

**ACADEMIC & EDUCATION SUB COMMITTEE OF THE BOARD OF GOVERNORS
OF THE CITY OF LONDON FREEMEN'S SCHOOL
Tuesday, 1 April 2014**

Minutes of the meeting of the Academic & Education Sub Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashted Park, Surrey, KT21 1ET on Tuesday, 1 April 2014 at 11.30 am

Present

Members:

Stuart Fraser (Chairman)
Deputy John Bennett (Deputy Chairman)
Vivienne Littlechild
Sir Clive Martin (External Member)
Councillor Chris Townsend (External Member)
Gilly Yarrow (External Member)

Officers:

Gemma Stokley	- Town Clerk's Department
Philip MacDonald	- Headmaster, City of London Freeman's School
Vicky Buckman	- Deputy Head, City of London Freeman's School
Richard Alton	- Deputy Head (Academic), City of London Freeman's School
Matthew Close	- Head of Sixth Form, City of London Freeman's School
Evelyn Guest	- Head of Upper School, City of London Freeman's School
Mark Beach	- Head of Junior School, City of London Freeman's School

1. **APOLOGIES**

There were no apologies.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

The public minute sand summary of the meeting held on 15 November 2013 were considered and approved as a correct record.

MATTERS ARISING

Governor Training (page 2) – In response to a question from the Deputy Chairman, the Deputy Head reported that the Governor Training Log maintained by the School was up to date. She added that she would be happy to share the log with the Board going forward.

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
There were no questions.
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There were no additional, urgent items of business for consideration.
6. **EXCLUSION OF THE PUBLIC**
RESOLVED - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
7. **NON-PUBLIC MINUTES**
The non-public minutes of the meeting held on 15 November 2013 were considered and approved as a correct record.
8. **UPDATE ON EXAMINATION RESULTS' ACTION**
The Sub-Committee received a report (tabled) of the Deputy Head, Academic, of the City of London Freemen's School updating Governors on the Plans introduced to help improve public examination results going forward.
9. **SABBATICAL LEAVE - FEEDBACK**
The Sub-Committee received a report providing Governors with feedback from a recently completed sabbatical.
10. **SCHOOL POLICIES FOR REVIEW**
The Sub Committee considered and approved both the School Minibuses and Safeguarding Policies.
11. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
Governors questioned the progress being made in recruiting various new members of the School's SMT.
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
The Deputy Chairman updated the Sub Committee on the establishment of the City's new Education Board.

The meeting ended at 1.07 pm

Chairman

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