

**Tenancy Policy**

**APPENDIX 2: Old text from Section 11, Ending a Joint Tenancy**

**11. Ending a Joint Tenancy**

A joint tenancy may be ended for a number of reasons including a relationship breakdown or the desire of one tenant to live elsewhere. The party who intends to leave the joint tenancy must be aware that they may not have the right to housing provided by the City of London in future; at a minimum they must maintain a current connection with the City, as outlined in the City's Housing Allocation Policy.

Where a couple mutually agree to end the joint tenancy, the party who wishes to leave the property must put their request in writing.

Where both parties wish to stay in the property and for the tenancy to be put in their sole name, they must seek independent legal advice. The City cannot decide for them which should have the tenancy.

A Court Order may be issued to end a joint tenancy and instruct for the creation of a sole tenancy in one person's name, where this is the case, the City will enact the order.

In cases of domestic abuse or other criminal behaviour being caused by one joint tenant against the other, and the victim wishes for the other joint tenant to leave the home, we encourage tenants to approach us. Dependent upon the circumstances, the City may be able to offer a sole tenancy to the victim. Where it is possible to do this, the agreement to offer a sole tenancy will be confirmed in writing before the tenant takes any action, such as giving notice to end the joint tenancy.

Where one tenant reports that the other has left, the City is required to seek evidence and ensure that the absent tenant has permanently left before taking action to end the joint tenancy and create a sole tenancy in the remaining tenant's name. The remaining tenant will need to supply:

- evidence of when the absent tenant left
- any available evidence that they do not intend to return
- contact details for the absent tenant.