

Audit and Risk Management Committee of the Board of Governors of the Guildhall School of Music and Drama

Outstanding Actions Log

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	21/07/17	<p><u>Development of IT Pedagogy fails to keep pace with competition</u> The Chairman noted that any risk associated with this area was now extremely low. She suggested that the Principal might wish to keep this under review, given that digital development forms part of the new Strategic Plan.</p>	Principal		January 2018 reported as 'work in progress'
2.	08/11/17	<p><u>Disaster Recovery Site: Cloud Backup</u> November 17 reported that full implementation had not yet been completed and that backing up was now taking place 5 days out of 7.</p> <p>January 18 reported that it is considered sufficient for the server information to be 'dumped' twice a day on weekdays to the cloud, with weekend cloud data backup taking place.</p>	Principal		Report to May 2018 meeting.

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3.	08/11/17	<u>Risk Register</u> The current risk on 'Failure to Manage Health and Safety and to Comply with Statutory Requirements' remained at 'Extreme' impact – noted this was 'work in progress' that may be resolved by January 2018.	Principal		January 18, noted that documentation reviewed and considered in line with best practice and training. Operational detail to be checked to ensure quality assurance versus quality control. Noted that the scoring of such risk would remain higher until such assumptions had been fully checked and confirmed as implemented and completed.