

Committee: Culture, Heritage and Libraries Committee	Date(s): 21 September 2020
Subject: Appointment of the Benefices Sub-Committee; Appointments to the Keats House Consultative Committee 2020/21; Appointment to the City Arts Initiative 2020/21	Public
Report of: Report of the Town Clerk & Chief Executive	For Decision
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Summary

The purpose of this report is to ask the Culture, Heritage and Libraries Committee to:

- a) appoint the Benefices Sub-Committee, which receives nominations from the whole Court of Common Council, and approve its composition and Terms of Reference;
- b) appoint two of its Members to serve on the Keats House Consultative Committee and approve its composition and Terms of Reference; and,
- c) appoint two of its Members to serve on the City Arts Initiative.

Details of the composition and Terms of Reference of the Benefices Sub-Committee are set out in Appendix A. Details of the composition and Terms of Reference of the Keats House Consultative Committee and the representatives which the Committee is requested to appoint are set out in Appendix B. Details of the composition and Terms of Reference of the City Arts Initiative are set out in Appendix C.

Recommendation(s)

The Committee is asked to:

1. Agree the appointment, composition and terms of Reference of the Benefices Sub-Committee (*Up to 10 Members, with the Chairman and Deputy Chairman as ex-officio*).
2. Appoint two representatives to the Keats House Consultative Committee and approve its composition and Terms of Reference.
3. Appoint two representatives to the City Arts Initiative.

Main Report

1. The purpose of this report is for the Culture, Heritage and Libraries Committee to consider the appointment of the Benefices Sub-Committee and to approve its composition and Terms of Reference; to appoint two of its Members to serve on the Keats House Consultative Committee, and to approve its composition and

Terms of Reference; and to appoint two of its Members to serve on the City Arts Initiative.

Benefices Sub-Committee

2. At the Culture, Heritage and Libraries Committee on 2 March 2015, Members agreed to widen the field of nominees to the Benefices Sub-Committee, in order to build a pool of Members who would be able and willing to make a *Declaration of Membership**, should the need arise. **(Please see Appendix A)**
3. Sub-Committee Members aim to carry out at least one visit per year/attend a service at each of their allocated City Benefices. All Members of the Court have been canvassed for nominations, and the names of those expressing an interest will be circulated before the meeting of the Culture, Heritage and Libraries Committee on 21 September 2020. The Chair and Deputy Chair of the Culture, Heritage and Libraries Committee serve as ex-officios.
4. Although the Terms of Reference of the Benefices Sub-Committee state that the Sub-Committee would only have 10 Members (including the Chairman and Deputy Chairman), due to high levels of interest, additional Members have been appointed in the past. The current Membership is 12.

Keats House Consultative Committee

5. The Chairman and Deputy Chairman of the Grand Committee (as ex-officio) together with 2 other Members of this Committee, are usually appointed to serve on the Keats House Consultative Committee. Members are invited to indicate whether they wish to serve. **(Please see Appendix B)**

City Arts Initiative

6. The Chair and Deputy Chair of the Culture, Heritage and Libraries Committee are permanent Members of the City Arts Initiative. Members are nominated to serve by the Culture, Heritage and Libraries Committee for a term of one year and are to be elected annually. **(Please see Appendix C)**

Conclusion

7. Members are asked to note the contents of this report and consider the appointments, compositions and Terms of Reference as set out in the recommendations.

Appendices

- Appendix 1 – Composition and Terms of Reference of the Benefices Sub-Committee Terms of Reference
- Appendix 2 – Composition and Terms of Reference of the Keats House Consultative Committee
- Appendix 3 – Composition and Terms of Reference of the City Arts Initiative

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2. **Benefices Sub Committee: Current Membership 12**

Up to 10 Members of the Court to be appointed by the Committee - the total membership being 12, including the Chairman and Deputy Chairman as Ex-officio Members

Meetings in 2019/20 3 scheduled, 1 cancellation

2.1 **The Chairman of this Sub Committee is elected from amongst its membership. In 2019/20 the Membership comprised:**

Chair of the Grand Committee (Ex-officio)
Deputy Chair of the Grand Committee (Ex-officio)
1. Simon Duckworth (2019) (Acting Chair)
2. Caroline Haines
3. Deputy the Revd Stephen Haines
4. Ann Holmes
5. Deputy Jamie Ingham Clerk
6. Alderman Gregory Jones QC – Deputy Chairman
7. Andrew McMurtrie (stood down as Chair in spring 2020)
8. Deputy Richard Regan
9. James de Sausmarez
10. Ian Seaton

2.2 **Terms of Reference:**

To consider matters relating to the City's obligations for its various Benefices.

**The Patronage (Benefices) Measure 1986 and The Patronage (Benefices) Rules 1987, seek to confine the exercise of Church of England Patronage; i.e. the right to present Clergy, to a responsible person who is an actual Communicant Member of the Church of England or of a church in communion with it. On receiving notice of a vacancy, the City of London Corporation, as patron, is required to appoint an individual who is 'willing and able to make the Declaration of Membership and act as its representative to discharge its functions as registered patron'. In practice, the Chairman of the Sub-Committee, being a person able and willing to make the declaration, is usually appointed as the City of London Corporation's representative and this practice has worked well.*

Keats House Consultative Committee

2 Members to be appointed by the Grand Committee (in addition to the Chair and Deputy Chair as ex-officio appointments).

Meetings in 2019/20 2 scheduled, 1 cancellation

1.1 The current composition is as follows:

Name	Representing
Deputy Wendy Hyde	Chair (Ex-officio)
Graham Packham	Deputy Chair (Ex-officio)
Karina Dostalova	Hampstead Heath, Highgate Wood and Queen's Park Committee
Deputy John Tomlinson	Hampstead Heath, Highgate Wood and Queen's Park Committee
Vivienne Littlechild	Culture, Heritage and Libraries Committee
Vacancy	Culture, Heritage and Libraries Committee
Stephen Ainger	Downshire Hill Residents Association
Stephen Bobasch	Keats Community Library
Jim Burge	Heath Hurst Road Residents' Association
Bob Hall	Keats Foundation
Andrew Dutton-Parish	Hampstead Conservation Area Advisory Committee
Martin Humphery	Health and Hampstead Society

1.2 Meetings are to be chaired by the Chair of the Grand Committee who attends (ex-officio) together with the Deputy Chair (also ex-officio) and two other Members of the Committee.

Terms of Reference:

To make representations to the Culture, Heritage and Libraries Committee about any matter which, in the opinion of the Consultative Committee, affects or is likely to affect Keats House.