

<b>Committee:</b>	<b>Date:</b>
Local Plans Sub (Planning and Transportation) Committee	26/01/2018
<b>Subject:</b> Transport Strategy – Proposed Strategy Board membership and Terms of Reference	<b>Public</b>
<b>Report of:</b> Carolyn Dwyer, Director of the Built Environment	<b>For Decision</b>
<p><b>Summary</b></p> <p>The report provides details of the Terms of Reference and membership for the Transport Strategy Board.</p> <p>The Strategy Board will provide a forum for engaging key stakeholders in the development of the Transport Strategy. The Board will provide a sounding during the development of the Strategy, ensuring it reflects the needs of the City’s business community.</p> <p><b>Recommendations</b></p> <p>Members are asked to:</p> <ul style="list-style-type: none"> <li>• Approve the Terms of Reference for the Strategy Board</li> <li>• Approve the membership of the Strategy Board</li> </ul>	

## Main Report

### **Background**

1. The Transport Strategy aims to define the City of London Corporation’s vision and priorities for transport over the next 25 years. The work to develop the Strategy will incorporate the drafting of the statutory Local Implementation Plan (LIP).
2. Significant engagement with a wide range of stakeholders is necessary to inform the development of the Strategy and ensure it meets the needs of City businesses, residents, workers and visitors.
3. At the 8 December meeting of this Sub-committee Members approved the governance structure for the Transport Strategy (Appendix 1). This included establishing a Strategy Board of external stakeholders to act as a sounding board and provide advice during the development of the Transport Strategy

## **Strategy Board Terms of Reference**

4. The draft Terms of Reference for the Strategy Board are:

*The Strategy Board will provide an opportunity for key stakeholders to inform the development of the Transport Strategy.*

*The Board will:*

- *Advise on the main transport issues and priorities for the groups/sectors represented*
- *Act as sounding board for emerging policies and proposals*
- *Advise on the likely stakeholder response to policy directions and proposed strategy*
- *Act as a 'critical friend' - challenging the project team on issues that may require further work*
- *Represent the views of their members, consult them as required and promote stakeholder and public engagement activities to their membership and networks*

*The Strategy Board is expected to meet four times during the development of the Strategy. It is anticipated that the final meeting will be held in September.*

*Meetings will last no more than 90 minutes unless agreed by members. Meetings will include no more than 30 minutes of presentations, with at least 60 minutes reserved for discussion and feedback.*

*Papers for meetings will be circulated at least five working days prior to meetings and Board members are expected to review these in advance of meetings.*

*These Terms of Reference will be reviewed in September with further meetings scheduled if required.*

## **Proposed Strategy Board membership**

5. The proposed membership for the Strategy Board is set out in Appendix 2. The membership list aims to ensure that all major City business sectors are represented. National and London-wide business organisations are also included.
6. Representatives from the Greater London Authority and Transport for London will ensure the Strategy reflects the Mayor's Transport Strategy and that the City's challenges and ambitions are understood at senior levels within these organisations. London Councils are represented to capture synergies and opportunities to work with and support London's boroughs.
7. Other advisers include a senior transport academic, an expert on emerging transport technologies and the Centre for London

## **Conclusion**

8. The membership of the Strategy Board aims to ensure representation of all key City business sectors as well as draw on other expertise. This range of stakeholders will help make sure that the Transport Strategy reflects the needs of businesses and incorporates best practice. It will also help secure buy-in for the Strategy across the City's business community and support the delivery of future transport projects and programmes.

## **Appendices**

Appendix 1 – Transport Strategy Governance Structure

Appendix 2 – Proposed Strategy Board membership

## **Background Papers**

Transport Strategy – Stakeholder Engagement Plan, 08/12/17

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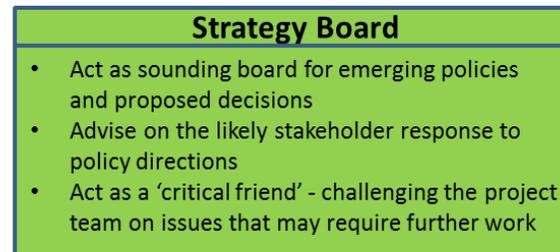
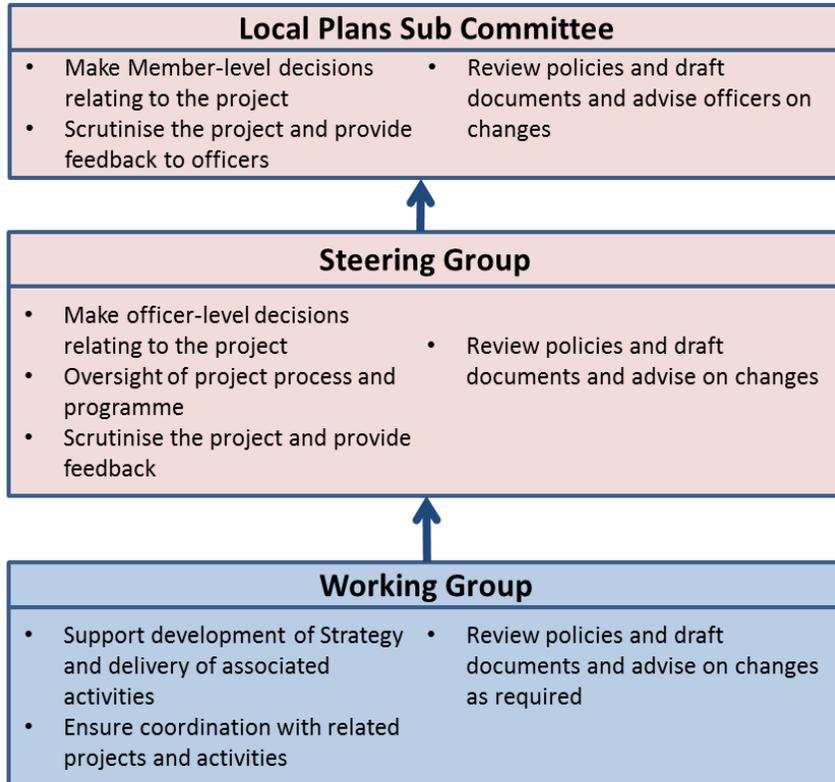
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# Appendix 1

