



## **Policy and Resources Committee (Supplementary – for information items)**

**Date:** THURSDAY, 7 JULY 2022  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

### **AGENDA**

#### **3. MINUTES**

To consider minutes as follows:-

- b) \* To note the public minutes of the Operational Property and Projects Sub-Committee meeting held on 30 May 2022 (Pages 3 - 16)
- c) \* To note the draft public minutes of the Communications and Corporate Affairs Sub Committee meeting held on 7 June 2022 (Pages 17 - 22)
- d) \* To note the draft public minutes of the Civic Affairs Sub-Committee meeting held on 17 May 2022 (Pages 23 - 32)
- e) \* To note the draft public minutes of the Resource Allocation Sub-Committee meeting on 17 May 2022 (Pages 33 - 36)
- f) \* To note a draft summary of the Competitiveness Advisory Board meeting on 12 May 2022 (Pages 37 - 38)

#### **7. \* BECKFORD & CASS STATUES INTERPRETATION PROJECT**

Report of the Director of Innovation and Growth.

**For Information**  
(Pages 39 - 46)

#### **8. \* ENGAGEMENT STRATEGY WITH WORLD ECONOMIC FORUM UPDATE**

Report of the Director of Innovation and Growth.

**For Information**

(Pages 47 - 50)

9. **\* POLICY AND RESOURCES CONTINGENCY/DISCRETIONARY FUNDS**

Report of the Chamberlain.

**For Information**  
(Pages 51 - 62)

10. **\* DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

Report of the Town Clerk.

**For Information**  
(Pages 63 - 64)

14. **NON-PUBLIC MINUTES**

To consider non-public minutes of meetings as follows:-

- b) \* To note the non-public minutes of the Operational Property and Projects Sub-Committee meeting held on 30 May 2022 (Pages 65 - 68)
- c) \* To note the draft non-public minutes of the Civic Affairs Sub-Committee meeting on 17 May 2022 (Pages 69 - 76)
- d) \* To note the draft non-public minutes of the Resource Allocation Sub-Committee meeting on 17 May 2022 (Pages 77 - 78)

18. **\* BARKING REACH POWER STATION COMPANIES - FUTURE LIQUIDATION AND BUSINESS PLAN UPDATE**

Joint report of the Chamberlain and City Surveyor.

**For Information**  
(Pages 79 - 132)

19. **\* DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

Report of the Town Clerk.

**For Information**  
(Pages 133 - 136)

## OPERATIONAL PROPERTY AND PROJECTS SUB COMMITTEE

Monday, 30 May 2022

Minutes of the meeting of the Operational Property and Projects Sub Committee held at Committee Rooms, West Wing, Guildhall on Monday, 30 May 2022 at 1.45 pm

### Present

#### Members:

Alderman Timothy Hailes (Chair)  
Deputy Shravan Joshi (Deputy Chairman)  
Deputy Rehana Ameer  
Deputy Randall Anderson  
Deputy Keith Bottomley  
Deputy Henry Colthurst  
Deputy Edward Lord  
Paul Martinelli

#### Officers:

Joseph Anstee	- Town Clerk's Department
Jonathan Cooper	- City Surveyor's Department
Melanie Charalambous	- Environment Department
Leah Coburn	- Environment Department
Gillian Howard	- Environment Department
John James	- Chamberlain's Department
Jessica Lees	- City Surveyor's Department
Lisa Moore	- Chief Operating Officer's Department
Rohit Paul	- Chief Operating Officer's Department
Jonathon Poyner	- Barbican Centre
Jason Hayes	- Community & Children's Services Dept.
Andy Barnard	- Environment Department
Dorian Price	- City Surveyor's Department
William Roberts	- Chamberlain's Department

At the start of the meeting, Deputy Edward Lord, as the senior Member present, was moved into the Chair until the election of a Chair.

#### 1. APOLOGIES

Apologies for absence were received from Deputy Christopher Hayward.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

#### 3. TERMS OF REFERENCE

The Sub Committee received and noted its terms of reference as agreed by the Policy & Resources Committee on 5 May 2022.

4. **ELECTION OF CHAIR**

The Sub Committee proceeded to elect a Chair in accordance with Standing Order No.29. The Town Clerk invited expressions of interest and Alderman Tim Hailes, being the only Member who expressed their willingness to serve, was duly elected as Chair of the Sub Committee for the ensuing year. The Chairman thanked Members for their support and expressed his anticipation in leading the new Sub Committee during its first year.

5. **ELECTION OF DEPUTY CHAIR**

The Sub Committee proceeded to elect a Deputy Chair in accordance with Standing Order No.30. The Town Clerk invited expressions of interest and, there being two Members expressing their willingness to serve, a ballot of Sub Committee Members present was undertaken. Arising from the ballot, Deputy Shravan Joshi was duly elected as Deputy Chair of the Sub Committee for the ensuing year.

6. **APPOINTMENT OF CO-OPTED MEMBERS**

The Sub Committee proceeded to appoint up to two co-opted Common Councillors for the 2022/23 municipal year, as per the Sub Committee's terms of reference. The Town Clerk advised that expressions of interest had been sought from the Court of Common Council and there were two candidates seeking appointment, Deputy Michael Cassidy and Anett Rideg, for whom supporting statements had been circulated ahead of the meeting.

**RESOLVED** – That Deputy Michael Cassidy and Anett Rideg be appointed to the Sub Committee for the ensuing year.

7. **GATEWAY APPROVAL PROCESS**

**RESOLVED** – That the Gateway Approval process be received.

The Chair advised that there would be separate briefings on the Gateway process available if Members felt this would be beneficial.

8. **MINUTES\***

**RESOLVED** – That the public minutes and non-public summary of the Corporate Asset Sub Committee meeting on 17 January 2022, the Procurement Sub Committee meeting on 18 January 2022 and the Projects Sub Committee meeting held on 17 February 2022 be noted.

9. **PROJECT GOVERNANCE**

The Sub Committee considered a report of the Chief Operating Officer outlining interim arrangements for project governance, including a temporary request for delegated authority to Tier 1 Chief Officers, to approve all reports for projects with an estimated cost of below £1m (excluding risk). The Chief Operating Officer introduced the report and drew Members' attention to the key points, advising that the proposals prefaced a wider review of the Project procedure which would be brought back to the Sub Committee.

Members commented that they supported the proposals, noting that this followed successful increases in delegated authority thresholds in other areas. A Member proposed that those exercising delegated authority be required to complete appropriate modules of the Project Management Academy to ensure that those with delegated authority are properly skilled and trained in exercising that authority.

**RESOLVED** – That the Operational Property and Projects Sub Committee agree to:

- i. Delegate authority for all projects with an estimated cost of below £1m (excluding risk) to Tier 1 Chief Officers and officers listed in Appendix 1 for approval;
- ii. Note that Members will be presented with a range of options for revised thresholds in July; and
- iii. Note that another report will be submitted in October to amend the Projects Procedure.

10. **CLARIFICATION OF FINANCIAL APPROVAL AND GATEWAY PROCEDURES FOR FRAUD & CYBER CRIME REPORTING & ANALYSIS SERVICE (FCCRAS)**

The item was withdrawn.

11. **RESPONSIBLE PROCUREMENT POLICY UPDATE**

The Sub Committee considered a report of the Chief Operating Officer seeking approval to refocus the commitments in the Responsible Procurement (RP) Policy using the efficiency principles under the Target Operating Model (TOM), better align with the TOM's strategic priorities of Climate Action and Equality, Diversity and Inclusion, and the broader ESG objectives of the Corporation. The Chief Operating Officer introduced the report and outlined the key points for Members.

The Sub Committee was advised that the commitments would focus on what suppliers were doing for underrepresented groups in their industry, how they were creating an inclusive environment and delivering inclusive services, and working with suppliers who have processes in place to record and deal with incidents of harassment based on protected characteristics. Members noted that data was relevant in assessing processes and that it was expected that benchmarking around EDI, would be implemented, and that policies would be in place.

A Member noted that the tenders were currently balanced on the basis of a 60/40 quality/price weighting split and suggested that this could be reviewed to assess whether 50/50 would be preferable. Another Member suggested taking a sample of the tenders over the past year for assessing the impact of this. The Chair proposed that the Sub Committee agree the recommendations, but carry forward this suggestion for review.

**RESOLVED** – That the Operational Property and Projects Sub Committee:

1. Approve changes to the Responsible Procurement Policy, in particular refocusing from 18 commitments to the proposed six;
2. Approve amendment to the responsible procurement weighting establishing it as an overall score of 10% from 1 September 2022; and
3. Approve an uplift in the responsible procurement weighting to 15% of the overall score effective 1 April 2023.

**12. CYCLICAL WORKS PROGRAMME 2021/22 OUTTURN & CARRY FORWARD REPORT**

The Sub Committee considered a report of the City Surveyor providing an overview of the progress and expenditure of the current Cyclical Works Programmes (CWP 18/19, CWP 19/20, CWP 20/21 and CWP 21/22) at the end of the financial year for 2021/22. The City Surveyor introduced the report and drew Members' attention to the key points. The Chair commented that there would be several areas, such as variances in terms of spend against specific items and the pace of delivery, that the Sub Committee would want to thoroughly understand as they are on the receiving end of comments from constituents, both businesses and residents about the speed at which things are being executed. However, the usual challenges of the past few years would need to be taken into consideration.

The Sub Committee noted the regular programme underspends and sought assurances that quality and delivery were not unduly sacrificed in order to keep under budget, and whether sufficient funds were kept as a contingency for inflationary risks, both currently and looking forward. Members further noted the risks of not undertaking works, which consequently led to more costly works later down the line, particularly with regards to the Golden Lane Estate.

In response to questions from Members, the City Surveyor advised that the figures in respect of the Golden Lane Estate predominantly arose from the Golden Lane Leisure Centre and Barbican Centre, which were late additions to the programme. The City Surveyor advised that officers always explored ways of doing works that would save money but certainly would not sacrifice quality. There were complications around heritage assets and varying lengths of programmes, but efforts would be made to clear up the historic programme of works. Officers then outlined the situation in respect of the Barbican Centre and Guildhall School and suggested a site visit to assess current issues and the condition of the assets. The Chair noted that even where there was sufficient budget in place there were sometimes concerns over resource and thanked officers for their update.

A Member commented that the format of the chart on construction costs had been helpful and encouraged wider use of this format, adding that due consideration would be required of the significant cost pressures such as inflation over the next few years, as well as appropriate contingency for construction costs. The City Surveyor advised that that CWP bids were

formulated from the forward maintenance plans, with an uplift of around 20% applied.

**RESOLVED** – That the Operational Property and Projects Sub Committee:

1. Note the progress of current CWP programmes of work;
2. Approve the carry forward from 2017/18 & 2018/19 budgets of £596k;
3. Note the reprofiling of 2019/20 programme of £1.88million to be spent in the 2022/23 financial year;
4. Note the reprofiling of 2020/21 programme of £574k to be spent in the 2022/23 financial year; and
5. Note the reprofiling of 2021/22 programme of £184k to be spent in the 2022/23 financial year.

**13. GATEWAY 1-4 - BARBICAN ESTATE TOWER LIFT REFURBISHMENT**

The Sub Committee considered a Gateway 1-4 report of the Director of Community & Children's Services regarding the refurbishment of the Barbican Estate Tower Lifts. In response to a question from a Member, the Director of Community & Children's Services advised that they would confirm that enough funding was held in reserve to cover leaseholder contributions if necessary. Members requested as a general style point that Corporate Projects Board not be included amongst the list of Committees on the report template.

**RESOLVED** – That the Operational Property and Projects Sub Committee agree:

1. That budget of £50,000 is approved to engage a specialist lift consultant to undertake liaison with internal and external stakeholders, to formulate a specification to tender and cover staff costs;
2. Note the project budget of £50,000 (excluding risk);
3. Note the total estimated cost of the project at £4,600,000(excluding risk); and
4. That Option 1 is approved to fully refurbish all nine lifts in the three Barbican Estate Towers.

**14. GATEWAY 1-5 - IT MEMBER DEVICE REFRESH**

The Sub Committee considered a Gateway 1-5 report of the Chief Operating Officer programme of works to replace end of life devices for Elected Members to the Court of Common Council, in line with the approved CoL Members IT Provision Policy. The Chair asked whether the expected lifespan of devices was roughly aligned with standard electoral terms. A Member commented that the usage of City of London devices should be firmly promoted, with less engagement with non-City of London devices if possible.

