

RISK COMMITTEE OF THE BARBICAN CENTRE BOARD

Wednesday, 23 January 2019

Minutes of the meeting of the Risk Committee of the Barbican Centre Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 23 January 2019 at 9.30 am

Present

Members:

Deputy Dr Giles Shilson (Deputy Chairman)	Alisdair Nisbet (External Member)
Russ Carr (External Member)	Judith Pleasance
Deputy Wendy Hyde	Deputy John Tomlinson

In Attendance

Officers:

Sir Nicholas Kenyon	- Managing Director, Barbican Centre
Sandeep Dwesar	- Chief Operating & Financial Officer, Barbican Centre
Pat Stothard	- Head of Internal Audit and Risk Management
Jonathon Poyner	- Director of Operations & Buildings, Barbican Centre
Louise Jeffreys	- Artistic Director, Barbican Centre
Sarah Wall	- Interim Head of Finance, Barbican Centre
Leanne Murphy	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Deputy Tom Sleigh and Alderman David Graves.

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations.

3. MINUTES

The public minutes of the meeting held on 5 November 2018 were approved.

4. OUTSTANDING ACTIONS

The schedule of outstanding actions was received and the various updates noted.

RECEIVED.

5. INTERNAL AUDIT UPDATE

The Committee received a report of the Head of Internal Audit providing an update on Internal Audit activity undertaken at the Barbican Centre between November 2018 and January 2019, as well as a status update in respect of the schedule of planned work for 2018-19. The following comments were made:

- The Head of Audit and Risk Management advised the Committee that appendix 2 provided a schedule of Barbican Centre live red and amber high priority recommendations.
- The Chairman requested an update concerning the red recommendation concerning contract documentation. Members were advised that the Baxter Storey contract had not been signed but progress had been made by the legal teams who had submitted final drafts and it was hoped that all issues would be resolved by the end of January. A Member noted that this matter had been discussed at a recent Procurement Sub-Committee meeting and the Chairman had pushed for this to be finalised.
- In response to queries regarding the red recommendation concerning management of external Health & Safety Inspection Reports, Members were advised that a Health & Safety Audit took place annually in December, but the Barbican were not able to report at this time as monthly reporting of the reports did not start until January. The deadline had therefore been pushed back to allow for examination of three months of reporting to prove an ongoing cycle of review had taken place for audit signoff. The Managing Director noted the challenges for the Barbican to align with the Corporation's deadlines and strategic plan regarding audits.

RESOLVED – That Members note the status of planned audit work for 2018-19, the outcome of the recent corporate follow-up exercise, the live high priority recommendations position and proposed audit coverage in 2019- 20 based on the previously agreed Internal Audit Strategy 2018-21.

6. **HEALTH AND SAFETY UPDATE**

The Committee received a report of the Director of Operations and Buildings providing an update on the Centre's Health and Safety activities and provision over the last year and agenda items for 2019.

The Committee were happy with the progress being made regarding Health and Safety processes, audits and actions.

RECEIVED.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1

of Schedule 12A of the Local Government Act.

Item No.

9-14

Paragraph No.

3

10. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 5 November 2018 were approved.

11. **RISK UPDATE REPORT AND RISK REGISTER**

The Committee received a report of the Director of Operations and Buildings advising Members of the risk management system in place at the Barbican, updating on the significant risks that had been identified and outlining measures for mitigation of these risks.

12. **PROGRAMMING RISK REGISTER**

The Committee received a report of the Artistic Director concerning potential risks associated with forthcoming programmed activities at the Barbican Centre along with a Programming Controversial Risk Register.

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting ended at 10.12 am

Chairman

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