

For use at the Previous Meeting on Wednesday, 18th April, 2018
and the Court of Common Council on Thursday, 19th April, 2018

2018/19

APPOINTMENT OF MEMBERS ON COMMITTEES

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.

2. Against the names of Common Councilmen are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including 2018/19. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four year period, and indicate which year of the period that Member is entering in 2018. (In the case of the Board of Governors of the Guildhall School of Music & Drama and the Barbican Centre Board, as well as the Audit & Risk Management Committee as of April 2017, appointments are for a three-year period).

N.B. – Terms associated with membership of the Board of Governors of the three independent City Schools run from July, to coincide with the academic year. Appointments and changes to the numbers indicating service for Common Councilmen therefore take place at July's meeting of the Court. Please note that appointment to the School Boards is subject to satisfactory completion of Disclosure & Barring Service Checks.

Nominations

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(5).

4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.

5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councilman for the Ward.

Compliance with Standing Orders

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992) and the Police Committee (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police).

Terms of Reference and Delegation

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders. Where Committees have requested amendments to their Terms of Reference, the proposed amendments are set out in red text with proposed deletions struck through. The affected Committees are the Finance, Investment, Audit & Risk Management, Capital Buildings, Planning & Transportation, Port Health & Environmental Services, Markets, Police, Culture Heritage & Libraries, and City Bridge Trust Committees, along with the Education and Local Government Pensions Boards. There is also a minor amendment to the Terms of Reference of the Standards Committee as a consequence of the Court's decision of 8 March 2018 relating to the Standards Regime Working Party's findings. New Terms of Reference for a Standards Appeal Committee are also presented in accordance with the same. Where amendments to Standing Orders are also proposed as a consequence of amendments to a Committee's Terms of Reference, this is indicated.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

Matters of Policy and/or Strategic Importance

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

Chief Commoner – Attendance at Committee Meetings

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

Matters of Dispute

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

General

14. For ease of reference, the Committees have been grouped by function.

POLICY & RESOURCES COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Commoners elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive i.e. one Member can fulfil both criteria)
- the following ex-officio Members:-
 - The Right Honourable the Lord Mayor for the time being
 - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
 - such Members of the Court of Common Council as have seats in Parliament
 - the Chairmen of the following Committees:-
 - Finance
 - Planning & Transportation
 - Port Health & Environmental Services
 - Police
 - Community & Children's Services
 - Establishment
 - Barbican Centre
 - Investment
 - Culture, Heritage and Libraries
 - The Deputy Chairmen of the Finance and Investment Committees

2. Quorum

The quorum consists of any nine Members.

3. Membership 2018/19

ALDERMEN

- 3 Peter Estlin
- 3 Ian David Luder, J.P.
- 1 William Anthony Bowater Russell
- 9 Sir David Wootton

COMMONERS

- 8 (4) Douglas Barrow, Deputy
- 12 (4) Sir Mark Boleat
- 4 (4) Henry Nicholas Almroth Colthurst
- 10 (4) Charles Edward Lord, O.B.E., J.P., Deputy
- 6 (2) John Tomlinson, Deputy, *for two years*
- 10 (3) Simon D'Olier Duckworth, O.B.E., D.L.
- 7 (3) Marianne Bernadette Fredericks
- 14 (3) Catherine McGuinness, Deputy
- 7 (3) Dr Giles Robert Evelyn Shilson, Deputy
- 3 (3) Tom Sleight, Deputy
- 2 (2) Keith David Forbes Bottomley, Deputy
- 2 (2) Christopher Michael Hayward
- 32 (2) Joyce Carruthers Nash, O.B.E., Deputy
- 24 (2) Sir Michael Snyder
- 2 (2) Philip John Woodhouse, Deputy

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

4. Terms of Reference

To be responsible for:-

General

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;

- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings and the Bridge Mark;
- (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
 - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
 - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
 - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
 - (iv) the promotion of legislation and, where appropriate, byelaws;

Resource Allocation

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

Corporate Assets

- (k) (i) determining the overall use of the Guildhall Complex; and
 - (ii) approving overall strategy and policy in respect of the City Corporation's assets;

Projects

- (l) Scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

Hospitality

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

Privileges

- (n) Members' privileges, facilities and development;

Sustainability

- (o) strategies and initiatives in relation to sustainability;

City Courts

- (p) For a period of five years, from June 2016 to April 2021, to be responsible for oversight of the management of all matters relating to the City Courts;

Sub-Committees

- (q) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

- * Resource Allocation
 - Projects
 - Outside Bodies
 - Public Relations and Economic Development
 - Courts
 - †Hospitality
 - †Members' Privileges

* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

FINANCE COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
- four Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
 - the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
 - the Chairman and Deputy Chairman of the Investment Committee (ex-officio)

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2018/19**

ALDERMEN

- 1 Robert Picton Seymour Howard
- 1 Alastair John Naisbitt King
- 4 Sir Andrew Parmley
- 2 Matthew Richardson

COMMONERS

19	Jeremy Paul Mayhew	Aldersgate
6	Randall Keith Anderson.....	Aldersgate
2	Hugh Fenton Morris.....	Aldgate
6	Robert Allan Merrett, Deputy.....	Bassishaw
6	Jamie Ingham Clark, Deputy.....	Billingsgate
16	Simon D'Olier Duckworth, O.B.E., D.L.....	Bishopsgate
8	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
5	Oliver Arthur Wynlayne Lodge	Bread Street
2	Timothy Levene.....	Bridge and Bridge Without
4	Christopher Michael Hayward.....	Broad Street
4	James de Sausmarez.....	Candlewick
6	Christopher Paul Boden.....	Castle Baynard
2	Michael Hudson.....	Castle Baynard
5	Nicholas Michael Bensted-Smith, J.P.....	Cheap
3	Sophie Anne Fernandes.....	Coleman Street
28	Sir Michael Snyder.....	Cordwainer
8	Ian Christopher Norman Seaton.....	Cornhill
1	William Pimlott.....	Cripplegate
1	Susan Jane Pearson.....	Cripplegate
14	James Henry George Pollard, Deputy.....	Dowgate
2	Karina Dostalova.....	Farringdon Within
6	Clare James, Deputy.....	Farringdon Within
6	Gregory Alfred Lawrence.....	Farringdon Without
3	Paul Nicholas Martinelli.....	Farringdon Without
6	Philip John Woodhouse, Deputy.....	Langbourn
3	Dominic Gerard Christian.....	Lime Street
5	John William Fletcher.....	Portsoken
2	Caroline Wilma Haines.....	Queenhithe
16	Roger Arthur Holden Chadwick, O.B.E., Deputy.....	Tower
17	Tom Hoffman, Deputy.....	Vintry
3	James Michael Douglas Thomson, Deputy.....	Walbrook

Together with the ex-officio Members referred to in paragraph 1.

4. **Terms of Reference**
To be responsible for:-

Finance

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) making recommendations to the Court of Common Council in respect of:-
 - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
 - (ii) the appointment of the Chamberlain;
- (c) considering the annual budget of the several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (d) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's and Bridge House Estates;
- (e) obtaining value for money in all aspects of the City of London Corporation's **activities, contracts, and in the City of London Police**;
- (f) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (g) the effective and sustainable management of the City of London's operational assets, to help deliver strategic priorities and service needs;
- (h) overseeing the City of London Corporation's approved list of contractors and consultants;
- (i) dealing with requests for allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (j) providing strategic oversight and performance management of all grant giving activity by the Corporation, excluding the City Bridge Trust.
- (k) strategies and initiatives in relation to energy;

Information Technology

- (l) developing and implementing IT strategies to support the business needs of the City of London Corporation; and

Sub-Committees

- (l) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

Efficiency & Performance

The Efficiency & Performance Sub Committee was created in 2011 to scrutinise plans for efficiency and performance across all of the City Corporation's departments and the City of London Police. It supports officers to drive value for money in areas such as third-party contracts, budgeting and facilities/asset management, and promotes effective planning - both on a departmental basis and for the Corporation as a whole.