**RESOLVED** – That the Operational Property and Projects Sub Committee agree:

1. That the earmarked budget of £300,000 is approved for these works.  
The next Gateway will be Gateway 6;
2. Note the project budget of £300,000 (excluding risk);
3. Note the total estimated cost of the project at £300,000 (excluding risk);  
and
4. That Option 1 - Purchase & Deploy new End User Devices is approved.

15. **GATEWAY 2 ISSUE - 1 BROADGATE SECTION 278 HIGHWAY WORKS**

The Sub Committee considered a Gateway 2 Issue report of the Executive Director, Environment on Section 278 highway works to facilitate the new development at 1 Broadgate.

**RESOLVED** – That the Operational Property and Projects Sub Committee:

1. Authorise officers to proceed with the statutory process and legal agreements required to progress the highway boundary adjustments (appendix 2) pursuant to Section 256 of the Highways Act 1980;
2. Delegate authority to consider any objection to the advertised Section 256 application, and whether to proceed, to the Executive Director Environment (in consultation with the City Solicitor);
3. Delegate any budget adjustments to the Chief Officer should further Section 278 funds be required from the developer prior to Gateway 5 approval; and
4. Authorise officers to enter into a Section 278 agreement with British Land.

16. **GATEWAY 2 - WOOD STREET POLICE STATION S278**

The Sub Committee considered a Gateway 2 report of the Executive Director, Environment regarding highway and public realm improvement works in the vicinity of the development at 37 Wood Street, the site of the former Police Station.

**RESOLVED** – That the Operational Property and Projects Sub Committee agree:

1. That a budget of £100,000 is approved to reach the next Gateway, fully funded from the relevant Section 106 agreement;
2. Note the total estimated cost of the project at £1,200,000 (excluding risk); and to



3. Authorise officers to enter into a Section 278 agreement with the developer.

17. **GATEWAY 2 - 100 FETTER LANE S278**

The Sub Committee considered a Gateway 2 report of the Executive Director, Environment regarding highway and public realm improvement works in the vicinity of the development at 100 Fetter Lane.

**RESOLVED** – That the Operational Property and Projects Sub Committee agree:

1. That budget of £50,000 is approved to reach the next Gateway, fully funded from a Section 106 agreement;
2. Note the total estimated cost of the project at £200,000 (excluding risk); and to
3. Authorise officers to enter into a Section 278 agreement with the developer.

18. **GATEWAY 2 - COOL STREETS AND GREENING PROGRAMME: CITY GREENING AND BIODIVERSITY PROJECT**

The Sub Committee considered a Gateway 2 report of the Executive Director, Environment on the City Greening and Biodiversity Project within the Cool Streets and Greening Programme.

**RESOLVED** – That the Operational Property and Projects Sub Committee:

1. Approve the commencement of the project;
2. Approve the release of £80,000 from the Cool Streets and Greening programme for staff costs, fees and site investigations to reach the next gateway;
3. Note that delivery will be phased across 3 years with an initial Gateway 5 (Chief Officer approved) report in autumn 2022 to enable tree planting to take place in the next planting season; and
4. Note the total estimated cost of the project at £1.5-2.5m.

19. **GATEWAY 2 - BEMS UPGRADE PROGRAMME – PHASE 2**

The Sub Committee considered a Gateway 2 report of the City Surveyor on Phase 2 of the Building Energy Management System (BEMS) project.

**RESOLVED** – That the Operational Property and Projects Sub Committee agree that:

1. Subject to agreement from RASC, that a budget of £35,000 is approved to be taken from the allocated capital funding to reach the next Gateway;

2. Subject to agreement from RASC, that a Costed Risk Provision of £5,000 is approved (to be drawn down via delegation to Chief Officer in consultation with Chamberlains) to reach the next Gateway;
3. Note the total estimated cost of the project is (excluding risk); £217,391;
4. Note the total estimated cost of the project is (including risk); £249,891 (which is £217,391 + costed risk of £32,500); and
5. Note the total project funding agreed at project brief stage is £250,000.

20. **GATEWAY 2 - PARLIAMENT HILL ATHLETICS TRACK RESURFACING**

The Sub Committee considered a report of the Executive Director, Environment regarding the resurfacing of Parliament Hill Athletics Track. In response to a question from a Member, the Executive Director, environment confirmed that funding had been agreed in principle by Resource Allocation Sub Committee but was subject to approval for drawdown.

**RESOLVED** – That the Operational Property and Projects Sub Committee agree:

1. That budget of £81,000 is approved to reach the next Gateway; and
2. That a costed risk provision of £30,000 is approved (to be drawn down via delegation to the Chief Officer) see appendix 2.

21. **GATEWAY 2 - LEADENHALL STREET TRAFFIC MANAGEMENT- EASTERN CITY CLUSTER**

The Sub Committee considered a Gateway 2 report of the Executive Director, Environment regarding the delivery of traffic management changes to Leadenhall Street that are to deliver the aspirations of the adopted City Cluster vision.

**RESOLVED** – That the Operational Property and Projects Sub-Committee:

1. Note and approve the contents of this report;
2. Note and agree that this project's original Gateway 1/2 proposals for Leadenhall Street will not be progressed at this time;
3. Approve a change in project title to 'Leadenhall Street Improvements – City Cluster Vision Programme' to better reflect the approved scope of work;
4. Approve the amendment of the previously agreed budget (no change in the approved overall amount) detailed in Appendix 2, Table 2;
5. Approve the updated funding strategy set out Appendix 2, Table 3;

6. Approve a Costed Risk Provision (CRP) of £57,000 detailed in Appendix 3 (to be drawn down via delegation to Chief Officer);
7. Note that the requested CRP includes provision for the implementation of an experimental timed point closure on Leadenhall Street that can be seen in Appendix 4 should this be required (subject to recommendation 8);
8. By virtue of the promotion of experimental timed point closure proposal being placed within the risk register that authority to implement this is delegated to the Executive Director Environment subject to their prior consideration of the statutory consultation responses, TfLs TMAN process and the Equalities Impact Assessment (and to them being satisfied, following such consideration, that implementation should proceed);
9. Note that the next report to committee is planned for Q2 2023 when funding to progress the transformational scheme for Leadenhall Street may be in place; and
10. Agree that the Director of City Operations, in consultation with the Chairman of the Project Sub Committee and Director Environment as necessary, is to decide whether any project issues or decisions that falls within the remit of paragraph 45 of the 'City of London Project Procedure – Oct 2018' (Changes to projects: General), as prescribed in Appendix 5 of this report, is to be delegated to Chief Officer or escalated to committee(s).

**22. GATEWAY 3-5 - ENERGY REDUCTION PROGRAMME: TOWER HILL COACH & CAR PARK LIGHTING AND VENTILATION UPGRADES**

The Sub Committee considered a Gateway 3-5 report of the City Surveyor regarding the upgrade of the lighting and ventilation systems at Tower Hill Coach and Car Park. The Sub Committee noted that corrections to the financial information affecting the budget section of the report and Appendix 2 had been circulated ahead of the meeting.

**RESOLVED** – That the Operational Property & Projects Sub Committee agree:

1. That Option 2 is approved for the delivery of the works and the increase in the project scope to encompass both the lighting and ventilation works as these works relate to the same site and their combination will provide a more cost-effective approach and ensure good alignment of the works under a single main contractor;
2. Note the total estimated cost of the project at £261,218 (excluding risk);
3. Approve a budget of £243,093 for the capital works to reach the next Gateway;

4. Approve a budget of £11,975 for the fees, which include project management support and building control, to reach the next Gateway;
5. Approve allocation of £89,750 which is currently available from the Carbon Fund, in accordance with the approved policy approach (see background papers) to deliver reductions in carbon emissions from retrofitting measures in publicly owned operational buildings;
6. Approve a Costed Risk Provision of £38,472 (to be drawn down via delegation to Chief Officer in consultation with the Chamberlain) to be funded wholly from the Carbon Fund;
7. Enter into a new works agreement with Vital Energi to undertake the works as Principal Contractor and Principal Designer, in accordance with the terms of their existing contract with CoL to deliver services under the National Framework Agreement for Energy Performance Contracting; and
8. Procure the project management support services required to reach the next gateway.

23. **GATEWAY 6 - 60 LONDON WALL S278**

The Sub Committee considered a Gateway 6 report of the Executive Director, Environment regarding the 60 London Wall S278 highway improvements.

**RESOLVED** – That the Operational Property and Projects Sub Committee:

- i) Approve the content of this outcome report noting that the project was delivered to meet the developers programme and within the budget approved at G5;
- ii) Authorise the Chamberlain's department to return unspent S278 funds to the Developer as set out in the s278 legal agreement (subject to the verification of the final account); and
- iii) Agree to close the 60 London Wall project.

24. **GATEWAY 6 - PROVISION OF CAR PARK CHARGING INFRASTRUCTURE ACROSS THE COMMONS DIVISION AT CAR PARKS AT BURNHAM BEECHES, RIDDLEDOWN AND FARTHING DOWNS**

The Sub Committee considered a report of the Director of Open Spaces regarding the provision of car park charging infrastructure across the Commons Division at car parks at Burnham Beeches, Riddlesdown and Farthing Downs.

**RESOLVED** – That the Operational Property and Projects Sub Committee note the G6 report and approve closure of the project.

25. **GATEWAY 4 PROGRESS - CITY CLUSTER VISION - WELL-BEING & CLIMATE CHANGE RESILIENCE: JUBILEE GARDENS IMPROVEMENTS\***

The Sub Committee received a Gateway 4 progress report on the Jubilee Gardens Improvements project within the City Cluster Vision - Wellbeing & Climate Change Resilience programme.

**RESOLVED** – That the report be noted.

26. **CLIMATE ACTION STRATEGY - NZ1, NZ3 AND RS3 WORKSTREAM UPDATE FOR THE OPERATIONAL PORTFOLIO\***

The Sub Committee received a report of the City Surveyor presenting an update on the key actions of the operational buildings workstreams as part of the Climate Action Strategy (CAS).

**RESOLVED** – That the report be noted.

27. **2021/22 ENERGY & DECARBONISATION PERFORMANCE Q3 UPDATE FOR THE OPERATIONAL PORTFOLIO\***

The Sub Committee received a report of the City Surveyor presenting the 2021/22 Quarter 3 energy performance for CoL operational sites.

**RESOLVED** – That the report be noted.

28. **CITY SURVEYOR'S BUSINESS PLAN 2021-26 QUARTER 3 2021/22 UPDATE\***

The City Surveyor received a report of the City Surveyor providing Members of Property Investment Board (PIB) and Operational Property and Projects Sub Committee (OPPSC) details of progress in quarter 3 (October to December) 2021/22 against the 2021-26 Business Plan.

**RESOLVED** – That the report be noted.

29. **CITY SURVEYOR'S DEPARTMENTAL RISK REGISTER - APRIL 2022 UPDATE\***

The Sub Committee received a report of the City Surveyor providing a quarterly update on the management of risks within the City Surveyor's Department.

**RESOLVED** – That the report be noted.

30. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

In response to a question from a Member, the Chief Operating Officer advised that eleven of the reports for decision on the meeting's agenda would not have required the Sub Committee's approval under the interim project governance arrangements agreed earlier, with five still requiring Member approval. The Chair suggested that there would be cases where project decisions should be put to the Sub Committee for approval even where they did not trigger the financial thresholds, due to factors such as political sensitivity.

Referencing the City Surveyor's Department Risk Register noted at Item 29, a Member queried which body had ultimate oversight and authority over the register, noting that Red risks would be submitted to the Sub Committee and

the Audit & Risk Management Committee. The Chair asked that this be taken away for clarification.

A Member suggested that Members would benefit from sight of a list of current projects and the Wards to which they were relevant, which could be circulated on a regular basis. The Chair responded that this was a helpful suggestion and would be taken away.

31. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT**

There was no other business.

32. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

<b>Item No.</b>	<b>Paragraph No.</b>
34 – 35, 37, 39	3
36, 38, 40	3,5

33. **NON-PUBLIC MINUTES\***

**RESOLVED** – That the non-public minutes of the Corporate Asset Sub Committee meeting on 17 January 2022, the Procurement Sub Committee meeting on 18 January 2022 and the Projects Sub Committee meeting held on 17 February 2022 be noted.

