

Appendix 3



PT4 - Committee Procurement Report

This document is to be used to identify the Procurement Strategy and Purchasing Routes associated with a project and only considers the option recommended on the associated Gateway report.

Introduction

Author:	Sohail Khan/ Michael Harrington		
Project Title:	Bank Junction Improvement: Interim Scheme		
Summary of Goods or Services to be sourced			
The latest Gateway 4&5 report seeks approval to progress the design of an interim scheme at Bank through to construction that would see the footways expanded in temporary materials plus the possible installation of further restricted zone markers on the approach arms and surfaces treatments across the pedestrian crossings.			
Contract Duration:	12 months	Contract Value:	approx. £330k
Stakeholder information			
Project Lead & Contract Manager:	Category Manager:	Lead Department:	
Gillian Howard	Michael Harrington	Built Environment	
Other Contact		Department	
Daniel Laybourn		Built Environment	

Specification Overview

Summary of the Specification:
<ul style="list-style-type: none"> To implement the design
Project Objectives:
<ul style="list-style-type: none"> Reduce casualties Improve air quality Improve pedestrian comfort levels Improve compliance

Customer Requirements

Target completion date	01/04/2020	Target Contract award date	08/08/2019
Are there any time constraints which need to be taken into consideration?			
This is scheme is in response to the need to provide safety benefits in advance of the overall scheme – this is to be delivered in 12 months of the Target Contract award date.			

Efficiencies Target with supporting information
<ol style="list-style-type: none"> Speed to market by going through the JB Riney framework will save time and overhead costs. Project objectives are to encourage the use of SME's as part of the supply chain. Overall decision and discretion will lie with the City of London Project team.

City of London Initiatives

How will the Procurement meet the City of London's Obligation to
Adhere to the Corporation Social Responsibility:
CSR matters will be considered in the selection and evaluation process to the extent advised by City Responsible Procurement provisions at the point of engaging with the market.
The City will be making the junction safer for venerable users, whilst reducing pollution at the junction.
Take into account the London Living Wage (LLW):
In comply in line with LLW Policy.
Consideration for Small to Medium Enterprises (SME):
J B Riney are required to consider SME's as part of their supply chain. The scope and value of the work provides an opportunity to SME's to be considered.
Other:

Procurement Strategy Options

Option 1: Award to JB Riney as part of the Highways Term Maintenance Contract
Advantages to this Option: Time to market Retention of knowledge Within scope of agreement Offers value for money in comparison to existing frameworks such as LOHAC Minimising procurement process costs to a single procedure Minimises the risk of any challenge to award
Disadvantages to this Option: Potential to over burden JB Riney with additional project works
Please highlight any possible risks associated with this option: Development of strategy more than 12 months prior to commencement doesn't consider any changes in the market or performance of the supplier.

Procurement Route Procurement Route Options

Option 1: Tender Process -
Advantages to this Option: <ul style="list-style-type: none">• Established and auditable process• Established regulatory process aimed at securing a best and final offer at tender stage• Encourages SME's to apply
Disadvantages to this Option: <ul style="list-style-type: none">• Tender submission in the first instance is on a best and final offer basis.• A Longer procurement lead time• Existing knowledge lost
Please highlight any possible risks associated with this option: <ul style="list-style-type: none">• Ensuring there is an effective and compliant mechanism for differentiating between stronger and weaker submissions.

City Procurement team recommended option
It is recommended that these works are awarded to JB Riney under the Highways Term Maintenance Contract. It should be noted that the annual contract value is £10m; As of 1st April 2016 JB Riney have been awarded purchases orders to the value of £290,000 award of these works will take this value up to £390,000. The works are considered urgent, and there is a viable framework agreement in place to call off from.

Sign Off

Date of Report:	28/05/2019
Reviewed By:	Gillian Howard
Department:	Department of Built Environment
Reviewed By:	Michael Harrington
Department:	Chamberlain's Department