Finance Grants Oversight & Performance

The Finance Grants Oversight and Performance Sub Committee provides strategic oversight of the City of London Corporation's Central Grants Programme, including reviewing progress, performance, impact against outcomes, and risks for all grants.

Information Technology

The Information Technology Sub Committee recommends IT strategy and oversees implementation for both the City of London Corporation and the City of London Police to the Finance Committee. Furthermore, the Sub Committee also monitors delivery of IT internally and our contractor partners supplying the delivery of IT.

Corporate Assets

The Corporate Asset Sub Committee is responsible for the effective and sustainable management and strategic plans for the City of London Corporation's operational property portfolio; this includes the monitoring of capital projects, acquisitions and disposals, and the upkeep, maintenance and, where appropriate, furnishing for operational properties (including the Guildhall Complex). In addition, the Sub Committee is responsible for strategies, performance, and monitoring initiatives in relation to energy usage, and for monitoring and advising on bids for Heritage Lottery funding.

CAPITAL BUILDINGS COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- Five Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- Two Members appointed by the Policy & Resources Committee
- The Chairman and Deputy or a Vice Chairman of the Policy & Resources Committee (ex-officio)
- The Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- ~~The Chairman and Deputy Chairman of the Police Committee (ex-officio)~~
- **The Chairmen and Deputy Chairmen of those service committees which will become responsible for completed capital building projects (ex-officio)***
- The Chairman of the General Purposes Committee of Aldermen (ex-officio)

** Such Chairmen and Deputy Chairmen to become ex-officio Members of the Committee upon the Court of Common Council giving its approval in principle for the project to proceed, with their membership to cease upon the new building being handed over to their Committee.*

Together with up to two non-City of London Corporation Members **and a further two Court of Common Council Members** with appropriate experience, skills or knowledge.

2. Quorum

The quorum consists of any five Members.

3. Membership 2018/19

Elected by the Court of Common Council:-

- 1 (1) Sir Michael Snyder, Deputy
- 1 (1) Christopher Michael Hayward
- 1 (1) Charles Edward Lord, O.B.E, J.P., Deputy *for three years*
- 1 (1) Alison Jane Gowman, Alderman *for two years*
- 1 (1) Ian David Luder, J.P., Alderman *for one year*

Appointed by the Policy & Resources Committee:-

- 1 - Peter Gordon Bennett *for one year*
- 1 - Keith David Forbes Bottomley, Deputy *for one year*

together with the several appointed and ex-officio Members, the two non-City of London Corporation Members, **and the two co-opted Members of Common Council** as referred to in paragraph 1 above.

4. Terms of Reference

In respect of ~~the Police Accommodation and City's Courts projects~~ **major capital building projects[†]** which have been approved in principle by the Court of Common Council, to be responsible for (without recourse to any other Committee):-

- (a) overall direction **and co-ordination;**
- (b) **financial control and variances within the overall approved budget for the project;**
- (c) review of progress;
- (d) decisions on significant option development and key policy choices; and
- (e) decisions in relation to the acquisition and disposal of properties related to the project, including disposal or alternative use of current operational properties to be vacated on completion of the project. Such properties, upon the approval of the capital building project, shall sit outside of the normal Standing Orders (53-60) governing acquisitions and disposals.[‡]

[†] *Defined as projects for new or substantially refurbished buildings with an estimated budget of £100 million or more, or which have been otherwise referred to the Committee.*

[‡] *Such transactions shall therefore not require the additional approvals of the Property Investment Board, Corporate Asset Sub-Committee, Finance Committee, and Court of Common Council. However, the Policy & Resources Committee shall reserve the right to retain ultimate decision-making powers in respect of properties where the disposal is considered to have significant strategic or policy implications.*

Notes:

- (i) *Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order 22 and its Chairman shall be eligible to be Chairman of another Committee (Ward or non-Ward) at the same time, pursuant to the provisions of Standing Order 29 (3).*
- (ii) *The Chairman and Deputy/Vice-Chairmen of the Policy & Resources and Finance Committees shall have the power to vote in the election of Chairman and Deputy Chairman.*

- (iii) *Whilst the Committee will need to have dealings with external parties relevant to the buildings concerned in projects for which the Committee is responsible, ownership and custody of these relationships shall rest with the relevant service committee and the Capital Buildings Committee shall act in accordance with this.*

N.B. – Should these Terms of Reference be approved, minor amendments will be made to the following Standing Orders as a consequence:

- *Standing Orders No. 29(7), and 30(10), governing the election of Chairman and Deputy Chairman*
- *Standing Orders No. 53-60, concerning acquisitions and disposals.*

INVESTMENT COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- 14 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- eight Members nominated by the Policy & Resources Committee
- the Chairman and a Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- the Chairman of the Social Investment Board (ex-officio)

2. Quorum

The quorum consists of any seven Members.

3. Membership 2018/19

- 6 (4) Henry Nicholas Almroth Colthurst
- 2 (2) James De Sausmarez, *for two years*
- 6 (4) Andrew Stratton McMurtrie, J.P.
- 4 (4) Philip John Woodhouse, Deputy
- 3 (3) Nicholas Michael Bensted-Smith, J.P.
- 3 (3) Keith David Forbes Bottomley, Deputy
- 7 (3) Clare James, Deputy
- 8 (2) Simon D'Olier Duckworth, O.B.E., D.L.
- 7 (2) Robert Picton Seymour Howard, Alderman
- 2 (2) Timothy Levene
- 8 (2) James Henry George Pollard, Deputy

together with the Members referred to in paragraph 1 and three Members to be appointed this day.

4. Terms of Reference

- (a) To be responsible for the strategic oversight and monitoring of the performance, **risk profile and adherence of fund managers** of all of the City of London Corporation's investments, in accordance with the investment strategy determined by the Policy & Resources Committee.
- (b) To monitor and oversee the performance of the Sir William Coxen Trust Fund's (206936) investments and the investment fund manager, and to report back and provide relevant advice to the trustees.**
- ~~(b)~~ To fulfil (a) **and (b)** above by means of the appointment of a Property Investment Board, a Financial Investment Board and a Social Investment Board responsible for property, financial investments and social investments, respectively.
- ~~(c)~~
- ~~(c)~~ To provide the Resource Allocation Sub Committee with proportions between property and non-property assets as part of the resource allocation process with the final decision remaining with the Resource Allocation Sub Committee.
- ~~(e)~~
- (d)**

Note: The Property Investment Board, Financial Investment Board and Social Investment Board shall have the power to:-

- i) co-opt people with relevant expertise or experience, including non-Members of the Court; and
- ii) submit reports on matters relevant to their responsibilities directly to the Court of Common Council.

AUDIT & RISK MANAGEMENT COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- nine **ten** Members elected by the Court of Common Council* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (i.e. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

NB:- The Chairmen of the Policy and Resources, Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.

From April 2017 onwards, Members of the Court of Common Council are appointed for terms of three years. The maximum continuous period of service (except when serving as Chairman or Deputy Chairman) shall be nine years in any twelve-year period.

2. **Quorum**

The quorum consists of five Members i.e. at least three Members elected by the Court of Common Council and at least one external representative.

3. **Membership 2018/19**

- 2 (2) Alexander Robertson Martin Barr, *for two years*
- 2 (2) Randall Keith Anderson
- 2 (2) Christopher Paul Boden
- 8 (2) Nicholas John Anstee, Alderman
- 2 (2) Paul Nicholas Martinelli

together with three external representatives :-

Hilary Daniels (*appointed for a three-year term expiring in March 2019*)

Kenneth Ludlum (*appointed for a three-year term expiring in March 2020*)

Caroline Mawhood (*appointed for a three-year term expiring in March 2021*)

and together with the Members referred to in paragraph 1 and four Members to be appointed this day.