34. **GATEWAY 1-4 - CITY OF LONDON SCHOOL FOR GIRLS - 2023 IMPROVEMENT AND REVENUE WORKS**

The Sub Committee considered a Gateway 1-4 report of the City Surveyor.

35. **GATEWAY 1-5 - LEASE OF 16 STEINWAY MODEL B GRAND PIANOS FOR GUILDHALL SCHOOL OF MUSIC & DRAMA**

The Sub Committee considered a Gateway 1-5 report of the Guildhall School of Music and Drama.

36. **GATEWAY 1-5 - KENNEL BLOCK ADDITION - HEATHROW ANIMAL RECEPTION CENTRE**

The Sub Committee considered a Gateway 1-5 report of the Executive Director, Environment.

37. **GATEWAY 6 - POLICE TELEPHONY UPGRADE**

The Sub Committee considered a Gateway 6 report of Chief Operating Officer.

38. **GLA ROADS - LAND DISPUTE WITH TRANSPORT FOR LONDON: OUTCOME OF ARBITRATION PROCEEDINGS\***

The Sub Committee received a report of the Comptroller and City Solicitor.

39. **GATEWAY 5 PROGRESS - SYDENHAM HILL REDEVELOPMENT, LEWISHAM, SE26 6ND\***

The Sub Committee received a report of the City Surveyor.

40. **WOODREDON FARM AND EQUESTRIAN CENTRE (RIDING SCHOOL) DISPOSAL - SUMMARY OF PROPOSAL DISPOSAL\***

The Sub Committee received a report of the City Surveyor.

41. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There was one question.

42. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The Chair then thanked Members and officers in attendance for their contributions before closing the meeting.

**The meeting ended at 2.36 pm**

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Chair

**Contact Officer: Joseph Anstee**  
**joseph.anstee@cityoflondon.gov.uk**

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## **COMMUNICATIONS & CORPORATE AFFAIRS (POLICY & RESOURCES)** **COMMITTEE**

**Tuesday, 7 June 2022**

**Minutes of the meeting of the Communications & Corporate Affairs (Policy & Resources) Committee held at the Guildhall EC2 at 8.30 am**

### **Present**

#### **Members:**

Deputy Keith Bottomley (Chairman)	Deputy Edward Lord
Deputy Christopher Hayward	Deputy Rehana Ameer
Tom Sleigh	Deputy Shravan Joshi
Tijs Broeke	Mary Durcan
Alderman Sir David Wootton	Deputy Henry Colthurst
Alderman & Sheriff Nicholas Lyons	Alderman Prem Goyal

#### **Officers:**

Bob Roberts	Deputy Town Clerk and Executive Director of Communications and External Affairs
John Park	Communications and External Affairs
Kristy Sandino	Communications and External Affairs
Sarah Bridgman	Communications and External Affairs
Matt Baird	Communications and External Affairs
Joanna Burnaby-Atkins	Communications and External Affairs
Paul Double	- City Remembrancer
Bruce Hunt	- Remembrancer's Department
Kiki Hausdorff	- Remembrancer's Department
Damian Nussbaum	- Executive Director of Innovation & Growth
Caroline Jack	- Executive Director and Private Secretary to the Lord Mayor, Mansion House and Central Criminal Courts
Tim Wainwright	- Mansion House and Central Criminal Courts

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Catherine McGuinness and Ruby Sayed, who both observed the meeting virtually.

The Town Clerk confirmed that Alderman Timothy Hailes was no longer a Member of the Sub-Committee and that his name was included on the agenda coversheet in error.

The Chairman then welcomed the new Members and thanked those Members who were no longer on the Sub-Committee.

The Chairman welcomed the new Head of Corporate Affairs.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations of interest.

3. **MINUTES**

**RESOLVED** – That the public minutes and summary of the Public Relations Sub-Committee meeting held on 24 January 2022, be approved as an accurate record.

4. **TERMS OF REFERENCE**

Members received the terms of reference of the Sub-Committee as agreed by the Policy & Resources Committee on the 5 May 2022.

5. **APPOINTMENT OF CO-OPTED MEMBERS**

Members proceeded with a ballot to co-opt four Common Councillors onto the Sub-Committee. Results were as follows:-

Emily Benn – 8

Alderman Prem Goyal – 10

John Griffiths - 2

Caroline Haines – 3

Deborah Oliver – 7

Ian Seaton – 4

James Tumbridge – 2

The Chairman confirmed that Emily Benn, Alderman Prem Goyal, Deborah Oliver, and Ian Seaton be duly appointed.

6. **MAYORAL PRIORITIES 2022 - 2023 - ALDERMAN NICHOLAS LYONS (SUBJECT TO ELECTION)**

Members received a joint report of the Director & Private Secretary to the Lord Mayor, the Deputy Town Clerk & Director of Communications and External Affairs, the Chief Strategy Officer and the Head of Equality Diversity and Inclusion.

Alderman & Sheriff Lyons introduced the report.

Members were encouraged to hear a commitment to joint working between the roles and offices of the Lord Mayor and Chairman of Policy. However, they felt this could be clearer within the report and recommended that it be updated to reflect this before being submitted to the General Purposes Committee of the Court of Aldermen.

Members sought assurances that all Aldermen were supportive of proposals, noting that the plan would take up to five years to deliver, over the terms of five different Lord Mayors. It was confirmed that this point featured as part of the Aldermanic appraisal process.

It was suggested that clear KPIs be developed to monitor progress against priorities.

A Member proposed that digital inclusion was essential to Financial and Professional Services.

The Alderman and Sheriff acknowledged that SMEs were not explicitly mentioned but that they were a clear joint priority between the mayoralty and Policy Chairman.

**RESOLVED**, that the report be noted.

## **7. REVIEW OF SPORT PROVISION**

Members considered a report of the Deputy Town Clerk & Executive Director of Communications and External Affairs regarding a review of Sport Provision at the City of London Corporation.

Members expressed support for proposals and were keen for work to progress quickly.

The financing of the review needed to be considered and as such, focus would need to remain on the Square Mile in the first phase, with work on Open Spaces to come later.

The new strategy proposed would address both these points and following suggestions from Members, the potential income generation from sport would need to be explored.

**RESOLVED**, that Members

- i. Note the report and agree that delivering an improved sport offer should be a priority for the City Corporation going forward
- ii. Agree that the City's Sport Engagement Manager – should lead on the response to the review and prepare a new sport strategy aimed initially at the Square Mile - for consideration at the Sub-Committee
- iii. Support that the sport strategy work should continue be part of this Sub Committee's remit and that no additional governance arrangements are set up for the time being
- iv. Agree that, as part of the development of the strategy, the Sports Engagement Manger work with the Chamberlain to consider essential funding requirements for a greater sports offer and what the source of this funding might be.

## **8. LEVELLING UP**

Members considered report of the Deputy Town Clerk & Executive Director of Communications and External Affairs regarding Levelling up.

This report acted as a sense check for Members to review the direction of travel. Members expressed support for the work and wished to encourage continued message discipline.

Members felt that the City could afford to be stronger in its messaging and that it needed to exercise its unique convening powers to host key networking events to drive the levelling up agenda.

**RESOLVED**, that Members support the continued approach to Levelling Up, as outlined in the report.

9. **MEDIA UPDATE**

Members received a report of the Deputy Town Clerk & Chief Executive Director of Communications and External Affairs concerning an update on Media activity.

**RESOLVED**, that the report be noted.

10. **PARTY CONFERENCES 2022**

Members received a report of the Deputy Town Clerk & Executive Director of Communications and External Affairs concerning the Party Conferences 2022.

The Chairman of Policy made a statement about the need for the Members of the Sub-Committee to work at the Party Conference and expressed his intentions to have daily meetings with each attendee to gather feedback.

**RESOLVED**, that the report be noted.

11. **CORPORATE AFFAIRS UPDATE**

Members received a report of the Deputy Town Clerk & Executive Director of Communications and External Affairs regarding an update on Corporate Affairs Activities.

**RESOLVED**, that the report be noted.

12. **SPORT ENGAGEMENT UPDATE**

Members received a report of the Deputy Town Clerk & Executive Director of Communications and External Affairs regarding a Sports Engagement update.

Members briefly discussed the success of the night of 10000m PBs and noted that in future it would be preferable to have greater presence of the City's logo.

**RESOLVED**, that the report be noted.

13. **UPDATE ON FILMING ACTIVITY IN THE CITY OF LONDON**

Members received a report of the Deputy Town Clerk & Executive Director of Communications and External Affairs regarding an update on filming activity in the City of London.

**RESOLVED**, that the report be noted.

**14. SURVEY OF CITY RESIDENTS AND WORKERS**

Members considered a report of the Deputy Town Clerk & Executive Director of Communications and External Affairs regarding proposals for a survey of City residents and workers.

There was a brief discussion on whether the survey could be developed in-house and issued by Members to their electorate at a smaller cost. On balance it was felt that this would not achieve the outcomes desired in terms of capturing data, but Members agreed that the Court could be invited to forward on the survey to their ward contacts once ready.

**RESOLVED**, that Members agree that a reputable polling organisation be commissioned to carry out a survey of 500 City residents and 1,000 workers at an estimated cost not to exceed £60,000, to be met from your Committee's 2022/23 Policy & Resources Contingency Fund.

**15. ENVIRONMENT ACT 2021**

Members received a report of the Remembrancer regarding the Environment Act 2021.

After a question from a Member about whether our involvement and recommendations were successful, it was confirmed that the Corporation's involvement had been successful insofar as it sparked the intended debate. The Department were looking into opportunities to progress further in the new parliamentary session.

**RESOLVED**, that the report be noted.

**16. PARLIAMENT UPDATE**

Members received a report of the Remembrancer regarding an update on parliamentary matters.

It was suggested that in future iterations of the report, the Remembrancer pick out three-four aims and objectives in relation to each item and engage with lead Members where appropriate.

**RESOLVED**, that the report be noted.

**17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were three questions.

The first related to an update on the recent elections – the Deputy Town Clerk committed to bringing back a report in September or October.

With regard to Ward Newsletters, upon request, the Deputy Town Clerk agreed to review whether they could be emailed rather than posted.

Finally, the Deputy Town Clerk agreed to ensure the Policy Statement from the Policy Chairman was shared with the livery, if it had not already been done.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

There was no other non-public business and on this basis the Chairman concluded the meeting before excluding the public.

**The meeting closed at 9.59 am**

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Chairman

**Contact Officer: Polly Dunn**  
**[polly.dunn@cityoflondon.gov.uk](mailto:polly.dunn@cityoflondon.gov.uk)**

## **CIVIC AFFAIRS SUB-COMMITTEE** **Tuesday, 17 May 2022**

Minutes of the meeting of the Civic Affairs Sub-Committee held at Committee Room, 2nd Floor, West Wing, Guildhall on Tuesday, 17 May 2022 at 3.30 pm and live streamed at <http://www.youtube.com/watch?v=Qti688dAfLU>

### **Present**

#### **Members:**

Deputy Edward Lord (Chair)  
Deputy Simon Duckworth (Chief Commoner) (Deputy Chairman)  
Deputy Keith Bottomley  
Tijs Broeke  
Deputy Henry Colthurst  
Deputy Christopher Hayward  
Alderman Ian Luder  
Alderman & Sheriff Nicholas Lyons  
Deputy Brian Mooney  
Deputy Sir Michael Snyder  
Alderman Sir David Wootton  
Alderman Gregory Jones QC

#### **In attendance**

Wendy Mead  
Ian Seaton

#### **Officers:**

Jeremy Blackburn	- Town Clerk's Department
Paul Double	- City Remembrancer
Hannah Grace	- Remembrancer's Office
Fiona Hoban	- Remembrancer's Office
Claire Holdgate	- Innovation and Growth Dept
Nigel Lefton	- Remembrancer's Office
Gregory Moore	- Assistant Town Clerk
Dorian Price	- City Surveyor's Department
Bob Roberts	- Director of Communications and acting Deputy Town Clerk
Christopher Rumbles	- Town Clerk's Department
Gemma Stokley	- Town Clerk's Department
Edward Wood	- Comptroller and City Solicitor's Department
Paul Wright	- Deputy Remembrancer

#### **1. APOLOGIES**

There were no apologies.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MEMBERSHIP AND TERMS OF REFERENCE OF CIVIC AFFAIRS SUB-COMMITTEE**

The Sub-Committee received Civic Affairs Sub-Committee terms of reference and Membership, as agreed by Policy and Resources Committee at its meeting on Thursday 5<sup>th</sup> May 2022.

