



Policy and Resources Committee

FOR INFORMATION PACK

Date: THURSDAY, 12 DECEMBER 2024

Time: 1.45 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Deputy Christopher Hayward (Chairman)	Deputy Shravan Joshi MBE
Deputy Keith Bottomley (Deputy Chairman)	Alderman Vincent Keaveny, CBE
Tijs Broeke (Vice-Chair)	The Rt. Hon. The Lord Mayor Ald. Alastair King DL (Ex-Officio Member)
Caroline Haines (Vice-Chair)	Alderwoman Dame Susan Langley, DBE
Munsur Ali	Deputy Paul Martinelli
Deputy Randall Anderson (Ex- Officio Member)	Deputy Andrien Meyers
Deputy Henry Colthurst (Ex- Officio Member)	Deputy Brian Mooney BEM
Deputy Peter Dunphy (Ex-Officio Member)	Deputy Alastair Moss
Mary Durcan (Ex-Officio Member)	Benjamin Murphy
Helen Fentimen OBE JP	Alderman Sir William Russell
Steve Goodman OBE	Deputy Sir Michael Snyder
Jason Groves	Deputy James Thomson
Alderman Timothy Hailes JP	James Tumbridge
Jaspreet Hodgson	Philip Woodhouse
Deputy Ann Holmes	

Enquiries: Polly Dunn
polly.dunn@cityoflondon.gov.uk

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<https://www.youtube.com/@CityofLondonCorporation/streams>

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Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

3. MINUTES

To consider minutes as follows:-

- b) * To note the public minutes of the Capital Buildings Board meeting on 25 September 2024 (Pages 5 - 8)
- c) * To note the public minutes of the Member Development and Standards Sub-Committee on 24 October 2024 (Pages 9 - 12)
- d) * To note the public minutes of the Resource Allocation Sub-Committee meeting on 30 October 2024 (Pages 13 - 20)
- e) * To note the public minutes of the Capital Buildings Board meeting on 30 October 2024 (Pages 21 - 24)
- f) * To note a public summary of the Competitiveness Advisory Board meeting on 11 November 2024 (Pages 25 - 26)

9. * POLICY AND RESOURCES CONTINGENCY/DISCRETIONARY FUNDS

Report of the Chamberlain.

For Information
(Pages 27 - 34)

10. * TERRORISM (PROTECTION OF PREMISES) BILL - 'MARTYN'S LAW'

Report of the City Remembrancer.

For Information
(Pages 35 - 40)

11. * DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS

Report of the Town Clerk.

For Information
(Pages 41 - 44)

Part 2 - Non-Public Agenda

15. NON-PUBLIC MINUTES

To consider non-public minutes of meetings as follows:-

- b) * To note the non-public minutes of the Capital Buildings Board meeting on 25 September 2024 (Pages 45 - 50)
- c) * To note the non-public minutes of the Resource Allocation Sub-Committee meeting on 30 October 2024 (Pages 51 - 56)
- d) * To note the public minutes of the Capital Buildings Board meeting on 30 October 2024 (Pages 57 - 62)

21. *** LOCAL GOVERNMENT PENSION SCHEME - CASUAL WORKERS**

Joint report of the Executive Director of HR & Chief People Officer and Chamberlain.

For Information
(Pages 63 - 72)

22. *** DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

Report of the Town Clerk.

For Information
(Pages 73 - 76)

CAPITAL BUILDINGS BOARD

Wednesday, 25 September 2024

Minutes of the meeting of the Capital Buildings Board held at the Guildhall EC2 at 9.30 am

Present

Members:

Deputy Sir Michael Snyder (Chairman)	Deputy Christopher Hayward
Oliver Sells KC (Deputy Chairman)	Deputy Charles Edward Lord
Deputy Randall Anderson	Deputy Alastair Moss
David Brooks Wilson	Deputy James Thomson (Ex-Officio Member)
Alderman Timothy Hailes JP (Ex-Officio Member)	Philip Woodhouse

In attendance (observing online)

Madush Gupta
Henry Pollard
James Tumbridge

Officers:

Paul Wilkinson	- City Surveyor
Tim Cutter	- City Surveyor's Department
Ola Obadara	- City Surveyor's Department
Mark Kober	- City Surveyor's Department
Alistair Cook	- City of London Police
Alix Newbold	- City of London Police
Martin O'Regan	- City of London Police
Sonia Virdee	- Chamberlain's Department
Alessia Ursini	- Chamberlain's Department
Genine Whitehorne	- Chamberlain's Department
Michael Cogher	- Comptroller and City Solicitor, Deputy Chief Executive
Peter Barlow	- Town Clerk's Department
Chris Rumbles	- Town Clerk's Department

Part 1 - Public Agenda

1. APOLOGIES

Apologies were received from Alderman Tim Levene, Deputy Brian Mooney, Deputy Henry Colthurst, Deputy Henry Pollard, James Tumbridge and Deputy Madush Gupta.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Deputy Christopher Hayward declared an interest in respect of all matters concerning Keltbray Group Ltd.

David Brooks Wilson declared an interest in respect of all matters concerning Keltbray Group Ltd, Arcadis, City and Provincial Properties Ltd, Quinn Estates Ltd, Locate in Kent Ltd and The Building Design Architectural Practice.

3. **MINUTES**

RESOLVED: That the public minutes of the Capital Buildings Board meeting on 23 July 2024 be approved as an accurate record.

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional items of business.

6. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items, on the grounds that they involve the likely disclosure of Exempt Information, as defined in Part 1 of Schedule 12A of the Local Government Act.

Part 2 Non-Public Agenda

7. **MINUTES**

RESOLVED: That the non-public minutes of the Capital Buildings Board meeting on 23 July 2024 be approved as an accurate record.

8. **SALISBURY SQUARE DEVELOPMENT - RIBA STAGE 5 UPDATE**

The Committee considered a report of the City Surveyor providing an update on the Salisbury Square Development.

9. **CITY OF LONDON POLICE PROPERTY STORE**

The Committee considered a report of the City Surveyor relating to a City of London Property Store project.

10. **MOUNTED UNIT**

The Board considered a report of the City Surveyor presenting a project proposal relating to a City of London Police Mounted Unit.

11. **EASTERN BASE - SUPPORT TO COMMERCIAL TENANTS - OUTCOME AND ACCOUNTING TREATMENT**

The Board considered a report of the City Surveyor providing an update relating to provision of an Eastern Base for City of London Police and support to commercial tenants.

12. **REPORT OF ACTION TAKEN**

The Board received a report of the Town Clerk providing detail of a recent decision taken by the Town Clerk, in consultation with the Chairman and Deputy Chairman.

13. **MAJOR PROGRAMMES OFFICE - DASHBOARD REPORT**

The Board received a report of the Chamberlain providing a Major Programmes Office dashboard update.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no additional items of business.

Part 3 - Confidential Agenda

16. **MINUTES**

RESOLVED: That the non-public minutes of the Capital Buildings Board meeting on 23 July 2024 be approved as an accurate record.

The meeting closed at 10.20am

Chairman

Contact Officer: Chris Rumbles
tel. no.: 020 7332 1405
christopher.rumbles@cityoflondon.gov.uk

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MEMBER DEVELOPMENT AND STANDARDS SUB COMMITTEE

Thursday, 24 October 2024

Minutes of the meeting of the Member Development and Standards Sub Committee
held at Committee Room 2 - 2nd Floor West Wing, Guildhall on Thursday, 24
October 2024 at 11.00 am

Present

Members:

Deputy Peter Dunphy (Chair)
Helen Fentimen OBE JP (Deputy Chair)
Deputy Charles Edward Lord
Eamonn Mullally
Naresh Sonpar
Philip Woodhouse

Officers:

Polly Dunn	- Town Clerk's Department
Gregory Moore	- Deputy Town Clerk
Christopher Rumbles	- Governance Officer
Gemma Stokley	- Town Clerk's Department
Edward Wood	- Comptroller and City Solicitor's Department

1. APOLOGIES

Apologies were received from Deputy Keith Bottomley, Alderman Alison Gowman, Steve Goodman, Deputy Chris Hayward, Deputy Henry Pollard, and Deputy Nighat Qureishi.

Deputy Henry Pollard attended the meeting virtually.

2. MEMBER'S DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. PUBLIC MINUTES

RESOLVED, that the minutes of the meeting held on 17 July 2024 be approved as a correct record.

Matters Arising

The Sub Committee was informed that the draft Code of Conduct would be discussed again at the Informal Court in November in order for Members to make any further comments.

Deputy Lord declared his leave of absence as a Freemason until Easter 2032.

4. MEMBER/MEMBER BUDDYING SCHEME

The Sub Committee considered a Member/Member buddying scheme as part of the 2025 Member Induction Programme.

Members discussed the value of the scheme and the importance of actively encouraging returning Members to become Buddies. The larger the pool of returning Members, the greater the resources available to the new Members.

A Member suggested an open deadline for returning Members to join the scheme to allow for wider participation.

In answer to a question, Members were informed that the buddying scheme was not intended to replace the role of deputies, but to supplement and support them. The buddying scheme would allow for another layer of support for incoming Members.

RESOLVED, that the Member/Member buddying scheme be agreed.

5. MEMBER BEHAVIOUR ACTION PLAN UPDATE

The Sub Committee considered a proposal for the Member Behaviour Action Plan.

Members were informed that in order to progress the action plan as quickly and efficiently as possible, and for this to be incorporated in the Induction Training Programme, some actions may need to take place in-between Sub Committee meetings. Therefore, a delegated authority was sought by the Town Clerk, acting in consultation with the entire Sub Committee.

The Sub Committee discussed the development of a mission statement in relation to member behaviour. Members suggested utilising values and concepts already in place and practice at the City of London Corporation. These include the Nolan Principles, Corporate Plan, and People Strategy.

RESOLVED, that-

- 1.) The progress made against actions be noted; and
- 2.) The Sub Committee grant delegated authority to the Town Clerk to progress workstreams needed in between meetings.

6. MEMBER INDUCTION UPDATE

The Sub Committee received an update on the Member Induction Programme 2025.

Members were informed the new Members would attend an initial orientation day to receive foundational items, including ID Passes, gowns, and a facilities tour. All other induction sessions are open to all Members. The Sub Committee stressed the importance of returning Members also attending the induction sessions in order to develop collegiate relationships with the new Members.

It was suggested that a letter from the Town Clerk or Chief Commoner be included in the electoral pack to highlight the importance of the Induction Programme and to secure dates in diaries.

A Member raised a concern that the ID Pass does not have corporate branding. It was felt that a branded ID would be useful when representing the City of London at external events and activities. The Town Clerk undertook to raise this matter with the security team in order to develop a solution.

The Sub Committee was updated on the Member Portal. Members were informed that the Member Portal will become the home page on Corporation devices and will include live links and documents.

Members discussed the importance of communicating the expectations and procedures Members are expected to follow, for example around corporate IT, should they not be re-elected.

RECEIVED.

7. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were none.

8. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

There was none.

There was no non-public business.

The meeting ended at 11.40 am

Chair

Contact Officer: Katie Davies, Member Services Officer
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NOVERESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Wednesday, 30 October 2024

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources)
Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on
Wednesday, 30 October 2024 at 2.00 pm

Present

Members:

Deputy Christopher Hayward (Chairman)	Caroline Haines
Deputy Henry Colthurst (Deputy Chairman)	Deputy Shravan Joshi MBE
Deputy Keith Bottomley	Alderman Vincent Keaveny, CBE
Helen Fentimen OBE JP	Deputy Andrien Meyers
Jason Groves	Alderman Sir William Russell

In Attendance

Officers:

Ian Thomas, CBE	- Town Clerk and Chief Executive
Caroline Al-Beyerty	- Chamberlain
Paul Wilkinson	- City Surveyor
Paul Wright	- City Remembrancer
Katie Stewart	- Executive Director, Environment
Sonia Virdee	- Chamberlain's Department
Genine Whitehorne	- Chamberlain's Department
Andrew Cross	- City Surveyor's Department
Robert Murphy	- City Surveyor's Department
Graeme Low	- City Surveyor's Department
Dorian Price	- City Surveyor's Department
Peter Young	- City Surveyor's Department
Ian Hughes	- Environment Department
Rob McNicol	- Environment Department
Gavin Stedman	- Environment Department
Omkar Chana	- Innovation and Growth
Ben Dunleavy	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were received from Deputy Alastair Moss, Deputy James Thomson and Deputy Sir Michael Snyder.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. **MINUTES**

The Town Clerk informed the Committee of one correction to the minutes, to record Alderman Vincent Keaveny's apologies for September's meeting.

The public minutes and non-public summary of the meeting held on 18 September 2024 were approved as a correct record, as amended.

4. **CIL AND OSPR CAPITAL BIDS (QUARTER 2 - 2024/25)**

Members received a Joint Report of the Executive Director, Environment and the Chamberlain concerning the Community Infrastructure Levy and On-Street Parking Reserve.

Introducing the report, officers drew the Sub-Committee's attention to the Community Infrastructure Levy's (CIL) future funding profile (paragraphs 9 to 13 of the report). A review of the City Corporation's infrastructure delivery was ongoing, which sought to assist in forward planning for the allocation of CIL funding. The report set out an interim position for the CIL Funding – future pipeline (paragraphs 34 to 45). Officers noted that the material reduction in available funds would restrict ability to respond to potential future funding requests. Further information on the impact of such reduction would be presented to Members as part of the report on the Infrastructure Delivery Plan.

A Member, also the Chairman of the Planning and Transportation Committee, said in reference to the comments on the future funding pipeline that the City Corporation was able to charge higher CIL levies on the full redevelopment of sites as opposed to retrofitting existing schemes. As there were more retrofit schemes planned than redevelopments, there was a subsequent and serious threat to CIL funding. He believed that the City Corporation should continue with sustainability policies, but must consider the knock-on effect.

A Member noted their concern over the request for £116,000 de-installation costs for the Sculpture in the City scheme ('the scheme'). They were shocked that no provision had been made for this despite the scheme having been run for over a decade with an annual budget of £80,000. They felt Members should re-endorse that the City Corporation would be ceasing funding of the scheme.

In reply, officers said that when the Innovation & Growth Department had discovered that there was no provision for deinstallation costs when taking over the management of the scheme. This had led to the submission of the request in the report. When the scheme was established in 2021, the business model had assumed that exit costs of changes would be covered by the new installation. The costs would accordingly be covered as long as the scheme continued. It was now understood that, when the scheme finished, funding would need to be found from other sources, such as external funders, to cover the final deinstallation. Officers felt that the request for funding provided a pragmatic solution when considering the review into the future of the scheme. The provision effectively underwrote the potential funding shortfall should the scheme end, but would not be required if the scheme continued.

RESOLVED, that – Members:

- Recommend the following allocations to the Policy and Resources Committee:
 - Golden Lane Leisure Centre: £10.35m from Community Infrastructure Levy
 - Sculpture in the City: £116,000 from Community Infrastructure Levy, pending exploration of options for external funding by officers
 - Outdoor fitness equipment at Old Watermen's Walk: £90,500 from On Street Parking Reserve
- Note the financial position for CIL funding in future years resulting from the above allocations and the implications for other potential infrastructure projects.
- Note the capital review on existing projects being undertaken as part of the 25/26 budget and medium-term-financial plan.

5. CLIMATE ACTION STRATEGY (CAS) – OPTIMISATION FOR SITES CONNECTED TO CITIGEN

Members received a report of the City Surveyor concerning the Citigen heating/cooling network.

RESOLVED, that – Members:

1. Note that the total estimated cost of the project is £ £3,525,838 (excluding risk).
2. Note that the total estimated cost of the project is £4,445,332 (including risk)
3. Note that £340,904 from Climate Action year 4 capital budget will be drawn down for the procurement of a design/project management/quantity surveyor as well as for early asbestos surveying, validation of current installation, programme management and project management services.
4. That a costed risk provision of £60,404 is approved (to be drawn down via delegation to the City Surveyor) to allow for additional building surveys and building control applications (if necessary) if required to reach the next gateway, to be funded wholly through the CAS year 4 Plan for buildings.
5. Note that the costed risk budget of £919,449 to cover potential budget variations attributable to unforeseen variations, enabling works, site disruption, inflation fluctuations and asbestos removal. This budget will not materialise at this stage and so is not requested at this stage.

6. TFL LOCAL IMPLEMENTATION PLAN FUNDING APPLICATION 2025/26 – 2027/28

Members received a report of the Executive Director, Environment, concerning TfL's Local Implementation Funding Plan.