4. **Terms of Reference**

Audit

- (a) To consider and approve annually the rolling three-year plan for Internal Audit.
- (b) To consider and approve the annual External Audit Plan.
- (c) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (d) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds, to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors and to make recommendations relating to the approval of the accounts (to the Finance Committee).
- (e) To meet with the external auditors of the City's various funds at least once in each calendar year prior to the presentation of the financial statements to the Court.
- (f) In addition to (e), to meet with the external auditors of the City's various funds at least once in each calendar year.
- (g) To report back, as necessary and at least annually, to the Court of Common Council.
- (h) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

Risk Management

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.
- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.

- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.
- (e) ***To undertake periodic reviews of the risk management procedures, financial capabilities, controls, and safeguarding procedures of the City of London School, the City of London School for Girls, the City of London Freemens' School, the City of London Academies Trust (including its embedded academies) and the City Academies which are free-standing entities.***

PLANNING & TRANSPORTATION COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - four Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2018/19**

ALDERMEN

- 1 Prem Goyal, O.B.E., J.P.
- 1 Nicholas Stephen Leland Lyons
- 2 Gregory Percy Jones, Q.C.
- 1 Sir David Wootton

COMMONERS

17	Barbara Patricia Newman, C.B.E.....	Aldersgate
6	Randall Keith Anderson.....	Aldersgate
10	Sylvia Doreen Moys.....	Aldgate
4	Graeme George Harrower.....	Bassishaw
2	Jamie Ingham Clark, Deputy.....	Billingsgate
1	Shravan Jashvantrai Joshi.....	Bishopsgate
2	Andrew Paul Mayer.....	Bishopsgate
10	Oliver Arthur Wynlayne Lodge.....	Bread Street
2	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
6	Christopher Michael Hayward.....	Broad Street
4	James de Sausmarez.....	Candlewick
5	Emma Edhem.....	Castle Baynard
5	Graham David Packham.....	Castle Baynard
5	Alastair Michael Moss, Deputy.....	Cheap
15	Stuart John Fraser, C.B.E.	Coleman Street
12	Sir Mark Boleat.....	Cordwainer
10	Peter Gerard Dunphy.....	Cornhill
2	Mark Bostock.....	Cripplegate Without
2	Susan Jane Pearson.....	Cripplegate Within
16	James Henry George Pollard, Deputy.	Dowgate
2	Christopher Hill.....	Farringdon Within
6	Graeme Martyn Smith.....	Farringdon Within
2	William Upton.....	Farringdon Without
2	Oliver Sells, Q.C.....	Farringdon Without
4	Judith Lindsay Pleasance.....	Langbourn
3	Henry Nicholas Almroth Colthurst.....	Lime Street
1	Munsur Ali.....	Portsoken
20	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
11	Marianne Bernadette Fredericks.....	Tower
2	Rehana Banu Ameer.....	Vintry
1	Peter Gordon Bennett.....	Walbrook

4. **Terms of Reference**

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions of Common Council as Lead Local Flood Authority in relation to the Flood and Water Management Act 2010.
- (g) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (h) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (i) All functions relating to the control, maintenance and repair of the five City river bridges (insofar as matters not within the delegated authority of another Committee).
- (j) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (k) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (l) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (m) All functions relating to the City of London Corporation's commemorative blue plaques.
- (n) All functions relating to the Local Land Charges Act 1975.
- (o) The appointment of the Chief Planning Officer **& Development Director**.
- (p) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (q) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
• two Aldermen nominated by the Court of Aldermen
• up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2018/19**

ALDERMEN

- 4 Nicholas John Anstee
2 David Andrew Graves

COMMONERS

2	Adrian Mark Bastow.....	Aldersgate
21	Joyce Carruthers Nash, O.B.E., Deputy	Aldersgate
2	Andrien Gereith Dominic Meyers.....	Aldgate
4	Graeme George Harrower.....	Bassishaw
1	Jamie Ingham Clark, Deputy.....	Billingsgate
1	Shravan Jashvantrai Joshi.....	Bishopsgate
4	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
	(Bread Street has paired with Cordwainer for this appointment).....	Bread Street
4	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
13	John Alfred Bennett, Deputy.....	Broad Street
18	Kevin Malcolm Everett, Deputy.....	Candlewick
5	Henrika Johanna Sofia Priest.....	Castle Baynard
14	Jeremy Lewis Simons.....	Castle Baynard
2	Tijs Broeke.....	Cheap
6	Andrew Stratton McMurtrie, J.P.....	Coleman Street
2	Alexander Robertson Martin Barr.....	Cordwainer
6	Peter Gerard Dunphy.....	Cornhill
9	Vivienne Littlechild, J.P.	Cripplegate
2	Joan Mary Durcan.....	Cripplegate
6	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
16	Richard David Regan, O.B.E., Deputy.....	Farringdon Within
2	Christopher Hill.....	Farringdon Within
2	Caroline Kordai Addy.....	Farringdon Without
6	John David Absalom, Deputy.....	Farringdon Without
6	John Douglas Chapman.....	Langbourn
2	Elizabeth Rogula, Deputy.....	Lime Street
1	Jason Paul Pritchard.....	Portsoken
20	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
3	Anne Helen Fairweather.....	Tower
8	Tom Hoffman, Deputy.....	Vintry
2	Peter Gordon Bennett.....	Walbrook

4. **Terms of Reference**

To be responsible for:-

- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, *the street trading enforcement functions in the London Local Authorities Act 1990 including any decision as to whether the s.101 arrangements should be discontinued*, and cemetery and crematorium functions;
- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;
- (c) the appointment of the Director of the Built Environment (*acting jointly* with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (acting jointly with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (*acting jointly* with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) the Signor Pasquale Favale Bequest (registered charity no. 206949);
- (i) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.

MARKETS COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
 - two Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2018/19**

ALDERMEN

- 1 Nicholas Stephen Leland Lyons
- 2 Professor Michael Raymond Mainelli

COMMONERS

2	Adrian Mark Bastow.....	Aldersgate
2	Richard Peter Crossan.....	Aldersgate
2	Andrien Gereith Dominic Meyers.....	Aldgate
10	Robert Allan Merrett, Deputy.....	Bassishaw
1	John Petrie.....	Billingsgate
1	Benjamin Daniel Murphy.....	Bishopsgate
2	Tom Sleigh, Deputy.....	Bishopsgate
8	Dr Giles Robert Evelyn Shilson, Deputy.....	Bread Street
2	Timothy Levene.....	Bridge and Bridge Without
9	John George Stewart Scott, J.P.....	Broad Street
3	Kevin Malcolm Everett, Deputy.....	Candlewick
11	Michael Hudson.....	Castle Baynard
2	Angus Knowles-Cutler.....	Castle Baynard
5	Nicholas Michael Bensted-Smith, J.P.....	Cheap
2	Sophie Anne Fernandes.....	Coleman Street
6	Ian Christopher Norman Seaton.....	Cornhill
7	Stephen Douglas Quilter.....	Cripplegate
1	Mark Bostock.....	Cripplegate
5	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
2	Thomas Alexander Anderson.....	Farringdon Within
2	Matthew Bell.....	Farringdon Within
2	Gregory Alfred Lawrence.....	Farringdon Without
6	Charles Edward Lord, O.B.E., J.P., Deputy.....	Farringdon Without
12	John Douglas Chapman.....	Langbourn
10	Henry Llewellyn Michael Jones, Deputy.....	Portsoken
2	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
10	James Richard Tumbridge.....	Tower
2	Rehana Banu Ameer.....	Vintry
2	Peter Gordon Bennett.....	Wallbrook

Together with two Members to be appointed this day in place of the two Wards (Cordwainer and Lime Street) not making appointments on this occasion.

4. **Terms of Reference**
To be responsible for:-
 - (a) oversight of the **provision and** management of all matters relating to Smithfield Market, Billingsgate Market and New Spitalfields Market and the letting of all premises therein;
 - (b) the appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services and Licensing Committees).