The Chair referred to the Sub-Committee having a significant set of Terms of Reference with a vast array of work under its remit including all areas of City hospitality and not solely aspects previously overseen by Hospitality Working Party. Members noted there were four remaining vacancies on the Sub-Committee that would be subject to election at the Court of Common Council meeting later in the week.

RECEIVED

4. **PARENTAL ARRANGEMENTS FOR MEMBERS**

The Town Clerk commented on a number of Members, particularly post elections, with young children or who were expecting babies and suggested it was an appropriate point to look at the current provision of parental arrangements for Members and the current facilities on offer within the Guildhall complex.

Members noted that a range of baby changing and comfort facilities had recently been installed within Guildhall, but there was now a need to look more widely at what other parental arrangements and provision can be offered to Members. There would be a need to consult more widely with the Local Government Association to understand the parental provision offered by Local Authorities elsewhere and to also ensure any proposals brought forward were clearly mapped out against the Members' Financial Allowance Scheme and to consider any potential tax implications.

A Member remarked on a need to reflect on the current offering to staff and to ensure they were offered the same level of provision. The Town Clerk added that guest provision would also need to be offered at the same level.

RESOLVED: That Members: -

- Agreed that the Town Clerk consider this further and report back at an appropriate point on what additional parental provision can be offered to Members.

5. **MEMBERS' WORKSPACE REQUIREMENTS AND GUILDHALL MASTERPLAN**

The Chair was heard and commented on a need to recognise that there had been significant changes at the City Corporation since the last review of Members' Workspace requirements undertaken in 2015. There was now a much greater expectation on Senior Members and Chairs to have suitable resources and



facilities available to them. The Chair referred to comments they had received from a number of new Members of a need for dedicated quiet space in which they could conduct their City Corporation business.

The City Surveyor suggested there were a number of areas within the Guildhall Complex that had been identified for further consideration. These being:

- 65 Basinghall St
- Irish Chambers
- WW 3<sup>rd</sup> Floor HR
- WW Mezzanine
- WW 2<sup>nd</sup> Floor (reconfigure Chairman's Rooms plus waiting space)
- 20/21 Aldermanbury (CII) to take over 3 offices there

The Chair remarked on a need to consider space currently available e.g., the area that had previously been occupied by the former Culture Heritage and Libraries Department in the West Wing Mezzanine level, whilst also considering longer term options to provide better Member facilities as part of the Guildhall Masterplan.

There was general support among Members for additional space being made available for Senior Chairs who have a need to spend much of their time in Guildhall and also in offering appropriate meeting space for general use by Members. A Member suggested that any proposed changes would need careful consideration in light of budgets being pressured elsewhere and challenges being presented in certain areas. The West Wing Mezzanine was welcomed as a cost-efficient option to provide Members with the basic facilities and provision necessary to enable them to do their City Corporation work well and seamlessly.

Making space available for Members to join online meetings was raised as an area needing consideration. The Chair referred to requests they had received from new Members asking to look at facilities that could be provided to allow for virtual participation in meetings without disturbing other Members.

The Chair welcomed Members' support for ensuring appropriate facilities were available to Senior Members. The Chair referred to office provision currently being made available to the Chairs of Finance Committee, Planning and Transportation Committee, Police Authority Board and Corporate Services Committee. The Chair proposed adding the Deputy Chairman of Policy and Resources Committee given their day-to-day activity. Members were in agreement with this being an appropriate list of Members.

The Town Clerk and City Surveyor agreed to report back and update on progress with provision of Members' facilities.

### **Members' Bedrooms**

The Town Clerk referred to the existing policy not having been reviewed for a few years, with the current policy being quite rigid, with specific requests for an exception owing to accessibility reasons not being allowed for as result.

It was proposed that delegated authority be granted to the Town Clerk to draw up and agree proposals for discretionary use of the Members Bedrooms.

The Chair suggested that as part of the delegation consideration could also be given to allowing those Members having completed two full terms, 8 years of service, use of the Member Bedrooms rather than the current eligibility rule requiring 10 years of service. This suggestion received the support of the Sub-Committee.

RESOLVED: That Members: -

- Agreed to the Town Clerk and City Surveyor being instructed to proceed with developing the option of providing additional Members' facilities on the mezzanine level of the West Wing.
- Agreed that Delegated Authority be granted to the Town Clerk, in consultation with the Chair and Deputy Chairman to agree and finalise arrangements for discretionary use of Members' Bedrooms.
- Agreed to a change in the policy relating to the use of bedrooms by former Members, reducing the service requirement from ten to eight years.

### **6. MEMBERS' ADMINISTRATIVE SUPPORT**

The Chair remarked on this following on and being related to the previous item in looking to ensure an appropriate level of resources and support being in place and available to Members in support of their day to activity in driving forward the objectives of the City Corporation.

The Chair stressed the importance of ensuring appropriate levels of administrative support for in place for Members. The Chair asked the Town Clerk to report back at the next meeting with appropriate recommendations for Members to consider.

RESOLVED: That Members: -

- Agreed to the Town Clerk reporting back with appropriate recommendations and proposals for consideration relating to administrative support for Members.

### **7. MEMBERS' TRANSPORTATION ARRANGEMENTS**

The Town Clerk was heard and explained that the Members' Transportation Policy had not been reviewed in a decade and that now was an appropriate point to review the existing transport provision for Members and usage to consider whether the arrangements remained appropriate.

The Chair suggested that as part of the consideration of Members transportation requirements that a pooling arrangement between Guildhall and Mansion

House/Old Bailey be looked at to ensure the City Corporation was making best use of resources across the organisation.

The Chair further commented on a need to also consider Member aspects of the business travel scheme, which the Town Clerk agreed to review.

RESOLVED: That Members: -

- Agreed to the Town Clerk reviewing Members' Transportation Policy and Member aspects of the Business Travel Scheme looking at appropriate linkages and reporting back.

8. **NEW MEMBER INDUCTION PROGRAMME AND INITIAL FEEDBACK**

The Town Clerk explained that the New Member Induction Programme was an area within Civic Affairs Sub-Committee's remit.

Member feedback continues to be taken at this time, but to date feedback on the process has been very positive. The only real points of negative feedback to date related to the time it was taking to get car parking passes and ID passes issued.

The Chair noted the City Surveyor was in attendance to take note of this feedback and to expedite Member passes moving forward.

The Town Clerk confirmed that a fuller report would follow in due course identifying lessons learnt and improvements that can be implement in future.

RESOLVED: That Members note the update.

9. **REVIEW OF THE NEW MEMBERS' FINANCIAL ASSISTANCE SCHEME AND OPTIONS FOR PHASE 2**

The Sub-Committee received a report of the Town Clerk updating on the existing Members Financial Support arrangements that were currently in place and seeking commentary and feedback on the Scheme, as well as instructions as to the next phase of the Scheme.

The Town Clerk commented on take up of the Financial Assistance Scheme having been reasonable in numbers to date, with feedback from Members being broadly positive, with technical issues being the main area of concern.

The Chair referred to the agreement by Members that in putting in place the new Scheme, consideration would be given after the recent elections to considering that a Special Responsibility Allowance Scheme might be introduced this at the City Corporation.

The Chair proposed that the London Councils Independent Panel led by Sir Rodney Brooks' that produced 'The Remuneration of Councillors in London 2022' report be invited to review this issue and make recommendations, working closely with the City Corporation's tax advisors to identify any potential implications.

A Member raised their concern with the approach being proposed and suggested the Remembrancer be consulted and input sought on any proposals.

RESOLVED: That Members: -

- Agreed to invite the London Councils Independent Remuneration Panel to review options for introducing Special Responsibility Allowances at the City Corporation.

A Member expressed their view against the proposal, which it was agreed would be recorded.

10. **COURT OF COMMON COUNCIL - ARRANGEMENTS FOR MEMBERS**

The Chair referred to Members that have raised issues relating to a need for additional space at Court of Common Council and providing tables to write on or keep water jugs etc. Members noted this has been looked at previously in 2016 when Members had raised a concern with introducing individual tables as it would push a reconfigured Court too far back within Great Hall.

A Member suggested the point raised reinforces the need for a dedicated council chamber that would allow for a range of meetings to be held. A Member added that there was need for better arrangement and facilities for Court of Common Council. Reviewing the current layout and arranging it in a suitable way that can then be transferred to an alternative location at an appropriate point.

A Member, also Chairman of Policy and Resources Committee, offered his support for a one team approach in terms of layout at Court of Common Council and all in attendance sitting as 125 Members. The Member acknowledged various layouts had been tried previously, with no one layout suiting everyone, and it was accepted that finding an option would prove a challenge, whilst agreeing it should be looked at again to review options.

A Member suggested visiting other institutions that have a council chamber to look at an alternative layout. The Chair referred to the Chartered Insurance Institute having a space that they would look to visit, with Members welcome to join.

RESOLVED: That Members: -

- Agreed on a need to review options to address additional space requirements in Court of Common Council meetings and requested the Town Clerk and City Surveyor to report back with possible options.

11. **MEMBERS' CODE OF CONDUCT - COMPLAINTS PROCEDURE AND ANCILLARY MATTERS FROM THE PANEL OF INDEPENDENT PERSONS.**

The Sub-Committee considered a joint report of the Town Clerk and Comptroller and City Solicitor updating on implementation of the Members' Code of Conduct – Complaints Procedure and to consider ancillary matters raised by the

Independent Person's Panel (IPP) and how best Common Councillors might be appointed to assist the Panel at the appeal stage of any complaints.

The Chair referred to the item having recently been discussed at Policy and Resources Committee when concern had been raised that no informal resolution was explicitly set out within the policy.

The Town Clerk referred to the report being presented in response to work of the IPP. The Town Clerk reiterated that concern had been expressed at Policy and Resources Committee that no informal resolution had been hardwired into the policy, whilst noting this would not always be possible in all instances and that the policy must not take away the right of an individual to submit a formal complaint. The Town Clerk questioned how this view should be communicated to the IPP.

The Chair suggested that IPP's proposal to expand its Membership in size to twelve and with there being a need for an appropriate level of mandatory training were areas that could be endorsed. Members supported both proposals.

The Chair proposed that they and the Comptroller feedback to the IPP and talk through how an informal resolution can be taken forward and introduced as the first part of the process.

The Comptroller agreed to come back with a further report once they have raised the issue and discussed it with the IPP.

RESOLVED: That Members: -

- Agree to the Independent Persons Panel proposal of an increase in its size to 12 Members.
- Agree to the Independent Persons Panel proposal of a minimum level of mandatory training being required for Panel Members.
- Agree to the Comptroller and City Solicitor feeding back the views of Members to the Independent Persons Panel and reporting back.

## 12. **STANDARDS**

The Comptroller was heard and confirmed there was nothing to report on this occasion. The Chair suggested that Members would welcome an understanding of any areas of learning that come out of standards proceedings and to feedback on this so the Sub-Committee so can understand these.

A Member proposed an annual report be presented to the Sub-Committee of lessons learned to allow for general discussion, which the Comptroller agreed would be done.

REOLVED: That Members note the update.

## 13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

14. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**  
There were no additional items of business.
15. **EXCLUSION OF THE PUBLIC**  
RESOLVED: That Members agreed to exclude the public for the following matters relating to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12a of the Local Government Act 1972, relating to public access to meetings.
16. **TO NOTE THE MINUTES OF THE BENEFICES SUB-COMMITTEE MEETING ON 7TH FEBRUARY 2022**  
The Sub-Committee received the minutes of the Benefice Sub-Committee meeting held on 7<sup>th</sup> February 2022.
17. **BENEFICES**  
The Chair was heard in relation to the Sub-Committee's role in overseeing benefices.
18. **TO NOTE THE MINUTES OF THE HOSPITALITY WORKING PARTY MEETING ON 15TH FEBRUARY 2022**  
The Sub-Committee received the minutes of the Hospitality Working Party meeting held on 15<sup>th</sup> February 2022.
19. **CITY EVENTS PROGRAMME**  
The Sub-Committee received a report of the Remembrancer setting out a programme of City Events for 2022/23.
20. **APPLICATIONS FOR HOSPITALITY APPROVED UNDER URGENCY PROVISIONS AND DELEGATED AUTHORITY.**  
The Sub-Committee received a report of the Town Clerk detailing Hospitality approved by the Chief Commoner, in consultation with the City Remembrancer.
21. **HOSPITALITY DECISION MAKING DELEGATIONS**  
The Sub-Committee received a report of the Remembrancer setting out Hospitality Decision making delegations that were currently in place.
22. **APPLICATIONS FOR HOSPITALITY**  
The Sub-Committee considered three applications for hospitality.
23. **COMMITTEE HOSPITALITY BUDGET**  
The Sub-Committee heard the Chair relating to Committee hospitality budgets.
24. **FORTHCOMING EVENTS**  
The Sub-Committee received a report of the Remembrancer detailing forthcoming events.
25. **FORTHCOMING CORPORATE AND STAKEHOLDER ENGAGEMENT EVENTS**

The Sub-Committee received a report of the Director of Innovation and Growth detailing forthcoming Corporate and Stakeholder Engagement events.

