

POLICY AND RESOURCES COMMITTEE
Thursday, 15 March 2018

Minutes of the meeting of the Policy and Resources Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 15 March 2018 at 1.45 pm

Present

Members:

Sir Mark Boleat (Deputy Chairman)
Simon Duckworth (Vice-Chair)
Deputy John Bennett
Deputy Keith Bottomley
Henry Colthurst
Alderman Peter Estlin
Marianne Fredericks
Christopher Hayward
Deputy Wendy Hyde
Deputy Jamie Ingham Clark (Ex-Officio Member)
Deputy Edward Lord
Alderman Ian Luder
Jeremy Mayhew
Andrew McMurtrie (Ex-Officio Member)
Wendy Mead (Chief Commoner)
Alderman The Lord Mountevans (Ex-Officio Member)
Deputy Joyce Nash
Graham Packham (Ex-Officio Member)
Dhruv Patel (Ex-Officio Member)
Alderman William Russell
Deputy Dr Giles Shilson
Jeremy Simons (Ex-Officio Member)
Sir Michael Snyder
Deputy John Tomlinson
Deputy Philip Woodhouse
Alderman Sir David Wootton

In Attendance:

Tijs Broeke

Officers:

John Barradell	-	Town Clerk and Chief Executive
Peter Lisle	-	Assistant Town Clerk & Culture Mile Director
Greg Moore	-	Town Clerk's Department
Alistair MacLellan	-	Town Clerk's Department
Bob Roberts	-	Director of Communications
Giles French	-	Assistant Director of Economic Development
Simon Horner	-	Economic Development Office
David Farnsworth	-	Chief Grants Officer

Jack Joslin	- Central Grants Unit
Peter Kane	- Chamberlain
Caroline Al-Beyerty	- Deputy Chamberlain
Chris Bell	- Chamberlain's Department
Michael Cogher	- Comptroller and City Solicitor
Nigel Lefton	- Remembrancer's Department
Peter Young	- City Surveyor's Department
Vic Annells	- Executive Director of Mansion House & Central Criminal Court
Ian Dyson	- Commissioner of City Police
Nick Kenyon	- Managing Director, Barbican Centre
Simon Johnson	- Barbican Centre

1. **APOLOGIES**

Apologies were received from Deputy Catherine McGuinness, Hugh Morris, Deputy Doug Barrow, The Rt Hon the Lord Mayor Alderman Charles Bowman, Deputy the Revd Stephen Haines, Deputy Alastair Moss and Deputy Tom Sleigh.

Sir Mark Boleat was in the Chair.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

3.1 The minutes of the meeting held on 22 February 2018 were approved.

3.2 The draft public minutes of the Projects Sub-Committee meeting held on 14 February 2018 were noted.

3.3 The draft minutes of the Courts Sub-Committee meeting held on 19 February 2018 were noted.

3.4 The draft public minutes of the Public Relations and Economic Development Sub-Committee meeting held on 26 February 2018 were noted.

Members considered a recommendation therein regarding Party Conferences and,

RESOLVED, that

- the City Corporation continue hosting events at the Liberal Democrat, Labour, Conservative and SNP Conferences, and
- the City Corporation organise a set number of events tailored to each party conference as detailed in the report considered by the Public Relations and Economic Development Sub-Committee.

4. **COMMITTEE TERMS OF REFERENCE AND COMPOSITIONS**

Members considered a report of the Town Clerk regarding Committee Terms of Reference and Compositions. The Chairman noted that the term 'elected Member of the Court of Common Council' detailed in the proposed amendments to the City Bridge Trust Committee's terms of reference was meaningless given all Members of the Court were elected.

RESOLVED, that no changes to the Policy and Resources Committee's terms of reference were necessary; and that the following amendments be put forward to the Court of Common Council for approval,

- the appointment of an additional Member to serve on the Audit and Risk Management Committee, to widen the pool of Members who might be interested in serving as Deputy Chairman and Chairman;
- the election of a second Deputy Chairman of the Audit and Risk Management Committee from amongst its external Members and, if supported, the approval of the Court of Common Council be given for Standing Order No. 30 to be amended to reflect this;
- up to two external persons being co-opted by the City Bridge Trust with relevant experience and skills, selected through a fair and transparent process determined by the Committee; and
- the amendments to the terms of reference of the City Bridge Trust, Culture, Heritage and Libraries, Finance, Markets and Investment Committees as set out in the report and in the relevant appendices, except for the term 'elected Members of the Court of Common Council' regarding the City Bridge Trust, which should simply read 'Members of the Court of Common Council'.