POLICE COMMITTEE

1. **Constitution**

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
 - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
 - a minimum of two Members whose primary residence is in the City of London;
- 2 external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Committee Membership Scheme

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2018/19**

- 9 (4) Douglas Barrow, Deputy
- 13 (4) James Henry George Pollard, Deputy
- 4 (4) James Michael Douglas Thomson, Deputy
- 17 (3) Simon D'Olier Duckworth, O.B.E., D.L.
- 3 (3) Christopher Michael Hayward
- 17 (3) Ian David Luder, J.P., Alderman
- 4 (2) Nicholas Michael Bensted-Smith, J.P.
- 3 (2) Keith David Forbes Bottomley, Deputy
- 10 (2) Alison Jane Gowman, Alderman

together with two non-City of London Corporation Members:-

Lucy Sandford (*appointed for a four-year term to expire in May 2019*)

Andrew Lentin (*appointed for a four-year term to expire in September 2021*)

and together with two Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) securing an efficient and effective police service in both the City of London and nationally, and, where so designated by the Home Office, nationally, and holding the Commissioner to account for the exercise of his/her functions and those persons under his/her direction and control;
- (b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people, the views of the Commissioner and the Strategic Policing Requirement;
- (c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc. from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- (d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- (e) the handling of complaints and the maintenance of standards across the Force;
- (f) monitoring of performance against the City of London Policing Plan;
- (g) appointing such sub-committees as are considered necessary for the better performance of its duties including an Economic Crime Board, a Performance and Resource Management Sub Committee and a Professional Standards and Integrity Sub Committee.

CRIME AND DISORDER SCRUTINY COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of the Chairman and Deputy Chairman of the:

- Policy and Resources Committee, or their representatives;
- Police Committee or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2018/19**

The Members referred to in paragraph 1 above.

4. **Terms of Reference**

- (a) To be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;
- (b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,
- (c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.

CULTURE, HERITAGE & LIBRARIES COMMITTEE

1. **Constitution**
A Ward Committee consisting of,
- two Aldermen nominated by the Court of Aldermen
 - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
 - the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
 - the Chairman of the Barbican Centre Board (ex-officio)

2. **Quorum**
The quorum consists of any nine Members.

3. **Membership 2018/19**

ALDERMEN

- 5 Sir Roger Gifford
2 John Garbutt

COMMONERS

8	Barbara Patricia Newman, C.B.E.....	Aldersgate
6	Jeremy Paul Mayhew.....	Aldersgate
8	Sylvia Doreen Moys.....	Aldgate
4	Graeme George Harrower.....	Bassishaw
1	John Petrie.....	Billingsgate
5	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
2	Andrew Paul Mayer.....	Bishopsgate
6	Dr Giles Robert Evelyn Shilson, Deputy.....	Bread Street
3	John Alfred Bennett, Deputy.....	Broad Street
8	Kevin Malcolm Everett, Deputy.....	Candlewick
6	Graham David Packham.....	Castle Baynard
5	Jeremy Lewis Simons.....	Castle Baynard
2	Tijs Broeke.....	Cheap
1	Sophie Anne Fernandes.....	Coleman Street
7	Sir Mark Boleat.....	Cordwainer
6	The Revd. Stephen Decatur Haines, Deputy.....	Cornhill
8	Vivienne Littlechild, J.P.	Cripplegate
2	David John Bradshaw, Deputy.....	Cripplegate
6	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
4	Ann Holmes.....	Farringdon Within
3	Richard David Regan, O.B.E., Deputy.....	Farringdon Within
3	John David Absalom, Deputy.....	Farringdon Without
4	Wendy Mead, O.B.E.....	Farringdon Without
5	Judith Lindsay Pleasance.....	Langbourn
2	Thomas Cowley Clementi.....	Lime Street
2	Munsur Ali.....	Portsoken
2	Caroline Wilma Haines.....	Queenhithe
3	Anne Helen Fairweather.....	Tower
8	Tom Hoffman, Deputy.....	Vintry
3	Peter Gordon Bennett.....	Walbrook

Together with one Member to be appointed this day in place of the Ward of Bridge & Bridge Without, which is not making an appointment on this occasion.

4. **Terms of Reference**

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and visitors including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the management and maintenance and, where appropriate, furnishing the City Information Centre, the Monument, the Roman Villa and Baths (Lower Thames Street) and the visitor and events elements of Tower Bridge;
- (e) matters relating to the City's obligations for its various benefices;
- (f) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriffs' Chariots and State Harness;
- (g) cart marking;
- (h) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (i) the management of Guildhall Library Centenary Fund (registered charity no. 206950);
- (j) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (k) responsibility for the production and publication of the official City of London Pocketbook;
- (l) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
 - Benefices
 - Keats House
- (m) to be responsible for grants in relation to the 'Inspiring London Through Culture' programme for culture and arts from funds under the Committee's control.
- (n) *the appointment of the Directors of Open Spaces, Community and Children's Services and the Assistant Town Clerk and Culture Mile Director (in consultation with the Open Spaces and City Gardens, Community and Children's Services and Establishment Committees).***

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School for Girls
 - the Chairman of the Board of Governors of City of London Freeman's School
- up to eight co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. **Membership (until July 2018)**

ALDERMEN

- 2 Vincent Thomas Keaveny

COMMONERS

- 9 (4) Ian Christopher Norman Seaton
5 (4) James Michael Douglas Thomson, Deputy
9 (3) Marianne Bernadette Fredericks
6 (3) Sylvia Doreen Moys
2 (2) Dominic Gerard Christian
1 (1) Caroline Wilma Haines, *for three years*
1 (1) Alexander Robertson Martin Barr
3 (1) Keith David Forbes Bottomley, Deputy
1 (1) Timothy Levene
9 (1) Charles Edward Lord, O.B.E., J.P., Deputy

together with:-

Ronel Lehmann

Lord Levene of Portsoken

Christopher Martin

Vacancy

Vacancy

Vacancy

Vacancy

Vacancy

together with the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Head and, where appropriate, the deputies and the Bursar.

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS

1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School
 - the Chairman of the Board of Governors of City of London Freemen's School
- up to six co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. **Membership (until July 2018)**

ALDERMEN

- 4 William Anthony Bowater Russell
- 1 Peter Lionel Raleigh Hewitt

COMMONERS

- 4 (4) Nicholas Michael Bensted-Smith, J.P.
- 4 (4) Ann Holmes
- 3 (3) Randall Keith Anderson
- 16 (3) Tom Hoffman, Deputy
- 16 (3) Sylvia Doreen Moys
- 17 (2) Richard David Regan, O.B.E., Deputy
- 28 (2) Sir Michael Snyder
- 4 (1) Emma Edhem
- 9 (1) Clare James, Deputy
- 1 (1) Robert Allen Merrett, Deputy
- 1 (1) Rehana Banu Ameer, *for three years*
- 1 (1) Tijs Broeke, *for one year*

together with :-

Prof. Anna Abulafia
Dr. Stephanie Ellington
Soha Gawaly
Elizabeth Phillips
Vacancy
Vacancy

together with the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL

1. **Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
 - the Chairman of the Board of Governors of City of London School
 - the Chairman of the Board of Governors of City of London School for Girls
- up to six co-opted non-City of London Corporation Governors with relevant experience of education

The Chairman of the Board shall be elected from the City Corporation Members.

2. **Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

3. **Membership (until July 2018)**

ALDERMEN

- 1 Alastair John Naisbitt King
- 1 Dame Fiona Woolf

COMMONERS

- 9 (4) Elizabeth Rogula, Deputy
- 5 (4) Philip John Woodhouse, Deputy
- 13 (3) John Alfred Bennett, Deputy
- 9 (3) Michael Hudson
- 6 (2) Stuart John Fraser, C.B.E.
- 5 (2) Graham David Packham
- 14 (1) Roger Arthur Holden Chadwick, Deputy
- 9 (1) Vivienne Littlechild, J.P.
- 5 (1) Hugh Fenton Morris

together with :-

Nicholas Goddard

Brian Harris

Andrew McMillan

Chris Townsend

Lady Gillian Yarrow

Vacancy

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA

1. Constitution

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

2. Quorum

The quorum consists of any seven Common Council Governors plus three co-opted Governors.

