



The City Bridge Trust Committee

ANNEX – APPLICATION FORMS

Date: FRIDAY, 6 JULY 2018

Time: 1.45 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Refugee Action Kingston	
If your organisation is part of a larger organisation, what is its name? No	
In which London Borough is your organisation based? Kingston	
Contact person: Mr Fazli Kawani	Position: Director
Website: http://www.refugeeactionkingston.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1013841
When was your organisation established? 22/08/1991	

Grant Request

Under which of City Bridge Trust's programmes are you applying? English for Speakers of Other Languages		
Which of the programme outcome(s) does your application aim to achieve? More people with improved English language skills More people accessing mainstream services		
Please describe the purpose of your funding request in one sentence. To deliver ESOL Language courses that enables learners to build their language skills for improving their access to mainstream services and engaging with local communities.		
When will the funding be required? 10/09/2018		
How much funding are you requesting?		
Year 1: £64,681	Year 2: £67,933	Year 3: £0
Total: £132,614		

Aims of your organisation:

Refugee Action Kingston (RAK) is a well-established charity dedicated to supporting refugees and asylum seekers in the Royal Borough of Kingston and neighbouring boroughs. Since its foundation in 1991, RAK has been the main provider of direct services to refugees and asylum seekers as well as promoting refugee rights. RAK was registered with the Charity Commission on 24 August 1992 since then the organisation has grown to currently offering holistic services capable of fulfilling organisation's mission.

RAK's aim is to support refugees through the process from their initial reception through to final integration into the local community in order to enable them to live a fulfilling life and become accepted and active participants in our local communities. We achieve this by accomplishing a variety of outcomes for refugee and asylum-seeking families through delivering a holistic service including advice, information, counselling, education, training, and assistance in access mainstream services and employment opportunities to help them rebuild their lives.

Main activities of your organisation:

? Provide free and independent information, advice and support on immigration to the OISC level 3, welfare benefits, housing, education, training, health and social care.

? Deliver ESOL as well as a variety of other training workshops such as citizenship courses, and Life in the UK courses, fitness classes, health and other information sharing days and outings.

? Provide Advice, Information & Guidance (IAG) on employment, the programme focuses on careers guidance for employment, work placement and volunteering opportunities.

? The counselling service assist clients coming to term with trauma and loss, to cope better with the hardship of life in exile.

? The Time Bank project enable refugees to exchange skills and create networks of friends.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	13	11	91

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Renewed annually

Summary of grant request

? The project addresses key issues facing our clients which were also identified in the independent research into needs of Kingston refugees and migrants, including Language & Communication, Mental Health & Social Exclusion, and Employment.

? There has been a high-level demand from our clients for ESOL classes because many of our clients can't attend mainstream ESOL providers due to their personal circumstances. In addition, ESOL provided by RAK helps to reduce isolation and provide much-needed foundation before learners move into mainstream provision.

? Action for ESOL's Manifesto and the Mayor's London Enriched identified the language as an integration tool; The Manifesto highlights: ?There is a well-established correlation between poor English language skills, low pay, unemployment, poor housing, poor health, and poverty?.

The project will deliver ESOL classes at levels Pre-Entry ? Entry 3 Inclusive. The ESOL programme will consist of roll on roll off classes, clients can attend 2 or 4 mornings a week in a community venue. In addition, we deliver literacy workshop for those who need additional help with writing and spelling and crèche on 2 mornings a week. Afternoon session focusing on short courses and skills linked to language development and wellbeing including yoga, IT, driving theory, sewing and crafts.

The aim of the project is to facilitate cohesive communities by connecting individual refugees with members of the wider community through improving their English language and confidence skills.

RAK has over 20 years of experience delivering English language classes for refugees and asylum seekers with a thorough knowledge of their needs, considerable experience of the engagement of volunteers and the challenges of integration. In addition to delivering ESOL classes, the project will create a range of opportunities to practice and develop language skills whilst at the same time widening participation in UK life and building social networks. In addition, RAK provides an appropriate response to the needs of our client group is to use methodology and environment of the Learning Centre which is more suited to their needs.

According to Nicola Bamford (the Head of Section ? ESOL and EFL at Kingston College) RAK's learning centre is a valuable project filling a gap: ?It provides an invaluable service to its students, most of whom are unable to access mainstream courses?.

The project meets the Trust's programme outcomes by improving client's English language skills which is an essential component in facilitating integration into the wider community and improves access to mainstream services.

1. RAK service users are directly involved in the management of charity through their representation on the board of trustees. The director, three members of staff and many volunteers who are directly involved in the running of the services are also from the refugee background.

2. RAK encourages its employees, volunteers; trustees and clients to contribute to an environment in which people feel comfortable expressing how they feel and what they need knowing they will be treated with respect and that their contribution will be valued. The organisation will endeavour to deliver services in a way that genuinely recognises the importance of an inclusive society that brings opportunities and access, not barriers to individuals.

Continues overleaf

Continued from previous

3. RAK values volunteer's contribution to the charity because they are a vital part of RAK's direct services. In addition to Induction programme every volunteer receives a planned 1:1 support session on a regular basis, training sessions for their personal development, organise social events and involve them in all other activities.

4. RAK has Environmental Policy, and it is the policy of RAK to comply with relevant environmental legislation and to strive for environmental best practice in all we do.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Refugee Action Kingston (RAK) holds an Advice Quality Standard (AQS) accreditation to provide advice on social welfare issues, renewable every two years and Kingston Quality Award in managing volunteers. RAK is also registered with the Office of the Immigration Service Commissioner (OISC) to provide immigration advice on level 1, 2, and 3, renewable every year. RAK successfully continue to meet the Code of Standard required by these regulated authorities.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Deliver 14 ESOL classes per week ranging from 'pre-entry' level to level 3 four days per week for those who have little or no English language skills, to more advanced English. The language practice will be integrated into opportunities to learn more about life and opportunities in London.

Deliver 12 one-day workshops about mainstream public services for refugees to inform them about their entitlement, how the system works and improving their confidence to enable them to access these services.

Deliver 20 creative activity sessions for specific creative skills as well as improving the confidence to help them engage with local communities at the same time widening participation in the UK life and building social networks through a variety of practical, creative activities.

Organise 12 English language group discussion sessions, volunteers will introduce participants to opportunities in the local community, engage in intensive and extensive dialogue in English. Develop a varied, innovative and engaging programme such as conversation clubs about local public services, introduction to social media, citizenship and Life in the UK.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

320 refugees who attended ESOL classes improved their English language skills and they are more confident in using public services and engaging with local communities.

180 refugees improved their understanding of the mainstream public services, aware of their rights, know how the system works and able to access these services.

160 newly arrived refugees improved their creative skills, they are more confident in speaking English language and developing relationship with their peers, and they are less isolated.

240 refugees become more active in their community through engaging in local community activities, and they have improved their knowledge about life in the UK, citizenship, cultural, social, economy and leisure activities, and they are less isolated.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We are planning to continue the activity beyond the period because learning English language is a foundation for refugee integration in the United Kingdom. RAK will develop other plans and funding strategy which will be implemented before this project comes to an end. This is likely to involve approaches to other charitable trusts and foundations.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

160

In which Greater London borough(s) or areas of London will your beneficiaries live?

Kingston (70%)

Richmond (10%)

Merton (10%)

Sutton (10%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
salaries, NI and pensions	55,225	55,777	0	111,002
Books and Materials	250	250	0	500
Refreshment	500	500	0	1,000
Training events	3,000	3,200	0	6,200
Volunteer expenses	2,400	2,400	0	4,800
Venue rent	5,760	5,760	0	11,520
evaluation	0	2,500	0	2,500
stationery, print and photocopies	2,500	2,500	0	5,000
Overhead costs	5,156	5,156	0	10,312

TOTAL:	74,791	78,043	0	152,834
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
A.B Charitable Trust	10,110	10,110	0	20,220
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	10,110	10,110	0	20,220
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries, NI and Pension	45,115	45,667	0	90,782
Books and Material	250	250	0	500
Refreshment	500	500	0	1,000
Training events	3,000	3,200	0	6,200
Volunteer expenses	2,000	1,500	0	3,500
Venue rent	5,760	5,760	0	11,520
Evaluation	0	2,500	0	2,500
Volunteer training	2,500	2,500	0	5,000
Overhead costs	5,156	5,156	0	10,312

TOTAL:	64,281	67,033	0	131,314
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	13,886
Activities for generating funds	37,272
Investment income	462
Income from charitable activities	290,164
Other sources	0
Total Income:	341,784

Expenditure:	£
Charitable activities	292,777
Governance costs	
Cost of generating funds	5,624
Other	0
Total Expenditure:	298,401
Net (deficit)/surplus:	43,383
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	43,383

Asset position at year end	£
Fixed assets	2
Investments	0
Net current assets	177,430
Long-term liabilities	
*Total Assets (A):	177,432

Reserves at year end	£
Restricted funds	77,829
Endowment Funds	0
Unrestricted funds	99,603
*Total Reserves (B):	177,432

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: This past year we have built on the foundation laid the previous years. We have been able to plan ahead, strengthen the Board of Trustees, ensure sound finances, expanded office space to our client needs, upgraded telephone system and Internet network to improve RAK's IT infrastructure, and changed RAK's legal structure to a Charitable Incorporated Organisation (CIO).

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	151,603	140,314	152,703
London Councils	10,500	10,500	10,500
Health Authorities	10,148	11,838	41,691
Central Government departments	0	0	0
Other statutory bodies	0	0	3,276

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Henry Smith Foundation	45,000	30,000	0
Lloyds TSB Foundation	15,300	0	0
Big Lottery Fund	0	72,133	73,439
A.B. Charitable Trust	10,000	0	0
BBC Children In Need	4,940	7,237	5,921

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Fazil Kawani**

Role within **Director**
Organisation:

Refugee Action Kingston 14578

Revised project budget request sent 11.06.18

Budget Items	Year 1	Year 2	Year 3	Total
Salaries, NI, and pensions	31,095	31,376	31,689	94,160
2 part time posts				
Books and materials	250	250	250	750
Refreshment	500	500	500	1,500
Training events (group discussions *6 and mainstream services *6)	3,000	3,000	3,000	9,000
Volunteer expenses (2 volunteers for 3 days a week, 40 weeks per year)	2,400	2,400	2,400	7,200
Venue rent (4 days, 3 hours per day, £10.82 per hour for 40 weeks)	5,194	5,194	5,194	15,582
Evaluation	0	2,500	0	2,500
Stationery, print, photo copies	2,500	2,500	2,500	7,500
Overhead costs	3,683	3,719	3,756	11,158
Total	48,622	51,439	49,289	149,350

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Roots and Shoots	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Mrs Linda Phillips MBE	Position: Director
Website: http://www.rootsandshoots.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1064070
When was your organisation established? 08/03/1982	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment		
Which of the programme outcome(s) does your application aim to achieve? More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity More young people understanding the benefit of growing local food and its nutritional value		
Please describe the purpose of your funding request in one sentence. The 'Natural Roots' project will enable Roots and Shoots to capacity build environmental education, urban biodiversity and vegetable growing in the inner city.		
When will the funding be required? 28/07/2018		
How much funding are you requesting?		
Year 1: £39,252	Year 2: £40,062	Year 3: £40,889
Total: £120,203		

Aims of your organisation:

Roots and Shoots is a charity based in North Lambeth, London, SE11, established in 1982, we have two primary aims in pursuance of our core mission, and they are;

- To address the marginalisation of young people with learning, social and emotional problems and provide them with education and vocational skills to find and keep employment. We provide structured education programmes, pastoral support and organised work experience with local employers.

-To promote environmental education and the enrichment of the biodiversity of the local urban area. We have developed our site for the benefit of the local and London wide community, and have transformed a once derelict site into a green oasis in the middle of London, that also benefits local wildlife including, birds, bees, bats as well as a large community of frogs and newts.

Main activities of your organisation:

Roots and Shoots is an educational charity with three main strands. We deliver a government funded Study Programme for up to thirty young people with learning disabilities with health and social care plans. We provide vocational training in Horticulture, Floristry, Retail and Hospitality as well as functional skills including, English Maths and IT. We are Ofsted inspected and were rated as Outstanding by Lambeth Education in July 2017.

We also provide a School Links Programme for five special schools, especially for autistic pupils giving them the opportunity to have gardening classes as part of their science education.

We rent out our hall and meeting rooms for charities and not for profit organisations providing an affordable venue in the centre of London. This provided unrestricted income vital to underpin our organisation.

We also provide environmental education for the local community and have grounds as well as an award winning half acre wild garden with many habitats for wildlife including 25 species of bees.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	0	8	15

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

One of our two charitable objectives is to promote environmental education and urban biodiversity. Our new re focussed 'Natural Roots' project will enable us to capacity build this part of our charity. We have been providing environmental education for some years and mainly for schools with one member of staff and a few volunteers with minimum facilities, our service has always been oversubscribed. We have raised funds for a new Natural Roots building and other educational facilities on site and are ready for a new chapter to begin.

We have a high density of social housing and low income, Lambeth is one of the highest boroughs for social deprivation. We have a large population of refugees in this area and, for example at the local primary school Walnut Tree Walk there are 51 languages spoken. Most of the residents have limited access to green spaces/ biodiversity, this project is especially relevant for local children (and adults) who have little concept how food is grown, or how plants grow or insects fit into the 'web of life'. This project aims to link local Londoners to the natural world.

The work will be delivered by our Environmental Educational Manager (3 days) And nursery gardener (2 days) plus volunteers and proposed freelance staff. Funding currently applied for artists, musicians and storytellers for events (Awards for All) and we are about to apply to Garfield Weston to fund our Forest School practitioner and other associated expenditure such as educational materials. The work will be delivered on site to visiting groups and individuals (see attached plan of activities)*This funding will help us match fund funding from other sources to further enrich our delivery.

Our Natural Roots project will aim to achieve to reach a wider London based audience with events, weekend and evening workshops to ensure we can engage Londoners on the importance and a greater understanding of the natural environment. This will also extend in demonstrating and promoting growing vegetables on site along side 'Nurturing Ground' our 'in-house' refugee project. We already have Apple Day and 'Froggy Day' both attract over 800 visitors (with food stalls) and we are developing an outdoor kitchen using our own home-grown ingredients. Visitors in the local area especially children are fascinated and many have only seen vegetables in supermarkets so are amazed how delicious they are when freshly picked and eaten.

We are a well established charity with rigorous systems to account for funds and use our grants wisely. We have thirty six years of experience, a dynamic board of Trustees, experienced, highly educated and knowledgeable staff. Our site of nearly one and a half acres has been described as 'a green oasis in the heart of London', we have been featured as examples of good practise in 'the Good Gardens Guide', '1000 things to do in London'- we are 376th, 'Gardens Illustrated' magazine, The Guardian, and BBC2's 'Gardeners World'. We now have all the educational facilities and green spaces to deliver training and education sessions as well as areas to further enhance local biodiversity.

We will enhance the local biodiversity and give local people an understanding how they can actively take part to improve London's environment. We will demonstrate food growing to the local community, with our fresh home-grown produce, tastings and how to grow food on balconies etc. to link them with the natural world and the food chain.

The Roots and Shoots ethos matches the Trust's principles; this is illustrated by our 'UNESCO Man and the Biosphere UK Award' given in recognition of our continued high standards and impact on the urban environment.

on file

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We have been classed as 'Good' overall by Ofsted. We hold the UNESCO Man and the Biosphere UK Award for our impact on the local environment, we have a Silver Award from London in Bloom', (community garden award)

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Adult and family learning projects for the diverse London wide community, including Saturday and evening sessions focussing on urban biodiversity and evolution particularly through bees, but also other organisms. All sessions will reflect the seasonal changes with different topics delivered throughout the three years.

Develop our Heritage Apiary project as a valuable educational resource related to the history of bee keeping and human interactions with honey bees.

Demonstrating different ways of living for several bee species including introductory courses on beekeeping, practical in-house demonstrations delivered by scientific honey bee specialists.

CPD for teachers and community professionals in wildlife gardening focussing on urban food growing and biodiversity development in schools and green spaces. Complimenting the Adult Learning Courses with potential for collaboration and accreditation with other respected organisations.

Develop the adjoining half acre of public open space managed by Roots and Shoots as a traditional community orchard for wildlife. To transform it into a large Pollinator Garden for bees, butterflies and moths but also local residents, families, schools etc.

Development of a raised bed Kitchen Garden and an outside kitchen (with full disabled access) to link the importance of food quality to sensitive horticulture. Engaging multicultural groups with their diverse food culture with adaptation to growing in the British climate to enhance health and wellbeing.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

More understanding of the diversity of the natural world by the London-wide community. We have found that the lack of contact with the natural world has led to a decline in knowledge and understanding. The loss of biodiversity needs to be understood in our urban context.

Enhanced understanding of honey bees (historic/natural and formal beekeeping) as well as the many bee/wasp species and their impact on the local and wider environment with their impact on the food chain as pollinators

More educators and community leaders having greater knowledge on how they can effectively deliver environmental education sessions and enhance green spaces with wildlife gardening techniques and biodiversity development. We will increase understanding of seasonal urban food growing for our widely diverse communities.

By developing a half acre of land as a Pollinator Garden, open to the public, this will demonstrate what plants attract bees, butterflies and moths. It will be an educational resource for families, visiting schools and community groups. The development of various habitats will enhance local biodiversity.

By establishing an urban food growing area and outside kitchen on site, we will demonstrate how fresh food can be easily grown economically and in season, to provide nutritious meals that reflect local cultural diversity and enhance health and wellbeing.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

City Bridge Trust funding will provide the springboard to get the capacity building of this project underway, the R&S trustees are looking to improve self-generated income from our venue hire strand to further contribute towards our environmental activities. Also other funding streams will be investigated to support the work of the charity such as evening and weekend site hire.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,600

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (100%)

Southwark (0%)

Westminster (0%)

Wandsworth (0%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
salary for Environmental Education Managerp/t	26,374	26,901	27,439	80,714
salary for Gardener/Educator post p/t	10,378	10,586	10,798	31,372
core costs;telephone, Internet, electricity (FCR)	3,819	3,934	4,052	11,805
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	40,571	41,421	42,289	123,891

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
potential income from charges	1,500	1,545	1,591	4,636
Materials for the Pollinator Garden- Thames Water	5,000	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	6,500	1,545	1,591	4,636

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Awards for All for related events, storytellers etc.	8,900	0	10,000	18,900
TOTAL:	8,900	0	10,000	18,900

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Environmental Manager salary Inc NI and pension	26,374	26,901	27,439	80,714
Kitchen Gardener salary inc NI and pension	10,378	10,586	10,798	31,762
contribution towards core costs Inc Internet, telephone, etc.	2,500	2,575	2,652	7,727
TOTAL:	39,252	40,062	40,889	120,203

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	357,995
Activities for generating funds	196,318
Investment Income	216
Income from charitable activities	4,735
Other sources	2,786
Total Income:	562,050

Expenditure:	£
Charitable activities	653,737
Governance costs	
Cost of generating funds	0
Other	32,760
Total Expenditure:	686,497
Net (deficit)/surplus:	-124,447
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-124,447

Asset position at year end	£
Fixed assets	967,067
Investments	0
Net current assets	171,776
Long-term liabilities	31,069
*Total Assets (A):	1,107,774

Reserves at year end	£
Restricted funds	953,966
Endowment Funds	0
Unrestricted funds	153,808
*Total Reserves (B):	1,107,774

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
71-80%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	120,000	180,000	297,142
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	315,549	270,232	311,312
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Bank of Scotland	18,932	0	0
Stephen Clark Trust	0	12,000	0
LandAid	150,000	0	0
WREF	0	11,800	0
Lambeth Heritage Arts	0	0	21,977

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Linda Phillips MBE**

Role within **Director of Roots and Shoots**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Stepney City Farm Ltd	
If your organisation is part of a larger organisation, what is its name? Federation City Farms Community Gardens	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Ms Clare Hawkins	Position: Chief Executive
Website: http://www.stepneycityfarm.org	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1136448
When was your organisation established? 18/06/2010	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment		
Which of the programme outcome(s) does your application aim to achieve? More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity More young people understanding the benefit of growing local food and its nutritional value		
Please describe the purpose of your funding request in one sentence. A three-year managerial post ensuring the continued development of Stepney City Farm, a unique provider of environmental education and outdoor learning in Tower Hamlets.		
When will the funding be required? 02/07/2018		
How much funding are you requesting?		
Year 1: £45,593	Year 2: £46,528	Year 3: £47,480
Total: £139,601		

Aims of your organisation:

The provision of facilities for recreation or other leisure time occupation, for the benefit of the inhabitants of Stepney and the surrounding area, for individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social and economic circumstance or for the public in the interests of social welfare and with the object of improving the conditions of lives of the said inhabitants. To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity, disability, financial hardship or social circumstances with the object of improving the conditions of the lives of the said inhabitants. To advance the education of the public, in agriculture, horticulture, crafts, country life, protection and improvement of the natural environment through best environmental practices, especially by encouraging reduction, re-use and recycling.

Main activities of your organisation:

Stepney City Farm is a three acre working farm; a unique educational resource, and a rural oasis at the heart of the local community. Our charity has been running the site since 2010 and has improved facilities to provide housing and grazing for animals; craft studios; a Farmer's Market; and a Café utilising produce raised and grown on the Farm.

Urban children and adults in one of England's most deprived boroughs can meet animals; try out crafts; and connect with food production, through the provision of 78 allotment spaces; formal learning programmes; volunteering; and access to affordable local organic standard produce.

In 2016-17 over 4,000 local school children took part in curriculum-linked activities on the site. Young people, including special educational needs and young offender groups, were involved in over 2,000 hours of supported volunteering. Over 500 people attended Open Volunteering green care and animal care sessions; and the Furry Tales programme provided therapeutic animal intervention for dementia sufferers.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	10	9	21

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	10 years

Summary of grant request

The need:

Stepney City Farm expanded quickly, from just one to thirteen members of staff, and its complex offer now comprises a Farmer's Market; a farm-to-fork Café; a food growing programme; animal farming; an onsite and offsite curriculum-linked education programme; the provision of studios; 78 community allotments; animal and green care volunteering programmes; youth programmes; and dementia intervention onsite and outreach work.

The Farm's ambitious programme of activity would not be possible without a managerial position to oversee strategic planning and financial management; staff development; and to ensure compliance with the raft of regulatory requirements relating to charity and company management; running a public site; animal welfare; food production; and working with children and vulnerable adults.

In 2018, an acre of land occupied by Crossrail since 2012 will be returned to the Farm and our lease extended. The need for strong leadership and management will be more critical than ever in establishing the Farm's expanded site.

Aim and delivery:

If funded, the current managerial post holder will continue to improve the position of the Farm with the support of the Trustees, delivering long term sustainability; a balanced staffing structure; rebuilding financial reserves; and delivering ongoing site improvements. The current post holder is qualified with a background in charity administration, HR and governance, employability and apprenticeships, experience with a £13m capital project, and an Master's degree in Charity Financial Management. Within 6 months in post, a demonstrable impact has been made on the Farm; the budget for the current year has been returned to break-even, after a significant decrease in reserves during the preceding year.

Funding is required to secure this core managerial role, ensuring the future of Stepney City Farm.

CBT's programme outcomes:

A diversity of young people experience the benefit of growing local food and its nutritional value through opportunities on the Farm. Staff deliver off-site food growing and egg incubation projects to schools and community groups, improving access to home-grown food and promoting healthy eating.

The Farm is a catalyst for visitors of all ages to gain an understanding of the green environment and biodiversity, through both formal and informal learning, utilising our wildlife pond and permaculture forest garden.

Principles of Good Practice:

Activity committees are open for local people to join: Animal Management; Gardening; Allotments; and Volunteering. Constitutional Membership is open. Trustees are drawn from the local community and maintain high engagement with specific areas of activity. Local service provider partners relay formal and informal feedback.

Continues overleaf

Continued from previous

The Farm remains free and accessible to all. Visitors are culturally and socio-economically diverse. Translated signage is provided for our high proportion of Bangladeshi beneficiaries, and Bangladeshi vegetables are grown onsite. Activities accommodate families, the elderly, schools, and groups with higher support needs. Funding has been secured for accessibility improvements including resin pathways; hearing loops; and digital BSL interpretation.

Different volunteering programmes accommodate a range of needs. Volunteers are supported in the development of skills, knowledge and experience through reviews; individual development plans; and mentoring. Achievements are formally recognised. Volunteers have moved on to paid employment at the Farm, and several have become Trustees. Most recently, an ex-offender gained new employment as a direct result of his experience at the Farm.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

The post-holder will manage the strategic utilisation of a large area of land scheduled to be reinstated to the Farm in 2018, after 6 years of Crossrail occupation. This will include expanding the food growing programme; instating new animals; and fundraising for a new Visitor Reception and Education Centre.

The post-holder will devise and implement a 3-year business plan for the expanded Stepney City Farm; including a fundraising strategy; diversifying income and developing earned income from core activities; rebuilding the organisation's unrestricted reserves; and overseeing strategic design of the education programming across food production; animal care; and environment.

The post-holder will work to future-proof all aspects of the organisation and ensure robust systems and governance procedures are in place; including succession planning; clear documented policies and processes; and adherence to best practice in all areas of activity.

Over the funding period the post-holder will work towards instating essential core staffing for the organisation; raising funds and recruiting for functions including marketing; visitor services; maintenance and facilities management, all of which are currently shared by staff in addition to their specialist remits of gardening; animal care; and education.

The post-holder will prioritise and drive forward the continuous improvement of visitor experience and accessibility on the Farm; including the planning, funding and delivery of strategic site improvements.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Local residents will appreciate and enjoy the expanded Farm, and benefit from the overall improvement it will bring to their environment in terms of greenspace, air quality, educational and recreational opportunities, and community cohesion.

General visitor footfall will increase, as well as the number and range of groups benefiting from educational programming. Visitors will benefit from extended opportunities to meet and learn about a wider range of farm animals, learn about food production, and the environment.

The Farm will be financially sustainable with appropriate levels of unrestricted reserves.

Robust future-planning, processes, procedures and adherence to best practice will be in place across all aspects of the organisation.