5. **POTENTIAL REMUNERATION OF MEMBERS AND CHANGES TO TIMING OF MEETINGS - RESULTS OF SURVEYS**

Members considered a report of the Town Clerk regarding potential remuneration of Members and changes to timings of meetings, alongside the results of Member surveys and the following points were made.

- The Chairman noted the clear desire of Members to leave standard committee meeting times unchanged, and added that, nevertheless, committees remained free to change the times of their meetings should they wish to do so.
- A Member noted that the Community and Children's Services Committee had recently piloted an early morning meeting, which had allowed Members to attend who ordinarily found mid-morning or early afternoon meetings difficult to attend but that other members who normally attended meetings had been unable to do so.
- The Chairman noted that there was a general view expressed in the surveys that remuneration of Members was not seen to be appropriate,

but that in his view the recommendation for a review of the financial loss scheme was welcome, given that prospective candidates for election to the Court of Common Council should not be deterred from standing for election for any reason. He did not feel, however, that an independent review of the Financial Loss Scheme was necessary and moreover that any such review could be combined with a review of what assistance could be afforded to Members to support them in conducting their duties as elected Members of the City of London Corporation.

- Members concurred and suggested the formation of a Members Working Party to review the issue of financial assistance and the Member Financial Loss Scheme. Membership should include Members of the Policy and Resources Committee and other Members of the Court of Common Council.

RESOLVED, that Members

- Note the result of the surveys;
- agree that the timing of meetings should remain unchanged, it being noted that a committee could, if it so chose, agree to alter the time of its meetings. However, it should also be noted that depending on the time chosen there could be wider resource implications;
- request that the Town Clerk bring a report to Members proposing terms of reference and composition of a Member Working Party to consider the provision of assistance for Members to cover the cost of an appropriate form of dress for City Corporation events and what form this should take, and to undertake a review of the Members' Financial Loss Scheme.

6. COMMON HALL: ELECTION OF LORD MAYOR 2019

Members considered a report of the Town Clerk regarding Common Hall: Election of Lord Mayor 2019. Members were supportive of moving the date of Common Hall to 2 October 2019 to ensure there was no clash with Rosh Hashanah but requested that the Town Clerk draw up some guidelines for considering future clashes with religious festivals.

RESOLVED, that Members recommend to the Court of Common Council that Common Hall 2019 be scheduled for 2 October 2019.

7. REVIEW OF THE CENTRAL GRANTS PROGRAMME

Members considered a report of the Chief Grants Officer regarding a review of the Central Grants Programme (CGP) and noted that it had been considered and approved by the Resource Allocation Sub-Committee earlier that day.

RESOLVED, that Members,

- Agree that the CGP is implemented on a permanent basis with effect from 1 April 2018.

- Agree that the City's Cash contribution available to the Central Grants Unit (CGU) for distribution in grants should be uplifted to £250,000 on an ongoing basis, being an uplift of £91,000 for 2018/19.
- Note the uplift of £10,000 applied to operating costs of the CGU for 2018/19 and agree that the CGU continue to charge a proportionate management fee to charities that fall under the programme.
- Agree to delegate authority to the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Finance Committee, to approve that any underspends on other grant budgets held within City's Cash be considered for transfer to the CGU for equal allocation to the three City's Cash funding themes or to be allocated for specific charitable purposes elsewhere.

8. **FINAL DEPARTMENTAL BUSINESS PLANS 2018/19 - ECONOMIC DEVELOPMENT OFFICE, REMEMBRANCER'S OFFICE, CORPORATE AND MEMBER SERVICES**

Members considered a joint report of the Director of Economic Development, the Remembrancer and the Town Clerk regarding Final Departmental Business Plans 2018/19 for the Economic Development Office, Remembrancer's Office and Town Clerk's Department (Corporate and Member Services). Members welcomed the new concise format of Departmental Business Plans.

RESOLVED, that Members approve the final high-level business plans for 2018/19 for the Economic Development Office, the Remembrancer's Office and the Town Clerk's Department (Corporate and Member Services).

