

Asset / department / team	Contact	Offer	Status	Monetary Value / officer time
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<i>Venue hire fee waived for launch training days, adult learning events and taster sessions</i>	Completed Nov 2018- April 19	£780
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Africa Express</b> - Concert held on Bushwood Leytonstone Waive venue hire Staff time – operations team works, ecologists, site meetings, SAG meeting attendance	Completed 29 March	£15,817 £1225
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Chingford May Day Fayre</b> Waive venue hire Staff time; Head of Conservation, Head of Visitor Services, operations team, attendance at event, communications officer	Completed Mon 6 <sup>th</sup> May 2019	£18,863 £2360
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	Launch event - <b>Out of the Woods</b> – author talk at Queen Elizabeth’s Hunting Lodge. Waive hire fee Staff time	24 Jan	£550 £920
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Lone Women in the Woods</b> Staff time	17 May	£910
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>The Dark Outside</b> – 24hour radio station broadcast from Queen Elizabeth Hunting Lodge Waive venue hire Staff time	20-21 June	£2000 £160
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Becoming the Forest</b> Una Hamilton-Helle – sound-based installation and live theatre event at QEHL Waive venue hire Staff time at event and set up	31 October – 3 Nov	£1000 £660
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Echoes</b> Ellie Wilson – Artist in Residence, music recording and installation at QEHL Waive hire fee – launch Staff time	10 Nov – 20 Dec	£500 £680

Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Monstrous Assembly</b> - Esther Nelsen working with local school children – sculpture installation at the Visitor Centre Waive hire fee Staff time	16-23 November	£700 £500
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Ways of Seeing</b> – Government Art Collection loan of art works Staff time Venue for launch	24 April - 31 Aug	£425 £80
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>GIANT</b> – operatic performance from the trees Staff time; arborists, ecologists, events, venue staff out of hours Hire fee waived – rehearsals, storage and backstage QEHL and visitor centre Licence fee for event waived	14 Sept -20 Oct	£6140 £3000 £790
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Wild About Highams Park</b> – sculptures and installations Supply of trees for carving	August	£4000
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	<b>Living Symphonies</b> – sound installation in the Forest Staff time – arborists and scrub clearance	20 July-28 July	£450
Open Spaces, Epping Forest	Jacqueline Eggleston Head of Visitor Services	Pre- planning, site visits and steering group attendance by head of Visitor Services General admin HOVS Health and safety officer Communications officer		£2600 £1950 £200 £1000
<b>TOTAL</b>				<b>£68,250</b>