26. **APPLICATIONS FOR THE USE OF GUILDHALL**

The Sub-Committee considered a report of the Remembrancer detailing applications for the use of Guildhall.

27. **VARIOUS RECEPTIONS - FINAL ACCOUNTS**

The Sub-Committee received a joint report of the Remembrancer and Chamberlain detailing various receptions – final accounts.

28. **SUMMARY OF COMMITTED HOSPITALITY FUNDING FOR 2021-22, 2022-23 AND 2023-34**

The Sub-Committee received a joint report of the Remembrancer and Chamberlain providing a summary of committed hospitality funding.

29. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions raised.

30. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

The Remembrancer talked Members through a number of events that were in the planning pipeline.

**Confidential Agenda**

31. **APPLICATION FOR HOSPITALITY**

The Sub-Committee received a confidential update relating to an application for hospitality that had previously been approved.

**The meeting ended at 5.05pm**

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Chairman

**Contact Officer: Chris Rumbles**  
**christopher.rumbles@cityoflondon.gov.uk**

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## RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

**Tuesday, 17 May 2022**

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources)  
Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Tuesday,  
17 May 2022 at 1.45 pm

### **Present**

#### **Members:**

Deputy Keith Bottomley

Tijs Broeke

Deputy Christopher Hayward (Chairman)

Deputy Shravan Joshi

Deputy Edward Lord

Tom Sleigh

Deputy Sir Michael Snyder

Alderman Sir David Wootton

Deputy Henry Colthurst (Deputy Chairman)

Deputy Randall Anderson

Mary Durcan

### **In Attendance**

#### **Members Observing Virtually:**

Deputy Andrien Meyers

#### **Officers:**

John Barradell

Caroline Al-Beyerty

Emma Moore

Gregory Moore

Bob Roberts

Polly Dunn

Sonia Virdee

Aaron Downey

Jack Joslin

James Lee

- Town Clerk and Chief Executive
- Chamberlain
- Chief Operating Officer
- Assistant Town Clerk
- Director of Communications
- Town Clerk's Department
- Chamberlain's Department
- Private Secretary, Chair of Policy & Resources
- Central Grants Unit
- Central Grants Unit

### **1. APOLOGIES**

Apologies have been received from Catherine McGuinness, Alderman & Sheriff Nicholas Lyons, Tom Sleigh and Deputy James Thomson. Deputy Andrien Meyers has given apologies in person but has indicated he may observe the meeting virtually.

### **2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

### **3. TERMS OF REFERENCE\***

Members received the Terms of Reference of the Sub-Committee as set by the Court and as appointed at the Policy & Resources Committee on 5 May 2022.

4. **MINUTES**

**RESOLVED**, that the public minutes and non-public summary of the meeting held on 3 February 2022.

5. **COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND - APPLICATIONS FOR APPROVAL**

Members considered a report of the Managing Director of the Bridge House Estate and Chief Charities Officer concerning applications to the Community Infrastructure Levy Neighbourhood Fund.

The Chairman, Deputy Christopher Hayward, and Deputy Keith Bottomley, both informed the Sub-Committee that they were trustees of the Barts Guild.

With regard to the application from St Bartholomew's Heritage, Members challenged the reasoning behind the recommendation, which was to grant less money than that which was applied for. There was concern that by not providing the full amount, the match funding would not be achieved. It was confirmed that the proposals were brought forward following an assessment, informed by previous steering by the Sub-Committee. The assessment process also involved discussions with St Bartholomew's Heritage.

The non-public appendix containing the pipeline of applications was supplied to assist Members in making informed decisions on how they wish to prioritise and allocate the available funds.

Following debate, it was agreed that the first three years would be supported and that delegated authority be granted to allow for a decision on the remaining two years' funding, to be made before the project deadline for match funding.

With regard to the application from Temple Church a further debate ensued over the recommendation, which was to grant less than the applied for amount. Various concerns were raised on the provision of a fundraising manager and the assessment of actual community benefit.

It was proposed by Ruby Sayed and seconded by Deputy Edward Lord, that Members agree to the recommendation, with additional funds being granted to support costs associated with a fundraising manager (as outlined in the application) to be met for 18 months, and a report back to request any longer-term funding.

**RESOLVED**, that Members:

- i. Approve an initial grant of three years to St Bartholomew's Heritage, totalling £473k (£120,000; £97,000; £256,000), with the option to fund the further two years (£256,000; £45,000) being delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman of the Sub-Committee to determine.

- ii. Approve a grant to Temple Church as outlined in option two, with additional funding support for a Fundraising Manager for 18-Months. The option to extend this funding was to be subject to a further report to the Sub-Committee.
- iii. Note the approved and rejected grants under delegated authority at a meeting of the CILNF Officer Panel in May 2022 (Appendix 1).
- iv. Note the current position of the CILNF with respect to funds available and ongoing reporting.
- v. Note the pipeline of grant applications over £50,000 currently under assessment by the CGU. (Non-Public Appendix 4)

## 6. **LOCAL IMPLEMENTATION PLAN FUNDED SCHEMES 2022/23**

Members considered a report of the Director of Environment concerning the Local Implementation Plan funded schemes for 2022/23.

**RESOLVED**, that Members:

- Approve the allocations up to the maximum set out in table 1 (£1,917k), for the year 2022/23.
- Delegate authority to the Town Clerk, in consultation with the Executive Director Environment, and the Chairs and Deputy Chairs of the Planning & Transportation Committee and of the Streets & Walkways Sub Committee, to allocate any additional funds which are made available by TfL in 2022/23 financial year.
- Approve to spend any funds awarded for Principal Road Renewal for the year 2022/23.
- Delegate authority to the Town Clerk, in consultation with the Executive Director Environment, to reallocate the TfL grant between the approved LIP schemes should that be necessary during 2022/23 up to a maximum of £150,000.

## 7. **REPORT OF ACTION TAKEN BETWEEN MEETINGS\***

Members received a report of the Town Clerk regarding action taken between meetings.

**RESOLVED**, that the report be noted.

## 8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There was one question concerning the cost of a residents-wide survey.

Historically, the City-wide residents survey had come at a cost of £135k and over time, it ceased to be commissioned. Having explored options, the Deputy Town Clerk and Executive Director of Communications and External Affairs believed that a survey could now be developed with a reputable company at a cost of approximately £30k, but that no budget existed at present to provide for this.

Proposals were to be brought forward to the Communications and Corporate Affairs Sub-Committee.

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

10. **EXCLUSION OF THE PUBLIC**

**RESOLVED**, That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

11. **NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 3 February 2022, be approved as an accurate record.

12. **CITY OF LONDON OPERATIONAL TENANTS - ARREARS UPDATE AND RENTAL SUPPORT\***

Members received a joint report of the Chamberlain and City Surveyor regarding the City of London Operational Tenants – arrears update and rental support.

13. **APPENDIX 4: COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND - APPLICATIONS FOR APPROVAL\***

Members received the non-public appendix to the draft report of the Managing Director of the Bridge House Estate and Chief Charities Officer, regarding the Community Infrastructure Levy Neighbourhood Fund applications at item 5.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting ended at 2.41 pm**

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Chairman

**Contact Officer: Polly Dunn**  
**[polly.dunn@cityoflondon.gov.uk](mailto:polly.dunn@cityoflondon.gov.uk)**

## **Competitiveness Advisory Board**

*Summary of the Competitiveness Advisory Board meeting held on 12 May 2022.*

The Board held its first meeting after the Court of Common Council elections and the election of the new Chairman of the Policy and Resources Committee in May 2022. At this meeting discussion focused on how best to highlight the United Kingdom's Sustainable Finance offer and how to attract long-term capital into UK High Growth companies. In addition, the Board discussed the Net Zero Delivery Summit and the State of the City report.

The Board received a report from the Executive Director of Innovation and Growth regarding the Corporation's work to spotlight the UK's Sustainable Finance offer globally. The following matters were raised in relation to this subject:

- How to maximise the emerging global view of UK Sustainable Finance sector as a counterbalance to other international markets.
- The need for tangible action to keep private finance focused on Sustainable Finance and to engage on evident challenges and opportunities.
- Practical steps to needed to bridge the gap to the Sustainable Markets Initiative.
- A role for financial services to lead change in the area of Sustainable Finance.

The Board also discussed an update from the Executive Director of Innovation and Growth on opportunities in attracting growth capital to UK GreenTech and FinTech. The Board considered the challenges in attracting long-term capital in UK High Growth Technology Companies benefiting UK Plc and highlighted the following points:

- That the focus of promotional activity needed to be across the sector and regionally diverse.
- The need for a wider cultural shift in the sector whilst also articulating practical steps required.

When considering the State of the City report the Board noted that improving the UK's visa system was vital to ensure the continued access of UK financial services to talent and expertise.

The Board will meet next in July.

*For any enquiries relating to the Competitiveness Advisory Board, please contact [Richard.Holt@cityoflondon.gov.uk](mailto:Richard.Holt@cityoflondon.gov.uk)*

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<b>Committee(s):</b> Policy & Resources – For Information Culture, Heritage and Libraries – For Information	<b>Dated:</b> 7 July 2022 18 July 2022
<b>Subject: Update: Beckford &amp; Cass Statues Interpretation Project</b>	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	3, 4, 10
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	<b>N/A</b>
<b>What is the source of Funding?</b>	<b>N/A</b>
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	<b>N/A</b>
<b>Report of:</b> Damian Nussbaum, Director Innovation & Growth	<b>For Information</b>
<b>Report authors:</b> Elizabeth Scott, Head of Gallery & Amphitheatre	

## Summary

This report provides an interim update to the Beckford and Cass Statues Interpretation Project.

On 17 February 2022 Policy & Resources Committee approved the proposal for a co-creation/collaborative approach across age groups to develop the statues' interpretation. This proposal was also endorsed by Members of CHL and included a recommendation that officers work with an intergenerational panel and a separate youth panel.

Delivery of this next phase is now underway. Following a competitive selection process, Culture& have been appointed. Culture& is a leading Black led arts and education charity. They work in partnership with institutions and artists to develop programmes that promote diversity in the workforce and expand audiences.

To provide information in the interim, temporary signs have been produced and are currently on display alongside the statues. These enable visitors to Guildhall to understand the historical context of the statues and learn about plans for interpretation.

Progress has also been made in relation to how external partners educate visitors about the statues and their historical context, with City of London Guides now including these topics during their tours of the Great Hall.