3. Membership 2018/19

- 9 (3) John Alfred Bennett, Deputy
- 6 (3) Marianne Bernadette Fredericks
- 6 (3) Jeremy Paul Mayhew
- 3 (3) Stuart John Fraser, C.B.E.
- 2 (2) Michael John Cassidy, C.B.E, Deputy
- 2 (2) Graham David Packham
- 5 (2) William Anthony Bowater Russell, Alderman

together with those referred to in paragraph 1 above, four Members to be appointed this day and:-

- the Principal of the Guildhall School for the time being - Lynne Williams
- one Academic Member of the Guildhall School Staff, elected by the Academic Staff - *Vacancy*
- one Non-Academic Member of the Guildhall School Staff, elected by the administrative staff - Gareth Higgins
- one Guildhall School Student representative (President of the Student Union for the time being) - Felicity Chilton
- up to 6 Non-City of London Corporation Members with appropriate expertise - Sir Andrew Burns, K.C.M.G
Christina Coker O.B.E.
Professor Geoffrey Crossick
Shreela Ghosh
Michael Hoffman
Vacancy

4. Terms of Reference

To be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities;
- (b) the approval of an annual Business Plan;
- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;
- (e) the appointment of the Principal of the Guildhall School of Music & Drama.

EDUCATION BOARD

1. **Constitution**
A Non-Ward Committee consisting of,
 - 10 Members elected by the Court of Common Council, at least two of who shall have fewer than five years' service on the Court at the time of their appointment
 - Up to four external representatives, appointed by the Education Board, with appropriate expertise in the field of education (i.e. non-Members of the Court of Common Council, who shall have voting rights)
 - One member appointed by the Policy & Resources Committee
 - One member appointed by the Community & Children's Services Committee
2. **Quorum**
The quorum consists of any five Common Council Members and one of the four external representatives, except for the appointment of external representatives, when the quorum consists of any five Common Council Members.
3. **Membership 2018/19**
 - 5 (3) Peter Estlin, Alderman
 - 5 (3) Stuart John Fraser, C.B.E.
 - 3 (3) Ann Holmes
 - 5 (2) Henry Nicholas Almroth Colthurst
 - 2 (2) Christopher Michael Hayward
 - 5 (2) The Lord Mountevans, Alderman

Together with four external representatives:-

Helen Sanson (*appointed for a term expiring April 2018*)

Tim Campbell (*appointed for a term expiring April 2019*)

Veronica Wadley (*appointed for a term expiring April 2020*)

Deborah Knight (*appointed for a term expiring July 2022*)

And together with four Members to be appointed this day, as well as the appointed Members referred to in paragraph 1 above.

4. **Terms of Reference**
 - (a) To monitor and review the City of London Education Strategy, and to oversee its implementation in consultation with the appropriate City of London Committees; referring any proposed changes to the Court of Common Council for approval;
 - (b) To oversee generally the City of London Corporation's education activities; consulting with those Committees where education responsibilities are expressly provided for within the terms of reference of those Committees and liaising with the City's affiliated schools and co-sponsors;
 - (c) To be responsible for the oversight and monitoring of the City of London Corporation's sponsorship of its Academies, including the appointment of academy governors and, where relevant Members, Directors and Trustees;
 - (d) The management of The City of London Corporation Combined Education Charity (registered charity no. 312836), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
 - (e) The management of the City Educational Trust Fund (registered charity no. 290840), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
 - (f) To constitute Sub-Committees in order to consider particular items of business within the terms of reference of the Board, including:-
 - Education Charity Sub (Education Board) Committee*
 - (g) To recommend to the Court of Common Council candidates for appointment as the City of London Corporation's representative on school governing bodies where nomination rights are granted and which do not fall within the remit of any other Committee;
 - (h) To monitor the frameworks for effective accountability, challenge and support in the City Schools**;
 - (i) To be responsible for the distribution of funds specifically allocated to it for education purposes, in accordance with the City of London Corporation's strategic policies;
 - (j) Oversight of the City of London Corporation's education-business link activities.

* The constitution of The Education Charity Sub-Committee is set by the Court of Common Council and comprises four Members appointed by the Education Board and four Members appointed by the Community and Children's Services Committee.

The expression “the City Schools” means those schools for which the City has either direct responsibility as proprietor, sponsor or local authority, **or historic links. These include but are not restricted to: The Sir John Cass Foundation Primary School, The City Academy Hackney, the City of London Academy Islington, the City of London School, the City of London School for Girls, the City of London Freeman’s School, and the academies managed by the City of London Academies Trust.

COMMUNITY & CHILDREN'S SERVICES COMMITTEE

1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 33 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

In accordance with Standing Order Nos. 29 & 30, no Member who is resident in, or tenant of, any property owned by the City of London and under the control of this Committee is eligible to be Chairman or Deputy Chairman.

2. **Quorum**

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

3. **Membership 2018/19**

ALDERMEN

- 1 John Garbutt
- 1 Prem Goyal, O.B.E., J.P.

COMMONERS

5	Randall Keith Anderson.....	Aldersgate
8	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
6	Dhruv Patel.....	Aldgate
1	Benjamin Daniel Murphy.....	Bishopsgate
3	James De Sausmarez.....	Candlewick
2	Angus Knowles-Cutler.....	Castle Baynard
5	Henrika Sofia Johanna Priest.....	Castle Baynard
12	The Revd. Stephen Decatur Haines, Deputy.....	Cornhill
2	Susan Jane Pearson.....	Cripplegate Within
2	William Pimlott.....	Cripplegate Within
5	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
2	Thomas Alexander Anderson.....	Farringdon Within
2	Matthew Bell.....	Farringdon Within
4	George Christopher Abrahams.....	Farringdon Without
2	Ruby Sayed.....	Farringdon Without
5	Philip John Woodhouse, Deputy.....	Langbourn
9	Henry Llewellyn Michael Jones, Deputy.....	Portsoken
7	John William Fletcher.....	Portsoken
2	Caroline Wilma Haines.....	Queenhithe
7	Marianne Bernadette Fredericks.....	Tower
2	Rehana Banu Ameer.....	Vintry
2	Peter Gordon Bennett.....	Walbrook

Together with eleven Members in place of the nine Wards (Bassishaw, Billingsgate, Bread Street, Bridge & Bridge Without, Broad Street, Cheap, Coleman Street, Cordwainer and Lime Street) not making appointments on this occasion as well as the two Wards (Bishopsgate and Queenhithe) making only one of their two permitted appointments.

4. **Terms of Reference**

To be responsible for:-

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub-committee, board or panel):-
 - Children's Services
 - Adults' Services
 - Education

- Social Services
- Social Housing (i.e. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
- Public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
- Sport/Leisure Activities
- Management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instruments
- Marriage Licensing

and the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;

- (c) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
- Housing Management and Almshouses Sub-Committee
 - Safeguarding Sub-Committee
 - Integrated Commissioning Sub-Committee
- (d) the management of The City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660);
- (e) To have responsibility for making recommendations to the Education Board on the policy to be adopted for the application of charitable funds from The City of London Corporation Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840); and to make appointments to the Sub-Committee established by the Education Board for the purpose of managing those charities.
- (f) the management of the Aldgate Pavilion.

GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**
A Non-Ward Committee consisting of,
 - two Aldermen nominated by the Court of Aldermen
 - nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
 - the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**
The quorum consists of any three Members.

3. **Membership 2018/19**

ALDERMEN

- 5 Ian David Luder, J.P.
- 6 Professor Michael Raymond Mainelli

COMMONERS

- 11 (4) Simon D'Olier Duckworth, O.B.E., D.L.
- 8 (4) Dr Giles Robert Evelyn Shilson, Deputy
- 3 (3) John Alfred Bennett, Deputy
- 14 (3) Tom Hoffman, Deputy
- 2 (2) Charles Edward Lord, O.B.E., J.P., Deputy, *for three years*
- 2 (2) Nicholas Michael Bensted-Smith, J.P.
- 2 (2) Christopher Michael Hayward

together with the ex-officio Member referred to in paragraph 1 above and two Members to be appointed this day.

4. **Terms of Reference**
To be responsible for:-
 - (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-
 - (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
 - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
 - (b) all other City Side matters relating to Gresham College including:-
 - (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
 - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

ESTABLISHMENT COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of,
- one Alderman nominated by the Court of Aldermen
 - 15 Commoners elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
 - an appointed representative of the Finance Committee

2. **Quorum**
The quorum consists of any four Members.

3. **Membership 2018/19**

ALDERMAN

- 1 William Anthony Bowater Russell

COMMONERS

- 4 (4) Randall Keith Anderson
6 (4) Richard David Regan, O.B.E., Deputy
8 (4) Elizabeth Rogula, Deputy
2 (2) Ruby Sayed, *for two years*
4 (4) Philip John Woodhouse, Deputy
6 (3) Jeremy Paul Mayhew
32 (3) Joyce Carruthers Nash, O.B.E., Deputy
22 (3) Barbara Patricia Newman, C.B.E.
5 (2) Sir Mark Boleat
2 (2) Keith David Forbes Bottomley, Deputy
2 (2) Sophie Anne Fernandes
10 (2) Sylvia Doreen Moys

together with the appointed Member of the Finance Committee referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

- (a) The Establishment Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-
- Conditions of employment;
 - Local Government Pension Scheme (apart from investments);
 - Workforce planning;
 - Wages, salaries structure, job evaluation, staff grading and remuneration of Senior Officers;
 - Organisation reviews;
 - Employee relations;
 - Joint consultation;
 - Learning and employee development;
 - Recruitment and selection;
 - Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;
 - Occupational health, safety and wellbeing.

NB. The exception to this rule is, whilst the support staff in the City of London Police come within the purview of this Committee, the uniformed Police come under the Police Committee.

- (b) To approve:-
- (i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.
 - (ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
- (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
- (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that staff resources are deployed in an efficient and effective manner.

- (e) To make amendments to:-
 - (i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, pension, leave of absence, allowances, family friendly provisions, and sick pay;
 - (ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, and appeals procedures, motor car, and motorcycle assisted purchase scheme.
- (f) To appoint seven members (including the representative of the Finance Committee):-
 - (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, UNITE and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
 - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
 - (i) the learning and employee development policy, strategy and budget;
 - (ii) the Health and Safety and Occupational Health and Wellbeing policies and strategies.
- (l) To be the service Committee for the following Departments:-
Town Clerk's (Policy and Democratic Services, including Corporate HR)
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
 - (i) redundancies and early retirements
 - (ii) Market Forces Supplements
- (o) To be responsible for the monitoring and control of overtime, sickness absence, recruitment and retention changes to staffing resources, workforce profile, job evaluation and the termination of employment.
- (p) To have oversight of the City of London Corporation's policies and practices in respect of equality and inclusion, including the implementation of the Equality Act 2010 and other relevant legislation.
- (q) dealing with requests for grants to support staff welfare initiatives from funds under the Committee's control, as allocated by the Resource Allocation Sub (Policy and Resources) Committee

OPEN SPACES & CITY GARDENS COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of,
 - eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
 - the following ex-officio Members:-
 - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
 - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee
2. **Quorum**
The quorum consists of any five Members.
3. **Membership 2018/19**
 - 8 (4) Wendy Mead, O.B.E.
 - 6 (3) Jeremy Lewis Simons
 - 6 (2) Barbara Patricia Newman, C.B.E.
 - 2 (2) Oliver Sells, Q.C.
 - 2 (2) John Tomlinson, Deputy

together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.
4. **Terms of Reference**
To be responsible for:-
 - (a) The allocation of grants in relation to Open Spaces taking account of any views or recommendations expressed by the Epping Forest and Commons Committee, West Ham Park Committee or Hampstead Heath, Highgate Wood and Queen's Park Committee as relevant;
Open Spaces
 - (b) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (e.g. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
 - (c) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);
City Open Spaces
 - (d) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
 - (e) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
 - (f) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
 - (g) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.

WEST HAM PARK COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment; the membership to be the same as the Open Spaces & City Gardens Committee.
- plus the following:-
 - four representatives nominated by the Heirs-at-Law of the late John Gurney
 - one representative nominated by the Parish of West Ham
 - two representatives nominated by the London Borough of Newham

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2018/19**

- 8 (4) Wendy Mead, O.B.E.
- 6 (3) Jeremy Lewis Simons
- 6 (2) Barbara Patricia Newman, C.B.E.
- 2 (2) Oliver Sells, Q.C.
- 2 (2) John Tomlinson, Deputy

together with the ex-officio Members referred to in paragraph 1 above, three Members to be appointed this day and:-

Four representatives appointed by the heirs-at-law of the late John Gurney:-

- Catherine Bickmore
- Robert Cazenove (Heir-at-Law)
- Richard Gurney
- Justin Meath-Baker

One representative appointed by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- Vacancy

Two representatives appointed by the London Borough of Newham

- Councillor Joy Laguda, M.B.E.
- Councillor Bryan Collier, M.B.E.

4. **Terms of Reference**

To:-

- (a) have regard to the overall policy laid down by the Open Spaces & City Gardens Committee;
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of conveyance of the Park by John Gurney, Esq. to the City of London Corporation dated 20th July 1874 and in accordance with the Licence in Mortmain dated 22nd May 1874 and the management of a Nursery;
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.
- (d) express views or make recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to West Ham Park.

EPPING FOREST & COMMONS COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

 - two Aldermen nominated by the Court of Aldermen
 - 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
 - the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
 - plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.
2. **Quorum**

The quorum consists of any five Members.
For the purpose of non-Epping Forest related business the quorum must consist of five Committee Members who must be Members of the Court of Common Council.
3. **Membership 2018/19**

ALDERMEN

 - 2 Sir Roger Gifford
 - 2 Gregory Percy Jones, Q.C.

COMMONERS

 - 4 (4) Philip John Woodhouse, Deputy
 - 3 (3) Jeremy Lewis Simons
 - 3 (3) Graeme Martyn Smith
 - 2 (2) Peter Gordon Bennett
 - 2 (2) Caroline Wilma Haines
 - 2 (2) Gregory Alfred Lawrence

together with the ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day and:-
Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

 - Michael Chapman, D.L.
 - Dr. Joanna Thomas
 - Vacancy
 - Vacancy
4. **Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

 - (a) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
 - (b) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-
Coulsdon and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown
West Wickham Common and Spring Park (registered charity no. 232988)
Ashtead Common (registered charity no. 1051510)
Burnham Beeches and Stoke Common (registered charity no. 232987)
 - (c) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-
Ashtead Common Consultative Committee
Burnham Beeches Consultation Group
Epping Forest Consultative Committee
West Wickham, Spring Park and Coulsdon Commons Consultative Committee
 - (d) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Epping Forest and Commons.

HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE

1. **Constitution**

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
 - one after consultation with the London Borough of Barnet
 - one after consultation with the London Borough of Camden
 - one after consultation with the owners of the Kenwood lands
 - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

2. **Quorum**

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

3. **Membership 2018/19**

- 3 (3) John Tomlinson, Deputy, *for three years*
- 4 (3) Michael Hudson
- 2 (2) Ruby Sayed
- 2 (2) William Upton

Together with the ex-officio Members referred to in paragraph 1 above, eight Members to be appointed this day and the following representatives from outside organisations:-

Heath and Hampstead Society	-	John Beyer
English Heritage	-	Sam Cooper
Royal Society for the Protection of Birds	-	Rachel Evans
London Borough of Barnet	-	Councillor Melvin Cohen
London Borough of Camden	-	Councillor Sally Gimson
Ramblers' Association/Open Spaces Society	-	Maija Roberts

4. **Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Hampstead Heath, Highgate Wood & Queen's Park.