The staffing structure will be balanced and proportionate to the Farm's activity, with appropriate capacity across core functions.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The Farm's upcoming expansion will create new opportunities to develop income and ensure the financial sustainability of a managerial post. Three years will allow time to develop robust organisational processes and work towards funding for core posts in marketing, visitor experience, and operations, creating a balanced staffing structure, and in time making the position possible on a part time basis.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

123,550

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Managerial post salary	40,000	40,800	41,616	122,416
Managerial post Employer's National Insurance contribution	4,393	4,504	4,616	13,513
Managerial post Employer's pension contribution	1,200	1,224	1,248	3,672
TOTAL:	45,593	46,528	47,480	139,601

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Managerial post salary	40,000	40,800	41,616	122,416
Managerial post Employer's National Insurance contribution	4,393	4,504	4,616	13,513
Managerial post Employer's pension contribution	1,200	1,224	1,248	3,672
	0	0	0	0
TOTAL:	45,593	46,528	47,480	139,601

Finance details

Please complete using your most recent audited or Independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	155,761
Activities for generating funds	0
Investment Income	310
Income from charitable activities	187,174
Other sources	0
Total Income:	343,245

Expenditure:	£
Charitable activities	401,602
Governance costs	600
Cost of generating funds	0
Other	0
Total Expenditure:	402,202
Net (deficit)/surplus:	-58,957
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-58,957

Asset position at year end	£
Fixed assets	78,434
Investments	0
Net current assets	33,689
Long-term liabilities	
*Total Assets (A):	112,123

Reserves at year end	£
Restricted funds	110,152
Endowment Funds	0
Unrestricted funds	1,971
*Total Reserves (B):	112,123

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your Income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	32,553	125,194	14,766
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Fund - Reaching Communities	61,670	64,533	50,783
Community Business Foundation	0	0	39,286
The Worshipful Company of Mercers	0	0	29,766
The Veolia Environmental Trust	0	0	19,948
Jack Petchey Foundation	0	14,991	750

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Clare Hawkins**

Role within **Chief Executive Officer**
Organisation:

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Investing In Londoners: Application for a grant

About your organisation

Name of your organisation:	
CHANCE UK	
If your organisation is part of a larger organisation, what is its name?	
N/A	
In which London Borough is your organisation based?	
Islington	
Contact person:	Position:
Ms Navinder Kaur	Business Development Manager
Website: http://www.chanceuk.com	
Legal status of organisation:	Charity, Charitable Incorporated Company or company number:
Registered Charity	1046947
When was your organisation established? 05/05/1995	

Grant Request

Under which of City Bridge Trust's programmes are you applying?
Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve?
More children and young people receiving specialist help, resulting in improved mental health
Please describe the purpose of your funding request in one sentence.
To reduce behavioural and emotional difficulties and develop social and emotional skills and resilience in children aged 5-11 through a year-long specialist mentoring programme.
When will the funding be required? 02/04/2018
How much funding are you requesting?
Year 1: £28,000 Year 2: £30,000 Year 3: £33,000
Total: £91,000

Aims of your organisation:

Chance UK is a specialist early intervention organisation using a solution-focused mentoring model to work with children aged 5-11 with behavioural and emotional difficulties.

The children that we work with are at risk of educational exclusion, anti-social and/or criminal behaviour and poor mental health in adolescence and early adult life. Our overall short term aim is to reduce children's behavioural difficulties by the end of the mentoring year and improve their emotional and social wellbeing. The longer term aim is to reduce the risk of escalating difficulties and to help children to achieve their potential and contribute positively to society.

Our aim is to empower children to develop their skills, and life aspirations through a year-long mentoring programme, by supporting children to develop higher self-esteem and self-efficacy; improved positive coping skills, ability to regulate emotions and behaviour; improved social and relationship skills and improved decision-making skills.

Main activities of your organisation:

Referrals to our service in Islington, Lambeth and Westminster come from primary schools, Pupil Referral Units (children excluded from mainstream schools), Child and Adolescent Mental Health Services (CAMHS), Local Authority Children's Social Care.

Each child is assessed using the Goodman Strengths and Difficulties Questionnaire (SDQ), and those accepted onto the programme have 'abnormal' levels of behavioural and emotional difficulties: hyperactivity and conduct problems, emotional symptoms, poor social skills and peer relationship difficulties.

Each child is matched with an adult volunteer mentor who acts as a role model and works with the child on a weekly basis (2-4 hours) for a year, supporting the child to develop a range of personal, social and educational skills.

Alongside the mentoring, the parents/main carers are supported through the Parent Programme, and receive 1:1 and group support to develop effective parenting skills including healthy relationships with their child/ren, behaviour management strategies that enable changes made in the year to be sustained after the mentoring ends.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
14	3	10	160

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	10 years

Summary of grant request

The crisis in young people's mental health has been well-documented. Recent research by UCL shows that demand for specialist services is growing with recent evidence that Child and Adolescent Mental Health Services (CAMHS) are, on average, turning away nearly a quarter of children referred to them for treatment by concerned parents, GPs, teachers and others. Half of all cases of adult mental illness start by the age of 14, meaning early intervention to support children's mental health is vital.

In London, there is a greater need for this type of support as the 2016 Lightening Review conducted by the Children's Commissioner England shows London as amongst the poorer performing areas in terms of immediate access to relevant CAMHS treatment, and has greater numbers of children waiting for CAMHS services.

CUK leads on early intervention work and for over 22 years has worked with children assessed as having 'abnormal' levels of behavioural and emotional difficulties, with children experiencing hyperactivity, conduct problems, emotional symptoms (i.e. anxiety and depression), poor social skills and peer relationship difficulties. This is a group for whom the future outcomes will be poor unless there is early intervention with the right support.

The project aims to improve the wellbeing of vulnerable children aged 5-11 with behavioural and emotional difficulties, through a collaborative partnership between CUK and Islington, Lambeth and Westminster CAMHS services.

CUK's intervention builds the social and emotional skills identified by the Allen Review (2011) as critical in shaping children and young people's mental wellbeing and positive adult outcomes. Support will also engage parents to address some of the broader risk factors and access specialist services for themselves and their children. A greater number of children with behavioural and emotional difficulties will receive early intervention specialist services, resulting in improved mental health by supporting parents and their children to engage with CAMHS and CUK's year-long mentoring programme. 88% of children will have overall reductions in behavioural and emotional difficulties by the end of the mentoring year, with 47% having no behavioural difficulty at all.

This will be achieved by:

CUK providing year-long solution-focused mentoring to children referred directly by Lambeth CAMHS. These children will be experiencing 'abnormal' levels of difficulties, and are on CAMHS waiting list or are/have been recently discharged from the service but still have significant difficulties. During 2017, CUK developed a referral pathway and pilot project with Lambeth CAMHS.

CUK will work collaboratively with Islington, Lambeth and Westminster CAMHS to engage children that are already receiving CUK's mentoring service and have been referred to CAMHS by schools, social care and other agencies but are not engaging with CAMHS and falling through the net.

CUK's will alongside the child mentoring provide up to 12 months of solution-focused support to their parents/main carers through practical 1:1 and group support.

CUK's service is child-led, and takes into account the needs and interests of each child in designing their mentoring programme and goals. Our core service is delivered by adult volunteer mentors, and come from many different backgrounds and sectors and are highly valued and supported by the programme team.

Continues overleaf

Continued from previous

CUK aims to influence local and national policy and change patterns of funding and commissioning of services across the UK, to ensure prevention of problems or interventions as early as possible after their appearance in young children, rather than waiting until they have grown in significance and become entrenched later. There is a significant gap in early intervention provision is clear from the fact that enquiries into matters such as school exclusion and gang activity still frequently ignore primary school aged children in their focus and plans.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Project Oracle - Level 2 Standards of Evidence. Project Oracle is London's youth evidence hub led by the GLA. We also have been awarded full validation from the Centre for Excellence and Outcomes (C4EO) for our mentoring processes. C4EO are a Govt funded body which brings together excellence in local practice, combined with high quality research and data about what works in children and young people's services. Validation from C4EO is received by only 9% of organisations that apply for the accreditation.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

15 children referred directly by CAMHS, and 60 children referred by primary schools, pupil referral units and children's social care, as part of a broader programme of supporting children and families with CAMHS 'Involvement'.

Each child matched on a 1:1 basis with a carefully selected and trained adult volunteer mentor.

75 child/mentor pairs meet weekly (2-4 hours), with a minimum of 40 weekly sessions for a year. Support focused by each mentor on the individual child, their needs and challenges he/she faces. Sessions take place after school or at the weekend in local parks, sports centres, libraries, cafes and museums.

Each mentor will act as a role model and use solution-focused techniques to encourage positive and acceptable behaviour options, reframing of negative self-images through identification of strengths and qualities, building safe/healthy/appropriate relationships and the development of a range of more effective personal, social and educational skills.

Alongside mentoring, CUK provides up to 12 months of 1:1 and group support to 56 parents/main carers of the children being mentored. Focus on development of parenting capacity - behaviour management, healthy attachments with their child/ren, and addressing their own needs by accessing specialist services and wider support networks

Collaborative partnerships with 3 London CAMHS, and multi-agency professionals to ensure that children and families engage with specialist support services. At end, provide programme evaluation and report and share the impact and learning with commissioners and policy makers, to support early identification and intervention with this 'at risk' group.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Reductions in children's internalised and externalised behavioural difficulties, with 88% of children showing reductions by the end of the mentoring year, and 48% with no behavioural difficulty at all, measured by the Goodman Strengths and Difficulties Questionnaire (SDQ)

Increase in children's pro-social behaviour - showing kindness, empathy and volunteering to help others by the end of the mentoring year as measured by the SDQ. 60% of children showing increase.

Higher self-esteem and self-efficacy in children by the end of the mentoring year, measured by validated tools. Currently we are trialling the Children's Hope and Children's Harter Scales, and we are in the process of reviewing the evaluation tools we will use in the future.

Increase in parental self-esteem and self-efficacy, measured by validated tools such as the Parent Empowerment and Efficacy Measure (PEEM). We will use the PEEM to measure parent functioning before and after the mentoring year, and parental sense of control/capacity to engage confidently with the challenges of being a parent.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We aim to continue the activity by securing funding to grow this work and reach a greater number of children in the areas in which we are providing our service as well as in new areas by sharing the outcomes, impact and learning from this project to influence commissioning of services within the CAMHS arena.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

44

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (60%)

Islington (20%)

Westminster (20%)

What age group(s) will benefit?

0-15

25-44

45-64

What gender will beneficiaries be?

Male

Female

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Senior Programme Manager	12,500	12,875	13,261	38,636
Programme Manager - salary and on-costs (f/t)	38,183	39,328	40,507	118,018
Parent Programme Manager	19,027	19,597	20,184	58,808
Volunteer mentor activity costs	5,000	5,000	5,000	15,000
Volunteer mentor travel costs	6,000	6,000	6,000	18,000
Organisational costs	7,000	7,500	8,000	22,500
Volunteer recruitment and training	5,000	5,000	5,000	15,000
	0	0	0	0
	0	0	0	0

TOTAL:	92,710	95,300	97,952	285,962
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Battersea Power Station Foundation	40,000	40,000	0	80,000
Walcot Foundation	25,000	25,000	0	50,000
	0	0	0	0
	0	0	0	0

TOTAL:	65,000	65,000	0	130,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Charles Hayward Foundation	25,000	25,000	25,000	75,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	25,000	25,000	25,000	75,000
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Programme Manager (salary and on-costs)	28,000	30,000	33,000	91,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	28,000	30,000	33,000	91,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	151,793
Activities for generating funds	0
Investment Income	464
Income from charitable activities	904,222
Other sources	0
Total Income:	1,056,479

Expenditure:	£
Charitable activities	933,794
Governance costs	6,636
Cost of generating funds	54,438
Other	0
Total Expenditure:	994,868
Net (deficit)/surplus:	61,611
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	61,611

Asset position at year end	£
Fixed assets	10,775
Investments	
Net current assets	478,516
Long-term liabilities	226,180
*Total Assets (A):	263,111

Reserves at year end	£
Restricted funds	7,558
Endowment Funds	0
Unrestricted funds	255,553
*Total Reserves (B):	263,111

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: We are in the process of undertaking an organisational restructure, which means that our projected income for 2018/19 is considerably less than the 2017/18 financial year. This is partly as a result of 2 large 3 & 4 year grant funding programmes from the Big Lottery coming to an end namely Reaching Communities and Realising Ambition.

Grant Ref: 14558

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	220,500	158,000	128,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	8,877	9,034	3,169
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery (2 programmes)	162,724	469,618	275,379
Garfield Weston Foundation	90,000	10,000	0
Esmée Fairbairn Charitable Trust	0	60,000	70,000
Holbeck Charitable Trust	40,000	40,000	40,000
John Lyons Charlty	30,000	30,000	30,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Navinder Kaur**

Role within **Business Development Manager**
Organisation:

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About your organisation

Name of your organisation: Metro Centre Limited	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Lambeth	
Contact person: Mr. Fred Crossman	Position: Head of Mental Health
Website: http://www.metrocharity.org.uk/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1070582
When was your organisation established? 01/01/1984	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More LGBT people accessing mental health services resulting in Improved mental health and reduced mental distress More children and young people receiving specialist help, resulting in Improved mental health		
Please describe the purpose of your funding request in one sentence. We aim to improve the Mental Health and Wellbeing of Young LGBTQ Londoners through counselling to reduce anxiety, depression, self harm and suicidal ideation.		
When will the funding be required? 01/04/2018		
How much funding are you requesting? Year 1: £41,628 Year 2: £41,848 Year 3: £0 Total: £83,476		

Aims of your organisation:

At METRO we aim to:

- promote health and wellbeing through our transformative services to anyone experiencing issues relating to gender, sexuality, diversity or identity
- use our unique insight, our LGBT heritage and perspective to influence decision makers and to effect positive change
- embrace difference and champion equality, and challenge others to do so too
- work collaboratively with our staff, volunteers, users, partners and supporters to make a difference to people's lives

Main activities of your organisation:

METRO work spreads across five Domains: Mental Health, Youth, Community, Sexual and Reproductive Health and HIV.

In all our domains we aim to design and deliver innovative services that reflect our aim to embrace and celebrate difference.

With specific relevance to this proposal, our Mental Health domain has delivered counselling and peer support interventions for over two decades to LGBTQ people of all ages, while our youth domain focuses on support groups and schools training to ensure young LGBTQ people get the best start in their lives.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
46	34	8	35

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	9

Summary of grant request

METRO aims to continue the work of the LGBTQ Young People's Mental Health and Well Being Programme. This has been funded by City Bridge Trust for the past 3 years, during which time more than 180 number of LGBTQ young people were helped in a range of mental health interventions including one-to-one counselling, online counselling, and family support sessions.

The programme was based on government guidance given in government policy, such as No Health without Mental Health and Closing the Gap: Priorities for essential change in mental health, which argued for more mental health provision, and at a younger age, before issues become entrenched. Since then, the Five Year Forward View for Mental Health indicates that 1 in 10 young people between 5 and 16 have mental health problems and restates the need for greater mental health provision for young people. On top of this, METRO's National Youth Chances survey of over 7,000 LGBTQ young people in England indicates much great suicide ideation and anxiety and depression in LGBTQ young people than in their heterosexual and cisgender counterparts, along with a hesitancy to access mainstream services.

We originally had two delivery foci. The first was to provide the services outlined above, and the second was to chart use of the service borough by borough across London to demonstrate need with the aim of securing continued funding at the end of the programme's three years. However, unexpected demand has meant that the secondary focus has not been pursued beyond making strong links with professionals and commissioners. This programmatic change was discussed and agreed with our Grant Manager, who also recommended pursuing continued funding for the project.

The project is run by a fully qualified, BACP registered counsellor/psychotherapist with significant experience in counselling young people, ideally in multi-disciplinary teams. The Service Coordinator reports to METRO's Head of Mental Health, while working closely with our Youth Domain, whose range of services generates many client referrals.

The project offers the following services:

- ? One to one Counselling ? 13 sessions (inclusive of Initial Assessment)
- ? Online counselling ? 13 sessions (inclusive of Initial Assessment)
- ? Family Support Sessions, offering guidance, referral/signposting and advice for parents with LGB and, in particular, Trans young people

Having already successfully delivered this programme for 3 years and having a long history of mental health provision for Young LGBTQ people, METRO is uniquely qualified to deliver this service, particularly in an environment where specialist LGBTQ service provision is under threat.

The programme has been shown to deliver successfully against 3 programme outcomes:

- ? more LGBT people accessing mental health services resulting in improved mental health and reduced mental distress
 - ? more children and young people receiving specialist help, resulting in improved mental health
- as well as
- ? a reduction in suicide and self-harm amongst the recognised at risk groups

This is achieved through delivery of the one-to-one and online counselling along with the

Continues overleaf

Continued from previous

family support work. All this work is measured by the YP-CORE, GAD-7 and PHQ9 outcomes tools, and shows decrease in anxiety levels, suicide ideation and self harm.

The Principles of Good Practice are observed by:

- ? ensuring that Young People are consulted at every step of their journey through the programme ? monitoring diversity and targeting under-represented groups through outreach and advertising, as necessary
- ? using volunteer counsellors (at a stage of their training where they are able to see clients) to deliver much of the service, as well as volunteer admin assistants
- ? using a minimum of paper files and operating in line with METRO's Environmental Policy

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are Investors In People, London Living Wage providers, signatories of the London Healthy Workplace Charter

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

One to One Counselling - face to face. Young people offered initial assessment with the service lead and further 12 sessions with a team counsellor.

One to One Counselling - online. Young people offered initial assessment (face to face or online) with service lead and further 12 sessions with team counsellor.

Family support engagement. This service will be available to families of LGBTQ young people, providing information, guidance, sign posting and mediation. It is assumed 20 families will be helped with a minimum of 3 people per family

Professionals will be engaged and local authority networks built to help better identify and refer LGBTQ young people into service, as well as to understand levels of mental ill health within individual boroughs

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for Individuals, families, communities or the environment.

Improved mental health and wellbeing of young LGBTQ People. Young people experience reduced anxiety, paranoia , depression.

Improved family relationships, parents/guardians/young people feel more confident to take next steps and support children and each other.

Reduced suicidal ideation reliance or practice of self harm among LGBTQ young people.

Professionals feel more confident referring and supporting LGBTQ young people and are more aware of mental health and wellbeing of LGBTQ young people in their borough.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

METRO has a commitment to providing mental health support to young LGBTQ people and is continually looking to broaden and strengthen its provision through strategic planning, innovation of service models, gathering of evidence and pursuit of funding. Before this project ends, METRO will be actively seeking funding for projects supporting LGBT young people's mental health and well being.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

340

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

0-15

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff (3.5 days weekly - £28,950-£30,543, pro rata, plus NI and pensions)	23,507	23,742	0	47,249
Management staff time (2.5 hours weekly @£37,000, pro rata plus NI and pensions)	2,146	2,167	0	4,313
Room rental	6,600	6,600	0	13,200
Promotions, marketing and communications (including IT)	1,200	1,200	0	2,400
Clinical supervision	1,980	1,980	0	3,960
Expenses (staff and volunteer)	700	700	0	1,400
Management and on costs	5,495	5,458	0	10,953
	0	0	0	0

TOTAL:	41,628	41,847	0	83,475
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff (3.5 days weekly - £28,950-£30,543, pro rata, plus NI and pensions)	23,507	23,742	0	47,249
Management staff time (2.5 hours weekly @£37,000, pro rata plus NI and pensions)	2,146	2,167	0	4,313
Room rental	6,600	6,600	0	13,200
Promotions, marketing and communications (including IT)	1,200	1,200	0	2,400
Clinical supervision	1,980	1,980	0	3,960
Expenses (staff and volunteer)	700	700	0	1,400
Management and on costs	5,495	5,458	0	10,953

TOTAL:	41,628	41,847	0	83,475
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	64,733
Activities for generating funds	0
Investment Income	1,050
Income from charitable activities	3,141,971
Other sources	0
Total Income:	3,207,754

Expenditure:	£
Charitable activities	2,658,426
Governance costs	61,742
Cost of generating funds	0
Other	341,148
Total Expenditure:	3,061,316
Net (deficit)/surplus:	146,438
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	146,438

Asset position at year end	£
Fixed assets	18,586
Investments	0
Net current assets	908,592
Long-term liabilities	0
*Total Assets (A):	927,178

Reserves at year end	£
Restricted funds	69,426
Endowment Funds	0
Unrestricted funds	857,752
*Total Reserves (B):	927,178

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
81-90%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	984,077	1,455,271	2,073,455
London Councils	0	40,000	40,000
Health Authorities	816,632	879,195	209,551
Central Government departments	16,250	276,000	143,983
Other statutory bodies	250,369	471,851	292,715

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Comic Relief	50,000	43,035	32,276
MAC Cosmetics	19,000	44,000	155,995
Henry Smith	0	0	17,500
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Fred Crossman**

Role within **Head of Mental Health**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Spear	
If your organisation is part of a larger organisation, what is its name? No	
In which London Borough is your organisation based? Richmond	
Contact person: Mrs Elizabeth Griffiths	Position: Head of Trust Fundraising
Website: http://www.spearlondon.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1122206
When was your organisation established? 01/04/1987	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More homeless and transient people having access to mental health services and reporting improved well-being		
Please describe the purpose of your funding request in one sentence. Improving the mental health and wellbeing of homeless people by providing peer mentoring and service user involvement activities within SPEAR's Homeless Health Link Service		
When will the funding be required? 01/10/2018		
How much funding are you requesting?		
Year 1: £13,350	Year 2: £23,470	Year 3: £23,940
Total: £60,760		

Alms of your organisation:

SPEAR is a charity for single homeless people in South West London. Operating since 1987, our charitable objects are ?The relief of persons in need who are homeless or at risk of becoming homeless including, but not limited to, those with substance misuse problems by providing accommodation, service and advice so as to help increase the independence and decrease the marginalisation in society of such person.?

SPEAR recognises that homelessness is much more than just a housing issue. The people we work with experience poor mental health, physical health issues, substance misuse as well as past histories of relationship breakdown, trauma and abuse. We provide personalised support to help people overcome their individual challenges and reach their full potential.

We work in partnership with our service users, staff, volunteers and local community to deliver services that meet the needs of our beneficiaries. SPEAR's Chief Executive, for example, chairs the Richmond Homelessness Forum, supporting all services working with homeless people locally.

Main activities of your organisation:

We operate across the London boroughs of Richmond, Kingston, Merton, Sutton and Wandsworth. Last year, we helped over 500 people to rebuild their lives through a range of integrated accommodation and support services:

? Rough Sleeper Outreach Teams work in Richmond, Kingston, Wandsworth, Merton and Sutton, finding rough sleepers and making them safe. In 16/17 we found accommodation for 12 people per month.

? Emergency and longer term accommodation helps people with complex needs, women and young people. In 16/17 we provided 170 supported tenancies.

? Tenancy Sustainment Teams help people develop the confidence and skills to live independently. In 16/17, 90% of SPEAR's supported tenancies were successfully sustained.

? Skills Development Programme helps people with complex issues, low skills and social disadvantage to improve their confidence and wellbeing, develop new skills and find work. In 2016/17, one in four people gained employment.

? Homeless Health Link Service improves the mental and physical health of homeless people.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
52	11	12	96

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	10 years

Summary of grant request

NEED

The number of people rough sleeping in Richmond and Kingston boroughs has risen by 50% since 2012. 140 people were new to the streets in 16/17 and a further 500 single homeless people were estimated to already be sleeping rough or at risk of losing their homes (SPEAR/ Kingston Churches Action on Homelessness/ CHAIN data). The lack of affordable housing is more acute due to the relative affluence of both boroughs and social housing is in very short supply.

Homeless people in both boroughs face complex health issues and health inequality. SPEAR surveyed 199 single homeless people in 2016: 92% had a mental health issues (compared to 30% for the wider population) and 84% had combined mental health, physical health and substance use issues.

As no specialist health care services for homeless people exist in Richmond or Kingston, homeless people must engage with mainstream services for their health issues. However, there are many barriers to accessing mainstream health support: chaotic lifestyles make attending appointments and navigating services difficult; low confidence and past trauma/neglect contribute to a profound mistrust in services; most mental health services exclude people using alcohol or drugs (St Mungo's Broadway/ A Future Now).

THE WORK

SPEAR's Homeless Health Link Service improves homeless people's engagement with primary and secondary health care in the London boroughs of Richmond and Kingston.

Homeless people are assessed for their mental health needs, registered with a GP and referred into secondary treatment. Team members advocate for service users in health care settings to ensure they get the correct diagnosis, understand their treatment and care for multiple conditions is joined up. We provide information and training to help health providers better understand, and respond to, the needs of homeless people.

Central to the service is the peer support and service user involvement programme. SPEAR service users are recruited and trained in peer mentoring roles to provide accompaniment to appointments and one to one befriending. Service user-led activities offer regular group opportunities to organise and attend events and social activities in the community.

AIMS

The programme helps homeless people to build their confidence, skills and self-esteem, to overcome barriers to effective care for mental health issues and better engage in treatment. The service user led and community activities help homeless people to improve their wellbeing. In this way, we meet the Trust's priority outcome 'More homeless and transient people having access to mental health services and reporting improved mental health'. The service is integrated with accommodation and skills/ employment support, to help homeless people to make long term, sustainable changes in their lives.

WHY SPEAR?

The Homeless Health Link Service has run since 2015 and achieved strong outcomes: a 2016 evaluation showed service users' mental health improved by 49% and their confidence in knowing where to get help improved 81%. Three out of five peer mentors from last year are in paid employment. We partnered with local councils, pan London clinical commissioning groups and health and social care agencies to design and deliver the

Continues overleaf

Continued from previous

service. The Young Foundation are undertaking an evaluation to inform future commissioning of health services for homeless people across London.

TRUST GOOD PRACTICE PRINCIPLES?

? We welcome people from diverse backgrounds and aim to recruit staff that represent the diversity, ethnicities and experiences of our clients. One in six current staff has experienced homelessness.

? Service users are involved in the design and delivery of the programme, attending project steering group meetings and feeding back on the service they receive

? Volunteers are central to the project's delivery

? SPEAR's environmental policy identifies steps to reduce our carbon footprint

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

ISO 9001 Quality Management certificate

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Training for 15 peer volunteers to gain the skills and an accredited qualification to become peer mentors. Training will be delivered by Richmond Community College, with support to complete course work and with basic skills provided by the Peer Mentor Worker and basic skills volunteer tutors.

Peer mentoring support for 150 homeless people to help them better access mental health and community support services, through accompaniment and one to one support.

120 service user involvement group meetings and 45 social/ educational or healthy activities to help homeless people to improve their mental well-being, improve their confidence and to socialise

5 training workshops, presentations or forums for health and social care professionals, co-delivered by homeless peer volunteers, to help professionals better understand the barriers homeless people experience to accessing good mental health care

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Homeless people in Richmond and Kingston report improved mental wellbeing (confidence, self-esteem and social networks)

More homeless people in the community will access and engage with mental health services

Fewer homeless people in the community report using emergency services for mental health conditions

9 peer volunteers who undertake the peer mentoring training will gain the Open College Network Qualification and 5 peer volunteers will move into paid employment

Health and social care professionals have an improved understanding of the needs of homeless people, improving how they plan and deliver services to them. Local councils, local and pan London clinical commissioning groups will embed the service into their strategic agenda for improving homeless people's health in London.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes, by making application to charitable trusts and foundations and the Big Lottery Fund. We aim to evidence the cost benefit of the services to the local authority, local and pan London clinical commissioning groups, with a view to it becoming funded by statutory sources in due course.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

100

In which Greater London borough(s) or areas of London will your beneficiaries live?

Richmond (64%)

Kingston (36%)

What age group(s) will benefit?

All ages

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

41-50%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary of Peer Mentor Worker	18,096	20,686	21,099	59,881
National Insurance	1,322	1,705	1,740	4,767
Pension	532	620	633	1,785
Staff training	338	459	468	1,265
Client costs (training and service user involvement activities)	4,200	4,284	4,370	12,854
Direct costs (travel, subsistence, IT, phones)	1,500	1,530	1,561	4,591
Line management and overheads	3,690	3,764	3,839	11,293
	0	0	0	0
	0	0	0	0

TOTAL:	29,678	33,048	33,709	96,435
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Big Lottery Fund	8,000	0	0	8,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	8,000	0	0	8,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Garfield Weston Foundation	5,000	5,000	5,000	15,000
Albert Hunt Trust	2,500	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	7,500	5,000	5,000	17,500
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary of Peer Mentor Worker	10,140	20,686	21,099	51,925
National Insurance	836	1,705	1,740	4,281
Pension	304	620	633	1,557
Training	225	459	468	1,152
Line management and overheads	1,845	0	0	1,845

TOTAL:	13,350	23,470	23,940	60,760
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Finance details

Please complete using your most recent audited or Independently examined accounts.

Financial year ended:	Month: June	Year: 2017
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Income received from:	£
Voluntary Income	149,876
Activities for generating funds	0
Investment income	5,606
Income from charitable activities	1,774,853
Other sources	0
Total Income:	1,930,335

Expenditure:	£
Charitable activities	1,955,901
Governance costs	17,270
Cost of generating funds	149,741
Other	0
Total Expenditure:	2,122,911
Net (deficit)/surplus:	-192,576
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-192,576

Asset position at year end	£
Fixed assets	2,515
Investments	0
Net current assets	678,611
Long-term liabilities	0
*Total Assets (A):	681,126

Reserves at year end	£
Restricted funds	79,103
Endowment Funds	0
Unrestricted funds	602,023
*Total Reserves (B):	681,126

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your Income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	881,527	805,048	921,003
London Councils	0	0	0
Health Authorities	84,932	42,466	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Richmond Parish Lands Charity	63,225	0	0
Richard Tait Charity	0	0	43,700
Richmond Parish Lands Charity	0	43,350	0
Hampton Fuel Allotment Charity	39,500	0	0
Hampton Fuel Allotment Charity	0	0	34,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Elizabeth Griffiths**

Role within **Head of Trust Fundraising**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Spitalfields Crypt Trust (SCT)	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Ms Jen Wight	Position: Trust Fundraiser
Website: http://www.sct.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1075947
When was your organisation established? 01/11/1965	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More homeless and transient people having access to mental health services and reporting improved well-being A reduction in suicide and self-harm amongst the recognised at risk groups		
Please describe the purpose of your funding request in one sentence. SCT Primary Programme: residential abstinence-based therapeutic support for men with complex needs including addiction, mental illness, homelessness, criminal justice involvement and chronic unemployment.		
When will the funding be required? 09/06/2018		
How much funding are you requesting?		
Year 1: £40,000	Year 2: £40,000	Year 3: £40,000
Total: £120,000		

Aims of your organisation:

SCT's vision is a society where anyone with a complex drug or alcohol addiction can transform their life.

Our aim is to enable people with complex drug and alcohol addictions - usually including a history of homelessness, chronic unemployment and poor mental health - to achieve lasting recovery and a more fulfilling life.

Main activities of your organisation:

We work with over 500 people a year providing long-term services to support them in their recovery journey. We work with those with the most complex issues and tailor our support to meet their individual needs. Our services are listed below:

Primary Programme: (c. 9 months) residential abstinence-based intensive trauma, mental health and addiction therapy with supported move-on accommodation.

Continuing Care Programme: (1-2 years) therapies alongside 25 life skill/practical courses.

Progression: (1-2 years) psychological courses and training, to help people into employment, volunteering, training or education. Also includes supported work experience in our two social enterprises and with external partners.

Choices: (ongoing) a peer-support recovery community with over 30 regular members each week who run a programme of dry events, providing community, friendship and connection.

Drop-In: For homeless and other socially excluded people (who are still using) with art, IT support, women's group and a pre-abstinence group. We refer from the Drop-In into the Primary Programme.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
39	38	6	200

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	109

Summary of grant request

Our Primary Programme is a free, abstinence-based, therapeutic recovery programme, delivered to residents of our recovery hostel.

The programme supports men with multiple and complex needs, including addiction, homelessness, mental ill-health and criminal justice involvement, to gain skills, knowledge and resilience to sustain lifelong recovery, stable accommodation and improved mental health. Our beneficiaries often struggle to access traditional therapeutic support, so after we have housed them, we deliver these services straight to their door.

There is a great need for the project demonstrated by our high occupancy rates and waiting lists. There are many homeless people with complex needs and few programmes like ours.

100% of our beneficiaries have addiction issues (67% with multiple addictions), and 100% have been homeless. The Diagnostic and Statistical Manual of Mental Disorders (DSM-5) classes addiction as a mental illness. Over 40% of our residents report a co-current mental illness, and we see many more with undiagnosed depression and anxiety. Lankelly Chase report in 'Hard Edges' 58% of people with substance abuse issues have co-current mental health problems and there are 1,134,555 homeless people with mental health problems in the UK. Many are in deprived urban areas like East London, where we work.

Our qualified therapists address the causes of our beneficiaries' addiction and mental health issues, often linked to childhood trauma. The programme includes; one-to-one counselling, group counselling, psychology education, relapse prevention/CBT and group reflection led by beneficiaries. We have invested in improving mental health as the team has expanded from one PT therapist to three therapists now. We also work with a psychiatrist who provides specialist support.

We have been supporting people with addiction and mental ill health for over 50 years. We are a well-respected and trusted organisation with partnerships with many referral agencies including Health E1 (specialist homelessness GP service). We are well-run, innovative and dedicated with a dynamic management team lead by our CEO Steve Coles. Our project meets CBT's programme outcomes as, with your support, we will provide direct access to therapeutic programs aimed at increasing well-being, strengthening mental health and building communities for homeless people with complex needs. By enabling people to address their addictions and mental health needs, we will reduce the incidence of suicide, overdose and self-harm. Primary Programme manager, Brent, describes substance abuse as 'a long, slow suicide attempt.'

We involve service users in planning by conducting quarterly check-ins where we assess progress and get feedback, which we use in planning future service delivery. We have recently redesigned our Primary Programme which involved talking to beneficiaries and ex-beneficiaries to gather feedback. Ex-service users run our recovery community. Also, service users are on the interview panel for senior members of staff. We have a well-used suggestion box for anonymous feedback.

We welcome people from all backgrounds and our diversity policy states: 'SCT seeks to provide an environment for staff and service users that embraces diversity and is free from direct or indirect discrimination, harassment and victimisation.'

Continues overleaf

Continued from previous

Over 200 volunteers a year are vital to our work. The level of support we give our volunteers is linked to the level of their contribution. We give regular volunteers a volunteer agreement, staff handbook, induction and regular one-to-one support.

We are taking steps to reduce our carbon footprint. We: use recycling bins, print on both sides, use scrap for printing and use eco-friendly cleaning products. Our drop-in uses donated near-sell-by-date food which would otherwise go to landfill. We run 7 charity shops and furniture recycling shop reducing landfill waste. We plan to devise an environmental policy and would welcome an environmental audit.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

n/a

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Over 550 hours of one-to-one counselling per year gives our beneficiaries a confidential space to explore their issues. It allows us to understand each person's motivation and trauma at a deeper level. This dedicated time is a powerful experience and boosts self-esteem as it is just for them.

Over 5,700 hours of group counselling per year. Evidence shows that group work is an effective tool for recovery. The beneficiaries can support and challenge each other building community and a peer-support network. They develop social skills, like assertiveness, and learn they can resolve conflict without fighting.

Over 1,400 hours of group reflection per year which are beneficiaries-led. It grounds them and starts the day peacefully. They bring readings, music and poetry to share. It establishes group cohesion before the group counselling sessions begin.

Over 1,000 hours of psychology education classes per year exploring themes such as attachment theory or shame. It isn't a lesson, more a discussion, and we link learning to our beneficiaries' lives and situations. It gives them insight into their issues and the causes of their addiction.

Over 1,000 hours of relapse prevention/CBT group per year. These are Cognitive Behaviour Therapy (CBT) focused sessions, giving our beneficiaries tools and techniques to deal with problematic thinking and behaviours as well as cravings and triggers.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Our beneficiaries? mental health has been maintained or improved meaning they lead healthier lives.

Our beneficiaries have increased networks of support meaning they have non-using friends and family to turn to when they are having problems.

Our beneficiaries have increased self-confidence and self-esteem meaning they are better able to deal with any problems that arise.

Our beneficiaries move into recovery leaving behind drug or alcohol abuse.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Primary Programme is an ongoing service, and we intend to continue it after the grant period. From 2017 onwards, there has been a strategic review of income, and we are investing in fundraising and innovative ways to earn income through our charity shops and social enterprises. We expect these resources and approaches to increase income over the coming years.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

20

In which Greater London borough(s) or areas of London will your beneficiaries live?

Tower Hamlets (100%)

What age group(s) will benefit?

25-44

45-64

What gender will beneficiaries be?

Male

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries (NI + pension)	127,685	131,132	134,673	393,490
Tutors/Therapists/Counsellors	4,437	4,556	4,679	13,673
Psychologist Costs	5,000	5,135	5,274	15,409
Other premises costs	352	361	371	1,084
Utilities	1,140	1,171	1,202	3,513
IT	1,346	1,383	1,420	4,149
Training	800	800	800	2,400
Evaluation	5,000	5,000	10,000	20,000
Overheads	21,137	21,708	22,294	22,294
TOTAL:	166,897	171,247	175,870	514,014

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Estimated income from SCT Individual and events fundraising	6,897	11,247	15,870	34,014
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Big Lottery Fund	120,000	120,000	120,000	360,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Contribution to salaries of 2 Addiction Counsellors	40,000	40,000	40,000	120,000
TOTAL:	40,000	40,000	40,000	120,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	474,571
Activities for generating funds	1,182,028
Investment Income	16
Income from charitable activities	821,992
Other sources	1,532
Total Income:	2,480,139

Expenditure:	£
Charitable activities	1,208,576
Governance costs	25,871
Cost of generating funds	1,113,214
Other	0
Total Expenditure:	2,347,661
Net (deficit)/surplus:	132,478
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	132,478

Asset position at year end	£
Fixed assets	689,869
Investments	1
Net current assets	748,576
Long-term liabilities	160,427
*Total Assets (A):	1,278,019

Reserves at year end	£
Restricted funds	74,004
Endowment Funds	0
Unrestricted funds	1,207,015
*Total Reserves (B):	1,278,019

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	466,218	473,504	572,476
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Kirkland and Ellis Int. LLP	25,000	36,400	52,427
Worshipful Company of Vintners	10,000	15,000	50,000
Redevco	0	0	40,000
Scotiabank	0	26,000	0
Awareness Fund	12,000	12,000	12,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Jen Wight**

Role within **Trust Fundraiser**
Organisation:

Appendix A

Clty Bridge Trust - revised budget

Mar-18

	Year one	Year two	Year three	Notes
Salary	£29,500	£30,297	£31,115	One Addiction Counsellor FT
NI and Pension (15%)	£4,425	£4,544	£4,667	15%
Other premises costs	£117	£121	£124	A third of total costs
Utilities	£380	£390	£401	A third of total costs
IT	£449	£461	£473	A third of total costs
Training	£267	£274	£281	A third of total costs
Overheads	£9,614	£9,874	£10,140	15%
Total	£44,752	£45,960	£47,201	

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Equal People Mencap	
If your organisation is part of a larger organisation, what is its name? Affiliated with National Mencap	
In which London Borough is your organisation based? Kensington & Chelsea	
Contact person: MR Nicholas Walsh	Position: Chief Executive
Website: http://www.equalpeoplemencap.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 298609
When was your organisation established? 23/03/1988	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive		
Which of the programme outcome(s) does your application aim to achieve? Disabled people reporting increased well-being as a result of taking part in the arts or sport Work supporting young disabled people (aged 16-25) in the transition to adulthood and/or independent living		
Please describe the purpose of your funding request in one sentence. To provide sustainable and community focused, sports, health and wellbeing activities, to improve the lives of vulnerable, isolated people with disabilities and their families.		
When will the funding be required? 03/09/2018		
How much funding are you requesting?		
Year 1: £52,607	Year 2: £45,383	Year 3: £0
Total: £97,990		

Aims of your organisation:

Established In 1988, Equal People Mencap (EPM) has been providing support to people with disabilities and their families/carers for over 30 years. Being a part of the National Mencap Network and North West London Consortium, enables us to share best practice with other organisations across the UK.

Equal People believes people with learning, physical or sensory disabilities have the right to make decisions about their own lives, have the right to choose how they want to be supported and have the same rights as other people in Kensington & Chelsea, including:

- ?The right to work.
- ?The right to have sexual relationships and children.
- ?The right to take part in community life.
- ?The right to be safe from harassment and abuse.

Our support enables our service users to:

- ?Speak and be heard.
- ?Learn new skills.
- ?Try out new experiences.
- ?Understand responsibilities.
- ?Gain confidence.
- ?Be a valued member of society and fully involved in community life.

Main activities of your organisation:

We offer a wide variety of support means to our beneficiaries and their family/carers which include:

- ? Groups and drop-in sessions to reduce isolation e.g. In arts and crafts, music, dance and media/IT training;
- ? Health and wellbeing activities including Zumba, Yoga, Drama and Art;
- ? Specialist independent living/housing/welfare support;
- ? Community access support and personal care; as well as
- ? Floating support to enable beneficiaries to achieve their aims and goals.
- ? Carers Activity Service ? Respite support, allowing carers to have time to recuperate and engage in community activities, including eight organised trips per year.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
6	35	8	10

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	to February 2019.To be renewed

Summary of grant request

An estimated 3,500 people are living with a learning disability (LD) in Kensington & Chelsea. 89% of adults with LD fall into the 18-64 age group. They are more likely to:

Have a higher level of health need than the general population, due to a range of factors including congenital problems, lifestyle issues and poor socio-economic circumstances.

Experience major illnesses, most common being obesity, diabetes and respiratory disease. ? JSNA 2010

For those with physical, sensory or learning disabilities many health problems can be alleviated through regular sports/exercise, healthy diet and social interaction.

A two-year project titled ?The Next Step?, delivered in Kensington and Chelsea will provide sustainable, health and wellbeing support to:

70 vulnerable children, young people and adults (Beneficiaries) living with learning, sensory or physical disabilities (aged 16-30 years) per year. In addition, 40 of their Families/Carers will be supported per year.

The sports, fitness and health/wellbeing activities will be delivered through the recruitment of 1 FTE Project Coordinator and sessional tutors (assisted by our senior staff, 20 local volunteers and eventually 10 volunteer service users).

Our project aims to address poor health, social isolation and barriers to self-development among young people with disabilities, through delivering consistent opportunities for them and their families/carers to participate in regular sport, fitness, social and health and wellbeing activities. Our project will empower the community to be independent, lead a healthy and active lifestyle, help to reduce obesity, achieve personal goals and be socially engaged in their community.

While delivering a sports and activity focused project is a relatively new approach for us, it is predicated on our 30 years of experience successfully supporting people with disabilities and their carers/families with a range of services, including health and wellbeing and fitness activities. We recently made connections with local sports clubs (including Chelsea FC) who we will be working with on the project. Being part of the National Mencap Network and North West London Mencap Consortium, also enables us to share insight (gathered from the project evaluations) and best practice with other learning/disability organisations across the UK.

Our project will meet the trust's project outcomes through:

Anticipating 90% of disabled beneficiaries reporting increased well-being as a result of the sports, fitness and health and wellbeing activities delivered.

Beneficiaries actively participating in the weekly sports activities, receiving support and motivation from the volunteers to remain active.

Training the beneficiaries and volunteers (including disabled volunteers) to lead in running the sports and fitness sessions, upskilling them with further confidence and experience in managing and improving the activities.

Supporting young disabled people in their transition to adulthood (16-30).

Disabled beneficiaries/volunteers will be directly involved in the delivery of activities.

We will consult their advice and suggestions through surveys, one-one meetings and their participation in our expert advisory group.

Continues overleaf

Continued from previous

Coordinator will communicate with (but not limited to) local schools, community centres, faith schools, carer agencies, social services, referral agencies and community groups on social media, to ensure we reach a diverse group of people (including BAME and LGBT groups).

Volunteers will be supported through:

Assisting and eventually lead in the running of the activities.

Instructor training and signposting support, upskilling and improving their prospects for further training or employment.

We will encourage beneficiaries to eventually become volunteers and run the activities and support sessions themselves (a minimum of 10), aiding the established volunteers in helping other vulnerable disabled people (with 25% of beneficiaries anticipated to remain and help sustain support post project).

Using insight from project evaluations, EPM will advocate for beneficiaries to have funds for activities included in their personal budgets needs assessments.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Care Quality Commission (CQC) mark with an overall 'Good' rating for meeting all 5 standards. Have won a gardening award.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Football and Multi-Sports: 6-7 hour weekly sessions for beneficiaries (including Football, Tennis, Zumba and Swimming). Delivered by 2 professional sports tutors (including a tutor from Chelsea FC), assisted by EPM staff and volunteers.

Introductory Level 1 FA Coaching Football Course plus one day Community Sports Leadership award will be available.

Fitness Sessions: 2 Hour weekly sessions for beneficiaries, including cardiovascular and strength training exercises, Yoga, Pilates, Tai Chi and Music and Dance activities. Level 1/Introductory Instructor training also available. Families/Carers will play an integral role in supporting their loved ones during the music/dance sessions, especially those with complex/multiple disabilities.

Healthy Cooking and Eating: 2 Hour sessions for beneficiaries held 3 times a week, teaching the value of a healthy diet through fun, interactive sessions. Foods include fruits, vegetables, sugar-free carrot cake etc. The Chefs will teach and support staff, volunteers and beneficiaries in preparing, cooking and serving healthy foods.

Gardening: Twice a week for beneficiaries, teaching the importance of the environment, the value of growing healthy foods and developing gardening skills. Beneficiaries will grow plants, herbs and vegetables at our allotment and in large planters at our Resource Centre. There will also be visits to local botanical gardens.

Peer Support/Advice Sessions/Respite: Underpinning these activities, 2 Hour monthly peer sessions will help motivate beneficiaries to stay active, as well as enable them and their Families/Carers to discuss personal interests, share advice and experiences. Signposting and access to additional advice will also be provided and Families/Carers will receive respite support.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

95% report improved physical fitness including strength and stamina.

Reduced obesity levels.

Life skills with long-term impact, including greater confidence (in and outside sport), friendship, teamwork, leadership, independence and self-esteem, resulting from participation with their peers in the activities.

95% report reduced isolation.

New skills and accredited introductory coaching training.

95% report improved mental wellbeing and physical fitness including strength, stamina, flexibility.

Reduced obesity levels.

100% of Beneficiaries and volunteers gain new skills and experience in management of activities.

Accredited Level 1 instructor training

New skills/experience in the management of activities.

100% Report Improved awareness on how to have a balanced, healthy diet.

90% Demonstrate and report significant increase in cooking and healthy eating habits in and outside home.

Significant reduction in body fat (taking weight measurements before, during and post project).

95% report reduced isolation.

100% report increased awareness on the benefits of growing healthy foods and developing gardening skills.

100% report increased social skills, reduced isolation and appreciation for their local environment and community, as a result of the gardening sessions and group outings to local botanical garden centres.

Increased motivation to stay healthy and active in sport, resulting from encouragement in the sessions.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes we plan to continue the work using insights gathered from the evaluations to evidence impact and need for further sustainable support, e.g. EPM would advocate for beneficiaries to have funds for activities included in their personal

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

70

In which Greater London borough(s) or areas of London will your beneficiaries live?

Kensington & Chelsea (100%)

What age group(s) will benefit?

16-24

25-44

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator Salary	21,367	21,581	0	42,948
Tutor Trainers (casual workers)	15,000	15,000	0	30,000
Activity Start Up Costs	7,500	0	0	7,500
Overheads	8,740	8,802	0	17,542
Staff, National Insurance and Pensions	6,670	6,737	0	13,406
			0	
			0	
			0	
			0	

TOTAL:	59,277	52,120	0	111,396
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What Income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Equal People Mencap Funded	6,670	6,737	0	13,407
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	6,670	6,737	0	13,407
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
N/A	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator Salary	21,367	21,581	0	42,948
Tutor Trainers (Casual Workers)	15,000	15,000	0	30,000
Activity Start Up Costs	7,500	0	0	7,500
Overheads	8,740	8,802		17,542

TOTAL:	52,607	45,383	0	97,990
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	26,532
Activities for generating funds	0
Investment Income	194
Income from charitable activities	858,959
Other sources	0
Total Income:	885,685

Expenditure:	£
Charitable activities	875,938
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	875,938
Net (deficit)/surplus:	9,747
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	9,747

Asset position at year end	£
Fixed assets	6,618
Investments	0
Net current assets	223,737
Long-term liabilities	0
*Total Assets (A):	230,355

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	230,355
*Total Reserves (B):	230,355

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	119,000	100,000	105,600
London Councils	0	0	0
Health Authorities	0	16,431	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
The Band Trust	10,000	0	0
John Lyons Charity	28,000	0	0
Savoy Trust	0	10,000	0
London Community Foundation (Evening Standard)	0	0	17,094
Bally Thomas	0	10,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Nicholas Walsh**

Role within
Organisation: **Chief Executive**

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Holborn Community Association	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Camden	
Contact person: Ms Paul Crozier	Position: Chief Executive Officer
Website: http://www.holborncommunity.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 801064
When was your organisation established? 07/02/1989	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive		
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result Disabled people actively taking part in the arts or sport		
Please describe the purpose of your funding request in one sentence. We require funding for accessibility works within Bedford House, which is currently inaccessible for those with disabilities, who cannot easily participate in our programmes.		
When will the funding be required? 03/01/2018		
How much funding are you requesting?		
Year 1: £100,000	Year 2: £0	Year 3: £0
Total: £100,000		

Aims of your organisation:

Holborn Community Association (HCA) is a vital community organisation that aims to create a thriving, vibrant and inclusive local community.

The charity aims to support the local community through a community-led approach that tailors services to local needs. It aims to improve the livelihoods of Holborn's residents in both the short and the long-term, improving physical and mental wellbeing, creativity and employability.

Improving livelihoods helps the charity to meet its aim of supporting, improving and empowering the local community. Its activities are designed to have community outcomes, with HCA aiming to increase resilience and social cohesion. The charity helps the community to help itself, and enjoy healthier, happier and more meaningful lives. It aims to increase interaction to foster a community spirit that reduces social and economic disparities in the community.

Main activities of your organisation:

HCA offers direct, practical support to the most vulnerable groups in the Holborn area, especially children and young people, older people, and those who are disadvantaged.

HCA responds to the needs of these local groups by:

- ? Offering opportunities to those who would not otherwise have them, including sports and arts programmes;
- ? Supporting those most in need and increasing resilience by helping the community identify and meet their own local needs, through volunteering, training or participating in events and projects;
- ? Providing three community centres in the heart of Holborn for people from all backgrounds, providing them with facilities in the interest of social welfare.

Key services include, but are not limited to:

- ? Sports and physical activities such as Tae Kwando and gymnastic;
 - ? Arts projects including a summer film project, ballet and pottery making;
- Peer and intergenerational support for older people, including the successful befriending scheme; and Education and training opportunities for younger people.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	40	14	196

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	50 year lease, expiring 2062

Summary of grant request

HCA is embarking on an ambitious capital redevelopment of its key building, Bedford House, turning this vital community centre from an inaccessible and inadequate facility into a state-of-the-art home for the local community.

HCA is well-positioned to undertake this transformational project given the charity's track record of delivering high quality services to over 1,000 individuals within the community annually and its reputation and history as a trusted community resource.

Need:

Bedford House requires fundamental change. It is currently only a single space with a ground floor reception and basement gym. In addition, the building is in a significant state of disrepair. Its level of dilapidations make it inefficient (it requires high cost, ongoing maintenance), unhealthy (it is damp and prone to leaks) and has reduced accessibility for older people and those with physical disabilities.

With regards to accessibility, to which application specifically relates, an accessibility audit has identified key areas that need addressing in Bedford House: It found that:

? The lack of step-free access between Bedford House's two floors 'means that the building excludes many people who might benefit from the Association's services'.

? To serve the community more effectively and inclusively a major upgrade is needed?

? Bedford House has 'significant access issues which should be addressed as soon as resources become available'.

? Since access to opportunities for those with disabilities is so difficult, 'upgrading Bedford House will enable Holborn Community Trust to positively affect the lives of many more people with its work'.

The Project:

In line with the above, HCA plans to redevelop Bedford House into a facility that is accessible to all, helping London to become more inclusive. Key accessibility features will include:

? Full disabled access and amenities from Emerald Street;

? An eight person passenger lift, providing full access to Bedford House's different levels;

? Reworking the entire basement, which will utilise current 'dead' space to create a state-of-the-art performance and events space and gymnasium, and provide changing facilities, a sports wheel-chair accessible toilet;

? A new floor above the gym for an additional studio/club room, with potential for a second floor;

? The building will be flexibly structured into different 'zones', ensuring that over its lifetime the centre can adapt to local needs as they evolve';

? Other changes to meet health and safety regulations and become DDA compliant, improving environmental and energy efficiency.

Meeting the Programmes Outcomes:

The development will:

? Improve accessibility access at Bedford House meaning the building is more widely used by disabled people.

? Ensure more disabled people are able to take part in an expanded sports and arts offering, increasing their well-being as a result.

Continues overleaf

Continued from previous

? Increase the number of disabled people feeding into and leading the development of our programmes or volunteering within the organisation.

Good Practice:

We directly meet City Bridge Trust's Principles of Good Practice by:

? Having a unique user-led approach (where service users lead the identification and development of new services). As such all service users are involved in the planning, management and running of services.

? Welcoming people from all backgrounds to participate in our services and actively valuing diversity ? a key aim of the charity is to develop community cohesion.

? Valuing and supporting volunteers ? The charity currently has nearly 200 volunteers, who are vital to its work, providing support in a variety of tasks, including befriending, class assistants and tutoring.

? The redeveloped Bedford House will improve environmental and energy efficiencies, helping HCA to reduce its carbon footprint.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Redevelopment of Emerald Street alley to provide full disabled access to welcome 200 more disabled people to Bedford House.

Installing a passenger lift to provide step-free access between levels at Bedford House (and further accessibility works) . This will mean that, for the first time, everyone will be able to access activities held in the basement of Bedford House.

Increasing the number of activity hours that HCA can offer from 60 hours to around 200 hours per week. This will increase the number of people HCA can support from 1,000 to 1,500 people within Holborn each week.

An expanded programme of arts activities through the new HCA Arts Programme, which will provide an additional 15 arts classes each week, including dance, digital arts, pottery, screen printing and the performing arts.

An expanded programme of sports and core activities, including gymnastics, tai chi and yoga.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increased wellbeing for disabled people.

Increased creative and artistic skills for disabled people through additional creative learning opportunities, improving confidence and wellbeing.

Improved fitness levels, skills and confidence for disabled people through an expanded programme of physical activities.

Increased resilience for disabled people living locally, who will feel empowered to address their own needs.

The community will be brought together, reducing isolation and disparity between disabled people and mainstream society, increasing social cohesion.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

HCA is a financially sustainable organisation. This will be furthered by the capital redevelopment of Bedford House, which will enable the charity to expand its services and activities, and offer lettable spaces, increasing HCA's earned revenue by 50%.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,500

In which Greater London borough(s) or areas of London will your beneficiaries live?

Camden (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Professional Fees	0	0	0	577,896
Works Contracts	0	0	0	2,614,920
Property Costs	0	0	0	113,800
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	3,306,61
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Camden Borough Council	0	0	0	1,000,000
Sport England	0	0	0	500,000
London Marathon Charitable Trust	0	0	0	200,000
Power to Change	0	0	0	300,000

TOTAL:	0	0	0	2,000,00
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Linbury Trust	0	0	0	60,000
Garfield Weston Foundation	0	0	0	100,000
Fidelity Foundation, Beatrice Lalng Trust, Wolfson Foundation, Bernard Sunley Foundation, Tudor Trust	0	0	0	105,000
Social Investment (conversations ongoing)	0	0	0	300,000

TOTAL:	0	0	0	565,000
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Accessibility Works (Full budget within supporting Information)	100,000	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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Finance details

Please complete using your most recent audited or Independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	18,588
Activities for generating funds	0
Investment income	700
Income from charitable activities	688,969
Other sources	0
Total Income:	708,257

Expenditure:	£
Charitable activities	547,220
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	547,220
Net (deficit)/surplus:	161,037
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	601,518
Investments	0
Net current assets	236,687
Long-term liabilities	282,345
*Total Assets (A):	555,860

Reserves at year end	£
Restricted funds	276,449
Endowment Funds	0
Unrestricted funds	279,411
*Total Reserves (B):	555,860

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	159,920	0	366,349
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	400	0	1,663

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
3 Verulam Buildings Trust	30,000	0	32,000
BBC Children in Need	0	0	30,512
St Andrew Holborn Charity	13,643	0	25,000
John Lyon's Charlty	15,000	0	18,125
Alexander Stafford Charlty	0	0	10,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mairi Duthie**

Role within **Trustee**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: One-To-One (Enfield)	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Enfield	
Contact person: Ms Lesley Walls	Position: Chief Executive
Website: http://www.one-to-one-enfield.co.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 1061507
When was your organisation established? 24/03/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive		
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport Disabled people reporting increased well-being as a result of taking part in the arts or sport		
Please describe the purpose of your funding request in one sentence. Community Hub to enable people with learning disabilities and autistic people to access and be included in art and cultural activities locally and across London		
When will the funding be required? 25/06/2018		
How much funding are you requesting?		
Year 1: £56,420	Year 2: £57,352	Year 3: £58,307
Total: £172,079		

Aims of your organisation:**Our Mission**

To remove prejudice and discrimination and to empower people with learning difficulties to have their say, and take part in all aspects of community life

Charitable Objects (our aims)

Our Governing Documents contain two Charitable Objects

1: To assist and relieve people with learning difficulties living in Enfield in the interests of social welfare to become active members of the community

2: To educate the public as to the difficulties encountered by people with learning difficulties and the advantages of integrating such people into the general community.

Outcomes

We want to achieve the following Outcomes

1: Inclusion for people with learning difficulties so that they can live life on an equal footing with other people living in Enfield

2: A community that is aware of the needs of people with learning difficulties and is open and accessible to them

Main activities of your organisation:

One-to-One is a locally run Charity and Company Limited by Guarantee. We are led by our membership and we have been operating in Enfield for 26 years. We currently have over 600 members who are people with learning difficulties, this includes people with autism. We are holders of the Queen's Award for Voluntary Service. This is the highest award given to local volunteer groups across the UK to recognise outstanding work done in their own communities. It is the MBE for volunteer groups.

We offer approximately 30 opportunities for members every month. Membership is free, with a nominal charge for some of our unfunded activities.

Our current activities are on the following themes:

Living longer healthier lives - health education, cookery, sports and health activities

Speaking Out - Learning Difficulties and Autism Council with elected representatives helping to give a local voice via peer and group advocacy

Getting out and about - visits to London, local pubs, meet ups

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	12	8	60

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	5 years rolling

Summary of grant request

The project meets the Trust's outcome of disabled people actively taking part in arts. We aim to increase opportunities and find ways of improving access so that more people to the arts and enable improved well being as a result of increased involvement.

The need

It is well documented that people with learning difficulties are among the most marginalised, isolated and lowest income members of our society. The 'Re-Imagine' scoping paper commissioned by City Bridge Trust, highlights the need for the areas that we want to address. The conclusions are very closely in line with what we have found. Isolation is well-known to contribute to poor wellbeing outcomes and involvement in the arts is a great way for people to make social connections.

The Hub

It will be the local 'bridging network'.

It will be led by a steering group of members and supported part-time by our Communications and Volunteer managers, a small team of sessional support staff and care workers, so as to include people who have very high support needs.

It will be both physical and internet.

? Open to all people with learning difficulties in Enfield

? Networking locally and London wide

? Information exchange

? Weekly drop-in - discuss ideas and make plans

? Newsletter 3 times a year

? 48 supported day/evening trips

? Independent travellers supported to plan trips to Museums and Theatres and support to individuals by volunteers

? Art, Choir, Drum Circle and Reading sessions

? Concerts, exhibitions and recitals to local community

? Support to people to get involved as participants or as audience

? Information and support to join local arts and cultural groups

? Short notice support for special offers e.g. free tickets to local events.

? Representation at planning and consultation meetings with Enfield Arts and Cultural Service.

Ability & Experience

? We are a local community group, led by our membership - operating in Enfield for 26 years.

? Our Charitable aims are inclusion and tackling exclusion.

? There are no charges to join us and many of our activities are free.

? We have lots of experience of project delivery

? We are holders of the Queen's Award for Voluntary Service

Led by disabled people

80% of our Management Committee and 50% of our volunteers are people with learning difficulties.

We have over 600 members this includes - autistic people, people with learning disabilities and people with high support needs who have sensory and physical disabilities.

Environment

We lease rooms in a managed building. Lighting is low energy. When we are not using the office we switch off lights, computers etc. We recycle printer cartridges and paper. We use

Continues overleaf

Continued from previous

public transport for all our out and about activities.

Volunteers

We have 62 active volunteers, 30 of these are people with learning difficulties. Volunteers receive training, out of pocket expenses and regular support and supervision.

Diversity

We try to tackle and break down the barriers that prevent people from accessing our own and other local services. We record activity on our database and use the information to help us to improve diversity. We are very proud of the fact that our members, staff and volunteers reflect the diverse population of Enfield. We have achieved this by doing extensive outreach and by developing good local networks.

Monitoring & Evaluation

We will keep a database of all involvement. We will devise an accessible self assessment tool based on the ONS ?Subjective Wellbeing? questions.

? satisfaction with life,

? feeling that life is worthwhile,

? Levels of happiness and anxiety.

, reduced isolation/increased inclusion.

We will also measure people?s active participation

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are Open College Network Accredited training provider

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

48 Supported day and/or evening trips (per year) to Museums, Theatre and Art exhibitions for small groups - 8-10 people supported by sessional workers and volunteers and 12 independent travellers enabled participate in arts events

Includes support with information, choice, planning and reminders of dates.

120 Art, Choir, Drum Circle and Reading sessions per year. supported by qualified facilitators/therapist, care and support staff, for those with high/complex support needs, and volunteers. average attendance 15 - 20 people. 50-60 individuals per year.

11 Events in public spaces over three years - two Art exhibitions, 6 choir recitals. three drum circle/music/ reading and Poetry. Enabling approximately 60 people to share their work/skills/abilities. Contributing to increased confidence and self-esteem and wellbeing.

Steering group of 8-10 peer leaders, working with support staff to seek information, inform their peers, through meetings, They will supported to network with other arts organisations, they will research opportunities, visit arts conferences, take part in surveys etc. about arts access. Representation of peers at meetings.

Co-ordination of Hub under direction of the Steering group- Webpage for arts and culture updated monthly, social media and newsletters (three per year). referrals and sign posting to other organisations, clubs, theatre groups. Co-ordination of volunteers and support staff, outreach and networking with carers and support organisations

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Hub becomes a bridge between arts and cultural offers and social services, support providers, families and those living independently, enabling people to have choice about and be included in the community using mainstream venues.

Increased participation by people with learning difficulties in local and London wide arts and cultural life as audience members

Increased involvement by people with learning difficulties in arts and cultural life as exhibiting artists, musician and performers

Increased wellbeing of people with learning difficulties as a result of participation and involvement in arts and culture

Increased awareness to learning disabilities and Autism and, how to be inclusive and welcoming to people from these groups, by arts and cultural providers and the general public

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We expect that some participants will gain skills and connections to continue unsupported. However, many people will still require some kind of support. Our members set the direction of our work and the project will be subject to continuing evaluation. We will use this feedback and information to help us make plans for the future.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

80

In which Greater London borough(s) or areas of London will your beneficiaries live?

Enfield (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Costs	27,390	27,938	28,497	83,825
Sessional Care/Support specialists for people with high support needs	5,655	5,768	5,883	17,306
Music Therapists Choir & Drum Circle	8,340	8,507	8,677	25,524
Staff & Volunteer, Recruitment, Training, Travel & Expenses	7,586	7,738	7,892	23,216
Arts Materials and Sundries	300	300	300	900
Office space, desk and small meetings	1,820	1,856	1,894	5,570
Meeting and activity room hire	3,400	3,468	3,537	10,405
Postage & Print	1,800	1,836	1,873	5,509
Contribution to Core Costs, Supervision, monitoring, office services	5,629	5,741	5,855	17,225

TOTAL:	61,920	63,152	64,480	189,480
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Contributions for participants for some activities maximum charge £5	5,500	5,800	6,100	17,400
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staffing costs	27,390	27,938	28,497	83,825
Sessional Care/Support specialists for people with high support needs	5,655	5,768	5,883	17,306
Music Therapists Choir & Drum Circle	6,020	5,945	5,873	17,838
Staff & Volunteer Travel and Expenses	7,586	7,738	7,892	23,216
Arts Materials & Sundries	0	0	0	0
Office space, desk and small meetings	1,820	1,856	1,894	5,570
Meeting & Activity Room Hire	520	530	541	1,591
Postage & Print	1,800	1,836	1,873	5,509
Contribution to Core Costs, Supervision, monitoring	5,629	5,741	5,855	17,225

TOTAL:	56,420	57,352	58,308	172,080
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	8,766
Activities for generating funds	703
Investment Income	38
Income from charitable activities	296,741
Other sources	0
Total Income:	306,248

Expenditure:	£
Charitable activities	292,456
Governance costs	1,050
Cost of generating funds	0
Other	0
Total Expenditure:	293,506
Net (deficit)/surplus:	12,742
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	0

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	182,325
Long-term liabilities	38,839
*Total Assets (A):	143,486

Reserves at year end	£
Restricted funds	68,066
Endowment Funds	0
Unrestricted funds	75,420
*Total Reserves (B):	143,486

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	8,500	0	0
London Local Authorities	129,463	75,963	76,893
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Fund - Health	83,267	83,906	91,188
Big Lottery Fund - Speaking out	14,857	54,170	41,628
Lloyds Foundation - Independence	24,696	24,886	0
Trust for London - Hate Crime	14,000	28,000	0
Sport England 'Getting active	23,272	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Lesley Gwendoline Walls**

Role within
Organisation: **Chief Executive**

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Vineyard Congregational Church	
If your organisation is part of a larger organisation, what is its name? Congregational Federation Ltd	
In which London Borough, is your organisation based? Richmond	
Contact person: Mr Robert Kimmerling	Position: Minsiter of church and chair of trustees
Website: http://vineyardlifechurch.org.uk vineyardcommunity.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1154870
When was your organisation established? 04/12/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result
Please describe the purpose of your funding request in one sentence. Disability access improvements to the upper and lower ground floors of Vineyard Life church and the Vineyard Community Centre
When will the funding be required? 08/01/2018
How much funding are you requesting? Year 1: £100,000 Year 2: £0 Year 3: £0 Total: £100,000

Aims of your organisation:

The premises comprise:

Vineyard Life Church (applicant): Christian church for the furtherance of the Christian religion. (previously known as the Vineyard Congregational church, originally built as a premise for worship in 1831.

The church is landlord to the Vineyard Community Centre, reg charity no: 1143951 (23 Sept 2011), providing a 12 year lease to the Lower Ground floor premises. The Centre was founded by the Vineyard Life church who have majority trustees for the Centre.

Charitable objects of the Vineyard Community Centre are:

1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey.
2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged
3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustee may from time to time decide.?

Main activities of your organisation:

Vineyard Life Church

A Christian church providing:

Place of worship

Community rooms for hire (4)

Community supportSupport of social

Vineyard Community Centre

This is an open access community centre providing wide ranging support services to the borough: homeless drop-in and crisis services, the Richmond foodbank (also with 3 other distribution centres), Vineyard Community Nursing, a Social inclusion cafe, and on-site charity shop. Additional premises are leased for skills development work.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	8	8	60

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	Community Centre:3yr renewable

Summary of grant request

Due to multiple existing level changes throughout the premises we have been unable to offer suitable accessibility. We have no wheelchair or disabled toilet facilities and a variety of existing non compliant stairs and entrances. A CAE (centre for accessible environments) consultancy report, ref 201312, was carried out for the whole premises in November 2014 detailing needs. A design project subsequently followed which encountered planning obstacles and delay but a new design proposal is now approved for planning and has been reported on with recommendation by your recognised Inclusive design consultant Chris Harrowell ARIBA NRAC. The scheme is proposed in order to upgrade the accessible environment for the premises both Internally and externally.

Premises comprise:-

Church premises upper ground floor: Community hall, toilets and kitchens are used extensively every day of the week by both church and community use. Approx annual visits: 20,000, from 12 regular hirers on average, plus ad hoc and church use.

Community Centre lower ground floor: Hall, 2 offices, kitchen, coffee bar, toilets with showers, charity shop and stores, and rear garden.

Approx. annual visits: Morning drop in: 7500. Afternoon café and garden: 7000. Foodbank: 1,700. Charity shop: 11,500. Evening /weekend use including youth work and hire: 10,000.

Proposals (plans linked to detailed proposal):

Church: A disability toilet will be provided which is accessible at street level for both the Community Centre, the Church premises and the garden.

The currently non-compliant stair to the charity shop and external steps to church entrance and offices will be replaced with compliant ones. The provision of a wheel chair lift to negotiate new internal stairs to the and enlarged church foyer will allow access to the existing main function spaces.

Community centre:

The re-ramping and resurfacing of the existing side entrance passage to the basement Community Centre will remove one flight of steps to the Centre entrance. The remaining steps will have a wheelchair lift installed in order to access the Community Centre and its services.

The publicly accessible garden will also access the disabled wc. The small external forecourt area will be enlarged by removing existing borders and barriers and improved for buggy parking, with the addition of night time lighting.

Project management consultants:

? Philip Kassanis kassanis.co.uk, Architect and Urban designer & David Vernau MCIAT Chartered Architectural Technologist.

? Chris Harrowell RIBA NRAC, Inclusive Design Consultant to the CAE. Completed supportive stage 2/3 access report on the current design Oct. 2017

? Philip Worsley. C. Eng M.I.Mech E. Technical Build Project manager and former chief engineer Diagro/Guinness world wide will act as Project Manager.

Philip delivered project management for extensive renovation to the basement premises in 2011/12

? David Vernau. Architectural technician overseeing planning grant design condition details Building Regs application.

Continues overleaf

Continued from previous

Party wall award & CDM safety supervisor role.

? Oliver Reutter. Consultant surveyor

? Structural engineer Colin Mitchell

This grant request from the church as landlord owner is for capital access improvement to the whole premises and forms the remaining budgeted funds needed at 44% of the total budgeted cost

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Already provided: A morning crisis drop in for the homeless and those in crisis. We provide first stage facilities such as showers, food, communications, clothing, visiting agencies and case working and partnerships such as with local housing provider SPEAR and GlassDoor winter night shelter.

Community Nursing. A weekly in-house general nursing clinic, mainly for visitors to the drop in above, in conjunction with GP and other health services.

Already provided: Community Cafe for social inclusion providing free access space for visiting groups such as MIND, social Knitting, children's cooking classes, Housing provider forums etc. The Trussell Trusts Richmond foodbank operates from the Community cafe providing short term food crisis intervention with referrals from over 180 borough agencies.

Already provided: A charity shop on the premises for clothing and bric-a-brac providing both £50K annual income, as well as free clothing for the homeless and small household goods for newly housed visitors. We also have an increasing demand for support to refugee families and the borough's children's support services.

Already provided: Upper ground floor church worship space incorporating 3 community rooms for general community weekday use with wide-ranging community activities.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Access to a disabled wc. There is currently no step free provision to WC facilities. The improvements will provide disabled visitors access to a wc from both upper and lower ground floors as well as the publicly accessible gardens.

The removal of half the steps to the lower ground floor level, together with compliant ramping and handrails, will improve access for ambulant but infirm visitors as well as providing wheelchair access to the main public floor with its services via a wheelchair stair lift.

The renewal of 3 existing stairways and steps: to the upper ground level entrances and the lower ground level charity shop will improve compliance and add a wheelchair stair lift between upper ground floor spaces and the shared access WC.

The addition of appropriate signage and lighting, upper and lower induction loops and improved visible environment in accordance with disability recommendations.

We expect that the benefit will be for current disabled visitors and that those unable to come presently will no longer be prevented.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This is a contained capital project with phased completion expected during 2018 or early 2019

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

3,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Richmond (90%)

Hounslow (3%)

Kingston (2%)

Wandsworth (2%)

London-wide (3%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Mobilisation, professional fees, conservation requirements, insurance etc	32,150	0	0	32,150
Lifts x 2	18,400	0	0	18,400
New doors, door entrance and glazing	14,690	0	0	14,690
Brickwork and fabric general construction and excavation waste	47,000	0	0	47,000
M & E, Ironmongery stairs and railings	22,000	0	0	22,000
Internal and external flooring, paving, walkways	14,000	0	0	14,000
Architectural Joinery and second fix	14,800	0	0	14,800
Other general construction	24,280	0	0	24,280
vat on above	37,464	0	0	37,464
TOTAL:	224,784	0	0	224,784

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Richmond Parish Lands Charlty	15,000	0	0	15,000
Richmond Civic Trust	3,000	0	0	3,000
City Bridges consultancy for accessibility report	5,000	0	0	5,000
Village Planning Fund (CIL levy fund for Richmond)	99,000	0	0	99,000
TOTAL:	122,000	0	0	122,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Capital grant for access improvements	100,000	0	0	100,000
TOTAL:	100,000	0	0	100,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	98,563
Activities for generating funds	52,605
Investment Income	626
Income from charitable activities	18,042
Other sources	2,144
Total Income:	171,980

Expenditure:	£
Charitable activities	226,438
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	226,438
Net (deficit)/surplus:	-54,458
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-54,458

Asset position at year end	£
Fixed assets	1,215,500
Investments	0
Net current assets	63,816
Long-term liabilities	90,783
*Total Assets (A):	1,188,533

Reserves at year end	£
Restricted funds	51,946
Endowment Funds	0
Unrestricted funds	1,136,587
*Total Reserves (B):	1,188,533

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	5,000	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Richmond Parish Lands charity	15,000	0	0
Grants to the Community centre are listed in their accounts	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Robert M Kimmerling**

Role within **Church minister and lead for client project team**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Age UK Bexley	
If your organisation is part of a larger organisation, what is its name? Age UK Bexley	
In which London Borough is your organisation based? Bexley	
Contact person: Mr Guy Stevenson	Position: Chief Executive
Website: http://https://www.ageuk.org.uk/bexley/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1088399
When was your organisation established? 01/11/1965	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners		
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Fewer older Londoners aged over 75 years with depression and more reporting improved well-being		
Please describe the purpose of your funding request in one sentence. To build on the success of our Men in Sheds service by widening its support to socially isolated men excluded from other support networks		
When will the funding be required? 01/05/2018		
How much funding are you requesting?		
Year 1: £35,575	Year 2: £35,705	Year 3: £18,944
Total: £90,224		

Alms of your organisation:**Our principle Objects**

To improve the quality of life for older people in the London Borough of Bexley by providing information, services and support.

Campaigning

To be a voice for older people in the Borough on issues affecting them through increased awareness, consultation and contact with clients, ensuring opinions and ideas are heard

Accessible

To ensure our services are promoted and delivered so that they are accessible and meet the diverse needs of all older people

Caring

To continue to provide and develop appropriate services which enhance independent living and the overall well-being of older people in Bexley

Sustainable

To ensure that Age UK Bexley is effectively managed as an organisation that is sustainable in the long-term, with commitment to staff and volunteer development

Main activities of your organisation:

Main activities undertaken by the charity include:

- ? Information advice and signposting for all aspects of life over 60.
- ? Community Support; Including welfare benefits advice, advocacy, care planning and liaising with relatives, housing and other agencies
- ? Befriending support to reduce social isolation
- ? Handyperson Scheme; repairs and small maintenance jobs in homes to support independent living.
- ? Day Centres; providing enhanced and standard support services, activities, and respite for their older people and their carers
- ? Foot care service; domiciliary and clinic based podiatry services for the over 55's.
- ? Men In Sheds; workshop for older men
- ? Wellbeing Centres; providing places to meet and activities that support health and wellbeing
- ? Volunteering; volunteering opportunities for anyone over the age of 18 to help the charity and its core activities
- ? Campaigning and influencing; representing the interests of older people in the borough with decision-makers and other organisations.
- ? Wheelchair Hire; Offers short term hire for self-propelled and transport chairs

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
12	15	7	151

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	3 years

Grant Ref: 14501

Summary of grant request

Evidence supporting the need for this project

The London borough of Bexley (LBB) with the 3rd Highest population of over 65's in London is encountering fundamental challenges in how it supports the wellbeing of older people.

Population of the over 65's scheduled to grow by a further 15% by 2021

Men in the borough live with disproportionately higher rates of Diabetes, obesity and cancer.

Male life expectancy varies between those areas of the borough in the highest decile of deprivation against the lowest by 6.5 years

23% of people over 75 living alone do not see or speak with someone every day.

According to ONS data sets men in the borough can expect to live from age 75 with at least 9 years ill health

The charity has seen an increase of 20% in referrals to It Men's Shed in the last year; beyond its capacity. Over 70% of these referrals have had a diagnosis of dementia in addition to other co-morbidities affecting the ability to fully benefit from all of the sheds resources.

What we will do

The charity will extend the current capacity of its single site workshop by the addition of 'Virtual Sheds' (V Sheds) to its network of Wellbeing Centres. Kits, prepared at the static site, can then be put together without recourse to plant machinery and specialist skills. Men will be able to do this in small, supported and socially dynamic groups helping maintain dexterity and cognitive ability.

We will increase opportunities to recruit more male volunteers to support the technical and social objectives of service delivery. Improve mental wellbeing and create opportunities to signpost new members to other activities and support.

A paid full time worker will operate for a fixed term period of 2.5 years to achieve the following objectives;

Initiate, develop and build capacity amongst shed members and volunteers to manage and oversee the static and virtual sheds as a community resource.

Build Corporate relationships to underpin the provision of tools, resources and services into the shed where these gaps are not filled through contractual and individual sales.

Recruit volunteers and new members for the 'V Sheds' at a number of the charity's wellbeing centres

Oversee the design and delivery of governance and management oversight to support the shed as and separately managed resource within the charity's broader service offer.

Why we are the right organisation

The charity currently offers a range of specialist and general support services across the borough for people over the age of 60. At least a third of our current registered users are men.

? Our existing shed functions as both an active micro-enterprise in addition to its social support to men living with a range of health conditions and support needs.

? Our handyperson service is staffed by volunteers with an average age of 66 who deliver maintenance services to older people across the borough for a nominal fee.

? Our wellbeing centres already provide men's based activities as a means strengthening reductions in social isolation.

? We actively represent and campaign for the interests of older people on a number of strategic bodies, voluntary sector partnerships and programme boards.

This intervention will achieve the following:

Offer options for increased participation by men currently under represented in many of our services

Reduce social isolation, particularly those living in the north of borough of Bexley.

Support to men that develops confidence and awareness of their skills and knowledge to better manage the challenges of ageing.

Improve opportunities for under-represented communities of interest and BAME backgrounds to access our services and support from its current baseline.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

ISO 9001

Age UK Organisational quality standards 2016 -2019

Contractors Health and safety scheme 2017 - 2018

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Recruit 1 x part time project worker on a 2.5 year fixed term contract to oversee the extension and development of the existing shed to include the virtual service and its attended support provisions.

To initiate and establish a virtual shed at each of the charity's 3 Wellbeing centres. This will include the recruitment of new members, volunteers and other the provision of resources and tools that support delivery and promote access to it.

To develop and build capacity amongst shed members and its volunteers to manage and oversee the resource as a sustainable community provision. To work with the charity leadership to build governance and management oversight that guarantees its continuation beyond the period of investment.

To identify and build corporate relationships and in kind investment during the lifetime of the funded provision to underpin its long term continuity, financial resilience and promote the wider personal outcomes for those using it.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increased access to the charity's support and services by men, particularly those living in the north of the borough and/or from a black and minority ethnic background

A measurable improvement in health and wellbeing that enhances independence and access to services that support an active later life for men living in the borough.

That sustainable resourcing is achieved on the basis of; wider self governance, growth in corporate sponsorship and increased contractual output.

That the charity is identified as a positive contributor to community cohesion and social capital through its recruitment and support to volunteers, particularly those supporting the sheds. And that the charity is identified as somewhere volunteers feel valued and supported

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. Investment will support capacity development in addition to widening is current income development activity through its volunteers and wider membership. This will build its management capacity, meet its core purchasing and service costs through sales and localised contracts with oversight and governance support provide by the charity.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

84

In which Greater London borough(s) or areas of London will your beneficiaries live?

Bexley (100%)

What age group(s) will benefit?

65-74

75 and over

What gender will beneficiaries be?

Male

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

31-40%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator	25,862	26,638	13,707	66,207
Management Support	5,250	5,407	2,703	13,360
Staff Travel	450	463	300	1,213
Printing and Publicity	1,000	500	400	1,900
Stationary	650	500	300	1,450
Utilities	1,300	1,339	670	3,400
Volunteer Expenses	450	463	200	1,113
Telephone post and photocopying	1,000	800	400	2,200
IT Support	201	201	201	603
TOTAL:	36,163	36,311	18,881	91,446

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Sales and Contracts	1,500	1,630	2,000	5,130
	0	0	0	0
Cooperative Community Fund	2,000	0	0	2,000
	0	0	0	0
TOTAL:	3,500	1,630	2,000	7,130

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Awards for all (capital investment only)	10,000	0	0	10,000
TOTAL:	10,000	0	0	10,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator	25,862	26,638	13,707	66,207
Management Support	5,250	5,407	2,703	13,360
Staff Travel	450	463	300	1,213
Printing and publicity	1,000	500	400	1,900
Stationary	650	500	300	1,450
Utilities	712	733	733	2,178
Volunteer Expenses	450	463	200	1,113
Telephone post photocopying	1,000	800	400	2,200
IT Support	201	201	201	603
TOTAL:	35,575	35,705	18,944	90,224

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	79,656
Activities for generating funds	0
Investment income	7,950
Income from charitable activities	667,780
Other sources	0
Total Income:	755,386

Expenditure:	£
Charitable activities	585,540
Governance costs	209,375
Cost of generating funds	0
Other	0
Total Expenditure:	794,915
Net (deficit)/surplus:	-39,529
Other Recognised Gains/(Losses):	36,649
Net Movement In Funds:	2,880

Asset position at year end	£
Fixed assets	41,010
Investments	323,522
Net current assets	194,083
Long-term liabilities	0
*Total Assets (A):	558,615

Reserves at year end	£
Restricted funds	59,535
Endowment Funds	0
Unrestricted funds	499,080
*Total Reserves (B):	558,615

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your Income was from statutory sources?
31-40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Closure of pilot at home service in June 2017

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	444,179	370,319	369,140
London Councils	0	0	0
Health Authorities	0	1,000	9,880
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Henry Smith	25,000	20,000	15,000
Cory Environmental Trust	35,000	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Guy Mathew Stevenson**

Role within **Chief Executive Officer**
Organisation:

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About your organisation

Name of your organisation: Kingston Carers Network	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Kingston	
Contact person: Miss Kate Dudley	Position: Chief Executive
Website: http://www.kingstoncarers.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1151456
When was your organisation established? 18/07/1994	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Carers aged 65 years and over better able to access support, advice and respite
Please describe the purpose of your funding request in one sentence. We are requesting funding to provide advice and advocacy to older carers in Kingston to improve the quality of their lives and reduce financial hardship.
When will the funding be required? 01/11/2018
How much funding are you requesting? Year 1: £58,096 Year 2: £59,093 Year 3: £60,735 Total: £177,924

Aims of your organisation:

Kingston Carers? Network aims to improve the lives of unpaid carers in Kingston by ensuring that carers:

Enjoy good physical and emotional health and wellbeing

Are recognised and respected as expert care partners

Are given information about services and support available to carers

Have a life outside of caring through engaging in activities, outings and social events

Are well-informed and know about their rights, benefits and allowances

Have support to access benefits and allowances

Can access training and information to meet their caring needs

Receive regular support through groups and drop-ins

Get equal access to services

Are encouraged to recognise their own needs and to get their status acknowledged

Are kept informed of national and local policies that affect carers

Are consulted and have meaningful input into service planning and delivery

Who are children are protected from inappropriate or excessive caring

Young carers experience the childhood they deserve and develop the resilience and skills to achieve their potential

Main activities of your organisation:

We support young and adult carers through two specialist projects. Our main activities supporting adult carers include: a comprehensive advice and advocacy service. Advice and advocacy is provided on a range of issues including: benefits; health and social care; housing; employment; mental health and capacity; education and other carer related issues. We work within Kingston Hospital and GP surgeries to identify carers and provide timely support and advice. We provide wellbeing activities including five weekly fitness classes; meditation and stress management workshops; peer support groups; art and craft sessions; information sessions and skills training and social activities. We provide free counselling through trainee counsellor volunteers. We provide targeted family support and mentoring for families with young carers and over 200 different respite activities for carers aged 5 to 18. We work with schools to ensure that young carers receive the support they need to reach their educational potential and provide training to professionals within health, social care and educational sectors.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
6	11	8	94

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	10 years

Summary of grant request

This grant would ensure that we could continue our work, identifying and supporting older carers - many of whom struggle financially and risk their physical and mental wellbeing.

The number of older carers seeking advice and support from KCN demonstrates a growing need for our project. Last year, 330 carers aged over 65 were referred to KCN for advice, advocacy and support. A further 350 older carers were given advice within Kingston Hospital on issues including discharge planning and carers' rights.

Evidence from carer engagement shows high demand for this project. Recent consultation showed that KCN's older carers valued our approach to identifying carers within hospital wards and GP practices. Access to this timely, comprehensive advice resulted in 71% of carers reported feeling better able to cope. Independent research with Kingston's older carers highlighted the following issues: financial hardship; difficulty accessing social care; planning for the future care of a disabled son or daughter; managing their own falling physical health, stress and loneliness.

A full-time outreach worker will work within the hospital and GP practices, providing one-to-one advice to older carers on issues including benefits; Carers' Assessments; health and social care; Lasting Powers of Attorney; Court of Protection issues; housing and other carer issues. Working within the elderly patient wards, the outreach worker will support carers to be involved in the discharge process and plan for care at home. We will also deliver monthly information workshops to ensure that carers have the knowledge and skills to make choices about their future and can plan for changes. We will run a wellbeing programme to improve the health, fitness and wellbeing of older carers.

The main aim of the service is to reduce financial hardship among older carers and to ensure that they have control over their future finances and other life-changing decisions.

This project will build on existing work that has achieved the outcomes of the National Carers Strategy. We have a proven track record of achieving these outcomes and our approach to identification of hidden older carers has shown a four-fold increase in the number of older carers being identified since 2014. Last year, we secured over £1.6m of new benefits and other financial gains for carers and families.

The manager of the advice team has over 25 years of advice experience and specialist knowledge on health, social care, benefits, housing, employment and mental health. This ensures we are able to provide advice and advocacy on complex issues beyond that of other local advice services.

We involve older people in the service through a range of consultation methods including focus groups, conferences, surveys, interactive feedback and interviews. Older people are also represented on our trustee board with 62.5% of trustees over 65.

We have reached a wider sector of the community and support carers from hard to reach communities, including travellers and North Koreans. Over 37% of carers we support are from BAME communities approximately 10% above the BAME borough profile. We ensure this is possible by our proactive approach within the community, GP practices and Kingston Hospital.

94 volunteers contribute their skills across a range of different roles. We were recently awarded the Kingston Volunteer Quality Award and were described as "setting the

Continues overleaf

Continued from previous

benchmark" by providing high quality support to volunteers. We show our appreciation of volunteers through regular social events and by highlighting their contribution to the organisation.

We have progressed in lowering our carbon footprint. Examples include staff using less paper, separating recyclable waste and reducing unnecessary use of electrical equipment. Carers are encouraged to sign up to electronic communications to reduce printing costs and environmental impact.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

We are currently reapplying for PQASSO and hold the Carers Trust Advice Quality Mark.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Over the three years, we will identify 1,350 previously 'hidden' older carers and provide advice and guidance on issues including: hospital discharge, health and social care, carers' rights and benefits entitlements. Support will help carers navigate the discharge process and to assert their rights (including involvement in discharge planning).

We will provide comprehensive advice and advocacy to 200 older carers. Advice will address the needs of both carer and the person they care for on a range of issues including: welfare benefits, Lasting Powers of Attorney, Court of Protection issues, housing, social care and financial assessments, and Continuing Healthcare.

We will deliver monthly workshops to older carers on a range of relevant issues including: Carers' rights and relevant legislation; social care choices; financial assessments; residential care; managing personal budgets; benefits for older people; mental capacity and Deprivation of Liberty Safeguards; dementia symptoms and signs; and dealing with dementia diagnosis.

We will run a programme of wellbeing activities to include: group exercise; stretch and strengthen; 6 week stress management using the Action for Happiness resource; relaxation and meditation; healthy eating and cooking workshops; Mindfulness and improving sleep techniques.

We will run monthly social groups for older carers to provide peer support, develop social networks and friendships to reduce isolation and to improve emotional wellbeing. Carers will be involved in developing the social activities and ideas include carers' choir, walk and talks, bring and share lunches and outings.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Older carers will have more confidence about the transition from hospital to home, have improved understanding of their rights and feel better able to cope with their caring role. Over 75% will have increased confidence to be involved in discharge planning and have a better understanding of their rights.

Older carers will have improved financial circumstances and feel better able to continue caring. We expect that this service will secure approximately £500,000 of additional benefits and other financial gains over the three years. 75% of carers will report improved ability to continue caring.

Older carers will feel more informed about issues that might affect them and the people they care for.

Older carers will have improved emotional wellbeing and feel physically healthier. We expect that at least 70% of carers will report an improvement in their physical and emotional wellbeing.

Older carers will have improved social networks and feel less isolated.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We want to continue this activity in the long-term as it is highly likely the need for our advice and support will grow. We rely on funding from trusts and the Lottery due to the very limited resources of statutory funders. We will continue to approach local commissioners and with improved evidence of impact, we hope to strengthen our position.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

450

In which Greater London borough(s) or areas of London will your beneficiaries live?

Kingston (100%)

What age group(s) will benefit?

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

31-40%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries, NI and pension (4%) for FT Carers Outreach Adviser	33,318	34,318	35,347	102,983
Supervision and management	3,900	4,017	4,138	12,055
Training and travel expenses	1,800	1,836	1,873	5,509
Programme of older carers Information and training workshops, refreshments, room hire, trainers and resources	2,400	2,472	2,546	7,418
Wellbeing and respite activities, support groups and 6 week stress management emotional wellbeing course	4,480	4,614	4,753	13,847
Volunteer expenses	600	618	637	1,855
Rent, rates, utilities, cleaning (contribution to accommodation)	3,788	3,864	3,941	11,593
Stationery, printing, IT support, telephone, postage, accounts, payroll, Insurance, interpreting	7,210	7,354	7,500	22,064
PC and software	600	0	0	600
TOTAL:	58,096	59,093	60,735	177,924

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries, NI and pension (4%) for FT Carers Outreach Adviser	33,318	34,318	35,347	102,983
Supervision and management	3,900	4,017	4,138	12,055
Training and travel expenses	1,800	1,836	1,873	5,509
Programme of older carers Information and training workshops, refreshments, room hire, trainers and resources	2,400	2,472	2,546	7,418
Wellbeing and respite activities, support groups and 6 week stress management emotional wellbeing course	4,480	4,614	4,753	13,847
Volunteer expenses	600	618	637	1,855
Rent, rates, utilities, cleaning (contribution to accommodation)	3,788	3,864	3,941	11,593
Stationery, printing, IT support, telephone, postage, accounts, payroll, Insurance, Interpreting fees	7,210	7,354	7,500	22,064
PC and software	600	0	0	600
TOTAL:	58,096	59,093	60,735	177,924

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	90,374
Activities for generating funds	0
Investment Income	872
Income from charitable activities	455,780
Other sources	0
Total Income:	547,026

Expenditure:	£
Charitable activities	543,387
Governance costs	1,181
Cost of generating funds	0
Other	0
Total Expenditure:	544,568
Net (deficit)/surplus:	2,459
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	2,459

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	166,631
Long-term liabilities	0
*Total Assets (A):	166,631

Reserves at year end	£
Restricted funds	53,348
Endowment Funds	0
Unrestricted funds	113,283
*Total Reserves (B):	166,631

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your Income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: Approximately, £90,000 of reserves were spent on building refurbishment. Our previous premises were under licence with the local authority but closure of the building required the organisation to relocate at significant cost. The refurbishment and legal costs were in excess of £90k. Despite relocation to the most affordable part of the borough, the increase costs for rent and maintenance has significantly increased our ongoing expenditure.

Grant Ref: 14642

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	99,475	139,760	111,877
London Councils	0	0	0
Health Authorities	103,486	115,299	138,700
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery	88,860	108,505	111,319
Comic Relief	23,014	44,081	62,749
Children in Need	34,062	31,669	35,461
Children's Society	37,067	18,669	0
Co-operative	22,936	18,023	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Katherine Louise Dudley**

Role within **Chief Executive**
Organisation:

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: London Children's Ballet	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Kensington & Chelsea	
Contact person: Ms Alice Painting	Position: Development Manager
Website: http://www.londonchildrensballet.com	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1042645
When was your organisation established? 17/10/1994	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners		
Which of the programme outcome(s) does your application aim to achieve? People living with Alzheimer's and other forms of dementia having a better quality of life Fewer older Londoners aged over 75 years with depression and more reporting improved well-being		
Please describe the purpose of your funding request in one sentence. Ballet for £1 and LCB Tours which improve access to ballet for isolated elderly Londoners, with £1 tickets to productions and performances at care homes.		
When will the funding be required? 20/06/2018		
How much funding are you requesting?		
Year 1: £20,000	Year 2: £20,000	Year 3: £20,000
Total: £60,000		

Aims of your organisation:

The charitable objective of the charity is to promote the knowledge, education and experience of the art of ballet for children in Greater London, the Home Counties and South East areas. Within this broader objective, LCB's aims are:

- To provide open access, professional level training and performance opportunities to children from all backgrounds.
- To provide career and development opportunities for dancers, musicians, composers, choreographers and designers.
- To introduce new audiences to ballet and provide access to performances of professional quality for those who cannot afford or easily access live theatre productions.

Main activities of your organisation:

LCB aims to inspire the pursuit of excellence and change lives through dance. It is both a performance company and a registered charity, producing and staging one new ballet in London's West End each year and running outreach work throughout the year in primary schools and disadvantaged communities.

The annual production gives young arts professionals their first West End showcase to an audience of 8,000. It also gives 60 children over 100 hours of free ballet tuition and the chance to perform in this professional, critically acclaimed production.

The LCB outreach projects that depend on this annual commission include:

- 1) Ballet for £1 - which reserves 2,000 seats at the annual ballet for those we identify would be unable/unlikely to attend the theatre without this assistance.
- 2) LCB Touring Companies - visit over 45 venues per year including nursing homes, special needs schools and hospices.
- 3) Scholarships and Grants - to remove financial barriers to progressing in dance.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	2	7	20

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	18 months

Summary of grant request

London Children's Ballet is seeking a multi-year grant of £20,000 per year for 3 years towards its Ballet For £1 and Touring Companies programmes.

Through Ballet for £1, twenty-five per cent of tickets to LCB's annual production (2,000 tickets) are made available to charities, the elderly and primary schools in areas of deprivation for just £1 each. Groups then attend one of two matinee performances, which include opportunities for audience members to meet members of the cast in the theatre foyer. Many in the audience have never been to the theatre before, and for the majority this is their first experience of ballet.

In addition to the main company a further 48 children are chosen to dance with one of LCB's four touring companies, which perform to up to 3,000 disadvantaged and often very isolated people each year in care homes, special needs schools and hospices. The tour provides isolated elderly people a rare opportunity to see young children perform in a vibrant display of dance. After performing, the dancers mingle with the residents to talk about the performance and give them a chance to admire the costumes close-up.

LCB is requesting support from the City Bridge Trust towards the costs of reserving seats for the elderly and taking the touring companies to care homes. The need for these projects is demonstrated by the demand, our feedback from partners and research regarding the positive effects of the arts on well-being. The elderly people that participate in these projects are referred to the LCB by charities for the elderly. A number of participants are also referred to LCB by the Social Services.

Examples of feedback are shown below:

?The LCB visit gave the group meaning and not feeling excluded because they are in a care home? that they are cared for by the community outside and this gives them a feeling of worth and wellbeing.?

Heritage Care Centre

?It has given a tremendous boost to their morale?They all thought it was the highlight of their year ? quite literally?It was a wonderful treat for them. The elderly are often excluded ? and this included them ? and their lives are often devoid of youth. To watch talented children, to be amongst lots of other people and to be spoilt is ? for them ? an unheard of combination.?

Age Unlimited, Group Leader

LCB has run Ballet for £1 and Touring Companies for over 15 years (although the programmes continue to expand based on the high demand and positive outcomes) and therefore through experience and expertise is ideally placed to deliver these projects.

The aims of the project are:

? To inspire elderly people in the arts

? To reach isolated elderly people and work with partners to help integrate them into the community.

? To provide a positive, enjoyable and extraordinary experience for elderly people. For many of the participants, this is their only annual outing.

This fits into the City Bridge objectives of:

? People living with Alzheimer's and other forms of dementia having a better quality of life.

? Fewer older Londoners aged over 75 years with depression and reporting improved well-being.

Continues overleaf

Continued from previous

With regard to City Bridge best practice, LCB asks for participants feedback on the efficiency of the project and adapts accordingly; partners are selected to represent the diversity of London; the LCB volunteer code of practice is applied to ensure volunteers have a positive experience (and where possible are offered complimentary tickets to the ballet; and as far as possible the project is administrated electronically to avoid paper wastage and keep our carbon footprint in mind.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Upwards of 400 £1 tickets distributed each year to elderly isolated Londoners for a matinee performance of LCB's main company production. Over three years this will be a total of over 1,200 tickets.

LCB Touring Companies will visit 20 care homes for the elderly, performing for and interacting with a total of up to 1000 residents each year.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Older people who experience performances reporting higher levels of happiness.

Older people in care homes feeling less isolated.

Care homes and charities in London are more aware of LCB's outreach programming

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

LCB will continue running Ballet for £1 and LCB Tours following the end of the funding period listed above. Funding will be sought from other trusts and foundations who have supported these programmes previously.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,400

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

31-40%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Tour Expenses	6,000	6,000	6,000	18,000
Tour Fees	9,000	9,000	9,000	27,000
Outreach staff salaries	8,600	8,600	8,600	25,800
Auditions	3,600	3,600	3,600	10,800
Costumes	4,600	4,600	4,600	13,800
Production	12,800	12,800	12,800	38,400
Subsidising ticket cost (1000 @£19)	19,000	19,000	19,000	57,000
	0	0	0	0
	0	0	0	0

TOTAL:	63,600	63,600	63,600	190,800
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Steel Charitable Trust	5,000	0	0	5,000
Charlotte Bonham-Carter Charitable Trust	1,000	0	0	1,000
John Lyon' Charlty	5,000	0	0	5,000
Newcomen Collett Foundation	1,000	0	0	1,000

TOTAL:	12,000	0	0	12,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Eranda Rothschild Foundation	10,000	0	0	10,000
Teale Charitable Trust	2,000	2,000	2,000	6,000
Goldsmiths Charlty	5,000	0	0	5,000
	0	0	0	0

TOTAL:	17,000	2,000	2,000	21,000
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Subsidising ticket cost (400 @£19)	7,600	7,600	7,600	22,800
Tour Expenses	3,000	3,000	3,000	9,000
Tour Fees	4,400	4,400	4,400	13,200
Costumes	2,000	2,000	2,000	6,000
Production	3,000	3,000	3,000	9,000

TOTAL:	20,000	20,000	20,000	60,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: July	Year: 2016
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Income received from:	£
Voluntary Income	145,658
Activities for generating funds	100,302
Investment income	233
Income from charitable activities	218,760
Other sources	40
Total Income:	464,993

Expenditure:	£
Charitable activities	425,510
Governance costs	0
Cost of generating funds	93,704
Other	0
Total Expenditure:	519,214
Net (deficit)/surplus:	-54,221
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	3,023
Investments	1
Net current assets	230,860
Long-term liabilities	0
*Total Assets (A):	233,884

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	233,884
*Total Reserves (B):	233,884

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: Reregistering with Charity Commission ? In July 2016 LCB re-registered with the charity commission as a Charitable Incorporated Organisation. New staff ? In September 2017 a full time Development Manager was employed to oversee fundraising and increase income from trusts and foundations. Between 2015 and 2017 there had been no full time dedicated fundraiser working at the charity.

Grant Ref: 14586

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Momument Trust	30,000	30,000	0
Linbury Trust	30,000	0	0
Mercer's Trust	12,717	0	0
GS and JL Brown Fund	10,000	10,000	5,000
Rebecca McNie Foundation	0	0	7,187

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Alice Painting**

Role within **Development Manager**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Bangladesh Youth Movement (BYM)	
If your organisation is part of a larger organisation, what is its name? BYM is an independent charity	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Mr Fanu Mlah	Position: Chief Officer
Website: http://www.bym.org.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 1011723
When was your organisation established? 07/06/1976	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances More people accessing debt and legal services		
Please describe the purpose of your funding request in one sentence. Local people from BAMER communities will access appropriate advice, coaching and 1-1 support focussed towards managing their household finances including debt to become financially independent.		
When will the funding be required? 02/04/2018		
How much funding are you requesting?		
Year 1: £25,875	Year 2: £26,056	Year 3: £25,712
Total: £77,643		

Aims of your organisation:

BYM has operated since 1976 and was the first self-help group in Tower Hamlets working for the Bangladeshi community, managed by the Bangladeshi community.

BYM provides dedicated services and support for different sections of this community to redress access inequalities and over ten years we have expanded our targeted groups to include the broader BAMER community e.g. Pakistani, Somalis eastern Europeans etc.

Our main aims are that local people from BAMER & Bangladeshi Communities will :-

- ? have access to advice and information that is appropriate to meeting their needs for living independent and healthy lives
- ? gain access to appropriate services that might be beneficial to them
- ? be aware of current issues that affect their lives such as drugs, crime, unemployment and poverty
- ? gain education to meet social and personal development needs
- ? compete in the employment market on equal terms
- ? use their time constructively to build confidence, enjoy social opportunities and reach their potential

Main activities of your organisation:

BYM delivers the following activities :-

- (1) Advice Shop : face-to-face advice and support re : social welfare, education, health, housing and benefits issues [1,000+ people benefit each year]
- (2) Youth Club : structured programmes delivering social engagement, personal development and educational activities [1,200+ young people benefiting each year]
- (3) Women's Centre In Excellence : dedicated activities for women and young girls including health promotion, skills development and dedicated volunteering [500+ women and young girls benefiting each year]
- (4) Saturday School [Supplementary education for children] : addressing the need for children and young people to gain a formal education [100+ children benefiting each year]
- (5) The Mela: the annual multi-cultural festival delivered in partnership for 34 years [attendance of more than 10,000 people each year]

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	2	11	12

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	4 years [renewed 2016]

Summary of grant request

?Manage Your Moneys? [Debt & Financial Advice Programme]

The Need :

(1) BYM Experience : Identified key issues include :-

? severe poverty caused by Welfare Reforms legislation leading to increasing debt and money issues

? Isolation, [mental] health issues and increasing domestic violence.

? lack of access to services due to language, gender and cultural constraints [particularly Bangladeshis and Somalis]

? Young children from BAMER & Bangladeshi communities are falling at school and not leaving with a proper education which is leading to a lack of skills as adults and limited future opportunities.

? Women are excluded from community programmes as they require appropriate provision e.g. childcare

(2) Community Consultation Survey [2016] :-

(i) Crucial issues to be addressed were highlighted as :-

? Unemployment induced poverty

? Debt and housing crises,

? Poor health [mental and physical]

? English language [or lack thereof] : leading to inaccessible services

(ii) Key recommended services to be provided, were identified as :-

? advice e.g. debt, welfare benefits etc.,

? advocacy

? training [including ESOL and employment linked training]

(iii) Women have a severe lack of access to services due to gender and cultural constraints [46% of participants fed this back]

(3) ?Census? relating to Tower Hamlets :-

? 15% of economically active residents hold no formal educational qualifications [9% across London as a whole] ; they cannot compete for jobs,

? 3rd highest unemployment rate, 2nd highest number of long term unemployed, 2nd highest number of people with no qualifications and highest number of economically inactive people in London.

... ensuing debt and money issues are increasing

(4) Inner City Affluence : to add contrast, Tower Hamlets also has some of the highest paid people in London, working in the financial district of Canary Wharf, which has European headquarters for HSBC, Citibank and Barclays.

The Project : ?Manage Your Moneys? breaks down into the following activities :-

(1) 1 ? 1 Advice / Advocacy :

Direct support to address financial issues local BAMER communities are experiencing.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

BYM has a raft of up to date policies and procedures which guide our good practice from Equal Opps, financial management, safeguarding and others.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

1-1 Advice / Advocacy : people who are claiming benefits or those people who are working on low incomes [referred to as the 'working poor'] will receive 1-1, advice, information and advocacy support to address their issues through drop in / appointment based financial advice sessions from 2 centres.

Specific Debt Advice : operating from our Advice Shop and Women's Centre [one day per week per venue], advice on debt accrued by members of local BAMER communities who are unemployed, claiming benefits, the 'working poor', losing their jobs and cannot find a way out of debt.

Specific Financial Advice, Sign Posting & Referral : financial advice as regards money management and sign posting to progress local people's financial pathways accessing support agencies in the community to learn English, undertake skills training, conduct job search and be proactive in working their ways out of poverty.

1-1 Coaching and Training in Financial Management : sessions and workshops [1-1 and group] to learn new skills such as household budgeting, literacy and numeracy [understanding bills and implications of loans] and practical methods for staying on top of family finances.

Volunteer Opportunities : training and engagement of local people as volunteer Advice Workers building capacity of the project to deliver advice whilst providing a crucial employment driven skill which could lead to volunteers being more employment ready and / or gaining jobs.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

People from the local BAMER community will :-

? Resolve their debt issues

? Manage what moneys they have e.g. benefits and / or low incomes

? Increase their incomes

? Improve their economic circumstances enabling them to live independently in the community within a reasonable quality of life

People from the local BAMER community seeking new skills [including employment related skills], will be recruited, trained and engaged as volunteers leading to improved confidence, personal skills and employability able to live independently in the community [with better social connections] and compete for jobs

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes : ?Manage Your Moneys? is a specialist response to a current issue that is growing i.e. debt and financial mis-management. We underwent capacity building in 2016 ? 17 [funded by Lloyds Bank Foundation] during which we developed new programmes and improved bid writing techniques to help us raise grant funding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

500

In which Greater London borough(s) or areas of London will your beneficiaries live?

Tower Hamlets (90%)

Hackney (5%)

Newham (5%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

J. Funding required

All the questions in this section refer to the specific project or area of work for which you are applying, NOT your organisation as a whole. If you have more expenditure or income lines than are available please group these on the form and provide a full breakdown in your detailed proposal. See the supporting documents guidance for more information on the detailed proposal.

What is the total cost of the proposed activity/project?

Please list main expenditure headings and amounts

Expenditure heading	Year 1 £	Year 2 £	Year 3 £	Total £
Financial Advice Officer [Salary plus Oncosts]	14,218	14,679	15,153	44,050
Staff & Volunteer, training, travels, lunch Costs	2540	2083	2128	6751
Project Revenue-BT/Internet, stationary Costs	600	618	637	1855
Advertising and Promotions, leaflets costs	500	500	500	1500
Information, Handouts and Literature	500	500	500	1500
Activities & Workshops, venue, refreshment	1,020	1,020	1,020	3,060
Evaluation and Project Development	1000	1500	1000	3500
Capital Costs – 1 PC, 1 Cabinet, 1 chair +1Table	1500	0	0	1,500
Overheads- rent + management proportion cost	2,188	2,090	2,094	6,371
TOTAL	24,066	22,990	23,031	70,086

What income has already been raised?

Please list amounts and main sources

Source	Year 1 £	Year 2 £	Year 3 £	Total £
N/A	0	0	0	0
TOTAL	0	0	0	0

What other funders are currently considering the proposal?

Please list funders and amounts

Funders	Year 1 £	Year 2 £	Year 3 £	Total £
N/A				
TOTAL				

How much is requested from the Trust?

Please list main expenditure headings and amounts

Expenditure heading	Year 1 £	Year 2 £	Year 3 £	Total £
Financial Advice Officer [Salary plus Oncosts]	14,218	14,679	15,153	44,050
Staff & Volunteer, training, travels Costs	2540	2083	2128	6751
Project Revenue, BT/Internet, stationary Costs	600	618	637	1855
Advertising and Promotions, leaflets costs	500	500	500	1500
Information, Handouts and Literature	500	500	500	1500
Activities & Workshops, venue hire, refreshment cost	1,020	1,020	1,020	3,060
Evaluation and Project Development	1000	1500	1000	3500
Capital Costs, 1 PC, 1 Office cabinet, 1 chair, table	1500	0	0	1,500
Overheads- rent + management proportion cost	2,188	2,090	2,094	6,371
TOTAL	24,066	22,990	23,031	70,086

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary Income	9,169
Activities for generating funds	0
Investment Income	0
Income from charitable activities	104,146
Other sources	0
Total Income:	113,315

Expenditure:	£
Charitable activities	79,762
Governance costs	2,000
Cost of generating funds	0
Other	33,508
Total Expenditure:	113,270
Net (deficit)/surplus:	-1,955
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-1,955

Asset position at year end	£
Fixed assets	569
Investments	0
Net current assets	12,471
Long-term liabilities	3,943
*Total Assets (A):	9,097

Reserves at year end	£
Restricted funds	-17,013
Endowment Funds	0
Unrestricted funds	26,110
*Total Reserves (B):	9,097

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
71-80%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: There have been no significant changes to our structure, financial position or core activities as BYM delivers a programme of activities funded by statutory and charitable sources which has been secure and benefits from 3 year commissions from the council mainstream grant funding programme providing a solid financial foundation.

Grant Ref: 14273

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	122,528	133,758	81,146
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
(1) Henry Smith Charlty	15,500	15,800	16,000
(2) Lloyds Bank Foundation	0	9,717	0
(3) Trusthouse Charitable Foundation	0	0	7,000
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mr. Fanu Miah**

Role within **Senior Advice Worker (Chief Officer)**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Brixton Advice Centre	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: MR PATRICK TORSNEY	Position: CHIEF EXECUTIVE
Website: http://https://brixtonadvice.org.uk/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 291484
When was your organisation established? 13/02/1985	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? Fewer Londoners experiencing food poverty More people accessing debt and legal services		
Please describe the purpose of your funding request in one sentence. To create a sustainable service able to provide legal assistance at the point of food crisis which addresses the underlying problems causing that crisis.		
When will the funding be required? 02/07/2018		
How much funding are you requesting?		
Year 1: £63,064	Year 2: £64,668	Year 3: £62,779
Total: £190,511		

Aims of your organisation:

To promote access to justice by providing good quality legal advice and assistance to the local community. This includes legal advice and representation to persons who would otherwise be unable to afford to access legal services and may suffer disadvantage in terms of personal and economic wellbeing as a consequence. In addition, to support people to maximise their income and to better manage their lives.

Main activities of your organisation:

- Specialist level advice and representation on Housing law and Community Care law via two contracts with the Legal Services Commission.
- Specialist level advice and representation on Debt and money management, including financial capability through a service funded as part of the Capitalise London-wide debt consortium run by the Money Advice Service.
- Specialist level advice and representation on Welfare Benefits matters, including appeals, via funding from Lambeth Borough Council.
- Open door drop-in service, Monday to Thursday 10am to 3pm. Offering general advice, assistance and sign-posting to visitors on a broad range of advice topics, including debt, money management, welfare benefits, housing.
- Evening pro-bono legal advice clinic every second Thursday, focussing on areas of law not typically delivered by the Centre eg Employment and Family law advice.
- Advice sessions in local foodbanks, schools and other outlets.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	5	8	2

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

We seek funding for a project that will focus on resolving the underlying problems causing individuals and families to need emergency food parcels from the main Foodbank network in Lambeth London, and which will develop mechanisms to ensure ongoing support is available after the life of the project through the training of Foodbank volunteers. It includes ensuring that people visiting Foodbanks in desperate need of food will have access to advice and budgeting support in the same place and at the same time. It will do this via a partnership between an established Foodbank network (Norwood and Brixton Foodbank, part of the Trussel Trust) and the two leading Independent Advice Centres in the borough (Brixton Advice Centre and Centre 70 Advice) that will up-skill Foodbank volunteers, utilise technology, and bring vital advice and casework services right to a point of acute need in the borough ? the Foodbank centre.

The advice work will be delivered onsite by advisers employed by the Advice Centres, with follow-up work for more complex issues conducted at the respective Advice Centre offices. The training of Foodbank volunteers will be as part of a rolling secondment programme, involving their attendance at the Advice Centres.

We anticipate a significant impact on the personal and economic wellbeing of persons experiencing food poverty by dealing with underlying issues and facilitating positive change in respect of the circumstances of those accessing the service.

We envisage that 25% of those persons will have a better understanding of benefit entitlements and how to access them, and 75% of those seen for follow-up work will see a demonstrable improvement in their financial situation.

We anticipate 8 Foodbank volunteers will be trained in advice skills and able to provide effective and appropriate triage to Foodbank visitors by the end of each year. As we will be targeting this particular strand at those volunteers who themselves have experienced some form of economic disadvantage, we anticipate this training will have a huge positive impact on these volunteers as well as the recipients of that advice.

Norwood and Brixton Foodbank is the main Foodbank provider in Lambeth and, across its various venues, one of the busiest in both London and the wider UK. The two Advice Centre partners ? Brixton Advice Centre and Centre 70 ? are well-established advice providers, providing services across the borough. All three partners have developed a strong working relationship and are very committed to realising a common aim of helping Londoners get out of food poverty and improve their circumstances.

Additionally, service-users will be involved in the management and running of the service as they will be the ones especially targeted for the secondment aspect of the project. Feedback will also be invited and collated centrally to ensure service users can contribute to the development of the project. We will also hold regular sessions with service users to help guide the delivery of the project aims.

All project partners welcome people from all backgrounds and value diversity. Both Advice Centres also strongly follow internal policies on equality and non-discrimination in both the design of and the delivery of services.

All Project Partners value and support volunteers ? It is volunteers who enable us to deliver the services we currently provide, especially in the Foodbank setting. Additionally, one key part of this project is the development of volunteers, enabling new skills and opportunities.

Continues overleaf

Continued from previous

All Project Partners are taking green steps ? aiming to reduce our carbon footprints ? through careful use of resources, waste management and the use of ecologically sensitive products wherever possible.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Both Advice Centres hold the Specialist Quality Mark.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

All Foodbank visitors are able to see an Advice Worker if they need to. We anticipate between 750 and 1000 persons accessing the service and advised on-site each year.

Follow-up casework advice, counselling and support will be given in complex cases. We anticipate approximately 300 persons will become clients of the Advice Centres and receive specialist support and assistance, including court representation where necessary.

Training days held for Foodbank volunteers to embed awareness of the service and attract prospective volunteers for Activity 4 (below). We anticipate two days per year, reaching 50 volunteers each year or 150 during the project.

Volunteer secondment at Advice Centres. Optimally, we anticipate eight volunteers per year having completed the secondment and being present and utilising that training to provide benefit to persons in food crisis attending Foodbank.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Persons accessing the service will have increased understanding of rights and entitlements. We anticipate a minimum of 75% of clients seen will report they have a better understanding of their entitlements, how to access them.

Persons accessing the service will feel able to manage their financial affairs and report improved financial inclusion and capability. We anticipate no less than 75% of persons seen for follow up work will see evidence of improvements in their financial situation including economic stability.

Persons accessing the service will have an increased ability to take independent action. We anticipate that a minimum of 25% of persons followed up at 6 and 10 weeks will report greater independence.

Volunteers trained by the Advice Centres will have increased knowledge and confidence in dealing with Foodbank visitors, will be better able to direct/signpost them effectively, and will so work to ensure a wraparound service of both dealing with the immediate need and, the crisis underpinning it.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. One aim of the service is that it will become self-sustaining through training of volunteers. Investing in volunteers in the way we anticipate has benefits both to the Advice Centres training them and, to the service delivered at the Food Banks. Should further funds be deemed necessary, we would consider applying eg to other grant-making institutions, corporate sponsorships, crowdfunding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff salaries	47,477	47,952	48,431	143,860
Venue hire	500	505	510	1,515
Volunteer costs	922	931	941	2,794
Training costs	1,730	1,747	1,765	5,242
Consumables/equipment	1,800	303	306	2,409
Marketing/advertising	1,000	1,010	1,020	3,030
Evaluation - sustainability and forward-planning	0	2,500	0	2,500
Central management costs (at 16%)	8,549	8,634	8,720	25,903
Lead partner oversight and contract/performance management	1,086	1,086	1,086	3,258

TOTAL:	63,064	64,668	62,779	190,511
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff salaries	47,477	47,952	48,431	143,860
Venue hire	500	505	510	1,515
Volunteer costs	922	931	941	2,794
Training costs	1,730	1,747	1,765	5,242
Consumables/equipment	1,800	303	306	2,409
Marketing/advertising	1,000	1,010	1,020	3,030
Evaluation - sustainability and forward-planning	0	2,500	0	2,500
Central management costs (at 16%)	8,549	8,634	8,720	25,903
Lead partner oversight and contract/performance management	1,086	1,086	1,086	3,258

TOTAL:	63,064	64,668	62,779	190,511
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	0
Activities for generating funds	188
Investment Income	97
Income from charitable activities	466,132
Other sources	0
Total Income:	466,417

Expenditure:	£
Charitable activities	505,700
Governance costs	0
Cost of generating funds	0
Other	3,575
Total Expenditure:	509,275
Net (deficit)/surplus:	-42,858
Other Recognised Gains/(Losses):	0
Net Movement In. Funds:	42,858

Asset position at year end	£
Fixed assets	416,163
Investments	0
Net current assets	106,227
Long-term liabilities	0
*Total Assets (A):	522,390

Reserves at year end	£
Restricted funds	415,173
Endowment Funds	0
Unrestricted funds	107,217
*Total Reserves (B):	522,390

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Bringing all legal aid services in-house to maximise income generation by ending a previous fee-sharing arrangement with a consultant solicitor in August last year.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	99,229	99,229	84,146
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	63,676	63,676	64,632

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
None	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Patrick Torsney**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Cambridge House	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Southwark	
Contact person: Mr Robert Anderson	Position: Fundraising & Development Coordinator
Website: http://www.ch1889.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 265103
When was your organisation established? 01/01/1889	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with Improved economic circumstances		
Please describe the purpose of your funding request In one sentence. To develop a crisis prevention advice service that brings together our housing and welfare benefits legal expertise to reduce poverty and destitution among vulnerable Londoners.		
When will the funding be required? 01/05/2018		
How much funding are you requesting?		
Year 1: £48,072	Year 2: £48,926	Year 3: £49,392
Total: £146,389		

Aims of your organisation:

Cambridge House is a social action centre tackling poverty and injustice across London. Established in 1889, we pursue a vision of a society without poverty where all people are valued, treated equally and lead fulfilling and productive lives.

We are applying for support towards our Law Centre, which provides free expert legal advice and representation in the areas of housing, welfare benefits and employment law. First established in 1893, the Law Centre is one of the oldest free legal advice services in the UK. Recognised as a Centre of Excellence by the London Legal Support Trust and holding Lexcel accreditation for quality legal practice management and excellence in client service, our Law Centre maintains a reputation as one of the country's leading law centres.

Main activities of your organisation:

We provide frontline services that tackle social exclusion and enable people to transition out of crisis and progress towards independence. These include free and expert legal services, independent advocacy, and a range of empowering education and inclusion activities for vulnerable adults and children.

Our historic building provides a local community hub housing a variety of social welfare organisations and agencies that offer a diversity of services to meet people's whole-life needs. We also provide community action spaces for local people to promote positive social change together, welcoming around 1,500 people through our doors every week.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
21	38	13	59

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

We seek funding towards a legal professional providing skilled advisor service to work flexibly across our specialist areas of housing and welfare benefits. This service will fill the gap between generalist advice services and legal help in Southwark by providing:

- Triage, signposting, referral and generalist advice services, including phone line support to non-specialist agencies
- Crisis intervention and specialist welfare benefits casework
- Tribunal and appeals court cases

Service Aims & Programme Outcomes

This service will:

- Reduce poverty and protect and enhance the economic circumstances of vulnerable individuals by protecting their welfare entitlements
- Prevent homelessness
- Enhance the Law Centre's financial sustainability by generating fee income and creating savings by freeing up existing solicitors and enabling more people to receive legal advice across our specialist areas

The Need

The need for housing and welfare benefits advice services in Southwark is high, a fact highlighted by local data and borne out in our day-to-day experience. Unemployment (8.7%) and out of work benefit claims (11.1%) are both significantly higher than the average for London (London Poverty Profile 2015). Furthermore, changes in the benefits system have increased the number of people needing help. At the same time reforms to legal aid withdrew funding from welfare benefits advice, appeals and most housing cases. These changes, along with cuts to local advice services, have created a damaging gap in advice provision. On the one hand, generic services are unable to cope with the complexity of the issues facing the community and, on the other, specialist providers cannot meet overwhelming demand and, due to legal aid reforms, are increasingly unable to help some clients in serious need.

Southwark is poorly resourced with specialist welfare benefits advisors. The lack of knowledgeable advisors means people fall back on generalist advice, or go without and represent themselves at appeals or Tribunals. This can lead to a preventable worsening of their situation requiring more complex and costly intervention later on, or worse, homelessness and destitution. Another consequence is that welfare benefits cases end up consuming significant amounts of housing solicitor time. This is expensive and constrains our ability to best help our clients and apply (limited) legal advice resources.

Overall, the situation is a poor use of scarce resources with a high human cost for people who cannot get the support they need and whose homes and incomes are at risk.

Why Us

Recognised as a Centre of Excellence by the London Legal Support Trust and holding Lexcel accreditation for quality legal practice management, our Law Centre maintains a reputation as one of the country's leading law centres. We are one of only three agencies locally (Population: 244,866) helping people pursue appeals against adverse benefits decisions and providing assistance at tribunals. We maintain an excellent track record in these cases; for example, our (part-time) welfare benefits solicitor maintains a 100% success rate in appeals court but cannot respond to the overwhelming demand.

Continues overleaf

Continued from previous

Principles of Good Practice

- 82% of company membership are local residents. 61% of staff are local, along with 100% of our volunteers. 56% are from BAME communities, while 15% have a long-term health condition or disability.
- We provide all volunteers with opportunities to acquire skills and experiences that will help them improve their quality of life, develop their professional knowledge and/or progress into further education, employment or training. We work with all volunteers to produce volunteer agreements which define their goals and training and support needs.
- Our Environmental Policy mandates the CEO to take executive responsibility for implementation of high environmental standards across Cambridge House, ensuring environmental consciousness in our services and operations.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Lexcel, Investors in People, Youth Quality Mark, Mindful Employer, Positive About Disability

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Drop-in Advice Service, providing early advice to deal with emerging housing and welfare benefits issue and triage clients requiring more specialist services (e.g. solicitor casework).

In-Court Crisis Intervention Service, providing practical help and assistance to clients facing eviction on the day of the hearings to help litigants-in-person represent themselves effectively

Generalist Welfare Benefits Referral and Advice Support, providing support to frontline advisers at partner agencies on benefit cases, and arrange handover in cases requiring advanced casework or appeals & tribunals services. As well as aiding referral, the aim is to build capacity and expertise in partner agencies.

Casework service: Specialist and ongoing assistance for cases where generalist agencies are unable to provide appropriate help and where timely and targeted specialist work will avert or mitigate a crisis (e.g. significant rent arrears).

Appeals and Tribunals Service: expanding our current successful service providing expert legal advice and representation in appeals courts and employment tribunal.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Drop-in Advice Service: Reduce the risk of poverty and destitution among people with benefit and housing issues by providing expert advice to de-escalate and/or resolve issues quickly or to ensure they receive the legal services they need promptly

In-Court Crisis Intervention Service: Reduce homelessness by enhancing the ability of litigants-in-person in crisis situations to better defend themselves, negotiate a better outcome and better ensure that underlying issues (such as welfare benefits problems) are dealt with to prevent further crisis

Generalist Welfare Benefits Referral and Advice Support: Increase the capacity of generalist advice providers and increase the efficiency of Southwark's advice network through prompt and smooth referral to appropriate specialist advice

Casework service: Reduce the risk of poverty and destitution among people with complex benefit and housing issues by providing ongoing casework assistance

Appeals and Tribunals Service: Reducing income poverty and risk of destitution among vulnerable individuals by ensuring that welfare claimants with complex problems requiring solicitor representation receive their full entitlement

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Once we have established a strong casework flow, we intend to co-finance the service through fees from successful Welfare Benefits Appeals Court cases and the Law Centre's fee generating activities. This is a tried-and-tested model, as our activities present substantial value for money through costs claimed.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

110

In which Greater London borough(s) or areas of London will your beneficiaries live?

Southwark (90%)

Lambeth (10%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

71-80%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Crisis Prevention Advisor Salary	35,000	35,350	35,704	106,054
Employer's National Insurance	4,830	4,878	4,927	14,635
Pension Contribution	700	1,061	1,072	2,832
Travel Costs (£10 Max, per travel day. 5 Outreach & In-Court Sessions)	600	600	600	1,800
Subscriptions; Legal texts; Additional Materials	1,601	1,601	1,601	4,803
Core Costs (12.5%)	5,341	5,436	5,488	16,265
TOTAL:	48,072	48,926	49,391	146,389

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Crisis Prevention Navigator Salary	35,000	35,350	35,704	106,054
Employer's National Insurance	4,830	4,878	4,927	14,635
Travel Costs (£10 Max, per travel day. 5 Outreach & In-Court Sessions)	600	600	600	1,800
Subscriptions; Legal Texts; Additional Materials	1,601	1,601	1,601	4,803
Core Costs (12.5%)	5,341	5,436	5,488	16,265
Pension	700	1,061	1,072	2,832
TOTAL:	48,072	48,926	49,392	146,389

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	98,253
Activities for generating funds	453,089
Investment Income	12
Income from charitable activities	830,042
Other sources	370,000
Total Income:	1,751,396

Expenditure:	£
Charitable activities	1,891,598
Governance costs	0
Cost of generating funds	1,997
Other	0
Total Expenditure:	1,893,595
Net (deficit)/surplus:	-142,199
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-142,199

Asset position at year end	£
Fixed assets	7,417,836
Investments	0
Net current assets	-274,976
Long-term liabilities	3,595,266
*Total Assets (A):	3,547,594

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	3,547,594
*Total Reserves (B):	3,547,594

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
31-40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	472,032	636,124	700,924
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	75,279
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Tudor Trust	30,000	30,000	30,000
BBC Children in Need	0	7,309	21,827
Sport England	28,546	28,546	0
Drapers Fund	0	0	20,000
King Badouin Foundation	37,576	33,263	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Robert Anderson**

Role within **Fundraising and Development Coordinator**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Child Poverty Action Group	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Hackney	
Contact person: Ms Toral Shah	Position: Fundraising Manager
Website: http://www.cpag.org.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 294841
When was your organisation established? 05/04/1965	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More Londoners with Improved economic circumstances Fewer Londoners experiencing food poverty		
Please describe the purpose of your funding request in one sentence. Build capacity and equip frontline workers to maximise financial entitlements of Londoners living in poverty, in face of Universal Credit roll out by end 2018.		
When will the funding be required? 01/08/2018		
How much funding are you requesting?		
Year 1: £65,755	Year 2: £66,079	Year 3: £0
Total: £131,834		

Aims of your organisation:

CPAG is the UK's leading charity working to end child poverty. Our vision is of a society free of child poverty, where all children can enjoy a childhood free of financial hardship and have a fair chance in life to reach their full potential. Our mission is to promote action to prevent and end poverty among children and families.

To achieve this, CPAG aims to raise awareness of the causes, extent, nature and impact of poverty and strategies for its eradication and prevention; bring about positive policy changes for families in poverty; and enable those eligible for income maintenance to have access to their full entitlement.

CPAG's strategic objectives for 2017-2020 include to develop a programme of evidence-based, solutions-focused policy and research, communications and campaigns on child poverty in order to influence policymakers and the public, and ensure our social security expertise is used to promote and protect the rights of children and families and to maximise family incomes.

Main activities of your organisation:

We use our understanding of what causes poverty and its impact on children's lives to advocate for policies that will prevent and solve poverty for good. We provide advice, training and information to make sure hard-up families get the financial support they need. We undertake strategic litigation to establish and protect families' rights.

CPAG pioneered the UK welfare rights movement. Today we provide leading expertise and specialist advice to frontline workers helping low income families claim their financial entitlements. We do this through advice services (phone, email and online), publications and training. Last year, CPAG Welfare Rights Advisers dealt with 6347 cases, helping around 25,000 people living in poverty obtain financial assistance they desperately needed. We also distributed over 27,500 CPAG publications, published 19 new titles and reached over 12,300 people through our training, conferences and seminars.

CPAG advisers recovered the equivalent of £888,000 in annual benefits payments for 863 clients referred via Tower Hamlets food banks over two-year period.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
30	19	10	7

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Universal credit, replacing six main working age benefits, will be rolled out across London by end of 2018. Those on "legacy benefits" are being transferred to universal credit (UC) as circumstances change, and the rest by 2022. In London alone more than half a million families, including 680,000 children, will eventually claim UC. In its current form, UC will result in families with children becoming on average £960 a year worse off and lone parents by £2380.

Unprecedented complexity together with well-documented difficulties have led to widespread confusion and, as a result, we have seen a sharp spike in demand for support for frontline workers. In the past year, 29% of calls to our already stretched advice line were from London, 38% of UC email queries came from London; In London we ran two over-subscribed seminars on UC roll out for advisers and a UC conference with 175 attendees. We are struggling to meet this growing need and demand without a dedicated UC London Welfare Rights Worker.

Our project aims to equip London's advice sector with the knowledge and tools it needs on this once-in-a-generation change to social security ? universal credit - so financial entitlements are maximised for Londoners living in poverty. This in turn will improve their economic situation and reduce food insecurity.