## **Recommendation(s)**

Members of the Policy & Resources Committee (P&R) and Culture, Heritage, and Libraries Committee (CHL) are asked to:

- Note the contents of this report

## **Main Report**

### **Background**

1. In October 2021, the Court of Common Council endorsed the recommendation of the Statues Working Group to retain the William Beckford and John Cass statues in Guildhall. This recommendation instructed officers to work collaboratively with the City Arts Initiative, in consultation with all relevant stakeholders, to develop appropriate explanatory plaques to be placed alongside them.
2. This report relates specifically to the actions endorsed by Court to arrange wording for the plaques and deliver further content using QR coding so that further information is available for those who wish to seek it. All other actions within the Court report, including arrangements for educational activities are being, or will be, considered separately by relevant officers and Committees.
3. Officers presented options to Members of the CHL Committee over two separate meetings in December and January.
4. At these meetings, Members raised concerns requesting that statue consultation panels not be limited to youth audiences.
5. Members also raised concerns around the use of QR codes which, it felt, are likely to be superseded in a short space of time by technological advances.
6. The agreed approach was subsequently endorsed by CHL in January and approved by P&R in February. The proposal is as follows:
  - a. Officers and a consultant work with a youth panel and intergenerational panel to examine and interpret the two statues. These groups will be representative, including special educational needs and disability (SEND) communities, additionally amplifying the voices of those whose lives are most affected by Beckford and Cass's legacy today.
  - b. Both panels work with the consultant and Head of Gallery to commission contemporary artists to create artistic responses to the statues (to include a poet but which may also include other art forms).
  - c. The plaques, located on the monument or on the wall near them, combine information, stating why the statue is present in Guildhall and discussing the subject's involvement in the Transatlantic Slave Trade alongside a poetic response (as per item 6b above).
  - d. A QR code be featured on the plaque which links to further information about the historical context of the statues, as well as further artistic responses. These are hosted on the City Corporation's website (on the Gallery's and/or Great Hall's webpages).



- e. Officers with the City Surveyor and Historic England to agree a high-quality plaque design that is fabricated but could be easily updated in a cost-effective way as and when required.
7. At February P&R, it was also requested that temporary signs be installed at both Cass and Beckford statues. This would provide interim information on the statues and their historical context in Guildhall.

### **Current Position**

8. Sufficient time must be given for the development, consultation and commissioning process which must be treated with appropriate sensitivity due to the nature of the project and the Grade I listed setting. However, interim informative devices have been introduced.
9. In time for Court of Common Council in March, officers designed and installed temporary, freestanding signs next to the Cass and Beckford statue at Guildhall (see appendix 1). These included information on:
- a. The significance of the Transatlantic Slave Trade within the City's history
  - b. The connection between the subject of each statue (e.g. Beckford or Cass), the City and the Transatlantic Slave Trade.
  - c. Plans for future interpretation of the Beckford and Cass statues.
  - d. The City Corporation 's commitment to equality, inclusivity and diversity and tackling slavery and racism in all its forms.
10. To support the interpretation of these statues, officers have also been engaging with City of London Guides who regularly conduct tours of the Great Hall. Since April, they have been including content on the Beckford statue in their tours and its historical context within the City of London.
11. One of the artistic responses is also underway. A performance by artists Enam Gbewonyo and Liz Gre has been co-commissioned between Guildhall Art Gallery and Arts&Heritage. The performance takes audiences on a journey through space and time. The physical act of the performance is to reanimate the past lives of The Guildhall, unearthing the part(s) it played in the legacies of slavery and colonisation. It premiered at an evening event in Guildhall on 8 April and will be filmed in June. The performance will be one of the artistic responses made available via the QR code on the plaques.
12. Delivery for the future interpretation of the statues is also underway. Following a competitive selection process, Culture& has been appointed. Culture& is a leading Black led arts and education charity devoted to diversifying the arts.
13. They deliver their aims through partnerships with world class arts and heritage organisations. Programmes are aimed at expanding underserved audiences.
14. Culture& has experience working in partnership with the City Corporation and its institutions, including LMA and Keats House. They have also worked with organisations across the sector, including Museum of London, Tate, and

Sotheby's.

15. Culture& will help to recruit intergenerational panel members and youth panel members. They will also coordinate and work with the youth panel and intergenerational panel to deliver the plaques (from content development and commissioning the poet, to creation and graphic design). They will also design the governance structure, and build in areas of support to develop participants during the programme.
16. While the installation of temporary signs could be introduced swiftly, it is anticipated that any more permanent fixtures will take longer to implement, due to the Grade I listed setting and depending on the approach agreed with City Surveyor's and Historic England.
17. Costs for this programme of work to date were taken out of Culture and Visitor Services local risk budget for the 2021/22 financial year. To deliver the next phase of the project, a carry forward request has been made.
18. Culture& have proposed a 9-12 month timeline. Whilst the City Corporation is keen to progress swiftly, it is mindful that the project must move forward at an appropriate pace for the participants to ensure trust is built. Therefore, officers have sought the experience and expertise of the invited consultants to propose this timetable. This will enable the plaques to be produced with a focus on inclusivity and with suitable sensitivity. The Listed Building Consent application process will take eight weeks.

### Corporate & Strategic Implications

- **Strategic implications** include alignment with the Corporate Plan at outcomes 3, 4, and 10 in that the proposals:
  - Provide access to world-class heritage, culture and learning to people of all ages, abilities, and backgrounds.
  - Bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance.
  - Protect, curate and promote world-class heritage assets, cultural experiences and events.

The proposals also align with the theme of inclusion in the City Corporation's Recovery Strategy [\*Square Mile: Future City\*](#). They note that collaboration should be at the heart of what museums do, and that the statues' histories should be debated through a genuinely inclusive and ethical approach if the City Corporation is to successfully engage the next generation and the communities it serves.

- **Financial implications:** Work to date has been met by the Cultural and Visitor Services local risk budget in the budget year 2021/22. A request for a carryover of £30,000 to the 2022/23 year has been submitted. Some funding towards fabrication and installation of the plaques is included in this figure but the full cost of this may only be accurately estimated once the content of the plaques (including the artistic responses) has been determined. This may require a modest bid for funding later this financial year.

- **Resource implications:** Gallery staff were stretched during the first period of the project due to other major initiatives. Between January and March 2022, the Gallery was closed for essential maintenance. The Gallery also launched a major temporary exhibition.
- **Legal implications:** an application for Listed Building Consent will need to be submitted via the City Surveyor's department to enable the installation of the plaques, subject to their format and fixtures.
- **Risk implications:** sufficient time must be given for the development and commissioning process. This process must be treated with appropriate sensitivity (e.g., other similar projects have taken 12 months and are still ongoing). Temporary freestanding signs have been placed in front of both statues which give the statues context and explain the re-interpretation project until the permanent plaques are ready for installation.
- **Equalities implications:** the proposals consider the opportunity to engage with communities across the spectrum. Additionally they aim to commission artists who will consider Black experiences and amplify the voices of those whose lives are most affected by Beckford and Cass's legacy today.
- **Climate implications:** none
- **Security implications:** none

## Conclusion

19. This report provides an interim update to the Beckford and Cass Statues Interpretation Project. Interim plaques have been placed at the Guildhall to inform the public about the statues and their future interpretation. This next phase will bring in the voices of intergenerational communities to co-create the content of plaques and any artistic output.

## Appendices

- Appendix 1: Design of temporary plaques for Beckford and Cass statues

### Elizabeth Scott

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In the 17th and 18th centuries London dominated the British trade in enslaved people, with the City of London providing the finance to facilitate trade with the plantation colonies. Between 1660 and 1690 the Guildhall was the meeting place

of 15 Lord Mayors of London, 25 Sheriffs and 38 Aldermen of the City of London who were shareholders in the Royal Africa Company. These connections to the slave trade increased during the 18th century.

### **John Francis Moore (1725–1809)** **Monument to Sir William Beckford**

William Beckford (1709–1770) is described as the “uncrowned king of Jamaica” and amassed a considerable fortune as the sole owner of over 20,000 acres of plantations and 3,000 slaves on the island. He was twice Lord Mayor of London (1762 and 1769), as well as MP for the City of London.

This statue of William Beckford, the only Lord Mayor to have a statue in Guildhall, was commissioned by the City of London Corporation in 1770 to memorialise his speech petitioning George III. His speech, admonishing the King, was heralded as a noble declaration of the rights of the people and Beckford became the hero of political reformers. Doubts were later cast on whether in fact he spoke the words which are inscribed at the base of the monument.

### **Future of the Statue**

Following an initial process of reflection, discussion, and a public consultation, in October 2021 the Court of Common Council – the City of London Corporation’s primary decision-making body – decided to keep and explain the statue of Beckford in its current position.

The City Corporation will work with a youth and intergenerational panel to create plaques which recontextualise and reinterpret the statue. The plaque will also include a poem, especially commissioned as part of the project.

The City Corporation is committed to equality, inclusivity and diversity and to tackling slavery and racism in all its forms. Alongside addressing the statues, the City Corporation is also taking action to improve diversity and inclusion by hosting educational and cultural events that directly address the context of the statues and the contemporary issues they raise.

In the 17th and 18th centuries London dominated the British trade in enslaved people, with the City of London providing the finance to facilitate trade with the plantation colonies. Between 1660 and 1690 the Guildhall was the meeting place

of 15 Lord Mayors of London, 25 Sheriffs and 38 Aldermen of the City of London who were shareholders in the Royal Africa Company. These connections to the slave trade increased during the 18th century.

### **Louis Francois Roubiliac (1702–1762)**

#### **Sir John Cass**

'John Cass (1661–1718) was a London businessman, a Member of Parliament for the City, and the founder of a charity school in Portsoken ward, Aldgate. He built on the fortune that his father, Thomas Cass, had amassed by operating as a major building contractor to the Ordnance Board, the government body in charge of the defence of the realm and the supply of munitions' (Ogborn, 2021). In 1705 he became an assistant in the Royal African Company and subsequently achieved greater prominence in City circles. He was actively engaged in the company's trading operations until August 1708, established the school that until recently bore his name in 1711 and pursued a successful career in both City and national politics. He was knighted in 1712.

The Sir John Cass Foundation commissioned the original statue in 1751. It stood for many years on Aldgate High Street, before being relocated to the John Cass Institute (now London Metropolitan University) in Jewry Street in 1869. The statue was relocated to the Guildhall in 1980 where it was placed on permanent loan to the City Corporation. A fibreglass replica replaced the original at London Metropolitan University, where it has stood since 1998.

### **Future of the Statue**

Following an initial process of reflection, discussion, and a public consultation, in October 2021 the Court of Common Council – the City of London Corporation's primary decision-making body – decided to keep and explain the statue of Cass in its current position.

The City Corporation will work with a youth and intergenerational panel to create plaques which recontextualise and reinterpret the statue. The plaque will also include a poem, especially commissioned as part of the project.

The City Corporation is committed to equality, inclusivity and diversity and to tackling slavery and racism in all its forms. Alongside addressing the statues, the City Corporation is also taking action to improve diversity and inclusion by hosting educational and cultural events that directly address the context of the statues and the contemporary issues they raise.

Ogborn, M. (2021) Sir John Cass: the Royal African Company and the Slave Trade 1705–1718

1751 | Lead | No. 4415 | On loan from The Portal Trust



<b>Committee(s)</b>	<b>Dated:</b>
Policy and Resources	7 July 2022
<b>Subject:</b> Engagement Strategy with World Economic Forum (WEF) update	<b>Public</b>
<b>Report of:</b> Damian Nussbaum, Director of Innovation and Growth	<b>For Information</b>
<b>Report author:</b> William Elliott, Assistant Director, High Growth Markets, Trade and Investment, Innovation and Growth	

## Summary

The World Economic Forum (WEF) held their Annual Meeting 2022 in Davos from 23-26 May. It was an excellent opportunity for the Lord Mayor and Policy Chairman to meet key influencers – decision-makers from global institutions, key countries, and business - to drive our key messages on UK FPS. This paper provides a short update to the Committee from the visit.

## Recommendation(s)

Members are asked to:

- note the report
- note that IG will report back to the Committee on the outcomes of the three-year WEF engagement funded by PIF after the next WEF Annual Meeting (15-19 January 2023).

## Main Report

### Background

1. In June 2018, the Policy & Resources Committee approved a report on developing relations with the WEF. This focused on attendance at Davos, as well as a budget of £35,000, £36,500, and £38,000 in 2018/19, 2019/20, and 2020/21 to support this.
2. Due to COVID-19, the WEF Annual Meeting in January 2021 and January 2022 were hosted virtually. A budget carry forward was granted for 2020/21 and for a second year for 2022/23. During this two-year hiatus, the Lord Mayor participated in the European and Eurasia Regional Action Group virtual meetings.

### Current Position

3. This year's Davos agenda focused on setting out a vision, policies, and strategies for a new global context under the theme of 'History at a Turning

Point'. This presented an opportunity for us to engage on several different topics. With both the Lord Mayor and Policy Chairman attending, the City of London Corporation was well positioned and seen as integral to the UK delegation at WEF – alongside Rt Hon. Alok Sharma MP, COP26 President and Lord Grimstone, Minister for Investment. The WEF organisers noted our senior attendance, our engagement with WEF sessions/programme and the value of our contribution alongside other public figures.