## Transport Strategy Governance Structure

### Transport Strategy Governance Structure



- Decision/Information Body
- Advisory Body
- Officer Working Body

## Appendix 2

### Proposed Strategy Board membership

Organisation	Primary Interest/Background Information
CoL Chairman P&T	City transport and built environment
CoL Deputy Chairman P&T	City transport and built environment
CoL – Director of Built Environment	City transport and built environment
CoL – Director EDO	City economic development
GLA Head of Transport	Mayor’s Transport Strategy and delivery of Healthy Streets Approach
GLA Walking & Cycling Commissioner	Lead for the Mayor on Walking & Cycling, strong interest in working with business to work towards walking and cycling aims.
Association for Financial Markets in Europe	The voice of Europe’s wholesale financial markets. Representing leading global banks and acting as bridge between market participants and policy makers across Europe.
Alternative Investment Management Association	A global representative of the alternative investment industry, with more than 1,900 corporate members in over 60 countries. AIMA provides leadership in industry initiatives such as advocacy, policy and regulatory engagement, educational programmes and sound practice guides.
Association of Foreign Banks	The Association of Foreign Banks (AFB) is a trade body which represents the interests of the foreign banking sector in the UK to industry stakeholders including the Government, regulatory bodies, and financial services organisations. In addition to representing the sector, the AFB also provides a platform for foreign banks to discuss key industry topics and share information which may be of mutual benefit to the sector.
Confederation of British Industry	CBI speaks on behalf of 190,000 businesses of all sizes and sectors with 13 offices around the UK as well as representation in Brussels, Washington, Beijing and Delhi. CBI provides its members with cross sector expertise, industry forecasts and advice and support on policy changes.
Futures Industry Association	The leading global trade organization for the futures, options and centrally cleared derivatives markets, with offices in London, Singapore and Washington. FIA’s membership includes clearing firms, trading firms, commodities specialists, technology vendors lawyers and other professionals. Its main purpose is to support transparent and competitive markets, protect the integrity of the financial system and promote high standards of professional conduct.

London First	London First is a business membership organisation with the mission to make London the best city in the world for businesses. They work on solutions to challenges businesses see as priorities in London and support businesses on issues that keep London globally competitive.
International Underwriting Association	IUA is the focal representative for insurance and reinsurance companies operating in or through London.
Law Society	The Law Society acts as the approved regulator for solicitors, ensuring regulation is fair and proportionate while protecting the public. The Society also exists to campaign on legal issues of importance to their members and the public.
Baltic Exchange	The Baltic Exchange is the world's only independent source of maritime market information for the trading and settlement of physical and derivative shipping contracts. It brings its members from London and Singapore to represent shipping interests.
TheCityUK	TheCityUK promotes policies that drive competitiveness, support job creation and ensure long-term economic growth in the UK and globally.
Investment Association	The Investment Association is the trade body that represents UK investment managers.
Innovate Finance	An independent not-for-profit membership association with around 250 members that represents the UK's global FinTech community. Founded in 2014 and supported by the City of London and Broadgate, Innovate Finance acts to advance the country's leading position in the financial services sector by supporting the next generation of technology-led financial services innovators.
KPMG	A global professional services firm and one of the Big Fours.
Deloitte	A multi-national professional services firm with expertise in risk management, tax, audit consulting financial advisory and legal services.
Accenture	A global management consulting and professional services company that provides strategy, consulting, digital, technology and operations services.
Association of British Insurers	Acts as the voice of the UK's world leading insurance and long-term savings industry.
Federation of Small Businesses	Represents smaller businesses by providing advice, financial expertise and a strong voice in government.
City Property Association	CPA represents a significant commercial property portfolio and brings together owners, developers, investors and professional advisors to inform policy and drive economic prosperity in the City.
The Barbican	World leading arts and leaning institute at the heart of Culture Mile
UCL Transport Institute	Leading urban transport research institute

London Councils	Impacts on and benefits for London's boroughs. London Councils represents London's 32 boroughs and the City of London.
Centre for London	A politically independent think tank and charity assisting policymakers in London with challenges in public services, culture and infrastructure.
Five AI	Five AI are a UK start-up specialising in autonomous technology and Artificial intelligence research.
London and Partners	The Mayor of London's official promotional agency, promoting London internationally as the best city in the world in which to invest, work, study and visit.