitted to take drinks or glass containers with them after 22:00

The Licence holder shall make available a contact telephone number to nearby residents and the City of London Licensing Team to be used in the event of complaints arising.

The Protection of Children from Harm

A log shall be kept at the premises and record all refused sales of alcohol for reasons that the person(s) is, or appears to be, under 21 years of age. The log shall record the date and time of the refusal and the name of the member of staff who refused the sale. The log will be made available on request by the Police or an authorised officer of the City of London Corporation.

A 'Challenge 21 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 21 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport,

a photo card driving licence, an EU/EEA national ID card or similar document, or an industry approved proof of age identity card.

General

Any designated queuing area shall be enclosed within appropriate barriers to ensure that the highway is kept clear.

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20 Eastcheap – Dispersal Policy

1. **External lobby doors and windows** - All lobby doors and windows will be closed by 10.30pm except for egress and ingress. All windows and doors must be closed prior to any regulated entertainment apart from background music.
2. **Signage** - Two Prominent and clear legible signs respecting the needs of local residents and to leave the area quietly must be displayed at the exit.
3. **Dispersal policy:-** There will be *demand-led* door team on the entrance to the venue to control customer numbers and behaviour when entering and exiting the venue, to disperse exiting customers quietly towards Monument underground and move any loitering persons away from the venue towards Monument underground. The door team will monitor and advise customers leaving the venue where the underground station is, if waiting for taxis, to do so on Eastcheap. Customers will be ushered out of the venue onto Eastcheap pavement away from Lovet lane via Intelligent positioning and communication. No customers exiting the venue will be allowed to linger along the side of the building that is situated on Lovat lane. There will at least one door supervisor from 9pm when open to carry out the duties identified. Additional DS will added as demand dictates. Please refer to diagram A showing how the DS would be positioned at peak times.
4. **Safe Journey Policy** – The venue will operate a Safe Journey Home policy whereby staff and DS are on hand to advise customers on how to get home safely at any time from the end of service to the close of business.
5. **General Noise** – General noise must be sternly and fairly policed by DS. No customers are allowed to shout/raise their voices outside of the premises. A three stage warning policy will be in operation at all times on the premises.

Stage one: The customer is asked politely to be quiet/behave appropriately

Stage two: The customer is again asked politely to be quiet/behave appropriately

Stage three: The customer is again asked politely to be quiet/behave appropriately and advised that if they have to told again they will be asked to leave the premises/ushered away from the venue onto Eastcheap.

All door supervisors must wear dark suits and be clearly identified by the high visibility armbands worn on their right arms

Dispersal diagram:



