



Finance and Estates Committee of the Board of Governors of the City of London School for Girls

Date: WEDNESDAY, 9 FEBRUARY 2022
Time: 11.00 am
Venue: VIRTUAL MEETING (ACCESSIBLE REMOTELY)

SUPPLEMENTARY AGENDA

8. **CLSG HEALTH, SAFETY AND COMPLIANCE UPDATE**
Report of the Headmistress of the City of London School for Girls.
For Information
(Pages 3 - 4)
14. **PROPOSED 2022/23 REVENUE BUDGET AND TUITION FEES**
Joint report of the Chamberlain and the Bursar of the City of London School for Girls.
For Information
(Pages 5 - 32)
15. **REPAIRS, MAINTENANCE AND IMPROVEMENTS FUND 2022/23 AND 20-YEAR PLAN OF WORKS**
Joint report of the Chamberlain, the City Surveyor and the Bursar of the City of London School for Girls.
For Information
(Pages 33 - 40)
19. **CLSG RISK REGISTER UPDATE**
Report of the Headmistress of the City of London School for Girls.
For Information
(Pages 41 - 60)

Items received too late for circulation in conjunction with the Agenda.

Enquiries: Kerry Nicholls
kerry.nicholls@cityoflondon.gov.uk

John Barradell
Town Clerk and Chief Executive

Agenda Item 8

Committee(s)	Dated:
Finance and Estate Committee of the Board of Governors of the City of London School for Girls	9 February 2022
Subject: CLSG Health, Safety and Compliance Update	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1d; 1e; 2a
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Jenny Brown, Headmistress	For Information
Report author: Jane Elliott-Waine, Compliance Manager (CM)	

Summary

This report provides the Finance and Estates Committee with an update on compliance at City of London School for Girls.

Outlined in the report is the continuing scope of work to ensure that levels of compliance are well co-ordinated across key areas of the school's function including meeting the requirements of health and safety, fire safety, Independent Schools Standards Regulations and our approach to manage the risks of the Covid 19 pandemic.

Recommendation(s)

The Committee is asked to note the current position.

Main Report

COVID

1. Current state of play

The whole school risk assessment was last updated on 19 Jan 2022 to reflect the current measures in place and if reflective of the guidance provide by the DfE for stepping up and down mitigation measures to manage outbreaks. We continue to monitor cases in school and are working within the scope of measures set out in the contingency framework, where necessary. The Facilities Manager has confirmed that all CO2 readings are within safe parameters at this time.

2. Anything we are asking for guidance/approval on?
To note the current position.

General Health, Safety and Compliance update

1. Current State of play

As a result of the work completed for the successful ISI material change review, we have good evidence already collated in preparation for the full ISI inspection. The extensive work undertaken on the SCR has ensured we are in a much better position than we were three months ago and as a result I will be resuming internal audits this term.

Ongoing issues with the BMS system are still being investigated but the heating issues have been resolved at this time. There are ongoing actions and investigations as part of the legionella risk assessment which are being managed by the CoL team and the School's Facilities Manager.

There are currently no major general health and safety concerns, but this will continue to be monitored through the Health and Safety Committee. During the recent ISI material change review, we sampled a selection of departmental risk assessments and there was good evidence of increased content which was encouraging and provides evidence that we are continually improving our approach to health and safety.

2. Current State of play

To note the current position.

Implications

Failure to maintain compliance could have implications of not meeting the standards required during an ISI inspection, which could lead to reputation damage to the school and corporation. The risks associated with not meeting health, safety and fire legislation include legal, financial and property damage implications to the Corporation and school communities.

Conclusion

There have been significant improvements in compliance over the last 12 months. As we continue the transition to develop a culture of responsibility and accountability we will be better placed to demonstrate our commitment to continual improvement.

Jane Elliott-Waine

T: 07903902371

E: WaineJ@clsg.org.uk

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