

Appendix 5.2

Department of Environmental Services

Top 'X' Reporting

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
1	Inspecting Dangerous Structures (District Surveyors)	<ul style="list-style-type: none"> Imminent collapse Falling objects Electricity/ Fire Toxic substances Trips and falls 	3	Major disasters - hardly ever Minor incidents caused by natural occurrences/ man. (likelihood 10 times a year).	2	6	Emergency Planning procedures in place - only authorised personnel to respond to Dangerous Structures call-outs and enter buildings. Take advice from Fire Brigade and emergency services. PPE issued and monitored.	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
2	Entering Confined Spaces/ Working in Sewers (Drainage Team)	<ul style="list-style-type: none"> Gasses Low Oxygen Rising water levels Entrapment Falling debris 	3	Regular inspections of sewers undertaken (Daily). Rotting organic matter creates gasses. Rising water levels following heavy rain. Slip & trips.	2	6	Atmosphere checks undertaken continuously. Emergency evacuation procedures – staff attend Confined Spaces Training included periodic testing and familiarisation PPE issued and monitored. Breathing Apparatus issued. First aid training provided.	3		
3	The general public driving in the cemetery grounds. (Cemetery)	Collision <ul style="list-style-type: none"> causing injury to staff causing injury to other members of the public 	3	Unavoidable mix of pedestrians and vehicles in the Cemetery. Signage and road markings in place. Some restriction in movement in force at specific times. Hazards reported to PH&ES Committee.	2	6	Ensure risk assessment is ongoing. Safety information notices handed to pedestrians and motorists. Cemetery permit scheme continues to operate effectively.	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
4	Staff operating vehicles in areas with pedestrians; or, operating in areas where there is vehicle movement; trade vehicles making deliveries (Cemetery; Cleansing Environmental Health; Port Health; Trading Standards & Vet Services)	Collision <ul style="list-style-type: none"> causing injury to staff staff causing injury to other persons 	3	Trade vehicles supervised where appropriate. Staff operate in industrial sites with constant vehicle movements. Staff drive cars, vans and operate fork lifts etc. Services have specific policies / practices in place. Where appropriate, PPE and training provided.	2	6	Code of practice for designated drivers in place and will be reviewed and issued to all relevant staff. Review of Corporate Driving Policies and practices being undertaken by Corporate Transport Manager (Highways & Cleansing). Walbrook Wharf – New automatic barriers installed to depot.	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
5	Lone working, out of hours and security duties (Cemetery; Cleansing Environmental Health; Port Health; Trading Standards & Vet Services; Tower Bridge)	Lone working <ul style="list-style-type: none"> Violence – including physical force, verbal abuse, threats, gestures and harassment Illness whilst on duty 	2	Officers may carry out enforcement action which can cause tension. EHO's and Tower Bridge control room staff have electronic lone worker safety systems. Services have lone working policies / practices in place but there are inconsistencies in policies.	2	4	Conflict Management training delivered in December 2008. Ongoing issues with Lone Working across services. Review of existing practices currently being undertaken to identify additional measures/ practices.	2		
6	Reptiles and Amphibians (Trading Standards & Vet Services)	Opening Reptiles and Amphibian consignments <ul style="list-style-type: none"> Zoonotic Material Animal toxins and Venoms Dust 	3	Procedures in place, incl. envenomation. Training provided. Good hygiene facilities. PPE provided.	2	6	Management only to attend to 'on airport' Customs discoveries of smuggled reptiles. These will be treated as venomous until fully identified. CoL and ARC procedures are followed for these activities and ongoing local risk assessment programme continue.	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
7	Staff operating in port areas (vessels, berths and wharfs) (Port Health)	Accessing vessels and berths from a launch <ul style="list-style-type: none"> • Drowning from falling in river • Water borne diseases • Falling down open areas Cold temperature <ul style="list-style-type: none"> • mild hypothermia Opening containers <ul style="list-style-type: none"> • injury to person from mechanical plant Use of sharp equip. <ul style="list-style-type: none"> • Lacerations Manual handling <ul style="list-style-type: none"> • Back strain, repetitive strain injury 	3	Berth Codes of Practice, regularly updated and issued to all staff members. Induction training carried out. PPE supplied. Work does not take place in dangerous conditions. Regular liaison with port operators. Training PPE and equipment provided.	1	3	Ongoing local risk assessment programme continues. Ongoing updating of CoP, training and awareness. Vessel boarding training provided on 11 September 2009 with Health Protection Agency staff who may have to board ships for infectious disease investigation.	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
8	Resting blocks maintenance (Tower Bridge)	<ul style="list-style-type: none"> Crushing Fall from height Head impact Slipping & tripping Skin irritation & eye splash from grease and cleansing agent. Drowning from falling in river 	3	Direct communication, visually and radio with bridge driver. PPE, (full body harness, gloves, safety goggles). Fall arrest system. Safety bars. Lifejackets. Trained & experienced staff.	1	3	Written procedures in place.	3		

Reference:	Task	Hazard and Consequence	Rating	Likelihood	Rating	Risk	Proposed Action	Revised Risk	Current Tolerance	Revised Tolerance
9	Working at height (Cleansing Services, Environmental Health, Tower Bridge)	Working at height <ul style="list-style-type: none"> Falls from height Falling objects Inclement weather Slipping & tripping Fumes Exposure to biohazards and chemicals <ul style="list-style-type: none"> legionellosis etc 	3	WW risk assessment identifies site specific issues with working on roof. EHO's visit around 160 cooling tower sites and staff comply with working practices. Tower Bridge catwalk access is permit controlled and procedure in place that includes compulsory PPE, (full body harness). Access windows locked. Fall arrest system. No access in inclement weather.	1	3	All to ensure ongoing local risk assessment programme continues and raise awareness amongst staff.	3		

Department of Environmental Services

Top 'X' Reporting

