

Committee(s) Hampstead Heath, Highgate Wood and Queen's Park Committee	Dated: 23 May 2018
Subject: Appointment of Sub Committees, Consultative Committees and Groups and Representatives on Other Bodies	Public
Report of: Town Clerk	For Decision
Report author: Leanne Murphy, Town Clerk's Department	

Summary

This report sets out the terms of reference and composition of the Hampstead Heath, Highgate Wood and Queen's Park Committee's consultative committees and groups, and the appointments it is invited to make to other bodies. Members are asked to consider those terms of reference and composition(s) and make a number of appointments.

Recommendation(s)

That Members,

- Note the terms of reference and composition of the Hampstead Heath Consultative Committee;
- Agree the terms of reference and composition of the Highgate Wood and Queen's Park Consultative Groups;
- Appoint up to three Members of this Committee to serve on both the Highgate Wood and Queen's Park Consultative Groups;
- Appoint a local representative from this Committee to observe meetings of the Open Spaces and City Gardens Committee;
- Appoint a Member of this Committee to serve on the Keats House Consultative Committee.

Main Report

Background

1. The first meeting of this Committee following its annual appointment by the Court of Common Council is an opportunity for Members to consider the appointment of any Sub Committees, Consultative Committees and Groups and Representatives on Other Bodies that it considers appropriate.

Hampstead Heath Consultative Committee

2. The composition and terms of reference of the Hampstead Heath Consultative Committee are set out in the London Government Reorganisation (Hampstead Heath) Order 1989.
3. Members are asked to note the terms of reference and composition of the Consultative Committee set out in the appendix.

Highgate Wood Consultative Group

4. The composition and terms of reference of the Highgate Wood Consultative Group are set out in the attached appendix. Members are asked to agree the terms of reference and composition set out in the attached appendix and appoint up to three members of the Grand Committee to serve on the Consultative Group.

Queen's Park Consultative Group

5. The composition and terms of reference of the Queen's Park Consultative Group are set out in the attached appendix. Members are asked to agree the terms of reference and appendix and to appoint up to three members of the Grand Committee to serve on the Consultative Group.

Local Representative to the Open Spaces and City Gardens Committee

6. Each year the City's Open Spaces and City Gardens Committee invites a local representative from this Committee to attend their meetings as an observer. The Open Spaces and City Gardens Committee is responsible for the strategic management of the City of London Corporation's Open Spaces. Members are asked to nominate one Committee member from among their number to serve in this capacity.

Local Representative to the Keats House Consultative Committee

7. Each year the City's Culture, Heritage and Libraries Committee invites a Member of this Committee to serve on its Keats House Consultative Committee. The terms of reference of the Committee is set by that Culture, Heritage and Libraries Committee and is 'to make representations to the Culture, Heritage and Libraries Committee about any matter which, in the opinion of the Consultative Committee, affects or is likely to affect Keats House.' Members are asked to nominate one Committee member from among their number to serve in this capacity.

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Appendix 1 – Hampstead Heath, Highgate Wood and Queen’s Park Consultative Committees and Groups: Terms of Reference and Composition

Hampstead Heath Consultative Committee

N.B. The Consultative Committee’s Terms of Reference and Composition are defined in the London Government Reorganisation Order 1989

Terms of Reference

- To make representations to the Grand Committee about any matter which, in the opinion of the Consultative Committee, affects or is likely to affect the Heath lands.
- The Chairman of the Grand Committee shall be the Chairman of the Consultative Committee.
- The Consultative Committee shall meet not less than twice in each year.
- The quorum of the Consultative Committee be seven, at least one of whom must be a member of the City of London Corporation.
- The City may apply to the proceedings and place of meeting of the Committee any standing orders to which the proceedings and place of meeting of other committees of the City are subject but, subject to any such application and the provisions of this Schedule [Schedule 3 of the London Government Reorganisation Order 1989], Part IV of Schedule 12 to the 1972 Act (except paragraph 45) shall apply to meetings and proceedings of the Committee as if the Committee of a local authority.
- The Chairman shall, unless he resigns or becomes disqualified, continue in office until his successor becomes entitled to act as Chairman.

Composition

- Chairman of the Grand Committee and not less than 19 other Members of whom one shall be appointed from among the Members of the Grand Committee.
- Remaining Members shall be appointed from among persons who are neither Council members nor employees of the City; and of these –
 - (a) Eight shall be appointed after consultation with the Hampstead Area Conservation Advisory Committee, the Hampstead Garden Suburb Residents’ Association, the Heath and Old Hampstead Society, the Highgate Conservation Area Advisory Committee, the Highgate Society, the Joint Amenity Groups of Hampstead, the South End Green Association, the Vale of Health Society, and such other bodies appearing to the City to represent local interests as it considers appropriate;
 - (b) Three shall be appointed after consultation with the London Council for Sport and Recreation and such other bodies appearing to the City to represent sporting interests as it considers appropriate;
 - (c) Five shall be appointed after consultation with the Flora and Fauna Preservation Society, the London Wildlife Trust, the Marylebone Birdwatching Society, the Open Spaces Society, the Ramblers’ Association, and other such bodies appearing to the City to represent ecological interests as it considers appropriate;

- (d) One shall be appointed after consultation with such bodies appearing to the City to represent interests of disabled persons as it considers appropriate and;
- (e) One shall be appointed after consultation with the Friends of Kenwood and such other bodies appearing to the City to be concerned with the management of Kenwood lands as it considers appropriate.

Highgate Wood Consultative Group

Terms of Reference

- To make representations to the Grand Committee about any matter which, in the opinion of the Consultative Group, affects or is likely to affect Highgate Wood.
- The Chairman or their representative of the Grand Committee shall be the Chairman of the Consultative Group.

Composition

- Chairman and Deputy Chairman of the Grand Committee
- Three other Members of the Grand Committee
- Any other representative of such bodies appearing to the City to represent local interests including but not restricted to,
 - Muswell Hill and Fortis Green Association
 - Highgate Society
 - Tree Trust for Haringey
 - London Borough of Haringey
 - Highgate Conservation Area Advisory Committee
 - Muswell Hill Friends of the Earth
 - Friends of Queen's Wood
 - Highgate Society

Queen's Park Consultative Group

Terms of Reference

- To make representations to the Grand Committee about any matter which, in the opinion of the Consultative Group, affects or is likely to affect Queen's Park.
- The Chairman of the Grand Committee or their representative shall be the Chairman of the Consultative Group.

Composition

- Chairman and Deputy Chairman of the Grand Committee
- Three other Members of the Grand Committee
- Any other representative of such bodies appearing to the City to represent local interests including but not restricted to,
 - Ark Franklin Primary School
 - London Borough of Brent
 - Queen's Park Area Residents' Association
 - Friends of Salusbury School
 - Kensal Rise Residents' Association

Appendix 2 – 2017/18 Appointments

Hampstead Heath Consultative Committee

Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)

Highgate Wood Joint Consultative Group

Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Deputy John Tomlinson
Vacant
Vacant

Queen's Park Joint Consultative Group

Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Ruby Sayed
Vacant
Vacant

Open Spaces and City Gardens Committee

John Beyer (Heath and Hampstead Society)

Keats House Consultative Committee

Clare James