

Projects Sub (Policy and Resources) Committee

Public Actions Sheet

Approved Projects

Action Number	Date	Action	Responsible Officer	Progress Update
4/2019/P	18 January 2019	City Procurement to provide quarterly framework reports to demonstrate value for money.	Mona Lewis (City Procurement)	February 2019: First quarterly report to be submitted in June following anticipated implementation of framework in March.
6/2019/P	18 January 2019	Delegated authority provided to Town Clerk in consultation with Chairmen and Deputy Chairmen of relevant committees to approve costed risk of Gateway 5 Issue Avondale Square Windows	Paul Murtagh (Department of Community and Children's Services)	February 2019: Members confirmed they were content for this delegated authority to continue until such time it was ready for submission to the Town Clerk for decision.
8/2019/P	20 February 2019	Town Clerk to liaise with Deputy Chairman to develop standardised risk management approach for projects.	Rohit Paul (Town Clerk's Department)	March 2019: Requested that henceforth all officers report against the Corporate risk categories.

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9/2019/P	20 February 2019	Member training in project management to be convened and raised with Member Development Group as appropriate.	Alistair MacLellan (Town Clerk's Department)	March 2019: Action in progress – raised with Principal Committee and Member Services Manager(s) with a view to including in Member Development activities.
13/2019/P	20 February 2019	Director of Built Environment to confirm remit of Diocese of London in Greening Cheapside project.	Clarisse Tavin (Department for the Built Environment)	March 2019: The Diocese involvement in Greening Cheapside project was related to the Phase 2 of the project. Phase 2 will be delivered through the Churchyard Programme, of which St Peter Cheap is a high priority, and City officers are working closely with the Diocese in the delivery of this programme. The Diocese will therefore have no more involvement with Greening Cheapside project.

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14/2019/P	20 February 2019	Town Clerk to submit Tower Bridge Re-Decking project to Project Management as case study and provide note to Sub-Committee how case study will be utilised in practice.	Rohit Paul (Town Clerk's Department)	March 2019: HR are liaising with the PPG Director as to how this can be integrated with the PM Academy in the future.
16/2019/P	22 March 2019	Delegated authority to Town Clerk to agree go-live date of costed-risk provision.	Alistair MacLellan / Rohit Paul (Town Clerk's Department)	April 2019: Date to be reviewed subject to revised programme timeline from HR.
17/2019/P	22 March 2019	Members to be provided with link to online learning modules for Project Management Academy.	Janet Fortune (Town Clerk's Department)	April 2019: Online learning modules not yet ready for circulation.
18/2019/P	22 March 2019	Delegated authority to Town Clerk to approve procurement waiver for Wanstead Park Ponds Project.	Paul Monaghan (Department of the Built Environment)	May 2019: This project is awaiting a decision following the Fundamental Review.

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19/2019/P	22 March 2019	City of London Freemen's School to provide Family of City Schools with feedback on City's Project Procedure with regards to GW1/2/3/4 IT Managed Infrastructure Project.	Paul Hykin (City of London Freemen's School)	May 2019: Responsible Officer will share, discuss and potentially offer this managed infrastructure service with City independent schools and City of London Academies Trust.
21/2019/P	22 March 2019	Themed report regarding digital solutions to charging to be submitted to Digital Services Sub (Finance) Committee	Sean Green (Chamberlain's Department)	May 2019: Town Clerk has notified Chamberlain of Sub-Committee's request for a themed report.
24/2019/P	22 March 2019	Property Projects Director to advise of deadline for further report on Sydenham Hill Housing Estate	Ola Obadara (City Surveyor's Department)	April 2019: The entire project is being reviewed and will revert in 3 months.
25/2019/P	24 April 2019	Town Clerk to liaise with Member regarding potential for project approval thresholds to be reviewed in line with Fundamental Review.	Rohit Paul (Town Clerk's Department)	May 2019: Email sent offering further discussions.

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25/2019/P	24 April 2019	Director of Open Spaces to liaise with Commercial Manager regarding finance for shared facilities with Orion Harriers at Chingford Golf Course.	Chris Bell (Chamberlain's Department) / Colin Buttery (Director of Open Spaces)	May 2019: The Commercial Director is liaising with Comptrollers to assess whether the proposed works falls under the Public Contract Regulations, as this may determine how such works are procured.
26/2019/P	24 April 2019	Actions Sheet to be restructured and updated in light of Fundamental Review.	Alistair MacLellan / Rohit Paul (Town Clerk's Department)	May 2019: Completed.
28/2019/P	24 April 2019	Updated project timeline for Gateway 3 Issue Bank Junction Improvements Project: All Change at Bank to be circulated to Members.	Leah Coburn (Department of the Built Environment)	May 2019: A report has been submitted to RASC, to consider funding for the project to Gateway 4, following the consideration of the S&W Resolution. Verbal update on progress to be provided at Committee.

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Projects Subject to Review

Action Number	Date	Action	Responsible Officer	Progress Update
1/2018/P	7 November 2018	Decision of final option for Mansion House External Cleaning to be considered at Gateway 5.	Ola Obadara (City Surveyor's Department)	April 2019: Gateway 5 report originally due at May 2019 meeting. This project is on hold.
27/2019/P	24 April 2019	Gateway 3 Finsbury Circus Garden Reinstatement report to be deferred subject to a note being submitted to Projects Sub-Committee outlining funding implications including the cost of the interim scheme along with how long that scheme would be in place.	Mark Lowman (City Surveyor's Department)	May 2019: Briefing note received and a request has been made for a verbal update at Committee in May.