

Report to Licensing Committee Working Party Meeting 11 October 2010

Summary

The consultation for the review of the Statement of Licensing Policy finished on September 30 as agreed by the working panel at its first meeting. The second meeting considered the responses received and, together with the views of the panel members, agreed any changes to the current Policy that are required and/or considered necessary.

Background

The report to Licensing Committee of 19 April 2010 on the review of the City's Statement was reported and agreed as follows:-

The Committee considered a report of the Director of Environmental Services relating to the City Corporation's Statement of Licensing Policy, a review of which was required by statute by January 2011.

The Director of Environmental Services advised that, following consultation with interested parties, the proposed revised policy would be submitted to the Court of Common Council in December.

The Chairman referred to the plans set out in paragraph 11 of the report for a working party to be set up to consider the responses to the consultation, and he proposed that it comprise the five Sub Committee Chairmen and officers.

RESOLVED – That:-

- (1) the requirement to review the current policy be noted;
- (2) the timetable and methodology suggested in the report for recommending any amendments to the current policy in the light of the consultation responses and to determine the final text of the Statement of Licensing Policy be approved;
- (3) a Licensing Policy Working Party be set up to consider the consultation responses and any changes to the new Policy Statement, comprising:- follows:
 - Chairman
 - Deputy Chairman
 - The three other Sub Committee Chairmen
 - The Town Clerk or his representative (preferably two)
 - The Comptroller and City Solicitor or his representative
 - The Director of Environmental Services or his representative (preferably two).
- (4) The final policy document be submitted to the Court of Common Council for agreement in due course, to be effective from January 2011.

1. Timetable

At the working panel first meeting the timetable below was agreed. The crucial end date is to agree the final draft of the reviewed document at the 15 November Licensing Committee so as to commend this to Court of Common Council on 9 December in order to be able to publish the revised document in January 2011.

Date	Action
5 July	First meeting of working panel
12 July	Consultation continues until 30 September
September 30	Consultation ends
1-11 October	Analysis of responses and possible amendments drafted by officers
11 October	Second Meeting of working panel to consider responses and draft changes
W/C 18 October	Working panel to consider responses and draft changes if WP consider this necessary by email circulation as decided by panel.
15 November	Licensing Committee for Decision
9 December	Court of Common Council to consider
W/C 10 January 2011	Publish 2011 Statement of Licensing Policy

2. Consultation Methodology:-

As agreed with members of the working panel at our first meeting a letter from the Chairman of Licensing Committee has been used as the basis for all correspondence. This has been placed on the City of London Web site in the Licensing section and referred to in front page of the site together with the consultation pages supported by Town Clerk's Department

The questions asked in the letter were as follows:-

We are asking for comments in relation to how the City of London can best promote the above Licensing Objectives and particularly:-

1. Can you provide examples of serious issues or concerns emanating from licensable activity in your area of the City during the past three years, which should guide our approach to licensing in the future?
2. Are there any specific policies you would like the City to adopt or retain which will assist in the promotion of the four Licensing Objectives?
3. Have you any examples of good practice from other licensing authorities that you would like to see the City adopt?
4. Are there any other changes you would like to see in our current Policy?

Email and letters were used as the primary method of contacting of resident and business groups where we have current contacts held both within Department of Environmental Services and the City Community Manager who deals with consultation matters for the City.

Method	Action
Meeting	Rest of the City
Meeting	Central Residents Meetings
Meeting	London Licensing Managers Group
Meeting	Institute of Licensing – London Meeting
Meeting	Barbican/Golden Lane Residents Meeting
Web site	On line in Licensing Section, Consultation page and front page of web site
On Line	On Line facility in Licensing section to respond
Letter	The chief officer of police for the City of London
Letter	The fire authority for the City
Letter	Representatives/holders of club premises certificates issued by the City
Letter	Representatives/holders of premises licenses issued by the City
Letter	Representatives/holders of personal licenses
Letter	London Chamber of Commerce
Letter	CAMRA
Letter	Posted In Ward notice boards where practicable
Letter by email	To all members City of London
Letter by email	To all residents and residents groups on Town Clerk's resident contacts database
Letter by email	To all City workers and workers groups on Town Clerk's workers contacts database
Letter by email	To individual residents previously requesting this information
Letter by email	To all surrounding contiguous Local Licensing Authorities
Publication	Article in City Resident
Publication	Article in City View
Publication	Article in Members Briefing
Publication	Article in Bartalk