4. Although there was a reduced number of official delegates, this in-person event still attracted the core WEF Strategic Partners, Partners and affiliates plus world leaders. The Corporation's programme included high-level WEF-led sessions and external engagements where we could advance our core messages, through engaging with world leaders. These included: **Bill Gates**, Bill & Melinda Gates Foundation; **Kristalina Georgieva**, IMF; **Minister Piyush Goyal**, Minister of Commerce & Industry, Consumer Affairs & Food & Public Distribution and Textiles; **Secretary John Kerry**, Special Presidential Envoy for Climate, National Security Council; **Ravi Kumar S.**, Infosys; **Christine Lagarde**, European Central Bank; **Brian T. Moynihan**, Bank of America; **Salil S. Parekh**, Infosys; **Anne Richards**, Fidelity International and **Mark Carney**, UN Special Envoy for Climate Action.
5. Bilateral meetings across both principals centred on investor engagement with North American, Asian and Middle East stakeholder. These included: **Nomura**, **Tokyo Marine Holdings**, **Temasek**, **Salesforce**, **State Street**, **Ripple**, **Invest Quebec**, **Qatar Financial Centre** as well as wider stakeholders such as **FTI Consulting**.
6. We participated in exclusive WEF official participatory sessions, alongside high-profile influencers and global leaders representing the UK, as well as sponsored senior level dinners/events. These included: The **Informal Gathering of World Economic Leaders (IGWEL)**: Halting Climate Catastrophe roundtable and the **Infosys President's dinner** themed on Human Capital Transformation.
7. Being present at Davos demonstrates the Corporation's leadership role. It provides strong representation for the UK and a strong voice to the UK's Financial and Professional Services industry.

## Options

8. Immediate actions include strengthening our relationship with WEF during President Børge Brende's visit to London at the end of June. The project team will undertake follow up actions from bilateral meetings. We will shortly begin dialogue with potential partners including KPMG and EY to scale up presence at Davos 2023.

## Proposals

9. None.



## **Corporate & Strategic Implications**

10. This approach reflects sections 5-7 of the Corporate Plan under the objective 'To Support a Thriving Economy'.

## **Financial Implications**

11. The cost of the City Corporation's attendance at the World Economic Forum in Davos is covered by the remainder of existing budgets approved by the Policy & Resources Committee in June 2018.
12. Attendance at Davos is always challenging, both for cost and logistics. We were able to keep costs under control by using modest hotels for principals and AirBnb for officers, by keeping the officer support to a minimum (one officer each supporting LM and CPR) and by leveraging Partner events/dinners rather than hosting our own. The overall cost for attending this Davos was approximately £17,000 which compares favourably with other high-profile LM/CPR conferences, events, and travel.

## **Health Implications**

13. None.

## **Conclusion**

14. The WEF Annual Meeting in Davos is strategically important for the City Corporation to attend. Innovation and Growth will continue strategic planning for Davos Jan 2023 (15-19 January 2023).

## **Appendices**

15. None.

## **Background Papers**

City of London Corporation participation in World Economic Forum (Davos), January 2020 – P&R Committee paper dated October 2019

### **William Elliott**

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<b>Committee(s):</b> Policy and Resources Committee	<b>Dated:</b> 07/07/2022
<b>Subject:</b> Policy and Resources Contingency/Discretionary Funds	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	All
<b>Does this proposal require extra revenue and/or capital spending?</b>	No
<b>If so, how much?</b>	£0
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b> Chamberlain	<b>For Information</b>
<b>Report Author:</b> Geraldine Francis - Chamberlain	

## Summary

This report provides the schedule of projects and activities which have received funding from the Policy Initiatives Fund (PIF), the Policy and Resources Committee's Contingency Fund, Committee's Project Reserve and COVID19 Contingency Fund for 2022/23 and future years with details of expenditure in 2022/23. The balances remaining for these Funds for 2022/23 and beyond are shown in the Table below.

<b>Fund</b>	<b>2022/23 Balance Remaining after Approved Bids £</b>	<b>2023/24 Balance Remaining after Approved Bids £</b>	<b>2024/25 Balance Remaining after Approved Bids £</b>	<b>2025/26 Balance Remaining after Approved Bids</b>
Policy Initiative Fund	425,843	474,000	900,000	1,200,000
Policy and Resources Contingency	436,492	285,000	285,000	300,000
Policy & Resources Project Reserve	343,000	0	0	0
COVID19 Contingency	462,496	0	0	0

## Recommendation(s)

Members are asked to:

- Note the report and contents of the schedules.

## **Main Report**

### **Background**

1. The purpose of the Policy Initiatives Fund (PIF) is to allow the Committee to respond swiftly and effectively with funding for projects and initiatives identified during the year which support the City Corporation's overall aims and objectives.
2. The current process for identifying which items should sit within the PIF are if they fall under the below criteria:
  - Items that relate to a specific initiative i.e. research.
  - Sponsorship/funding for bodies which have initiatives that support the City's overall objectives; and
  - Membership of high-profile national think tanks.
3. To restrict the depletion of funds in future years, a two-year time limit is in place on multiyear PIF bids, with three years being an option by exception. To ensure prioritisation within the multiyear bids, the PIF from the financial year 2019/20 and onwards has £600k of its total budget put aside for multiyear bids with the rest set aside (£600k) for one off allocations, with the option to 'top up' the multiyear allocation from the balance if members agree to do so. This will ensure that there should always be enough in the PIF to fund emerging one-off opportunities as they come up.
4. PIF bids need to include a measurable success/benefits criterion in the report so that the successful bids can then be reviewed to see what the outcomes are and if the works/activities meet the objectives of the PIF. These measures will be used to review PIF bids on a six-monthly basis. This review will aide members in evaluating the effectiveness/benefits of PIF bids supported works/activities which can be taken into consideration when approving similar works/activities in the future.
5. When a PIF bid has been approved there should be a reasonable amount of progress/spend on the works/activities within 18 months of approval which allows for slippage and delays. If there has not been enough spend/activity within this timeframe, members will be asked to approve that the remaining allocation be returned to the Fund where it can be utilised for other works/activities. If the Department requires funding for the same works/activities again at a later date, it is suggested that they re-bid for the funding. If there is a legitimate reason, out of the Department's control, which has caused delays, it is recommended that these are reviewed by Committee as needed.
6. The Committee Contingency Fund is used to fund unforeseen items of expenditure when no specific provision exists within the Policy Committee's budget such as hosting one-off events.
7. The Committee's Project Reserve is a limited reserve which has been established from funds moved from the Projects Sub Committee Contingency Fund as approved in May 2019's Policy and Resources Committee. The initial amount

transferred to this reserve totalled £450,000 from the Project Sub Committee, this is not an annual Contingency but a one-off sum. It is suggested that this reserve is used for project type spend.

8. The COVID19 Contingency Fund is a time limited fund established to meet any unforeseen items of expenditure due to the COVID19 virus such as; to enact contingency planning arrangements, support unforeseen expenditure required to support service community which cannot be met from local budgets and to support/implement guidance issued by the government where there is no other compensating source of funding. The Town Clerk and Chamberlain have delegated authority to approve bids to this fund that are under £250,000.

### **Current Position**

9. Appendices 1 to 3 list committed projects and activities approved by this Committee for the current and future financial years with the remaining balances available for the PIF (Appendix 1), your Committee's Contingency (Appendix 2), and the Policy & Resources Project Reserve (Appendix 3). Bids against the COVID19 Contingency Fund (Appendix 4) has either been approved by the Town Clerk and Chamberlain under delegated authority or by this Committee.
10. The balances that are currently available in the Policy Initiatives Fund, Committee Contingency Fund, Committee's Project Reserve and COVID Contingency for 2022/23 are shown in the Table below.

<b>Fund</b>	<b>2022/23 Opening Balance</b>	<b>2022/23 Approved Bids</b>	<b>2022/23 Balance Remaining after 2022/23 Approved Bids</b>	<b>2022/23 Pending Bids</b>	<b>2022/23 Balance Remaining after 2022/23 Pending Bids</b>
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Policy Initiative Fund	2,289,892	(1,864,049)	425,843	0	425,843
Policy and Resources Contingency	604,354	(167,862)	436,492	0	436,492
Policy and Resources Project Reserve	343,000	0	343,000	0	343,000
COVID19 Contingency	727,496	(265,000)	462,496	0	462,496

11. The remaining multiyear allocation is shown in the Table below with details, as shown in Appendix 1, prior to any allowances being made for any other proposals on today's agenda.

	2022/23	2023/24	2024/25
Balance remaining of Multiyear PIF allocation	£0	£0	£300,000

### **Corporate & Strategic Implications**

12. Strategic implications – Although each PIF application has to be judged on its merits, it can be assumed that they may be helping towards contributing to a flourishing society, supporting a thriving economy and shaping outstanding environments as per the corporate plan.

13. Financial implications – Each PIF application should be approved on a case by case basis and Departments should look to local budgets first before seeking PIF approval, with PIF requests only being submitted if there is no funding within local budgets available

14. Resource implications – None

15. Legal implications – None

16. Risk implications – None

17. Equalities implications – None

18. Climate implications – None

19. Security implications – None

### **Appendices**

- Appendix 1 – PIF 2022/23 and Future Years
- Appendix 2 – P&R Contingency 2022/23 and Future Years
- Appendix 3 – P&R Project Reserve 2022/23
- Appendix 4 – COVID19 Contingency 2022/23

### **Geraldine Francis**

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## Policy and Resources Committee - Policy Initiative Fund 2022/23 to 2025/26

Budget	2022/23		2023/24	2024/25	2025/26
Initial budget	£ 1,200,000		£ 1,200,000	£ 1,200,000	£ 1,200,000
Uncommitted balance brought forward from 2021/22	£ 137,307		£ -	£ -	£ -
Unspent balances deferred from 2021/22	£ 869,049		£ -	£ -	£ -
Unspent balances in 2021/22 returned to Fund	£ 83,536		£ -	£ -	£ -
	£ -		£ -	£ -	£ -
	£ -				
<b>Revised Budget</b>	<b>£ 2,289,892</b>		<b>£ 1,200,000</b>	<b>£ 1,200,000</b>	<b>£ 1,200,000</b>

Date	Name	2022/23 Bid	2022/23 Actual	2023/24 Bid	2024/25 Bid	2025/26 Bid
07/07/16	London Councils Summit	£ 16,000	-			
22/02/18	Sponsorship of Wincott Awards	£ 4,000	4,000			
07/06/18	City of London Corporation - Engagement with Strategy World Economic Forum (WEF)	£ 76,339	12,626			
05/07/18	Events Partnership with The Strand Group, King's College London	£ 35,787	-			
17/10/19	City Week 2020 Event Sponsorship	£ 25,000	-			
20/02/20	Future.Now - Application for Funding	£ 17,000	-			
20/02/20	Sports Engagement Events & Initiatives (Tokyo 2020 Games)	£ 30,236	15,185			
11/06/20	British Foreign Policy Group	£ 17,000	-			
24/09/20	Commitment to UN Sustainable Development Goals	£ 29,450	-			
21/01/21	Support for Innovate Finance	£ 500,000	-	£ 250,000		
Urgency	Investment Support Membership	£ 367,000	-	£ 183,000		
18/02/21	Commonwealth Enterprise and Investment Council: Renewal of Strategic Partnership	£ 20,000	10,000			
08/04/21	Standing International Forum of Commercial Courts	£ 50,000	-	£ 50,000		
06/05/21	Options to Promote Supplier Diversity	£ 17,000	-			
08/07/21	Culture & Commerce Taskforce: Fuelling Creative Renewal - City Corporation Action Plan & Programme Outline	£ 2,431	-			
08/07/21	Voluntary Carbon Markets	£ 4,806	-			
08/07/21	Adoption of Competitiveness Strategy - Development of an 'Asset Under Management' Campaign	£ 70,000	11,939			
16/11/21	Sports Engagement Update	£ 75,000	-	£ -	£ -	
16/12/21	Impact Investment Institute Membership (III)	£ 87,000	-	£ 113,000	£ 100,000	
20/01/22	Summit on Impact Investing	£ 100,000	-			
17/02/22	Franco-British Young Leaders' Programme - Gala Dinner 2022	£ 20,000				
17/02/22	Support for Financial and Literacy Inclusion Campaign	£ 75,000	75,000			
17/02/22	Commonwealth Games Baton Relay Celebrations	£ 70,000	9,058			
05/05/22	Support for Integrity Council for the Voluntary Carbon Market (IC-VCM) & UK-VCM	£ 130,000	-	£ 130,000	£ 200,000	
13/06/22	The Beckett Pageant For London	£ 25,000	-			
	<b>Total Allocations</b>	<b>£ 1,864,049</b>	<b>137,808</b>	<b>£ 726,000</b>	<b>£ 300,000</b>	<b>£ -</b>
	<b>Balance Remaining</b>	<b>£ 425,843</b>		<b>£ 474,000</b>	<b>£ 900,000</b>	<b>£ 1,200,000</b>

