

<b>Committee:</b> Culture, Heritage and Libraries Committee	<b>Dated:</b> 29 January 2024
<b>Subject: Annual Review of the Committee's Terms of Reference</b>	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	3, 8, 10
<b>Does this proposal require extra revenue and/or capital spending?</b>	
<b>If so, how much?</b>	
<b>What is the source of Funding?</b>	
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	
<b>Report of: Town Clerk &amp; Chief Executive</b>	<b>For Discussion</b>
<b>Report author: Jayne Moore</b>	

### Summary

The Committee's current Terms of Reference are submitted here to give the Committee an opportunity to consider them ahead of the Committee's March 2024 meeting, and ahead of the meeting of the Court of Common Council on 25 April 2024, at which Committees are re-appointed.

### Recommendations

Members are asked to:

1. review the Committee's Terms of Reference

### Corporate & Strategic Implications

1. Members are asked to consider the scope of the Committee's Terms of Reference and bear in mind the impact of any proposed changes, particularly resource, legal and equalities implications.

### Appendix (1)

- Appendix 1 – Terms of Reference of the Culture, Heritage and Libraries Committee (Order of the Court – April 2023).

### Jayne Moore

Governance Officer

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