Hampstead Heath

- (b) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;
- (c) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

Highgate Wood & Queen's Park

- (d) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

Consultative Committees

- (e) appointing such Consultative Committees and Groups as are considered necessary for the better performance of its duties including, but not limited to, a
- Hampstead Heath Consultative Committee
 - Highgate Wood Joint Consultative Committee
 - Queen's Park Joint Consultative Group

FREEDOM APPLICATIONS COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of:-

- two Aldermen nominated by the Court of Aldermen
- one Member of the Policy and Resources Committee, appointed by that Committee
- the following ex-officio Members:-
 - the Chief Commoner
 - The immediate past Chief Commoner until the election by Common Council of his or her successor
 - The Chief Commoner designate once elected by Common Council
 - the Chairman and a Deputy Chairman of the Policy & Resources Committee (or, in their absence, a nominated representative of each Member)

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2018/19**

Sir David Wootton, Alderman
Vincent Keaveny, Alderman

together with the Members referred to in paragraph 1 above.

4. **Terms of Reference**

- (a) To examine and report back on any applications for the Freedom referred to the Committee by the Court of Common Council.
- (b) To consider informally any non-livery nominations that may be referred to it, prior to their submission to the Court of Common Council.

BARBICAN RESIDENTIAL COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- 11 Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three Members nominated by each of the following Wards:-
 - Aldersgate
 - Cripplegate Within
 - Cripplegate Without
- the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)

The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

2. **Quorum**

The quorum consists of any four Members who are non-residents of the Barbican Estate.

3. **Membership 2018/19**

Non-Residents:-

- 7 (4) Jeremy Paul Mayhew
- 10 (3) Michael Hudson
- 6 (2) Christopher Paul Boden
- 2 (2) Susan Jane Pearson
- 1 (1) Matthew Bell, *for three years*

Residents:-

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of three Members

Aldersgate

Randall Keith Anderson
Joyce Carruthers Nash, O.B.E., Deputy
Barbara Patricia Newman, C.B.E.

Cripplegate

Mark Bostock (Cripplegate Without)
David John Bradshaw, Deputy (Cripplegate Within)
William Pimlott (Cripplegate Within)
Joan Mary Durcan (Cripplegate Without)
John Tomlinson, Deputy (Cripplegate Without)
Stephen Douglas Quilter (Cripplegate Without)

together with five Members to be appointed this day and the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, e.g. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.

BARBICAN CENTRE BOARD

1. Constitution

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three-year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- Up to seven non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

There is a maximum continuous service limit of three terms of three years.

2. Quorum

The quorum consists of any five Members, provided Common Councilmen are in the majority.

3. Membership 2018/19

- 3 (3) Vivienne Littlechild, J.P.
- 8 (3) John Tomlinson, Deputy
- 8 (2) Tom Hoffman, Deputy
- 5 (2) Judith Lindsay Pleasance
- 8 (2) Dr Giles Robert Evelyn Shilson, Deputy

Together with three Members to be appointed this day, the Members and ex-officio Members referred to in paragraph 1 above, and:-

Russ Carr)	
Gerard Grech)	
Lucy Musgrave)	
Trevor Phillips, O.B.E.)	Up to seven non-Common Council Members appointed by the Board
Jenny Waldman)	
Vacancy)	
Vacancy)	

4. Terms of Reference

To be responsible for:-

- (a) the strategic direction, management, operation and maintenance of the Barbican Centre, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) the Centre's contribution to the City of London Corporation's key policy priority, 'Increasing the impact of the City's cultural and heritage offer on the life of London and the nation', viz:-
 - i) the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it; and
 - ii) the provision of access to arts and learning beyond the Centre;
- (d) the creation of enterprise and income-generating support for the Centre.

THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)
- **up to two external persons co-opted by the Committee with relevant experience and skills, selected through a fair and transparent process determined by the Committee.**

2. **Quorum**

The quorum consists of any five Members **of the Court of Common Council.**

3. **Membership 2018/19**

ALDERMEN

- 7 Alison Jane Gowman
- 2 Alastair John Naisbitt King

COMMONERS

- 4 (4) Karina Dostalova
- 6 (4) Marianne Bernadette Fredericks
- 8 (4) Jeremy Paul Mayhew
- 3 (3) Dhruv Patel
- 7 (3) Ian Christopher Norman Seaton
- 2 (2) Peter Gerard Dunphy
- 8 (2) Charles Edward Lord, O.B.E., J.P., Deputy
- 2 (2) Paul Nicholas Martinelli
- 2 (2) Dr Giles Robert Evelyn Shilson, Deputy

together with the ex-officio Member referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

- (a) **In accordance with** ~~To determine all applications for grants pursuant to the Cy Pres Scheme for the administration of the charity known as the Bridge House Estates (1035628), made by the Charity Commissioners on 9 February 1995 (as amended) and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes: -~~

- in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and
- for other charitable purposes for the general benefit of the inhabitants of Greater London;
- (i) **to determine the application of all funds allocated by the Court of Common Council for the City of London Corporation as trustee of the charity in accordance with the policy settled by the Common Council for those purposes, other than grants funding above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation;**
- (ii) to review the ~~criteria~~ **policy** referred to **above and in so doing to undertake consultation with appropriate persons as required under the Order of the Charity Commissioners for the administration of the charity dated 10 July 1997**, and to make recommendations to the Court of Common Council for changes thereto **to that policy or in settling a new policy;**
- (iii) to determine **terms**, conditions and other requirements to be imposed in connection with grants that are approved **in applying the charity's funds in accordance with the policy;** and
- (iv) ~~in considering the application of surplus income in accordance with clause 2 of the said Scheme, the Trustee¹ shall consult with such person, bodies corporate, local authorities, government departments and agencies, charities, voluntary organisations and other bodies as the Trustee may think appropriate from time to time; and,~~
- (iv) to review, as necessary, the amounts, nature and spread of grants **funding** approved or refused **by way of grants or otherwise applied under the policy**, and the operation of administrative arrangements for the Scheme.

- (b) ~~Subject to the terms of the Cy Pres Scheme and criteria as to the eligibility and treatment of applications specified from time to time by the Court of Common Council:-~~
- (b) To be involved in the process for the appointment of the Chief Grants Officer, as appropriate.

STANDARDS COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman appointed by the Court of Aldermen
- ~~seven~~ **twelve** Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- four representatives (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation

None of the appointed shall serve on the Committee for more than eight years.

N.B. Three independent persons are also appointed pursuant to the Localism Act 2011.

2. **Quorum**

The quorum consists of three Members, at least one of whom must be a Co-opted Member.

3. **Membership 2018/19**

ALDERMAN

- 2 David Andrew Graves

COMMONERS

- 2 (2) Christopher Paul Boden, *for two years*
2 (2) Kevin Malcolm Everett, Deputy, *for two years*
6 (4) Charles Edward Lord, O.B.E., J.P., Deputy
2 (2) Ann Holmes, *for three years*
3 (3) Jamie Ingham Clark, Deputy
6 (2) Oliver Arthur Wynlayne Lodge

together with six Members to be appointed this day and four co-opted non-Common Council Members:-

Mark Greenburgh (*appointed for a four-year term expiring in December 2018*)

Dan Large (*appointed for a four-year term expiring in December 2018*)

Judith Barnes (*appointed for a four-year term expiring in March 2022*)

Vacancy

4. **Terms of Reference**

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct;
- (d) keeping under review and monitoring the Protocol on Member/Officer Relations;
- (e) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (f) dealing with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
 - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
 - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
 - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;
 - (iv) to determine any appeal from a Member or Co-opted Member in relation to a finding that they have breached the Code of Conduct and/or in relation to the sanction imposed; and

- (g) monitoring all complaints referred to it and to prepare an annual report on its activity for submission to the Court of Common Council.

N.B. – The Terms of Reference of the Standards Committee will be subject to further review in due course as a consequence of the Standards Regime Working Party's recommendations, approved by the Court of Common Council at its 8 March 2018 meeting.