RESOLVED, that – Members:

- Approve the contents of the LIP funding application covering the years 2025/26 – 2027/28, as set out in Table 1.
- Approve the spend total up to a maximum of £1,575,000 for 2025/26, as set out in Table 1, subject to final allocation decision from TfL in March 2025.
- Authorise the Executive Director Environment to approve minor changes to the submission following informal feedback from TfL in January 2025.
- Authorise the Executive Director Environment to reallocate the TfL grant between the approved LIP schemes, should that be necessary during 2025/26, up to a maximum of £250,000.

7. **OPERATIONAL PROPERTY UPDATE**

Members received an oral update from the City Surveyor concerning operational property.

The Corporate Property Director informed Members that the City Corporation's corporate property asset management strategy (non-housing) was being refreshed at an officer level to strengthen the alignment both to the new Corporate Plan and the Climate Action Strategy, ensure the portfolio was appropriate for the delivery of services and was financially sustainable. The annual report on the size and shape of the portfolio would come to the Sub-Committee's next meeting, along with a report on the activities across the Guildhall Complex.

With regards to business planning for 2025/26, the Director informed Members that under-utilisation of the portfolio was not being fully captured. Chief Officers had been issued with list of allocated assets and guidance to identify which operational assets held by departments were no longer in use, which were partially used, and/or would not be used in order to support the potential monetisation or redeployment of the assets.

The Chairman asked what could be done to ensure that officers complied with this guidance, as he felt that this had historically been a challenge. In reply, the Director said that there were several mechanisms. The Sub-Committee's terms of reference allowed it to commission management information on the utilisation of operational assets from Service Committees. These could be presented as a special report to the Committee, and the information could also be presented at an officer governance level to the Town Clerk and Chief Executive's Senior Leadership Team to scrutinise.

A Member felt that more radical options needed to be considered, such as moving control of corporate assets more centrally, since current mechanisms had thus far not produced the desired results.

The Chairman endorsed a suggestion from the Chamberlain that deep dives could be carried out on riskier areas with suspected under-utilisation, a method

which had previously proved effective. The Deputy Chairman requested increased challenge from within by Chief Officers, with any audit or review team tasked with a default option that under-utilised operational property should be disposed of unless a case was proven otherwise. The Town Clerk and Chief Executive asked that the Sub-Committee assisted in providing leadership at a Member level to Service Committee Chairs. The Director agreed that there needed to be a cultural change in departments and Institutions justifying the need to retain assets, with a regular and rigorous process of identifying under-utilised assets through the self-assessment model and Standing Order 56.

Members noted that the majority of operational assets sat within the Environment Department. The Executive Director, Environment, said that the Environment teams had not had the capacity to understand their assets identification of which had been helped by the Operational Property Review. The Chairman proposed that a review as suggested by the Chamberlain should begin with the Environment Department.. It was noted that the assets held by the Department include charity assets, and so the review would need to be done alongside the outcomes of the charity reviews.

At the request of a Member, officers undertook to provide information on how many operational properties had been disposed of.

RESOLVED, that – the Sub-Committee instructs officers to report back following a review of under-utilised assets in the Environment Department.

8. ***CONSIDERATE LIGHTING CHARTER OPERATIONAL PROPERTY UPDATE**

Members received a joint report of the City Surveyor and the Executive Director, Environment, concerning the Considerate Lighting Charter.

RESOLVED, that – Members:

- Note the reallocation of existing Climate Action Strategy (CAS) funding to Considerate Lighting Charter actions that, in addition to working towards compliance, will identify future energy and carbon saving options at seventeen City of London Corporation operational buildings
- Note that further work and costs that come from the proposals outlined in this paper may require additional ‘unidentified’ funding later. For example, the implementation of the actions identified during survey works.

9. ***TRANSFORMATION FUND 2024-25**

Members received a report of the Chamberlain concerning the Town Clerk’s Transformation Fund.

RESOLVED, that – the report be received and its contents noted.

10. ***24/25 ENERGY & DECARBONISATION PERFORMANCE Q1 UPDATE FOR THE OPERATIONAL PORTFOLIO**

Members received a report of the City Surveyor concerning the operational property portfolio.