This project will build the capacity of voluntary and community organisations and others supporting Londoners living in poverty through:

- *quality free UC advice service for advisers
- *UC training, seminars, briefings and publications for frontline workers
- *referrals of appropriate cases to CPAG's legal team
- *evidence base of UC problems affecting Londoners - CPAG's 'Early Warning System' - with fixes identified and advocated to Department for Work and Pensions (DWP).

CPAG is the sector leader in social security law advice, training and publications, and coordinates the London Child Poverty Alliance. CPAG has direct experience of providing advice to claimants in an area transitioning to UC through our Foodbank Advice Project in Tower Hamlets (2015-2018). We are in prime position to collect information from advisers across London about the problems claimants face and use our established links with the DWP to negotiate solutions that benefit all UC claimants across the city.

Our research shows that a predominant reason for foodbank use is income shock. CPAG advisers recovering over £260,000 in one-off benefit payments and £17,000 a week in ongoing payments (equivalent to £888,000 in annual income) for 863 clients over a two-year period through the Foodbank Project. Disseminating the unique expertise gained from this project and held by CPAG about UC more generally will increase the ability of advice organisations to do the same.

Extensive work with low income families, as part of our Early Warning System (EWS), enables us to gain in-depth understanding of how poverty and social security changes are affecting child and family wellbeing. A London panel of families on low income will feed into this UC project. We survey organisations and evaluate our services (eg advice, training, publications). Our EWS enables advisors to inform us of the problems faced on the ground and areas where they need support.

We recognise the need to promote equality of opportunity, especially to disadvantaged

Continues overleaf

Continued from previous

communities. This project will provide training and publication bursaries to small BME organisations and those supporting households affected by disability, who are at most risk of poverty. BSL interpreting will be provided in training.

We will continue to work with and support volunteer lawyers assisting with referrals and the volunteer families in our panel.

We are reducing our environmental impact eg recycling, efficient controls, our building is triple-glazed and meets BREEAM environmental standards.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

1. The Legal Aid Agency's Specialist Quality Mark

2. The CPD Certification Service - accreditation for courses and events

1. CPAG holds The Specialist Quality Mark (SQM), a quality assurance standard designed for organisations who:

- supply complex legal help

- offer a full range of legal services, including representation in court (where necessary and permitted) by formally trained professionals.

The Legal Aid Agency owns this standard and CPAG is subjected to an audit.

(<https://www.gov.uk/guidance/legal-aid-agency-quality-standards>)

2. CPAG is an Affillate organisation of The CPD Certification Service and many of our courses and events carry continuing professional development (CPD) hours.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Direct universal credit advice for frontline workers across London on particular client cases (estimated 600+ cases, 100+ organisations) through our free phone and email service, five days a week. We welcome and accept calls via Type Talk. (2 existing advisers + freelance experts will continue to deal with non-London caseload)

UC training, seminars and conference, to 300+ London advisers including programme of 100 training bursaries for small groups and organisations supporting disadvantaged communities - BME and those helping disabled households. This includes developing, promoting and delivering content for UC training and events, and the bursaries, ensuring CPD accreditation as appropriate

Online publications and briefings on UC for advisers supporting Londoners living in poverty, including targeting 100 small organisations supporting disadvantaged people (bursary scheme): UC handbook (200+ distributed), Welfare Rights Bulletin (400 distributed- 6 issues a year), online content through our askCPAG platform and UC content in other publications

Referrals of appropriate cases to CPAG's legal team, with a small number of cases (eg 10) pursued eg judicial review claims, appeals in the First-tier Tribunal, Upper Tribunal, Court of Appeal, Supreme Court, as appropriate to the case

Collate and analyse evidence base of UC problems affecting Londoners through our 'Early Warning System', with a view to mitigating these impacts through liaison with Department for Work and Pensions (DWP), thus directly benefitting thousands of Londoners

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

At least 2400 Londoners living in poverty (individual clients) will directly have positive outcomes through maximised financial entitlements and reduced risk of food insecurity (through CPAG's advice line and email service)

300 London advisers will have increased confidence, skills and knowledge about universal credit (UC), through training, seminars and courses, including 100 organisations supporting disadvantaged communities (BME/ disabled). They will be able to share knowledge and best practice, directly benefiting Londoners they advise who are/will be affected by UC

Advisers from hundreds of voluntary and community organisations in London, including small groups helping disadvantaged communities, will access a range of reference materials on UC, crucial in advising their clients. This will directly benefit Londoners living in poverty that seek advice, increasingly as UC is rolled out throughout London

A small number of Londoners living in poverty (Individual clients) will directly have positive outcomes eg through First Tier Tribunal, Upper Tribunal, judicial review, etc., with any (successful) test cases with the potential to benefit many thousands of families with children

Evidence based issues with UC roll out and Implementation will be made known to DWP and government, with the potential for resolution to benefit individual clients as well as all thousands of people in London and many tens of thousands elsewhere across the UK

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Continued need for a dedicated Universal Credit London Worker will be reviewed, as it will depend on roll out and Implementation of Universal Credit, government's flagship welfare 'reform', due to be completed in London by end 2018, and whether reforms that CPAG advocates for, based on evidence from our 'Early Warning System' (funded by Oak Foundation), are implemented by government.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

2,400

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Universal Credit London Welfare Rights Worker: salary and oncosts (NI, pension; 1% Inflationary Increase In Year 2)	40,803	41,211	0	82,014
Recruitment cost and training, IT support, computer and software; marketing materials & travel	2,000	500	0	2,500
Management and supervision - Welfare Rights Team Manager (10% of FTE salary incl oncosts)	5,002	5,052	0	10,054
Training bursaries for 50 London organisations working with disadvantaged communities @ £75 pp	3,750	3,750	0	7,500
UC handbook for 50 London orgs working with disadvantaged communities @ £10pp (normally £15 pp) pa for 50 orgs in each year and Welfare Rights Bulletin 6 per year @ £25pp (normally £40/ year) for 50 orgs in Year 1 and 100 in Year 2	1,750	3,000	0	4,750
BSL interpreters for UC course	1,000	1,000	0	2,000
Early Warning System (UK wide) - Welfare Rights Worker and Senior Policy Officer (staff and associated costs)	85,332	86,319	0	171,651
Legal Team - salary and associated costs (estimated and anticipated proportion in relation to this project and Legal Aid support)	12,000	12,000	0	24,000
Data collection, M&E, administration, overheads @ 25% of UC staff/ manager costs	11,451	11,566	0	23,017
TOTAL:	163,087	164,398	0	327,485

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Oak Foundation - Early Warning System (2 years of 4 year grant)	85,332	86,319	0	171,651
Legal Aid - legal team - estimated/ anticipated depending on cases	12,000	12,000	0	24,000
	0	0	0	0
	0	0	0	0
TOTAL:	97,332	98,319	0	195,651

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
n/a	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Universal Credit London Welfare Rights Worker: salary and oncosts (NI, pension; 1% inflationary increase in Year 2)	40,803	41,211	0	82,014
Recruitment cost and training	500	0	0	500
IT support, computer and software	500	0	0	500
Management - Welfare Rights Team Manager (10% of FTE salary incl oncosts)	5,002	5,052	0	10,054
Training bursaries for 50 London organisations working with disadvantaged communities @ £75 pp	3,750	3,750	0	7,500
UC handbook for 50 London orgs working with disadvantaged communities @ £10pp (normally £15 pp) pa for 50 orgs in each year and Welfare Rights Bulletin 6 per year @ £25pp (normally £40/ year) for 50 orgs in Year 1 and 100 in Year 2	1,750	3,000	0	4,750
BSL interpreters for UC course	1,000	1,000	0	1,000
Data collection, M&E, administration, overheads @ 25% of UC staff/ manager costs	11,451	11,566	0	23,017
Marketing materials and travel (promoting service to small organisations)	1,000	500	0	1,500
TOTAL:	65,755	66,079	0	131,834

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	287,323
Activities for generating funds	24,595
Investment income	3,934
Income from charitable activities	2,751,743
Other sources	4,210
Total Income:	3,071,805

Expenditure:	£
Charitable activities	2,929,035
Governance costs	0
Cost of generating funds	248,667
Other	0
Total Expenditure:	3,177,702
Net (deficit)/surplus:	-105,897
Other Recognised Gains/(Losses):	923
Net Movement In Funds:	-104,974

Asset position at year end	£
Fixed assets	1,911,907
Investments	381,313
Net current assets	-80,917
Long-term liabilities	0
*Total Assets (A):	2,212,303

Reserves at year end	£
Restricted funds	20,543
Endowment Funds	0
Unrestricted funds	2,191,760
*Total Reserves (B):	2,212,303

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: Alan Buckle was appointed Chair in December 2016 and two Trustees have resigned since the last accounts. Our Director of Policy and Rights left at the end of 2017 after 8 years in post and a replacement is starting in April 2018. We have received a grant of £166k from The Legal Education Foundation for digital transformation of our online ask CPAG (welfare rights) content.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	487,143	375,000	375,000
Other statutory bodies	119,627	143,205	139,911

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Scottish Government	378,600	375,000	375,000
Scottish Legal Aid Board	119,627	143,205	139,911
Big Lottery Fund for Tower Hamlets Foodbank Advice Project	37,492	126,842	132,740
Big Fund/Children Young People & Families Early Intervention Fund administered by Lloyds TSB Foundation Scotland	0	133,064	133,000
Trust for London	67,468	68,650	65,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Toral Shah**

Role within **Fundraising Manager**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Key4Life	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Ms Sarah Farrell	Position: Fundraising and Corporate Development
Website: http://Key4Life.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1152426
When was your organisation established? 31/03/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders		
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced More offenders and ex-offenders receiving help and support to improve their mental health		
Please describe the purpose of your funding request in one sentence. Rehabilitation through employment: a dedicated role to build relationships with employers, co-ordinate pre-release interviews, post-release work tasters and source jobs for participants leaving HMP Brixton.		
When will the funding be required? 04/06/2018		
How much funding are you requesting?		
Year 1: £36,000	Year 2: £38,000	Year 3: £41,000
Total: £115,000		

Aims of your organisation:

Key4Life showed me that there is more to life out there than the streets, crime and repeat.

Founded after the 2011 riots, Key4Life's mission is to reduce youth reoffending. We deliver an innovative 'through the gate' programme to young men aged 18-25 who are in prison, and a preventative programme to those at risk.

Key4Life's programme provides the unique combination of emotional resilience training, employability, mentoring and family support. The programme works: a young man is four times less likely to re-offend, and four times more likely to be employed if he has gone through Key4Life.

Key4Life empowers ex-offenders to lead the way in rehabilitation methods. For example, Key4Life Alumni train as Key Mentors and mentor programme participants, speak to young people in schools, and share their stories with businesses in order to change perceptions of ex-offenders as 'assets' rather than liabilities.

Since 2013, Key4Life has delivered three successful rehabilitation programmes in London prisons and a preventative 'At Risk' programme.

Main activities of your organisation:

Key4Life's 12-month 'through the gate' rehabilitation programme based on three pillars:

1) Emotional resilience training, to change behaviours that lead to offending, such as anger. Behavioural change work is delivered through activity-based interventions such as sport, alongside one-to-one mentoring from trained volunteers. Delivered pre-release with support from prison staff, QPR in the Community (football), Island Records (music) and Ebony Horse Club (equine therapy).

2) Employability support, pre- and post-release, tailored to individuals' experience level. Includes two employability workshops pre-release (bringing employers into prison), and continues post release with a guaranteed 3-day Work Taster at an employer matched to the young man's interests. Delivered with the support of 40 London businesses, including KPMG and Willis Towers Watson.

3) On-going support from Key4Life staff, trained Mentors and peers, to maintain positive change. This includes support for families, a rural residential trip outside of London and monthly peer-support workshops. After graduation, participants train as Key Mentors; harnessing their experience to mentor future participants.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
7	10	5	200

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Flexible (pay by the desk)

Summary of grant request

NEED:

Key4Life supports young male offenders aged 18-25; those hardest to reach and most likely to be caught in a cycle of re-offending. Of those who have been through Key4Life's London programmes, independent researchers found:

- ? 75% left mainstream education pre-16
- ? 64% didn't have regular contact with their fathers growing up
- ? 48% are homeless post-release
- ? 78% are BAME
- ? Participants have an average 3 previous convictions before joining Key4Life

The Governor of HMP Brixton has asked Key4Life to deliver its 12-month 'through the gate' programme to work with inmates on A Wing, described as 'some of the prisons' most challenging men'.

KEY4LIFE PROGRAMME:

Key4Life uses the unique combination of mentoring, family support, work-tasters and activity-based interventions (horses, music, sport). The 3 Pillars of Key4Life's programme are:

1. Emotional resilience and unlocking negative behaviours that lead to offending
 2. Employability (pre and post-release) to secure employment
 3. On-going support post-release to sustain employment and behavioural change
- Key4Life provide access to role models (Key4Life Alumni trained as 'Key Mentors') who play a lead role in programme delivery.

'The problem is that they (ex-offenders/at risk young men) don't have enough positive influences, it's important that all Alumni become influencers and role models.' - Key Mentor.

IMPACT:

Key4Life delivers consistently high results. Amongst the 116 young men who went through Key4Life between 2014-2016, independent researchers found;

- ? 86% of Key4Life young men do not reoffend and 64% are in work one year post-programme.
- ? Participant's ability to deal with emotions (such as anger) and attitudes towards work improve by 50% during the programme.
- ? For every £1 invested in Key4Life, the social return is £17.06.

HMP BRIXTON:

The first Key4Life programme commenced February 2018 with 25 young men, due for release between Summer-Winter 2018. Each participant will benefit from pre- and post-release support between 2018-2019, with a further 12 months 'Alumni support' upon graduation.

The Governor indicates potential for a long-term partnership over several years, pending review of the first programme's results. Key4Life will work collaboratively alongside Spark Inside, to fill gaps in existing services. Partners include Ebony Horse Club, QPR in the Community, Island Records and over 40 London businesses.

FUNDING FOCUS:

As Key4Life scales, the main challenge will be supporting participants to sustain quality, paid, long-term employment, in a resource-efficient manner, to prevent re-offending. Whilst we currently have over 40 London businesses providing 3-day Work Tasters, we seek to convert more tasters into paid employment, and source opportunities that suit the

Continues overleaf

Continued from previous

individual's interests and circumstances. Our ultimate goal is for participants to train for jobs and undertake interviews pre-release, referred to as 'customised training', meaning they leave prison with a job offer. We also seek to launch a pop-up food business attached to the charity, to use as a training facility and additional revenue source.

We can achieve this by employing a dedicated staff member to develop and co-ordinate a diverse partnership strategy, based on feedback from participants and Alumni/Key Mentors.

PRINCIPLES:

--This programme will involve service-users from the start;

? Two staff members are former participants

? Key Mentors attend and lead workshops

We continually seek feedback from participants, and tailor support plans based on participant's post-release location, skills and interests

? Open recruitment process to attract diverse candidates, and former participants will conduct second round interviews

--Each participant will be matched with a trained volunteer Mentor, and we have a high quality mentor training programme and dedicated staff members to ensure ? volunteers are supported.

--Finally, Key4Life is actively taking steps to reduce our carbon footprint and would welcome the opportunity to partake in the Trust's eco-audit.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

NA

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Delivery of three Key4Life 12-month rehabilitation programmes, with up to 25 young men in each cohort, who are soon to be released from prison, over 3 years.

Train up to 25 voluntary mentors to support programme participants over a 12-month period, on each of the upcoming three programmes.

Recruit a new Employment Manager to identify new, diverse businesses to support Key4Life and establish a pre-release ?customised? training initiative, with corporate funding, by the end of the grant period.

Monitor and independently evaluate the impact of each 12-month programme, including the Social Return on Investment at the end of the three years.

Continue supporting Alumni to sustain positive outcomes, with monthly support and a developed Alumni Community with regular events.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Participant's (young men leaving prison) likelihood of re-offending will be reduced; positively impacting themselves, their families, and safer communities.

Participants will learn how to address negative behaviours, leading to increased confidence and emotional resilience; positively impacting themselves, their families, and safer communities.

Participants will develop positive attitudes to work, leading to improved employment outcomes and better relations with family and community. This will also positively benefit local businesses through skills and labour.

Participants become? positive role models to others, leading to better outcomes for all, particularly for young men at risk of offending who will be motivated to change their lifestyle and follow their example.

The Employment Manager will secure partnerships from three businesses, providing funding for Key4Life and employment opportunities for participants, in addition to encouraging other businesses to hire ex-offenders.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. In the three-year funding period, the Employment Manager will develop a partnership model to secure sustainable, multi-year funding from businesses. In return for corporate donations, businesses will benefit through their participation in a proven and effective ?through the gate? programme, that develops and engages their staff and provides low-risk access to a talent pool of ex-offenders seeking employment.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

72

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

What gender will beneficiaries be?

Male

What will the ethnic grouping(s) of the beneficiaries be?

White (Including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background)

Mixed / Multiple ethnic groups

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Core staff salaries	29,946	31,443	33,015	94,405
Direct delivery costs	34,516	36,241	38,053	108,812
Travel and subsistence	10,090	10,695	11,337	32,123
Capital costs	900	945	992	2,837
External partner costs	3,825	4,016	4,217	12,058
Overhead office costs	13,300	13,965	14,663	41,928
Training costs	4,825	5,066	5,319	15,211
Monitoring and evaluation	3,000	3,200	3,500	9,700
	0	0	0	0

TOTAL:	100,402	105,573	111,098	0
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
BRIT Trust	20,000	0	0	0
KPMG	15,000	0	0	0
HMP Brixton	20,000	0	0	0
Troy Asset Management	5,000	0	0	0

TOTAL:	60,000	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
John Lyon's Charity	22,900	0	0	0
MOPAC Knife Crime Prevention Fund	25,000	0	0	0
Ironmongers Company	10,000	0	0	0
Leathersellers Company	30,000	30,000	30,000	0

TOTAL:	87,900	30,000	30,000	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Core staff salaries (Employment Manager)	27,500	29,000	31,500	88,000
Direct delivery costs	8,500	9,000	9,500	27,000

TOTAL:	36,000	38,000	41,000	115,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2016
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Income received from:	£
Voluntary income	272,563
Activities for generating funds	188,234
Investment Income	54
Income from charitable activities	34,500
Other sources	0
Total Income:	495,351

Expenditure:	£
Charitable activities	400,303
Governance costs	750
Cost of generating funds	68,257
Other	0
Total Expenditure:	469,310
Net (deficit)/surplus:	26,041
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	26,041

Asset position at year end	£
Fixed assets	2,247
Investments	0
Net current assets	224,685
Long-term liabilities	54,572
*Total Assets (A):	172,360

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	172,360
*Total Reserves (B):	172,360

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your Income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

NA

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	45,000
Other statutory bodies	0	20,000	44,800

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
CHK Charities Ltd	0	50,000	50,000
BRIT Trust	30,000	30,000	30,000
Big Lottery Fund	0	0	36,413
Lloyds Bank Foundation	0	0	27,597
Lovington Foundation	0	26,000	28,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Sarah Farrell**

Role within **Key4Life Fundraising and Corporate Development Manager**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: CVS Brent	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Brent	
Contact person: Ms Jagruti (k/a Anju) Bhatt	Position: Chief Executive Officer
Website: http://www.cvsbrent.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1147186
When was your organisation established? 11/11/2011	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting More equalities organisations with enhanced voice, advocacy and representation skills		
Please describe the purpose of your funding request in one sentence. The request is to fund the project costs of the CVS Brent Monitoring and Evaluation and Demonstrating Impact Project, including salaries and running costs.		
When will the funding be required? 10/09/2018		
How much funding are you requesting? Year 1: £43,008 Year 2: £37,758 Year 3: £44,000 Total: £124,766		

Aims of your organisation:

The aim of CVS Brent is to create an independent, inclusive, trusted and sustainable organisation that will enable Brent's voluntary and community sector (VCS) to further develop and contribute to a diverse and thriving civil society. This is achieved through the provision of capacity building services, such as support for fund raising, project planning, management of staff and volunteers, financial management systems and networking opportunities and facilitating voluntary and community sector representation on local strategic partnerships.

Main activities of your organisation:

Our main activities ?

? Bespoke fund raising support, including advice, information and guidance and training.

? Governance support to voluntary and community organisations (VCOS), as well as start up support to local individuals wishing to set up organisations.

? Intensive one-to-one support for organisations to develop their organisation, for example working with management committees.

? Organising themed events on topics on issues that impact on local communities and VCS, such as safe guarding.

? Facilitating the involvement of local VCS in local partnerships, in order that the views of their users/communities are taken into account in local decision making via Brent META Network.

? Providing opportunities for networking, both between the VCS and with local statutory and private sectors.

? Providing information on new policies and initiatives for voluntary and community organisations via monthly newsletters and email shots.

? Working in partnership with the Brent Advice Partnership providing small grants administering support and IT support to local advice agencies.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	7	6	2

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	17/10/2018

Summary of grant request

The need for this Project has been identified through CVS Brent's capacity building services delivered over the last 4-5 years, which identified that local voluntary and community organisations lack awareness, knowledge, understanding and skills around choosing the relevant quality assurance systems for the work and services they provide, user involvement methods and the need to measure impact. Additionally, the results of our last 2 annual user surveys show that one of key areas of support stated by our members is monitoring and evaluation systems. Further, this gap has also been highlighted by both trust funders and local commissioners in our liaison work with them. There is also a need for more bespoke and intensive 1-2-1 support to enable small community organisations to ensure and enable them to be more sustainable within the current changing and complex environment.

The work to address the above needs will be delivered through the provision of advice, information, tailored training and support to organisations, including identifying relevant quality assurance systems, providing ongoing bespoke support to develop and implement their systems through 1-2-1 sessions, tailored training, outreach to small civil society organisations, cross referral to CVS Brent's general capacity building services, Brent META Network for opportunities to influence at strategic levels, Volunteering Brent for support to recruit and manage volunteers and exploring with participating organisations the feasibility of forming consortiums.

The main aim of this project is to build and develop the capacity and sustainability of Brent's voluntary and community sector to continue to deliver effective and efficient services to their communities and enabling them to advocate and influence to improve the quality of life for Brent's residents.

We believe that we are best placed to deliver the above project as a civil support organisation which is embedded within the local voluntary and community sector -

- ? Experience of managing projects such as Brent META Network and Social Isolation in Brent Initiative (SIBI).

- ? Providing capacity building support to organisations, such as fundraising and governance support through training and one-to-one support.

- ? Partnership working with a wide range of organisation, both within the voluntary and community sector, local statutory agencies and sub regionally via the West London Network.

- ? Facilitating and enabling the involvement of organisations at a strategic level to influence policy.

The Project meets the Programme outcome through the provision of information and support to identify, develop and implement the appropriate monitoring and evaluation systems and skills to interpret and present the data collected to develop an evidence base for income generation and to demonstrate the effectiveness and impact of their services.

The Project also meets the Trust's outcomes of:

- ? More equalities organisations with enhanced voice, advocacy and representation skill to be linked to local networks to influence local strategies.

- ? More organisations with skills to improve their volunteer management and financial management through referrals to CVS Brent's general capacity building service and other specialist support organisations.

Continues overleaf

Continued from previous

?Principles of Good Practice?:

? We will track the cascade benefit of the support-service through number of groups successfully achieving an accredited quality mark and renewing their quality marks, assessing whether achieving quality marks has increased their income generated.

? Setting up a Project steering group comprising of participant organisations, to ensure that all feedback from organisations is continuously fed back into reviewing and improving the Project's services.

? Improve access by smaller, less well-resourced organisations through outreach work across the borough.

? Learning from this Project to be shared through regular project updates via networks highlighting issues raised and how these can be addressed and disseminating the findings of the Independent evaluation of the Project.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

None - we are in the process of working towards PQASSO quality mark.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Undertaking organisational health checks for 120 civil society organisations.

One-to-one bespoke support to 30 small community organisations with identifying and developing relevant quality assurance systems on a bi-monthly basis, that is 540 sessions in total.

Providing ongoing tailored support to 30 participating organisations to ensure that they are maintaining their quality assurance systems, on a quarterly basis, that is 360 sessions in total.

Provision of bespoke training 12 sessions on specific aspects of quality assurance.

6 meetings to explore the feasibility of participating organisations of setting up consortiums to bid for local service delivery.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Improved monitoring and evaluation systems of voluntary and community organisations, which will enable organisations to provide appropriate and effective services to their communities.

Increasing the sustainability of local organisations through enabling organisations to both collect and interpret data to produce an evidence base, which will support their income generation strategies.

Increasing/improving the capability of organisations to demonstrate the impact of the services/activities they provide to their communities.

Civil society organisations run effectively and efficiently through having developed organisational policies and procedures to meet their legal and other responsibilities.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

CVS Brent will continue the activity beyond the grant period by looking for alternative funders, as well as ensuring that some aspects of the project the work undertaken becomes part of the general capacity building activities, such as incorporating monitoring and evaluation as part of our developing projects training and the intensive fund raising support for organisations.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

120

In which Greater London borough(s) or areas of London will your beneficiaries live?

