

**ACADEMIC & EDUCATION SUB COMMITTEE OF THE BOARD OF GOVERNORS  
OF THE CITY OF LONDON FREEMEN'S SCHOOL  
Friday, 15 November 2013**

Minutes of the meeting of the Academic & Education Sub Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashted Park, Surrey, KT21 1ET on Friday, 15 November 2013 at 2.00 pm

**Present**

**Members:**

Stuart Fraser (Chairman)  
Deputy John Bennett (Deputy Chairman)  
Sir Clive Martin (External Member)  
Chris Townsend (External Member)

**Officers:**

Gemma Stokley	- Town Clerk's Department
Philip MacDonald	- Headmaster, City of London Freeman's School
Richard Alton	- Deputy Head (Academic), City of London Freeman's School
Matthew Close	- Head of Sixth Form, City of London Freeman's School
Evelyn Guest	- Head of Senior School, City of London Freeman's School
Mark Beach	- Head of Junior School, City of London Freeman's School

**1. APOLOGIES**

Apologies for absence were received from Vivienne Littlechild and Vicky Buckman (Deputy Head).

**2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. MINUTES**

The public minutes and summary of the meeting held on 4 March 2013 were considered and approved as a correct record.

**MATTERS ARISING**

**Governor Training** (page 2) – The Chairman reported that all Governors would be offered the opportunity to observe various Enrichment activities across the School after the November Board of Governors meeting.

The Sub Committee was reminded that a joint 'Safeguarding Training Session' was being held on Thursday, 5 December 2013 for all Governors at the Guildhall.

The Headmaster stated that he would seek the views of the full Board of Governors later this month as to whether or not it would be worthwhile scheduling a joint, three City Schools training session in January 2014.

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration.

6. **EXCLUSION OF THE PUBLIC**

**RESOLVED:** - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraph(s)
7	3 & 4
8	2
9	4
10	2
11	2 & 3
12	-
13	-

7. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 4 March 2013 were considered and approved as a correct record.

8. **RESULTS REPORT 2013**

The Sub-Committee received a report of the Deputy Head, Academic, of the City of London Freemen's School regarding the School's 2013 public examination results.

9. **JUNIOR SCHOOL DEVELOPMENT**

The Sub-Committee considered and approved a report of the Head of the City of London Freemen's Junior School regarding the future development of the Junior School.

10. **BOARDING INSPECTION FEEDBACK**

The Headmaster tabled the Independent Schools Inspectorate (ISI) Boarding Welfare Intermediate Inspection report.

11. **2014 - 160 YEARS' ANNIVERSARY**

The Headmaster was heard regarding the School's plans to mark its 160<sup>th</sup> Anniversary in 2014.

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions in the non-public session.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Matters regarding the 2014 Chairman's Dinner and Future Sub Committee meetings were raised.

**The meeting ended at 3.20 pm**

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Chairman

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