

**BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS**  
**Friday, 26 April 2013**

Minutes of the meeting of the Board of Governors of the City of London School for Girls held at Committee Room - 2nd Floor West Wing, Guildhall on Friday, 26 April 2013 at 12 noon

**Present**

**Members:**

Sylvia Moys	Tom Hoffman
Professor John Betteridge	Clare James
Ray Catt	Mary Robey
Nigel Challis	Virginia Rounding
Deputy Billy Dove (in the Chair)	Richard Sermon
Revd Dr Martin Dudley	

**Officers:**

Gemma Stokley	- Town Clerk's Department
Daniel Hooper	- Town Clerk's Department
Howard Hillier-Daines	- City Surveyor's Department
Diana Vernon	- Headmistress, City of London School for Girls
Ned Yorke	- Bursar, City of London School for Girls

Mrs Moys moved that Deputy Dove take the Chair ahead of the election of Chairman.

**1. APOLOGIES**

Apologies for absence were received from Deputy John Bennett (ex-officio), Dennis Cotgrove, Dr Stephanie Ellington (co-opted), Alderman David Graves, Alderman Robert Hall, Henrika Priest, Deputy Richard Regan, Deputy Dr Giles Shilson (ex-officio) and Deputy Sir Michael Snyder.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. ORDER OF THE COURT OF COMMON COUNCIL**

The Town Clerk tabled the Order of the Court of Common Council, 25 April 2013, appointing the Board of Governors of the City of London School for Girls for 2013/14 and setting its Terms of Reference.

Governors noted that the suggested change in wording regarding the experience of co-opted Governors under the heading 'Constitution' had been approved by the Court of Common Council and that this was now reflected on the new Court Order. A Member commented that the City of London School had also now adopted this same wording.

**RECEIVED.**

**4. ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29.

The Town Clerk read a list of those Governors eligible to stand and Deputy Sir Michael Snyder, being the only Governor expressing a willingness to serve as Chairman, was duly elected for the ensuing year.

**5. ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30.

Again, the Town Clerk read a list of those Governors eligible to stand and Clare James, being the only Governor expressing a willingness to serve as Deputy Chairman, was duly elected for the ensuing year.

The Board congratulated Mrs James on her election and she thanked all Governors for their support.

In the absence of the newly appointed Chairman, the new Deputy Chairman took the Chair for the remainder of the Board meeting.

**6. MINUTES**

The public minutes and summary of the meeting held on 1 February 2013 were approved and agreed as a correct record.

The Deputy Chairman welcomed Deputy Dove and Mr Challis to the meeting following their successful appointment to the Board at yesterday's Court of Common Council. She reported that Deputy Dove was familiar with the work of the School after having served on the Board as an ex-officio Governor in his capacity as past Chairman of the Board of Governors of the City of London School.

The Deputy Chairman went on to thank former Board member Deputy Stella Currie who had, unfortunately, not been returned to the Court in recent 'all out' Ward elections. She reported that Deputy Currie had been one of the Board's longest serving Governors following 26 years of service and would be sorely missed.

**7. APPOINTMENT OF BURSARY COMMITTEE**

The Town Clerk reminded the Board that the Bursary Committee could comprise the Chairman and Deputy Chairman of the Board and up to five other Governors.

It was also reported that the Deputy Chairman would preside over Bursary Committee meetings for the ensuing year.

The Board proceeded to appoint their Bursary Committee for 2013/14.

**RESOLVED** - that the following Governors be appointed to the Bursary Committee for the ensuing year:

Clare James (as Chairman)  
Nigel Challis  
Deputy Billy Dove  
Revd. Dr. Martin Dudley  
Sylvia Moys  
Virginia Rounding

8. **APPOINTMENT OF REFERENCE SUB COMMITTEE**

The Town Clerk reminded Governors that the Reference Sub Committee could consist of the Chairman and Deputy Chairman of the Board and up to five other Governors.

The Board proceeded to appoint their Reference Sub Committee for 2013/14.

**RESOLVED** - that the following Governors be appointed to the Reference Sub Committee for the ensuing year:

Deputy Sir Michael Snyder (as Chairman)  
Clare James (as Deputy Chairman)  
Nigel Challis  
Deputy Billy Dove  
Revd. Dr. Martin Dudley  
Tom Hoffman  
Virginia Rounding

9. **APPOINTMENT OF AGBIS REPRESENTATIVE**

In the absence of any Governor expressing a willingness to serve as the Board's AGBIS representative for the ensuing year the Board suggested that this decision be deferred until its next meeting.

A Governor suggested that it would be useful to know what kind of commitment was involved in this appointment.

**RESOLVED** – That the appointment of an AGBIS representative be deferred until the next full Board meeting.

10. **REPORT OF THE HEADMISTRESS**

The Board considered a report of the Headmistress regarding the Main Hall Extension project and another future Capital project for the School.

The Bursar outlined the future Capital Project – a proposal to extend the gymnasium above the swimming pool in the 2014 summer holidays. He stated that residents were yet to be informed of the proposals.

In response to questions, the Bursar reported that financial assistance from the City would not be required for the new Capital Project.

The Bursar stated that the School were due to meet with residents early next week when the new Capital Project could be discussed. He added that he would also send a brief communication to the new Chairman of the Barbican Residential Committee ahead of the residents meeting.

**RESOLVED** – That, the Chairman and Deputy Chairman are granted Delegated Authority to accept the preferred tender for the Main Hall Extension works and to recommend the appointment of the contractor to the City's Projects Sub Committee on 19<sup>th</sup> June 2013.

**11. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**12. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration.

**13. EXCLUSION OF THE PUBLIC**

**RESOLVED** – That, under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Exemption Paragraph(s)</u>
14	1 & 3
15	-
16	-

**14. NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 1 February 2013 were approved and agreed as a correct record.

**15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

A Governor raised a question relating to the current Measles epidemic in parts of the country.

**16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Headmistress was heard on the 'Globe Project'.

**The meeting ended at 12.25 pm**

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Chairman

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