Brent (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

White (including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Salary (Incl. EMP. NI and pens. conts)	31,129	32,063	33,025	96,217
Staff training/recruitment/travel costs	4,100	2,472	2,546	9,118
Premises Costs	1,976	2,033	2,093	6,102
Office Running Costs	5,675	5,841	6,011	17,527
Venue and Consultant Costs	6,660	2,225	6,792	15,677
Central Support Costs @ 7%	3,468	3,124	3,533	10,125
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	53,008	47,748	54,000	154,766

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
The Tudor Trust	10,000	10,000	10,000	30,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	10,000	10,000	10,000	30,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Salary Costs	31,129	32,063	33,025	96,217
Staff training/recruitment/travel costs	4,100	2,472	2,546	9,118
Premises Costs	1,619	1,626	2,093	5,338
Office Running Costs	4,653	4,671	4,930	14,254
Venue and Consultant Costs	6,660	2,225	6,792	15,677
Central Support Costs @7%	3,371	3,014	3,457	9,842
TOTAL:	51,532	46,071	52,843	150,446

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	196,309
Activities for generating funds	
Investment Income	49
Income from charitable activities	284,831
Other sources	
Total Income:	481,189

Expenditure:	£
Charitable activities	441,964
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	441,964
Net (deficit)/surplus:	39,225
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	39,225

Asset position at year end	£
Fixed assets	4,902
Investments	0
Net current assets	154,163
Long-term liabilities	0
*Total Assets (A):	159,065

Reserves at year end	£
Restricted funds	39,831
Endowment Funds	0
Unrestricted funds	119,234
*Total Reserves (B):	159,065

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: Over the last 6-8 months CVS Brent has undergone staff changes with recruitment to the posts of chief executive officer, operations manager, capacity building and project support officers. Other key changes is securing a one extension of funding from Brent Council for our core services to March 2019 and securing funds to continue to deliver the Social Isolation in Brent Initiative.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	179,359	298,528	221,034
London Councils	77,928	0	18,810
Health Authorities	0	0	52,987
Central Government departments	20,142	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Local Wembley Central	11,000	0	0
Wembley National Stadium Trust	0	6,000	8,000
Trust for London	30,000	30,000	30,000
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Jagruti (k/a Anju) Bhatt**

Role within **Chief Executive Officer**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: London Play	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Islington	
Contact person: Mr Paul Hocker	Position: Director
Website: http://www.londonplay.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1104731
When was your organisation established? 01/01/1998	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting		
Please describe the purpose of your funding request in one sentence. To extend the reach/legacy of Play Works monitoring and evaluation program, turning it into an online course that improves the sustainability of London's play organisations.		
When will the funding be required? 01/10/2018		
How much funding are you requesting?		
Year 1: £53,806	Year 2: £57,196	Year 3: £0
Total: £111,002		

Aims of your organisation:

London Play aims to ensure that every London child has access to quality, inclusive play opportunities. We campaign for more and improved play spaces and services, and support playwork in the capital by: working with providers to increase localised community managed

play opportunities for children in London's 33 boroughs; raising the profile of play with politicians, decision-makers, parents, schools and other bodies that work with or influence children and young people; and providing more play opportunities through funded projects, wherever possible, in partnership with local play providers or community bodies.

As London's long-established second-tier play organisation, we work to improve networking,

development, inclusion and quality in the sector as well as awareness of children's inalienable

right to play.

"The right to play is a child's first claim on the community. Play is nature's training for life.

No community can infringe that right without doing deep and enduring harm to the minds and bodies of its citizens." David Lloyd George (1925)

Main activities of your organisation:

We strive for London's children to have the best free play opportunities, near to where they live. We work in various ways to achieve this:

? Working with play providers in the voluntary, community, statutory and private sectors to support their efforts to increase play opportunities for children.

? We support organisations such as play associations, local playgrounds, play centres, playworkers and community groups to increase and improve play opportunities in London's neighbourhoods

? Directly provide more play opportunities through funded projects, working with local play organisations or community bodies wherever possible. For example Access to Nature and Taking Nature to the Streets.

? Engaging communities and children themselves to support their own responses to the need for play opportunities

? Working to raise the profile of play with politicians, decision makers, parents, schools and other bodies who work with or influence children and young people - through the media, our publications and by contributing to policy-making structures.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	3	6	10

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	3-4 years

Summary of grant request

Need: The play sector is in trouble: Adventure playgrounds (APG) are at continued risk of closure across London. As austerity continues to decimate public services London's children living in areas of high deprivation have lost much of their free play provision. The grass roots charities running these APG's are struggling to keep their essential children's services running, whilst needing to provide value for money evidence as services quickly move towards commissioning. Their best chance at survival is to evidence the impact of their work. APG's are free, creative and flexible spaces of profound benefit to young Londoners. As free spaces they attract diverse groups. Often rooted in communities (having been set up by local parents), they attract high numbers of volunteers, but those who run them often lack the skills needed to prove their beneficial effects.

Delivery: London Play will continue and embed our highly successful three-year Play Works program by extending it for a further two years. This will lead to better practice, increased efficiency, greater sustainability, increased uptake and more targeted, user-driven services. Play Works supports playgrounds to analyse activities assessing their ability to deliver against social outcomes, (eg tackling youth crime, anti-social behaviour or improving mental health). We'll employ a part-time programme designer to develop engaging online training resources. They will recruit 34 APG's and curate the training modules (e.g. creative approaches to data collection; writing engaging reports; utilising findings to secure funding). They will commission M&E specialists to design and deliver modules and support clinics to transform their teaching into engaging web resources.

Plan to achieve: Over 2 years 34 APG's will have significantly improved evaluation systems; increase their funding as a direct result of those evaluations; report better quality frontline services; set the bar within the play sector for effective evaluation; share their findings and best practice freely with other parties in the sector; implement better systems for collecting, recording and analysing information; and have better systems for recording evidence of the beneficial changes their services have facilitated.

Right organisation: As an already successful applicant, our project has seen significant benefits for users (see main proposal). We are widely recognised as the capital's leading play charity founded to enable, deliver and support inclusive and exciting play, especially in areas of greatest need, while retaining understanding of the value of grass-roots organisation - the volunteering spirit that nourishes play throughout the country.

Meeting programme outcomes: We want to help APG's not only survive but thrive.

Improved evaluation is key to this, we know that play organisations and the volunteers who staff them are worth their weight in gold, but without the evidence to back up the assertion, it is easier for policymakers to ignore their services. By developing the right monitoring tools, data-collection methods, outcome indicators and reports portraying findings, we will help users to build a convincing case that cannot be ignored.

Best practice principles: 1) By developing effective online training and managerial expertise, the project will cascade our learning across the sector. 2) User feedback will be a critical pathway to evaluate the effectiveness of activities and users will help us refine and develop the process annually via key findings/recommendations. 3) Our aim of developing online resources for new groups interested in the process will be especially useful for smaller, less well-resourced bodies. 4) Project learning will benefit voluntary sector organisations outside the play sphere: we will share our findings, disseminate best practice and construct a model for others (via a sharing event in year two) to follow via our various networks and partnerships, strengthening the third sector in the capital.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

London Play developed the Quality Mark Quality in Play which is the standard for the play

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Online Playworks evaluation course for play projects researched and developed

One-to-one mentoring sessions to 18 adventure playgrounds and peer support/review mechanisms

(eg, online forum) for participants to join and share learning easily

Each playground develops evaluation plan and theory of change

All beneficiaries develop in-house evaluation reports and year 2 best practice sharing event takes place

16 groups benefit from online course (via wider dissemination)

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

34 adventure playgrounds report increased understanding and awareness of the value of monitoring and evaluation

34 adventure playgrounds report increased commitment to monitoring and evaluation

18 adventure playgrounds gain confidence in sharing learning through their organisation (utilising Play Works online course) and benefiting an additional 16 adventure playgrounds

16 play projects report increased confidence to evidence and provide impact reporting through using online course

Over the next ten years 100 play projects report increased skills in self-evaluation through use of online resources???

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

No, this final two year project will enable us to create a model that can be commissioned to non-London based play organisations that can then pay for the program generating income to sustain and update the online resource into the future.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

3,800

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

0-15

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Programme Designer Salary x 2.5 days p/w @ £36,657	18,300	18,483	0	36,783
0.5 day p/w staff time for each playground at £3,008 per site	9,024	9,024	0	18,048
APG launch of learning @£200 per playground and APG Consultation tools and resources @ £200 per playground	1,200	1,200	0	2,400
London-wide learning exchange (hire of space, consumables on day)	0	2,250	0	2,250
Development of website to host online learning platforms	1,000	1,000	0	2,000
Head of communications x 1 day p/w @£48,561	9,712	9,809	0	19,521
Commissioning bespoke design and delivery of M&E training modules x 4 @ £1,200 per module	4,800	4,800	0	9,600
Continuing professional development of programme designer, communications manager and independent evaluation of Playworks	2,940	3,420	0	6,360
Contribution to overheads @ 15% (IT, admin, finance, line management, rent, utilities etc)	6,830	7,210	0	14,040
TOTAL:	53,806	57,196	0	111,002

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Programme Designer Salary x 2.5 days p/w @ £36,657	18,300	18,483	0	36,783
0.5 day p/w staff time for each playground at £3,008 per site	9,024	9,024	0	18,048
APG launch of learning @£200 per playground and APG Consultation tools and resources @ £200 per playground	1,200	1,200	0	2,400
London-wide learning exchange (hire of space, consumables on day)	0	2,250	0	2,250
Development of website to host online learning platforms	1,000	1,000	0	2,000
Head of communications x 1 day p/w @£48,561	9,712	9,809	0	19,521
Commissioning bespoke design and delivery of M&E training modules x 4 @ £1,200 per module	4,800	4,800	0	9,600
Continuing professional development of programme designer, communications manager and independent evaluation of Playworks	2,940	3,420	0	6,360
Contribution to overheads @ 15% (IT, admin, finance, line management, rent, utilities etc)	6,830	7,210	0	14,040
TOTAL:	53,806	57,196	0	111,002

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	51,609
Activities for generating funds	0
Investment income	47
Income from charitable activities	286,662
Other sources	
Total Income:	338,318

Expenditure:	£
Charitable activities	332,184
Governance costs	0
Cost of generating funds	12,539
Other	0
Total Expenditure:	334,723
Net (deficit)/surplus:	-6,405
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-6,405

Asset position at year end	£
Fixed assets	577
Investments	0
Net current assets	46,258
Long-term liabilities	0
*Total Assets (A):	46,835

Reserves at year end	£
Restricted funds	43,626
Endowment Funds	0
Unrestricted funds	3,209
*Total Reserves (B):	46,835

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

London Play has downsized somewhat over the year to March 2018 - income was down by approximately one third and the staff team has reduced accordingly, without the need to make redundancies. The financial position is similar to the year to 2017.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	52,675	33,750	31,090
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	35,512	0	0
Other statutory bodies	1,115	42,000	21,600

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Reaching Communities Programme	114,808	127,237	0
Tudor Trust	30,000	30,000	40,000
Heritage Lottery (Dora)	53,800	338	0
Mercers Company	0	17,332	0
Heritage Lottery (Play Streets Past)	5,859	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Paul Hocker**

Role within **Director**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Partnership for Young London	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? City	
Contact person: ms Sharon Long	Position: Strategic Director
Website: http://www.partnershipforyounglondon.org.uk/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1062226
When was your organisation established? 08/02/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting More equalities organisations with enhanced voice, advocacy and representation skills		
Please describe the purpose of your funding request in one sentence. To enable voluntary, community and social enterprise sector organisations to improve their monitoring, evaluation and impact reporting with a particular focus on tackling inequalities		
When will the funding be required? 02/07/2018		
How much funding are you requesting?		
Year 1: £52,578	Year 2: £53,522	Year 3: £0
Total: £106,100		

Goals of your organisation:

Partnership for Young London is the regional youth policy unit which aims to:

Connect, Develop, and Influence

Partnership for Young London believes in a future where every young person's right to well-being is recognised and fulfilled. With young people making up a quarter of London's population, we have to respect that they are crucial to its future.

We're connecting everyone who cares about young people in London ? bringing together organisations, local and regional government, and young people themselves.

We're developing and sharing knowledge and skills ? equipping others to help young people in London access the support they need.

We're influencing policy and practice ? generating the new ideas that will help young Londoners thrive.

We're laying deep foundations ? but a united voice is our strongest tool. Working collectively with the expertise of everyone who cares about young people is the best chance that we have to make a difference

Main activities of your organisation:

Connect

? Regional Networks: the London Policy Network for cross-sector organisations, Vision for Young Londoners Network

? Website ? highlighting events, networks activities and opportunities, research and reports, this includes the searchable online data-base on reports and publications

? Weekly and monthly update service, profiling research, reports, opportunities and policy news, to 4000 contacts

Develop

? Capacity building support to 300 VCs groups around: young people and debt, collaboration, impact, intersectionality, digital impact tools, asset-based leadership

? Practitioners networks - sharing toolkits and resources

? Targeted support - Development of an outcomes framework with the Centre for Youth Impact for Tower Hamlets youth service

Influence

? Vision for Young Londoners cross-sector group with task and finish groups on political engagement, campaigning, inclusive education, collective impact, skills gap and health/well-being

? Research on young people's access to employment, supported by practitioner and policy makers roundtables and youth-led campaigns

? Policy links and collaboration with GLA, LGA, DCMS and national youth organisations

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	5	12	4

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Ongoing MoU with City

Summary of grant request

The request to extend the work has come from the existing programme, and key themes emerging; alongside of the need to build capacity, peer to peer learning and leadership seminars to develop practice. This is linked to the current youth policy context at regional and national levels (DCMS, LGA and GLA) and the core focus on evidencing impact.

This submission has been created from:

- ? Feedback and requests from various stakeholder groups
- ? Feedback and analysis from the first three years

To sustain services, groups need to be able to develop their practice, share research, as well as demonstrate their impact. For small VCSE groups this is costly and often not part of core staffing structures. Through providing regional expertise and support we can provide a cost-effective solution.

Delivery Model:

This is a continuation of the existing programme with a more targeted focus on inequalities. Peer-to-peer support and capacity building will be done by:

- ? Local and regional training sessions
- ? Regional networking events
- ? Peer support programme for practitioners
- ? Links with universities and research partners
- ? Production of resources and materials

Why we are the right organisation to deliver the work

Regional Specialist Youth Sector Knowledge - We provide a range of services for both the statutory sector and voluntary sector across London and have robust partnerships in place.

Evidence Base ? We have a sound understanding of the various systems in place for measuring impact and the organisations involved in this agenda. We have facilitated a borough-based outcomes framework, with the statutory/voluntary sector and young people.

Extensive networks - We have developed extensive networks across the region, links in all boroughs and a database of over 2000 VCS groups.

Continues overleaf

Continued from previous

Experience of delivering high quality services to the VCS across London - We have exceptional staff, who can link theory and practice.

Established Connections and Partnerships ? We have well-established links with the key partners across the region

How this meets the trusts programme outcomes

The work will focus on supporting a targeted number of VCS groups to develop their skills and capacity to evidence impact and sustain their services. The programme will do this through: training, information and advice, regional networking and best practice sharing seminars, and an online information hub. The services will be targeted at small to medium sized organisations and to develop practice. The focus for the next two years will be an in-depth programme of support around meeting the needs of equalities groups, with a focus on intersectionality.

Principles of good practice

Track the cascade benefit of the support-service provided via:

- ? Evaluation data on learning after each training session
- ? Focus groups with networks to establish the benefit of the programme
- ? Case studies on a targeted number of organisations

Feedback and Continuous Improvement

Formal and Informal feedback is captured regularly to support the work and ensure that emerging issues are incorporated into all future developments. The landscape for young people's services is changing rapidly and the work needs to be responsive and up to speed on changes to ensure it can effectively support organisations to sustain their services and demonstrate their effectiveness at a time of considerable change.

Improve access to the services by smaller, less well-resourced organisations

We will facilitate localised training programmes to enable small groups to attend, these will be fully accessible to volunteer-led groups. We have well-established links with refugee and asylum seeker networks, BME forums, youth provider networks and community networks.

Sharing learning with the wider sector via:

- ? E bulletins
- ? Website page
- ? Twitter and social media
- ? Regional networking events

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

We have a quality framework in place as part of our internal set of policies and procedures. The organisation does not use London Youths's framework as we do not undertake front line service delivery. We are looking at a range of other options proportionate to the size and capacity of the organisation. Trustees regularly review our services, impact and approach and quality is a critical aspect of this.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

VCS Capacity Building - 10 training and development session in local areas with small voluntary and community sector groups on measuring impact, this will reach 120 organisation with a specific focus on equalities groups

Regional Networking - 6 regional peer learning networks on effective practice with equalities groups, with 120 organisations participating. These will be thematic networks focusing on evidence based practice and working with key groups.

Research - to develop links with three universities to broker relationships and set the research agenda on inter-sectionality and young people, creating additional resources and capacity for the voluntary and community sector around impact

Briefing sheets and resources - to co-create four briefing sheets or publications on the work and cascade these out to front line practitioners via regional events and also 24 monthly email bulletins out to over 2800 youth sector leads

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

The voluntary and community sector have increased levels of knowledge around effective methods to demonstrate impact across their services

The voluntary and community sector have improved processes in place to evidence impact and assess young people's progress

There is increased awareness of the most effective tools and resources available to measure impact across the voluntary sector and community sector

There are increased opportunities to share best practice across the region around working with equalities groups for the voluntary and community sector

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We aim to have a number of these elements of work embedded across all strands of our activity, this will be sustained through ongoing networks of practitioners, cascading out of resources, improved links in place across the region and a higher focus on measuring impact and delivering high quality services that tackle inequalities

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

240

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

Mixed / Multiple ethnic groups

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Development Manage at 36k pa includes on costs and pension contribution of 5%	41,040	41,655	0	0
Admin Support for events and communications (0.5 day per week) @23k pro rata	2,622	2,661	0	0
Programme costs - events, trainers, refreshments	4,000	4,200	0	0
Programme management costs	4,916	5,006	0	0
Offices costs - telephone and photocopying etc	1,500	1,550	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	54,078	55,072	0	0
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What Income has already been raised?

Source	Year 1	Year 2	Year 3	Total
PYL Internal - office costs and adminstration	1,500	1,550	0	0

TOTAL:	1,500	1,500	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Development Manage at 36k pa includes on costs and pension contribution of 5%	41,040	41,655	0	0
Admin Support for events and communications (0.5 day per week) @23k pro rata	2,622	2,661	0	0
Programme costs - events, trainers, refreshments	4,000	4,200	0	0
Programme management costs	4,916	5,006	0	0

TOTAL:	52,578	53,522	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	0
Activities for generating funds	0
Investment Income	3,294
Income from charitable activities	164,668
Other sources	0
Total Income:	167,962

Expenditure:	£
Charitable activities	144,050
Governance costs	8,216
Cost of generating funds	7,500
Other	0
Total Expenditure:	159,766
Net (deficit)/surplus:	8,196
Other Recognised Gains/(Losses):	9,893
Net Movement In Funds:	18,069

Asset position at year end	£
Fixed assets	92,763
Investments	0
Net current assets	872
Long-term liabilities	0
*Total Assets (A):	93,635

Reserves at year end	£
Restricted funds	20,000
Endowment Funds	61,635
Unrestricted funds	12,000
*Total Reserves (B):	93,635

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: We have recently had our salary structures reviewed by Cranfield Trust as part of the City Bridge Trust programme of support. This highlighted that a number of the staff were not on comparable staff with LA structures and VCS salaries. Trustees have welcomed the findings from this review and as a result this post holders salary has been increased.

Grant Ref: 14574

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	9,995	9,995
London Local Authorities	0	0	0
London Councils	39,000	39,000	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	16,666

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Paul Hamlyn Foundation	0	0	30,000
Trust for London	0	44,500	44,500
Heritage Lottery	0	0	42,000
GLA	0	0	16,666
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Sharon Long**

Role within **Strategic Director**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Pro Bono Economics	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Southwark	
Contact person: Ms Isobel Hunter	Position: Fundraising and Projects Executive
Website: http://www.probonoeconomics.com	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1130567
When was your organisation established? 15/07/2009	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with the skills to improve their volunteer management More organisations with improved capabilities in monitoring, evaluation and impact reporting		
Please describe the purpose of your funding request in one sentence. To enable us double the number of organisations we support, develop strategic relationships with funders and widen our information sharing, advocacy and policy influencing capabilities.		
When will the funding be required? 01/10/2018		
How much funding are you requesting?		
Year 1: £40,000	Year 2: £60,000	Year 3: £80,000
Total: £180,000		

Aims of your organisation:

Pro Bono Economics harnesses the tools and insights from economics to help charities and the wider social sector understand and improve their impact. We undertake projects for organisations across a broad spectrum of activity from advice on data collection building to full economic analysis. We deliver this high value support at low cost by drawing on a network of skilled volunteer professional economists. They in turn benefit from working in new environments with different cultures and purposes. We aim to embed skilled volunteering into the economics profession across London.

We currently complete around 30 projects each year. This work helps social organisations attract funding, provides evidence for their advocacy activities and improve their programme delivery, thus helping their end beneficiaries.

PBE also uses the knowledge derived from these studies to support our advocacy and policy work. We also aim to improve impact management practice via our open-source knowledge base which charities and funders can access.

Main activities of your organisation:

We match professionally skilled pro bono volunteers with charities to help understand and improve impact and use the learning to improve practice across the social sector.

Our individual projects fall into three broad categories:

1. Data Advice - such projects involve looking into the data the charity is collecting and assessing this against their desired outcomes in order to provide advice on the best methods of collection.
2. Economic Analysis - we look into the costs and outcomes of a particular intervention and examine the economic impacts of this, if quantifiable, often using national datasets. These reports can be cost benefit analysis, break even analysis, cost effectiveness analysis and cost minimisation analysis.
3. Advocacy - using national datasets, we analyse the scale of an existing problem and provide economic evidence and arguments to support an organisation's cause or position.

We also offer workshops for charities and funders to look at activity, output and impact e.g. Theory of Change workshops.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	4	0	386

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	1 month notice

Summary of grant request

Pro Bono Economics work on impact measurement and evaluation is in high demand across the social sector. As budgets tighten, charities are increasingly challenged to prove their impact to funders and commissioners by using evidence based quantitative data. Our reports are designed to provide exactly such evidence. However, they also help charities to learn how to improve the delivery of their services to maximise the impact upon their beneficiaries. Thus, we believe that our work helps meet the programme outcome relating to improving skills in monitoring, evaluation and impact reporting.

PBE is the only organisation in the UK providing dedicated pro bono professionally skilled economist volunteers to undertake such impact analysis projects in charities. Once accepted, organisations are placed with a small team of volunteer economists who work with the support of one of our part time economic associates and our project team. The volunteers benefit from working in a different environment and learning new skills as well as providing practical help to charities. The interaction between the charity and the volunteers is the core dynamic in a project's success, so we believe that we also meet the programme outcome relating to Improving volunteer management.

Nine years on from our inception, we have engaged with 400 charities and published 120 published reports. Our reports are available on an open-source basis to charities and funders.

With regard to the principles of good practice, all our projects involve thorough process of quality assurance as they are monitored by our team of economic associates and in-house Chief Economist. We also carry out a post-completion review with each charity within one month of the project completing and a follow-up review after six months. This helps us to track the benefit of our service and ensures that we obtain their feedback to help with the ongoing improvement our work.

We aim to improve access to our programmes for smaller organisations by becoming accredited providers of programmes such as the Impact Management Access Fund, the Life Chances Fund and by being one of the charity partners of Lloyds Bank Foundation's Enhance programme which is aimed at smaller charities. We share our learning via the open source ethos of our projects which means that all our reports are shared on our website. We are also bringing together our knowledge base to create toolkits and guides for the charity sector.

Projects for activities based in London currently make around 20% of our client base. Over the last year, we have worked with many London-based organisations, including Making the Leap, who support thousands of children at 33 schools across London, Spitalfields Crypt Trust, who have supported people suffering with complex needs in East London for over 50 years, and Age UK Westminster, supporting people aged over 50 in Westminster. We also engage with others working in cross London voluntary sector support activities, such as a recent meeting with the London Funders Forum.

PBE aims to double the number of charities we work with over the next three years, to improve awareness and best practice around Impact management in the social sector and to expand our influence on government policy related to our strategic themes. The support of City Bridge Trust would help us to achieve these aspirations in London and thus have a significant positive impact upon the voluntary sector across the capital.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Recruit dedicated pro bono professionally skilled economist volunteers to undertake Impact analysis projects in charities.

Complete 36 impact reports for organisations across the charitable sector in London, primarily within our focus of wellbeing (education, employment, mental health and complex needs).

Use individual charity studies to build a knowledge base on impact in the social sector, available open source to charities, funders and policy makers and influencers across London

Use the findings from our projects to help influence policy related to our focus of wellbeing (education, employment, mental health and complex needs)

Develop partnerships with grant making trusts, companies and individual philanthropists to undertake impact analysis of their own funding programmes and / or those of the organisations they support

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Organisations across the London charitable sector will receive reports which directly demonstrate the economic benefits of their work, informing further interventions and service development, providing information for advocacy purposes and enabling them to show the value of their work to funders.

The development of our knowledge base will help to ensure better understanding and use of impact management tools and techniques across the wider charitable sector in London

Our advocacy work will have a positive impact on the policy and practice related to our theme of well being (education, employment, mental health and complex needs).

Our strategic partnerships with funders will help us to reach our aim of doubling the number of organisations we support and help to diversify our income streams

The number of skilled economist volunteers we work with will have significantly increased and the culture around pro bono work will have become more embedded amongst employers

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. We are diversifying our income generation activities by increasing income from a) the corporate sector, especially companies with pro bono volunteering programmes, b) securing payments from trust and foundations via grants and 'funder plus' type partnerships, c) support from individual philanthropists d) by charging clients to cover our organisational overheads, whilst not charging for actual projects costs

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,036,932

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Delivery costs	40,000	60,000	80,000	180,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	40,000	60,000	80,000	180,000
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project delivery costs	40,000	60,000	80,000	180,000

TOTAL:	40,000	60,000	80,000	180,000
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Finance details

Please complete using your most recent audited or Independently examined accounts.

Financial year ended:	Month: December	Year: 2017
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Income received from:	£
Voluntary Income	143,310
Activities for generating funds	109,938
Investment Income	646
Income from charitable activities	23,364
Other sources	4,940
Total Income:	282,198

Expenditure:	£
Charitable activities	337,227
Governance costs	1,626
Cost of generating funds	78,555
Other	0
Total Expenditure:	417,408
Net (deficit)/surplus:	-135,210
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-135,210

Asset position at year end	£
Fixed assets	3,760
Investments	0
Net current assets	145,019
Long-term liabilities	0
*Total Assets (A):	148,779

Reserves at year end	£
Restricted funds	5,000
Endowment Funds	0
Unrestricted funds	143,779
*Total Reserves (B):	148,779

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your Income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

We have recruited a Chief Economist to lead our technical work on Impact and a Director of Public Affairs to lead our work on policy. We have also appointed a new Director of Income Generation.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Law Family Charitable Foundation	0	245,000	0
The Monument Trust	0	70,000	20,000
Barrow Cadbury Trust	8,000	12,000	25,000
Power to Chage	0	0	30,000
Porticus	0	0	30,000

Declaration

I confirm that, to the best of my knowledge, all the Information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Julia Grant**

Role within **Chief Executive**
Organisation:

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