9. **MUSEUM OF LONDON RELOCATION PROJECT - CITY OF LONDON MEMBER REPRESENTATION ON THE NEW MUSEUM BOARD**

Members considered a report of the Assistant Town Clerk & Culture Mile Director regarding the Museum of London Relocation Project – City of London Member Representation of the New Museum Board.

RESOLVED, that Members agree the appointment of three Members to the New Museum Board as observers, with one Member to be nominated by the Chairman of the Policy & Resources Committee and two by the Chairman of the Capital Buildings Committee.

10. **RESOLUTION OF THE POLICE COMMITTEE - BUSINESS RATE PREMIUM 2019/20**

The Town Clerk reported that this item had been withdrawn.

11. **RESOLUTION OF THE LICENSING COMMITTEE - POTENTIAL REPORTING TOOL FOR JCCR**

Members considered a resolution of the Licensing Committee regarding a potential reporting tool for the Joint Contact and Control Centre (JCCR). The Assistant Town Clerk & Culture Mile Director noted that he would factor the request made by the Licensing Committee into work currently being undertaken on implementing the JCCR and report back to Members accordingly.

RESOLVED, that the resolution of the Licensing Committee be noted.

12. **POLICY INITIATIVES FUND AND COMMITTEE CONTINGENCY**

Members considered a report of the Chamberlain regarding the Policy Initiatives Fund and Committee Contingency. The Deputy Chamberlain noted that the figure for Sponsorship of Chemistry Club City 2018/19 was in fact £30,000 as £10,000 had been drawn down in 2017/18.

RESOLVED, that the report be noted.

13. **OUTCOMES OF SIR MICHAEL SNYDER'S VISIT TO INDIA**

Members considered a report of the Director of Economic Development regarding the outcomes of Sir Michael Snyder's visit to India.

RESOLVED, that the report be noted.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

Use of City of London Corporation Property for Party Political Purposes

In response to a question from Deputy Joyce Nash, the Town Clerk confirmed that there had been no change in policy and that Members were not permitted to use City of London Corporation property for party political purposes. He committed to issuing advice to Members regarding the policy.

General Data Protection Regulations (GDPR)

In response to a question from Andrew McMurtrie, the Town Clerk confirmed that a report on GDPR and the use of City of London Corporation email by Members would be submitted to the April 2018 meeting for consideration.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

16. **EXCLUSION OF THE PUBLIC**

RESOLVED, that under Section 100 (A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

17. **NON-PUBLIC MINUTES**

17.1 The non-public minutes of the meeting held on 22 February 2018 were approved.

17.2 The draft non-public minutes of the Projects Sub-Committee meeting held on 14 February 2018 were noted.

17.3 The draft non-public minutes of the Courts Sub-Committee meeting held on 19 February 2018 were noted. Members considered the recommendation outlined therein at Item 12.

18. **NON-PUBLIC APPENDIX - REVIEW OF CENTRAL GRANTS PROGRAMME**
The non-public appendix of Item 7 - Review of the Central Grants Programme was noted.
19. **CENTRE FOR MUSIC - PROGRESS REPORT**
Members considered a joint progress report of the Managing Director, Barbican Centre and the City Surveyor regarding the Centre for Music.
20. **PROJECT FUNDING UPDATE**
Members considered an update report of the Chamberlain regarding Project Funding and noted that it had been considered and approved by the Resource Allocation Sub-Committee earlier that day.
21. **NORTHERN IRELAND NATIONAL CITIZENSHIP SCHEME**
Members considered a report of the Town Clerk regarding the Northern Ireland National Citizenship Scheme.
22. **POLICE NATIONAL ENABLING PROGRAMME - ACCOUNTABLE BODY**
Members considered a report of the Commissioner of City Police regarding the Police National Enabling Programme – Accountable Body.
23. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**
Members considered a report of the Town Clerk regarding decisions taken under delegated authority or urgency powers.
24. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**
 - 25.1 **UK - China Green Finance Institute**
Members considered a late report of the Director of Economic Development regarding the UK – China Green Finance Institute.
 - 25.2 **Appendix 2 - Museum of London Relocation Project - City of London Member Representation on the New Museum Board**
Members noted the non-public appendix of Item 9 – Museum of London Relocation Project – City of London Member Representation on the New Museum Board.

The meeting ended at 2.30 pm

Chairman

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