

**GRESHAM (CITY SIDE) COMMITTEE**  
**Friday, 31 May 2013**

Minutes of the meeting of the Gresham (City Side) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 31 May 2013 at 12 noon.

**Present**

**Members:**

Simon Duckworth  
Deputy Anthony Eskenzi  
Alderman Sir Robert Finch (in the Chair)  
Brian Harris  
Tom Hoffman  
Wendy Mead  
Deputy Dr Giles Shilson

**Officers:**

Gemma Stokley	- Town Clerk's Department
Steven Reynolds	- Town Clerk's Department
Alan Bennetts	- Comptroller & City Solicitor's Department
Andrew Wild	- City Surveyor's Department
Karen Tarbox	- Community & Children's Services Department

Deputy Eskenzi moved that Alderman Sir Robert Finch take the Chair ahead of the election of Chairman.

**1. APOLOGIES**

Apologies for absence were received from Deputy Robin Eve, Alderman Sir David Lewis, Deputy John Owen-Ward and Ian Seaton.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. ORDER OF THE COURT OF COMMON COUNCIL**

Members received the order of the Court of Common Council of 25 April 2013, appointing the Gresham (City Side) Committee and setting its terms of reference.

The Town Clerk explained that, in terms of Aldermen, the Committee had been allocated the Alderman for the Ward of Broad Street. At the present time, this was Alderman Sir David Lewis who had sent apologies for this meeting and would then be retiring from the Court of Alderman before the next scheduled Gresham (City side) meeting. It was reported that the newly elected Alderman for the Ward of Broad Street would therefore join the Committee.

**RECEIVED.**

**4. ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29.

The Town Clerk reminded Members that, under Standing Order No. 29. (3) (a) members of this Committee were permitted to be Chairman of more than one Committee (Ward or Non-Ward) and went on to read a list of those Members eligible to stand.

Tom Hoffman, being the only Member expressing a willingness to serve as Chairman, was duly elected for the ensuing year and took the Chair.

Mr Hoffman thanked the Committee for their continuing support for his third and final year as Chairman.

**5. ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30.

The Town Clerk read a list of those Members eligible to stand and Simon Duckworth, being the only Member expressing a willingness to serve as Deputy Chairman, was duly elected for the ensuing year.

**6. MINUTES**

The public minutes and summary of the meeting held on 22 February 2013 were considered and approved as a correct record.

**7. GRESHAM WORKING PARTY REPRESENTATIVES**

The Committee considered a report of the Town Clerk relative to the Terms of Reference for the Gresham Working Party and the appointment of four City Side representatives for the ensuing year.

The Town Clerk reported that the Working Party had not met for some time now and had previously focused on the initial set up of the Memorandum of Understanding.

**RESOLVED – That:**

- (a) the Terms of Reference of the Gresham Working Party be noted;
- (b) the following four representatives be appointed to represent the City Side on the Gresham Working Party for the ensuing year:

Tom Hoffman, Chairman  
Simon Duckworth, Deputy Chairman  
Alderman Sir Robert Finch  
Brian Harris

- (c) the delegated authority procedures detailed in the report in relation to the Working Party be endorsed.

8. **QUESTIONS**

There were no questions.

9. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There were no additional, urgent items of business for consideration.

10. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

<u>Item Nos.</u>	<u>Exempt Paragraph(s)</u>
11	1 & 3
12	3
13	1
14	1, 2, 3 & 4
15	-
16	-

11. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 22 February 2013 were considered and approved as a correct record.

12. **RENEWAL OF THE MEMORANDUM OF UNDERSTANDING**

The Committee considered and approved a joint report of the Town Clerk and the Chamberlain relative to a proposed Funding Agreement for 2014-2019 from Gresham College.

13. **GRESHAM ALMSHOUSES - DETAILS OF PRESENT OCCUPANTS**

The Committee received a report of the Director of Community & Children's Services providing details of the present financial and personal circumstances of each occupant at the Gresham Almshouses.

14. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION**

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions in the non-public session.

**16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no additional, urgent items of business for consideration in non-public session.

**The meeting ended at 12.50 pm**

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Chairman

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