

**ACADEMIC & EDUCATION SUB COMMITTEE OF THE BOARD OF GOVERNORS
OF THE CITY OF LONDON FREEMEN'S SCHOOL
Monday, 4 March 2013**

Minutes of the meeting of the Academic & Education Sub Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashted Park, Surrey, KT21 1ET on Monday, 4 March 2013 at 2.00 pm

Present

Members:

Deputy John Bennett (Chairman)
Roger Chadwick (Deputy Chairman)
Alderman Alison Gowman
Anthony Llewelyn-Davies
Sir Clive Martin

In Attendance:

Stuart Fraser

Officers:

Gemma Stokley	- Town Clerk's Department
Daniel Hooper	- Town Clerk's Department
Philip Macdonald	- Headmaster, City of London Freeman's School
Vicky Buckman	- Deputy Head, City of London Freeman's School
Richard Alton	- Deputy Head (Academic), City of London Freeman's School
Matthew Close	- Head of Sixth Form, City of London Freeman's School
Evelyn Guest	- Head of Upper School, City of London Freeman's School
Mark Beach	- Head of Junior School, City of London Freeman's School

1. APOLOGIES

There were no apologies for absence.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The public minutes and summary of the meeting held on 7 November 2012 were approved and agreed as a correct record.

MATTERS ARISING

Governor Training (page 1) – The Chairman was pleased to report that the recent three City Schools joint Training Session had been hugely successful and very well received. He asked that his thanks be passed on to all involved.

4. CURRICULUM 2012 UPDATE

The Deputy Head (Academic) provided Governors with a verbal update on 'Curriculum 2012' programme. The Sub Committee were reminded that the main aim of the programme was to widen the skills set of all pupils.

The Deputy Head (Academic) stated that, since the last meeting of this Sub Committee, a Committee had been set up to review the impact of the programme on both staff and pupils and to consider how it might be 'tweaked' if necessary. Governors were informed that feedback from parents had been very positive to date and that the new, hour long, lessons had been well received by all as it was felt that they made more effective use of the School day.

The Deputy Head (Academic) that one or two minor 'tweaks' were to be introduced to the programme in September including the introduction of the CCF, Duke of Edinburgh and 'Choir' as enrichment activities and altering the timings of assemblies. Consideration would also be given to altering the Friday afternoon sessions from one 2 hours slot to two 1 hour slots.

The Head of the Senior School reported that the programme was continuing to develop as was the expertise of the pupils. She presented the School newsletter as an example which had evolved from a relatively basic word document to something more sophisticated.

In response to a question, the Head of Sixth Form reported that a regular School newsletter was being considered for the future. The Head of the Senior School reported that, at present, the newsletter was handed out to pupils at School but not distributed any wider.

In response to questions regarding the School's use of social media, the Deputy Head (Academic) reported that the School did have a Twitter account and that some Departmental accounts were also in existence. He reported that tweets were posted by members of staff concerning relevant issues for students and other followers.

In response to further questions, the Head of Sixth Form reported that a Sixth Form Prefect account had also been set up on Facebook which was a very effective means of disseminating information quickly. The Head of the Senior School emphasised that clear rules were in place regarding the reputation of individuals and the School online.

The Chairman, on behalf of the Sub Committee, congratulated all staff on the success of the programme to date.

RECEIVED.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED – That, under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Exemption Paragraph(s)</u>
8	1, 2 & 4
9	2
10	2
11	-
12	-

8. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 7 November 2012 were approved and agreed as a correct record.

9. **GOVERNOR REVIEW OF SCHOOL POLICIES**

The Sub Committee considered and approved the Policy on Educational Trips and Visits.

10. **CHILD PROTECTION UPDATE**

The Deputy Head provided the Sub Committee with a verbal update on Child Protection / Pupil Welfare matters.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions raised in the non-public session.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Headmaster raised an item concerning the School's forthcoming 160th anniversary.

The meeting ended at 3.10 pm

Chairman

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