

Committees: Policy and Resources Committee – for decision	Dates: 19 September 2019
Subject: Delegated Authority Request: Accommodation and Ways of Working – Vacation of Walbrook Wharf Project	
Report of: City Surveyor	Public For Decision
Report Author: Noyon Choudhury	

Summary

A number of staff at Walbrook Wharf are currently in the process of being relocated to the North Wing of Guildhall, as part of a project to allow the 2nd to 5th floors to be leased to a prospective tenant. This follows the declaration of the relevant floors as surplus by the appropriate service committees, together with a decision by the Corporate Asset Sub-Committee in November 2018, to support the proposed letting of the space. The lease of the 2nd to 5th floors of Walbrook Wharf is anticipated to generate income for the City Corporation.

To accommodate the decant of staff to the Guildhall, the existing North Wing layout on the 3rd and 4th floors now needs to be reconfigured and refreshed to meet operational requirements and the needs of the staff.

Work is currently underway to confirm the final scope and associated costs of works for the reconfiguration, which is due to be concluded shortly. However, it is expected that a decision will need to be taken in advance of your October meeting, in order to meet project timescales. Accordingly, delegated authority is being sought to allow for the requisite approvals to be obtained in between meetings, should this be necessary.

Recommendations:

That authority will be delegated to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to consider a Gateway 5 report for the Walbrook Wharf decant project, including any potential scope changes and the final total project budget and constituent elements thereof.

Contact

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