<table>
<thead>
<tr>
<th><strong>Committee:</strong> Policy and Resources</th>
<th><strong>Date:</strong> 24 January 2013</th>
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</thead>
<tbody>
<tr>
<td><strong>Subject:</strong> Terms of Reference of the Policy and Resources Committee</td>
<td><strong>Report of:</strong> Town Clerk</td>
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</tbody>
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### Summary

1. As part of the post-implementation review of the changes made to the governance arrangements in 2011 it was agreed that all Committees should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.

2. The terms of reference of the Policy and Resources Committee are attached as an appendix to this report for your consideration. They have been amended to take on board the changes made to the management of City Corporation’s operational property, hospitality and Members’ privileges and the creation of the new Public Relations and Economic Development Sub-Committee. They also reflect proposed changes to the Committee’s oversight of the London Councils’ Grants Scheme which is the subject of a separate report on today’s agenda.

3. It should be noted that further amendments might be required as a result of the report on the future management of energy and sustainability which is due to considered by the Committee in February. It is, therefore, proposed that the approval of any further changes to the Committee’s terms of reference in this respect is delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

### Recommendations

5. That, subject to any comments, the terms of reference of the Committee be approved for submission to the Court as set out in the appendix and that any further changes required in relation to energy and sustainability in the lead up to the Court’s appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

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