RESOLVED, that – Members note that for the rolling year, Q1 24/25 weather-corrected energy consumption has reduced by 22.7% compared to the baseline year 2018/19 compared to 22.2% for Q4 23/24.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED, that - under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

14. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 18 September were approved as a correct record.

The Chairman informed Members that he would like to change the published order of the agenda so that the report on the Animal Health and Welfare Service would be discussed as the first item in the non-public session.

15. **ANIMAL HEALTH AND WELFARE SERVICE - NEW SERVICE DELIVERY PLAN**

Members received a report of the Executive Director, Environment, concerning the Animal Health and Welfare Service.

16. **ASSET ALLOCATION WITHIN THE CITY'S ESTATE INVESTMENT PORTFOLIO**

Members received a report of the Chamberlain concerning the City's Estate investment portfolio.

17. **STRATEGIC PROPERTY ESTATE**

Members received a report of the City Surveyor concerning the Strategic Property Estate.

18. **REVIEW OF PUBLIC CAR PARK PROVISION IN THE CITY**

Members received a report of the City Surveyor concerning the Minorities car park.

19. ***CITIGEN AND HEAT NETWORK ZONING – INITIAL DECISIONS**

Members received a report of the City Surveyor concerning Citigen.

20. ***GSMD ACCOMMODATION STRATEGY - SUNDIAL COURT OPTIONS APPRAISAL**

Members received a report of the City Surveyor and Principal concerning the Guildhall School of Music and Drama.

21. ***UPDATE REPORT ON THE OPERATIONAL PROPERTY REVIEW (NON-HOUSING) - UTILISATION ACTION PLAN**

Members received a report of the City Surveyor concerning the review into the operational property portfolio.

22. ***DELEGATED AUTHORITY DECISIONS AND ARREARS UPDATE ON ASSETS ALLOCATED TO THE CITY SURVEYOR TO DIRECTLY MANAGE ON THE OPERATIONAL ESTATE - 1ST APRIL 2024 TO 30TH SEPTEMBER 2024**

Members received a report of the City Surveyor concerning decisions taken under delegation.

23. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was two items of other business in the non-public session, including the report at item 24a.

24.1 ***Walbrook Wharf Feasibility 2027 and Beyond**

Members received a joint report of the City Surveyor and the Executive Director, Environment concerning Walbrook Wharf.

The meeting ended at 3.01 pm

Chairman

Contact Officer: Ben Dunleavy
ben.dunleavy@cityoflondon.gov.uk

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CAPITAL BUILDINGS BOARD

Wednesday, 30 October 2024

Minutes of the meeting of the Capital Buildings Board held at the Guildhall EC2 at 9.30 am

Present

Members:

Deputy Sir Michael Snyder (Chairman)
Tijs Broeke
Deputy Henry Colthurst
Deputy Charles Edward Lord

Deputy Alastair Moss
Deputy Henry Pollard (Ex-Officio Member)
Deputy James Thomson (Ex-Officio Member)
Philip Woodhouse

Officers:

Caroline Al-Beyerty
Michael Cogher

- Chamberlain
- Comptroller & City Solicitor's, Deputy Chief Executive
- Deputy Town Clerk
- City of London Police
- Town Clerk's Department
- Chamberlain's Department
- City Surveyor
- City Surveyor's Department

Gregory Moore
Pete O'Doherty
Blair Stringman
Sonia Virdee
Paul Wilkinson
Mark Lowman

1. APOLOGIES

Apologies were received from Oliver Sells, Deputy Christopher Hayward, Alderman Tim Levene, Deputy Brian Mooney, David Brooks Wilson, Alderman Tim Hailes, James Tumbridge and Deputy Randall Anderson.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

It was noted that Deputy Christopher Hayward had a standing declaration in respect of matters concerning Keltbray.

3. MINUTES

RESOLVED – That, the public and non-public summary of the meeting held on 25 September 2024 be agreed as a correct record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no urgent business.

