

BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL

30 JANUARY 2012

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL HELD AT THE CITY OF LONDON, GUILDHALL, EC2 ON MONDAY 30TH JANUARY 2012 AT 11.00AM.

Present

Members:

Deputy John Bennett (Chairman)
Roger Chadwick (Deputy Chairman)
Deputy Robin Eve
Alderman Alison Gowman
Brian Harris
Michael Hudson
Vivienne Littlechild
Anthony Llewelyn-Davies

Sir Clive Martin (co-opted)
Douglas Mobsby (co-opted)
Sylvia Moys (ex-officio)
Elizabeth Rogula
John Spanner
Angela Starling
Cllr Chris Townsend (co-opted)

Officers:

Gemma Goulding	- Town Clerk's Department
Dan Hooper	- Town Clerk's Department
Steve Telling	- Chamberlain's Department
Peter Snowdon	- City Surveyor's Department
Mark Lowman	- City Surveyor's Department
Roger Adams	- City Surveyor's Department
Philip MacDonald	- Headmaster, City of London Freeman's School
Richard Alton	- Second Deputy, City of London Freeman's School
Yvette Dunne	- Bursar, City of London Freeman's School

1. APOLOGIES

Apologies for absence were received from Michael Bramwell (co-opted), Deputy the Reverend Stephen Haines and Alderman and Sheriff Alan Yarrow.

2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING

Deputy Robin Eve declared a personal but non-prejudicial interest in relation to the OFA Clubhouse on the basis of his connections with the Old Freeman's School Association (OFA).

Deputy Eve added that all Governors were, ex-officio, associate members of the OFA.

Councillor Chris Townsend declared a personal but non-prejudicial interest in relation to agenda items 14 and 15 stating that he was currently appointed and serving as an elected representative of Mole Valley District Council.

3. MINUTES

The public minutes and summary of the Board meeting held on 2 December 2011 were approved and agreed as a correct record.

MATTERS ARISING

Member Criminal Record Bureau Checks (page 2) – The Chairman informed the Board that this report had been considered by the Court of Common Council earlier this month but had been referred back to the Policy and Resources Committee for further consideration.

'Freedom Fees' (page 2) – In response to a question regarding a forthcoming report on this issue, the Chamberlain stated that this was still to be finalised and that he would keep this Board advised on progress.

4. MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE

The public minutes and summary of the Finance, General Purposes and Estates Sub Committee meeting held on 13 January 2012 were received.

RECEIVED.

5. MINUTES OF THE ACADEMIC AND EDUCATION SUB-COMMITTEE

The public minutes and summary of the Academic and Education Sub Committee meeting held on 13 January 2012 were received.

MATTERS ARISING

Governor Training (page 9) – The Town Clerk reported that a reminder email had now been sent to those Governors who were yet to complete and return their Training and Development Questionnaires.

The Chairman reported that the Deputy Head would continue to keep a record of all Governors who attended 'in-house' training sessions and would update their records accordingly. He went on to remind Governors of the need to inform the Deputy Head of any relevant training they might undertake elsewhere or independently.

RECEIVED.

**** DOUGLAS MOBSBY AND COUNCILLOR CHRIS TOWNSEND WITHDREW FROM THE MEETING WHILST ITEM 6 WAS CONSIDERED ****

6. RE-APPOINTMENT OF CO-OPTED GOVERNORS

The Board considered a report of the Town Clerk requesting that Governors consider the re-appointment of Michael Bramwell, Douglas Mobsby and Councillor Chris Townsend as co-opted Governors of the Board for a further three year term.

The Chairman underlined that all three candidates had both his and the Headmaster's support in standing for re-appointment. He pointed out that two

of the candidates were former Chairmen of the Board of Governors and that, in his opinion, Councillor Townsend, as a local, Mole Valley Councillor, was invaluable to have on the Board.

A Governor suggested that it would be useful to be able to consider candidates attendance figures when being asked to consider their re-appointment in the future.

RESOLVED – That, Governors agree the re-appointment of Michael Bramwell, Douglas Mobsby and Councillor Chris Townsend onto the Board for a further term of three years.

7. APPROVAL OF SCHOOL POLICIES

The Board considered a report of the Headmaster of the City of London Freemen's School asking Governors to review both the 'Alcohol Consumption by Pupils Policy' and the 'Anti Bullying Policy'.

The Chairman pointed out that the Board's Academic and Education Sub Committee had already scrutinised both of these policies and had suggested various amendments to these which had now been incorporated.

In response to a question, the Headmaster clarified that detailed reviews of School policies were undertaken by the Senior Management Team on an annual basis.

RESOLVED – That, the Board approve both the 'Alcohol Consumption by Pupils Policy' and the 'Anti Bullying Policy'.

8. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

9. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no additional, urgent items of business for consideration.

10. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<u>Item No</u>	<u>Exempt Paragraphs</u>
11	1, 2, 3 & 4
12	1, 2 & 3
13	2 & 4
14	3 & 4
15	2 & 3
16	2
17	1 & 3
18	1
19	1

20
21
22

-
-
1, 3 & 4

SUMMARY OF MATTERS CONSIDERED WHILST THE PUBLIC WERE EXCLUDED

11. NON-PUBLIC MINUTES

The non-public minutes of the meeting held on 2 December 2011 were approved and agreed as a correct record.

12. MINUTES OF THE FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE

The non-public minutes of the Finance, General Purposes and Estates Sub Committee meeting held on 13 January 2012 were received.

13. MINUTES OF THE ACADEMIC & EDUCATION SUB COMMITTEE

The non-public minutes of the Academic and Education Sub Committee meeting held on 13 January 2012 were received.

14. UPDATE ON MASTER PLAN WORKS

The City Surveyor provided the Board with an update on progress on the School's Master Plan works.

15. OFA CLUBHOUSE PROGRESS UPDATE

The Board considered and approved a report of the Headmaster relative to the plans for the Old Freeman's Association Clubhouse following discussions between the School and the OFA in the autumn term 2011.

16. 'CURRICULUM 2012' IMPLEMENTATION

The Board received a report of the Headmaster of the City of London Freeman's School detailing plans for the implementation of 'Curriculum 2012'.

17. ARREARS OF FEES

The Board considered and approved a report of the Bursar of the City of London Freeman's School relative to the current Arrears of Fees cases.

18. HEAD OF JUNIOR SCHOOL REPORT

The Board received a report of the Head of the Junior School, City of London Freeman's School, relative to various Junior School issues including School Trips and Pupil Successes.

19. HEADMASTER'S REPORT

The Board received a report of the Headmaster of the City of London Freeman's School relative to various School issues including the School Roll, Staffing, Marketing and Oxbridge entries.

20. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions in the non-public session.

21. URGENT ITEMS

Items relative to the future Chairmanship of the Board and a recent visit of Sir Andrew Motion to the School were covered.

SUMMARY OF GOVERNORS ONLY ITEMS

22. GOVERNORS ONLY MINUTES

The Governors only minutes of the meeting held on 2 December 2011 were approved and agreed as a correct record.

The meeting closed at 12.45pm

CHAIRMAN

Contact Officer: Gemma Goulding
tel. no. 020 7332 1427
e-mail: gemma.goulding@cityoflondon.gov.uk