STANDARDS APPEAL COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen appointed by the Court of Aldermen
- ten Commoners, elected annually by the Court of Common Council
- None of the appointed shall serve on the Standards Committee

2. **Quorum**

The Standards Appeal Committee will conduct its business through an Appeal Sub-Committee consisting of three members of the Standards Appeal Committee. The quorum of the Appeal Sub Committee will be three Members.

3. **Membership 2018/19**

Two Aldermen to be appointed by the Court of Aldermen, together with ten Members to be appointed this day.

4. **Terms of Reference**

Taking into account the views of an Independent Person appointed under the Localism Act 2011, to be responsible for:-

Determining any appeal from a complainant in relation to a finding of the Hearing Sub (Standards) Committee that there has not been a breach of the Code of Conduct, and any appeal from a subject Member in relation to a finding of the Hearing Sub (Standards) Committee that they have breached the Code of Conduct and/or in relation to the sanction imposed, and in particular:

- (i) Having due regard to the decision of the Hearing Sub (Standards) Committee, to substitute any alternative decision for that decision that the Standards Appeal Committee considers is appropriate, being a decision that the Hearing Sub (Standards) Committee had the power to make,
- (ii) To remit a matter back to the Hearing Sub (Standards) Committee to be re-heard if it deems it appropriate to do so.

Note:

Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order No. 22.

N.B. – Should these Terms of Reference be approved, minor amendments will be made to Standing Order No. 22 accordingly.

LICENSING COMMITTEE

1. **Constitution**
A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
2. **Quorum**
The quorum consists of any five Members.
3. **Membership 2018/19**

16	(4)	Kevin Malcolm Everett, Deputy
2	(2)	Andrien Gereith Dominic Meyers, <i>for two years</i>
8	(4)	Sophie Anne Fernandes
8	(4)	James Richard Tumbridge
10	(3)	Marianne Bernadette Fredericks
3	(3)	Emma Edhem
3	(2)	Keith David Forbes Bottomley, Deputy
8	(2)	Peter Gerard Dunphy
2	(2)	Joan Mary Durcan
6	(2)	Jamie Ingham Clark, Deputy

together with five Members to be appointed this day.
4. **Terms of Reference**
To be responsible for:-
 - (a) the City of London Corporation's licensing functions under the following legislation:-
 - (i) Licensing Act 2003:-
 - (ii) Gambling Act 2005:-
 - (iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-
 - (a) the licensing of sexual entertainment venues
 - (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
 - (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
 - (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.
 - (b) The appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services Committee and the Markets Committee);
 - (c) Making recommendations to the Court of Common Council regarding:-
 - (i) the City Corporation's Statement of Licensing Policy; and
 - (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.
 - (d) charity collections, under the Police, Factories and Miscellaneous Provisions Act 1916 (or any subsequent re-enactment).

HEALTH & WELLBEING BOARD

1. **Constitution**
A Non-Ward Committee consisting of,
- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
 - the Chairman of the Policy and Resources Committee (or his/her representative)
 - the Chairman of Community and Children's Services Committee (or his/her representative)
 - the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
 - the Director of Public Health or his/her representative
 - the Director of the Community and Children's Services Department
 - a representative of Healthwatch appointed by that agency
 - a representative of the Clinical Commissioning Group (CCG) appointed by that agency
 - a representative of the SaferCity Partnership Steering Group
 - the Environmental Health and Public Protection Director
 - a representative of the City of London Police appointed by the Commissioner

2. **Quorum**
The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

3. **Membership 2018/19**

- 2 (2) Marianne Bernadette Fredericks, *for three years*
- 2 (2) Thomas Alexander Anderson

Together with the Members referred to in paragraph 1 above and one Member to be appointed this day.

Co-opted Members

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

4. **Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
- i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
 - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

5. **Substitutes for Statutory Members**

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.

HEALTH & SOCIAL CARE SCRUTINY COMMITTEE

1. **Constitution**

A non-Ward Committee consisting of,

- Any 6 Members appointed by the Court of Common Council
- 1 Co-opted Healthwatch representative.

The above shall not be Members of the Community & Children's Services Committee or the Health & Wellbeing Board.

2. **Quorum**

The quorum consists of any three Members. [N.B. - the co-opted Member does not count towards the quorum]

3. **Membership 2018/19**

- 3 (3) Christopher Paul Boden
- 3 (3) Alison Jane Gowman, Alderman
- 3 (3) Michael Hudson
- 3 (3) Vivienne Littlechild, J.P.
- 3 (3) Wendy Mead, O.B.E.
- 2 (2) Emma Edhem, *for three years*

together with the co-opted Member referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) fulfilling the City's health and social care scrutiny role in keeping with the aims expounded in the Health and Social Care Act 2001 and Part 14 of the Local Government and Public Health Act 2007 (Patient and Public Involvement in Care and Social Care);
- (b) agreeing and implementing an annual work programme; and
- (c) receiving and taking account of the views of relevant stakeholders and service providers by inviting representations to be made at appropriate meetings.

LOCAL GOVERNMENT PENSIONS BOARD

1. Constitution

A Non-Ward Committee consisting of,

- Three Employer Representatives, of which;
 - Two will be Members of the Court of Common Council (who may not be Members of the Investment Committee, Financial Investment Board or Establishment Committee);
 - One will be an Officer of the Corporation, nominated by the Town Clerk and Chief Executive; and
- Three Member Representatives, selected by an appointment method determined by the Town Clerk and Chief Executive.

In addition, the Board has the power to appoint one co-opted member (with no voting rights) as an independent advisor to the Board, should the Board require further technical guidance.

2. Quorum

The quorum consists of any three Members, including one Employer Representative and one Member Representative.

3. Membership 2018/19

Three Employer Representatives

3 (3) Ian David Luder, J.P., Alderman

3 (3) James Richard Tumbridge

Jon Averbs, Port Health and Public Protection Director

Three Member Representatives

Christina McLellan (*appointed for a four-year term expiring February 2020*)

Yvette Dunne (*appointed for a four-year term expiring February 2020*)

Martin Newnham (*appointment for a four-year term expiring June 2020*)

together with the co-opted Member referred to in paragraph 1 above, if required.

Each Board Member should endeavour to attend all Board meetings during the year. In the event of consistent non-attendance by any Board member, then the tenure of that membership should be reviewed by the other Board members in liaison with the Scheme Manager.

Board Members must be satisfied that they:

- are conversant with the legislation and associated guidance of the Local Government Pension Scheme (LGPS);
- are conversant with documents recording policy about the administration of the LGPS by the City of London Corporation;
- Have knowledge and understanding of the law relating to pensions and any other matters which are prescribed in regulations, including undertaking appropriate training to develop this knowledge;
- conduct themselves in line with the seven principles of public life;
- do not have any conflict of interest with their role on the Pensions Board.

4. Terms of Reference

In line with the requirements of the Public Services Pensions Act 2013 for the management of the City of London Corporation's Pension Scheme, to be responsible for:

(a) assisting the Scheme Manager (the City of London Corporation) in the following matters:

- Securing compliance with the scheme regulations and other legislation relating to the governance and administration of the scheme and any statutory pension scheme that it is connected to;
- Securing compliance with requirements imposed in relation to the scheme and any connected scheme by the Pensions Regulator; and
- Other such matters as the scheme regulations may specify.

(b) securing the effective and efficient governance and administration of the LGPS for the City of London Pension Fund

The Pension Board will ensure it effectively and efficiently complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.

The Pension Board will also help ensure that the City of London Corporation Pension Fund is managed and administered effectively and efficiently and complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.

*The Pension Board shall meet ~~sufficiently four times per year during 2017 and three times per year thereafter~~ **at least three times per year.***

5. Chairmanship

Any Member of the Board will be eligible to be Chairman. However, to allow reporting to the Court of Common Council, either the Chairman or Deputy Chairman must be a Member of the Court of Common Council.

