

Project Briefing

Project identifier			
[1a] Unique Project Identifier	12033	[1b] Departmental Reference Number	N/A
[2] Core Project Name	80 Fenchurch Street		
[3] Programme Affiliation (if applicable)	N/A		

Ownership	
[4] Chief Officer has signed off on this document	Zahur Khan
[5] Senior Responsible Officer	Leah Coburn
[6] Project Manager	Daniel Laybourn

Description and purpose					
[7] Project Mission statement / Elevator pitch					
Highways and public realm works to make the proposed development at 80 Fenchurch Street (the “Development”) acceptable in planning terms.					
[8] Definition of Need: What is the problem we are trying to solve or opportunity we are trying to realise (i.e. the reasons why we should make a change)?					
Works have been identified as necessary to negate the anticipated adverse effects on the highway network in the immediate vicinity of the Development.					
[9] What is the link to the City of London Corporate plan outcomes?					
10c Create and transform buildings, streets and public spaces for people to admire and enjoy.					
[12] a) Our spaces are secure, resilient and well-maintained.					
[10] What is the link to the departmental business plan objectives?					
Providing an enhanced environment for all street users					
[11] Note all which apply:					
Officer: Project developed from Officer initiation	N	Member: Project developed from Member initiation	N	Corporate: Project developed as a large scale Corporate initiative	N
Mandatory: Compliance with legislation, policy and audit	Y	Sustainability: Essential for business continuity	Y	Improvement: New opportunity/ idea that leads to improvement	Y

Project Benchmarking:	
[12] What are the top 3 measures of success which will indicate that the project has achieved its aims?	
1) Works to the public realm in the vicinity of the Development which make it acceptable in planning terms and are well received by stakeholders	

Appendix 1

2) Private Developer reacts favourably to the result of the project
3) Builds upon the Aldgate Square improvements as per the local area strategy
[13] Will this project have any measurable legacy benefits/outcome that we will need to track after the end of the 'delivery' phase? If so, what are they and how will you track them? (E.g. cost savings, quality etc.)
N/A
[14] What is the expected delivery cost of this project (range values)[£]?
Approximately £292k excluding risk and commuted maintenance.
[15] Total anticipated on-going revenue commitment post-delivery (lifecycle costs)[£]:
N/A – Private Developer will be required to pay a commuted maintenance sum as part of the Section 278 agreement
[16] What are the expected sources of funding for this project?
Fully funded by the private Developer at 80 Fenchurch Street
[17] What is the expected delivery timeframe for this project (range values)? Are there any deadlines which must be met (e.g. statutory obligations)?
The City's work is to be completed in Summer 2020, when occupation of the Development is due to take place.

Project Impact:	
[18] Will this project generate public or media impact and response which the City of London will need to manage? Will this be a high-profile activity with public and media momentum?	
No.	
[19] Who has been actively consulted to develop this project to this stage?	
Chamberlains: Finance	Officer Name: Olumayowa Obisesan
Chamberlains: Procurement	Officer Name: N/A – procurement will be via existing Term Maintenance contract with JB Rineys
IT	Officer Name: N/A
HR	Officer Name: N/A
Communications	Officer Name: N/A
Corporate Property	Officer Name: N/A
Highways Construction	Officer Name: Ben Manku/ Simon Rollinson
External	Partners Group Fenchurch Limited (the Developer)
[20] Is this project being delivered internally on behalf of another department? If not ignore this question. If so: Please note the Client supplier departments. Who will be the Officer responsible for the designing of the project? If the supplier department will take over the day-to-day responsibility for the project, when will this occur in its design and delivery?	
Client	Department: N/A
Supplier	Department: N/A
Supplier	Department: N/A
Project Design Manager	Department: N/A
Design/Delivery handover to Supplier	Gateway stage: N/A