Bids for Committee's Approval: 07 July 2022

-	-	-	-	-
-	-	-	-	-
<b>Total Balance if pending bids are approved</b>	<b>£ 425,843</b>	<b>£ 474,000</b>	<b>£ 900,000</b>	<b>£ 1,200,000</b>

	Multi Year PIF Bids	2022/23 Bid	2023/24 Bid	2024/25 Bid	2025/26 Bid
	<b>Multi Year PIF Allocation</b>	<b>730,000</b>	<b>£ 726,000</b>	<b>£ 600,000</b>	<b>£ 600,000</b>
24/09/20	Commitment to UN Sustainable Development Goals	10,000			
21/01/21	Support for Innovate Finance	250,000	£ 250,000		
18/02/21	Commonwealth Enterprise and Investment Council - Renewal of Strategic Partnership	20,000			
Urgency	Investment Support Membership	183,000	£ 183,000		
08/04/21	Standing International Forum of Commercial Courts	50,000	£ 50,000		
16/12/21	Impact Investment Institute Membership (III)	87,000	£ 113,000	£ 100,000	
05/05/22	Support for Integrity Council for the Voluntary Carbon Market (IC-VCM) & UK-VCM	130,000	£ 130,000	£ 200,000	
	<b>Total Multi Year Allocations</b>	<b>730,000</b>	<b>£ 726,000</b>	<b>£ 300,000</b>	<b>£ -</b>
	<b>Multi Year PIF Allocation Balance</b>	<b>-</b>	<b>£ -</b>	<b>£ 300,000</b>	<b>£ 600,000</b>

Bids for Committee's Approval: 07 July 2022

-	-	-	-	-
-	-	-	-	-
<b>Total Balance if pending bids are approved</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 300,000</b>	<b>£ 600,000</b>

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### Policy and Resources Committee - Contingency 2022/23 to 2025/26

Budget	2022/23		2023/24	2024/25	2025/26
Initial Budget	£ 300,000		£ 300,000	£ 300,000	£ 300,000
Uncommitted balance brought forward from 2021/22	£ 210,719		£ -	£ -	£ -
Unspent balances deferred from 2021/22	£ 92,863		£ -	£ -	£ -
Unspent balances in 2021/22 returned to Fund	£ 772		£ -	£ -	£ -
<b>Revised Budget</b>	<b>£ 604,354</b>		<b>£ 300,000</b>	<b>£ 300,000</b>	<b>£ 300,000</b>

Date	Name	2022/23 Bid	2022/23 Actual	2023/24 Bid	2024/25 Bid	2025/26 Bid
08/05/14	City of London Scholarship - Anglo-Irish Literature	£ 19,850	£ -	£ -	£ -	£ -
17/11/16	Police Arboretum Memorial Fundraising Dinner	£ 21,697	£ -	£ -	£ -	£ -
20/02/20	Common Council Elections in March 2021 - funding a high-profile advertising campaign	£ 14,059	-£ 412	£ -	£ -	£ -
10/12/20	Electoral Registration Campaign Manager	£ 22,219	£ 6,402	£ -	£ -	£ -
Urgency	Lord Mayor's Show Arrangements	£ 15,000	£ -	£ 15,000	£ 15,000	£ -
14/10/21	Election Engagement Campaign	£ 15,037	£ -			
09/06/22	Civic Affairs	£ 60,000	£ -			
	<b>Total Allocations</b>	<b>£ 167,862</b>	<b>£5,990</b>	<b>£ 15,000</b>	<b>£ 15,000</b>	<b>£ -</b>
	<b>Balance Remaining</b>	<b>£ 436,492</b>		<b>£ 285,000</b>	<b>£ 285,000</b>	<b>£ 300,000</b>

Bids for Committee's Approval: **07 July 2022**

-	-	-	-	-
-	-	-	-	-
<b>Total Balance if pending bids are approved</b>	<b>£ 436,492</b>	<b>£ 285,000</b>	<b>£ 285,000</b>	<b>£ 300,000</b>

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## Policy and Resources Committee Project Reserve: 2022/23

Budget	2022/23
Initial Budget	£ 450,000
Less: 2019/20 spend	-£ 30,000
Less: 2020/21 spend	-£ 66,422
Less: 2021/22 spend	-£ 10,578
<b>Revised Budget</b>	<b>£ 343,000</b>

Date	Name	2022/23 Bid	2022/23 Actual
		£ -	£ -
	<b>Total Allocations</b>	<b>£ -</b>	<b>£ -</b>
	<b>Balance Remaining</b>	<b>£ 343,000</b>	

Bids for Committee's Approval: **07 July 2022**

-	-
-	-
<b>Total Balance if pending bids are approved</b>	<b>£ 343,000</b>

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### Policy & Resources Committee - COVID Contingency 2020/21 - 2021/22

Budget	2020/21	2021/22	2022/23
Initial Budget	£ 1,500,000		
Funding moved from Brexit funding - City Fund	£ 239,270		
Funding moved from Brexit Funding - City's Cash	£ 413,276		
Uncommitted funding carried forward from 2021/22 - City Fund		£ 85,000	
Uncommitted funding carried forward from 2021/22 - City's Cash		£ 394,546	£ 727,496
Additional Funds (Previously ringfenced for GSMD)		£ 600,000	
Funding transferred from PIF & Finance Contingency		£ 500,000	
<b>Revised Budget</b>	<b>£ 2,152,546</b>	<b>£ 1,579,546</b>	<b>£ 727,496</b>

Date	Name	2020/21 Bids	2021/22 Bids	2022/23 Bids
03/04/20	SMTA Rates Bill	£ 67,000		
21/04/20	COLPAI - CCTV	£ 41,000		
17/04/20	Support the Mortality Management Group	£ 27,000		
24/04/20	Direct Access Server Replacement + Additional Server	£ 37,000		
06/05/20	PPE Purchasing	£ 4,000		
11/05/20	CoLP IT Resilience	£ 263,000		
28/05/20	Open Spaces PPE and HSE	£ 65,000		
09/06/20	Using Public Transport and Social Distancing - Face Coverings	£ 25,000		
24/06/20	CoLIT - Remote Working upgrades and expenses	£ 81,000		
09/07/20	City of London Academies Trust Funding Request for Summer Provision 2020/21	£ 70,000		
08/07/20	Everyone In - Rough Sleeping Response	£ 261,000		
27/07/20	Brakespear Mortuary	£ 32,000		
05/10/20	Public Health Communications Officer	£ 50,000		
19/11/20	Communications with Residents	£ 28,000		
10/12/20	Dedicated City Corporation News Hub on City AM	£ 45,000		
21/12/20	Dedicated strategic support on social care to the Chief Executive of Ealing	£ 9,000		
22/01/21	Letter drops to City residents	£ 24,000		
10/02/21	Public Health Communications Officer extended		£ 40,000	
18/03/21	Dedicated City Corporation News Hub on City AM		£ 45,000	
11/03/21	Recovery Promotional Campaign		£ 250,000	
19/03/21	Covering the cost of Hands-Face-Space COVID19 Campaign Materials	£ 13,000		
26/03/21	Contributions towards Pan London Mortality Wace 1 Costs	£ 16,000		
31/03/21	Mental Health & Well Being support to Academies	£ 320,000		
31/03/21	Laptops required for new starters and replacing broken devices	£ 195,000		
13/04/21	Temporary Communication lead		£ 40,000	
13/04/21	Letter drops to Residents: May & June		£ 16,000	
08/06/21	Committee Meeting Live Streaming		£ 68,000	
01/07/21	Return to work costs		£ 14,000	
07/07/21	Mailing to city residents		£ 8,000	
05/08/21	Public Health Comms Officer		£ 40,000	
19/08/21	Phone licences		£ 6,000	
20/09/21	IT costs for home working		£ 38,000	
22/10/21	Culture Communications Officer		£ 40,000	
10/11/21	65a Basinghall use as a Covid Test Centre		£ 90,000	
16/12/21	City Matters Special Edition - COVID Booster Campaign		£ 18,000	
16/12/21	Covid Test Centre and Pop-up Centres		£ 54,050	
20/01/22	City Fund - Leadenhall Market Covid-19		£ 85,000	£ 265,000
	<b>Total Allocations</b>	<b>£ 1,673,000</b>	<b>£ 852,050</b>	<b>£ 265,000</b>
	Non ringfenced balance (City's Cash)		£ 727,496	£ 462,496
	Non ringfenced balance (City Fund)		£ -	£ -
	<b>Total Balance Remaining</b>		<b>£ 727,496</b>	<b>£ 462,496</b>

Bids pending Town Clerks Approval: **07 July 2022**

**Total Balance if pending bids are approved**

**£ 727,496 £ 462,496**

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<b>Committee(s)</b> Policy & Resources Committee – for information	<b>Dated:</b> 07/07/2022
<b>Subject:</b> Decisions taken under delegated authority or urgency powers.	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	See Background Report
<b>Does this proposal require extra revenue and/or capital spending?</b>	See Background Report
<b>If so, how much?</b>	See Background Report
<b>What is the source of Funding?</b>	See Background Report
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	See Background Report
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Chris Rumbles, Town Clerk's Department	

## Summary

This report advises Members of action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and 41(b) since the last meeting.

## Recommendation

That Members note the action taken since the last meeting of the Committee.

## Main Report

- Since the last meeting of the Committee, approval has been given under urgency procedures or delegated authority arrangements, pursuant to Standing Order No. 41, as follows: -

**Urgent Decision:** Approval of appointment of co-opted Governor Professor Sir David Cannadine to the Board of Governors of the Museum of London

## BACKGROUND:

On 31 March 2022, the term of the Rt Hon Lord Paul Boateng, one of the three external appointments made by the City Corporation to the Museum of London's Board, expired.

The Museum subsequently undertook a head-hunting exercise for a suitable candidate. Whilst the Museum operated in best faith throughout the process, a misunderstanding unfortunately arose regarding the correct process to follow when seeking formal approval of the appointment. The Museum of London approached the Chair of Policy and Resources Committee direct seeking approval of the appointment whereas, it was in fact the approval of Policy and Resources Committee that was required. During the process, it had also been identified that a representative of Policy and Resources Committee should have served on the interview panel prior to a formal recommendation being made.

It has subsequently been identified that this misunderstanding in relation to process was likely to have arisen due to staff turnover at the Museum of London over the past several years. The Museum is now fully aware of the appropriate processes; however, having already conducted the aforementioned process in identifying a suitable candidate, the Museum of London were keen to seek the preferred candidate's agreement to joining the Board.

The Museum were keen for the appointment to be formally ratified and for this to then allow them to fully utilise the candidate's unique skillset at the earliest opportunity.

**REASON FOR URGENCY:** The next meeting of the Board of Governors of the Museum of London is due to be held on 6 July 2022, the day before the next meeting of Policy & Resources Committee. The unique skillset that the candidate would bring to the Board was such that their presence as a full Member at the Board was highly desirable, and an appointments process having been conducted in good faith (albeit incorrectly), confirmation was sought in time for the Museum of London Board of Governors meeting.

**Recommendation:** Approval was therefore sought and granted by the Town Clerk, in consultation with the Chairman and Deputy Chairman to:-

- The appointment of Professor Sir David Cannadine for a term expiring 26 June 2026.

In accordance with Standing Order 41 (a) and 41 (b), Members are asked to note the recent decisions taken by the Town Clerk in consultation with the Chairman and Deputy Chairman.

Copies of background papers concerning these decisions are available from Chris Rumbles on request.

**Contact:**

Chris Rumbles

Tel 020 7332 1405

[Christopher.rumbles@cityoflondon.gov.uk](mailto:Christopher.rumbles@cityoflondon.gov.uk)



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