6. **EXCLUSION OF THE PUBLIC**
RESOLVED – That, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items, on the grounds that they involve the likely disclosure of Exempt Information, as defined in Part 1 of Schedule 12A of the Local Government Act
7. **MINUTES**
RESOLVED – That, the non-public minutes of the meeting held on 25 September 2025 be agreed as a correct record.
8. **MUSEUM OF LONDON RELOCATION PROGRAMME: UPDATE**
The Board considered a report of the City Surveyor.
9. **THE ANNEXE, SMITHFIELD, EC1**
The Board considered a report of the City Surveyor.
10. **GUILDHALL YARD EAST**
The Board considered a joint report of the City Surveyor and Commissioner, City of London Police.
11. **BARKING REACH POWER STATION SITE REMEDIATION PROJECT UPDATE ON LANDOWNER AGREEMENTS RELATING TO OFFSITE INFRASTRUCTURE.**
The Board considered a report of the City Surveyor.
12. **SALISBURY SQUARE DEVELOPMENT - RIBA STAGE 5 UPDATE**
The Board considered a report of the City Surveyor.
13. **MUSEUM OF LONDON CLAIMS**
The Board considered a joint report of the Town Clerk & Chief Executive and City Surveyor.
14. **MAJOR PROGRAMMES OFFICE DASHBOARD REPORT**
The Board considered a joint report of the Chamberlain and Chief Operating Officer.
15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no urgent business.

The meeting closed at 10.39 am

Chairman

Contact Officer: Blair Stringman
Blair.Stringman@cityoflondon.gov.uk

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Competitiveness Advisory Board

Summary of the Competitiveness Advisory Board meeting held on the 11th November 2024.

The Board held its fourth meeting of the year in November 2024. At this meeting, the views of the Board Members were sought on the UK's risk approach and the upcoming Global Risk Summit. The Board received a report from the Executive Director of Innovation & Growth on the UK's risk approach, and it was noted that the new Lord Mayor had decided to focus on *Growth Unleashed* and risk culture as a driver for growth, building on the Mansion House Compact's objectives. Members indicated they were pleased that the City of London would host the inaugural Global Risk Summit on 21 May 2025 and discussed the need to manage and mitigate risk. Emphasis was placed on the need to address risk and promote responsible risk taking as economic growth would not be achieved without it.

The Board discussed the difficulty of explaining risk in a political context and the need to tailor language of risk growth to different stakeholders. Members also noted the need to unlock the potential of Defined Contribution (DC) and Defined Benefit pension funds as the amount raised could be significant. Members suggested that it may be useful for the Lord Mayor to work on private capital as there was a huge opportunity to discuss unique selling points (USPs) and the UK's culture of openness to business. Members also discussed how to differentiate the Global Risk Summit in 2025 from the Global Investment Summit that occurred in October 2024, potentially focusing on private markets and alternative investments, including Long-Term Asset Funds (LTAFs).

The Board received a report detailing the Government's Industrial Strategy. Members were pleased that it included Financial and Professional Services (FPS) as it had been advocated for since the City's report on a *Vision for Economic Growth – a roadmap to prosperity* was published. It was noted that FPS FDI had created more than 3,200 jobs and invested £1.7bn in the past decade. However, this underestimated the impact of FDI, as sovereign investors who had opened a UK office had more than doubled their investments across the UK when comparing with the five years after establishing a UK presence with the five years preceding it. The Board also noted that it was worth an additional £13.4bn investment uplift across the UK and £119.5bn was collectively invested by all sovereign investors with a UK presence over the last decade.

Members discussed the need to promote an environment where the public and private sector collaborated and discussed the opportunity of a green transition in energy with the Government's planned establishment of Great British Energy in Aberdeen. The Board highlighted that London is considered a good place for sovereign wealth funds and stability. Members also reiterated the need to explore digital and innovation strategy and consider the role of artificial intelligence (AI) in growth and productivity as other organisations would, in the future, contemplate how AI could be better capitalised on. The need for data sharing across silos was highlighted by the Board and Members stressed there was some concerns regarding the regulatory approach to AI in the UK. Members discussed the need to help the Government simplify its industrial strategy and streamline priorities.

The Board discussed the recent US presidential election outcome under Any Other Business. Members reiterated the need for the City to continue engaging with the US and recommended that the City engage with the US Chamber of Commerce.

For any enquiries relating to the Competitiveness Advisory Board, please contact Callum.Southern@cityoflondon.gov.uk

Committee(s): Policy and Resources Committee	Dated: 12/12/2024
Subject: Policy and Resources Contingency/Discretionary Funds	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	All
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	£0
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Chamberlain	For Information
Report Author: Geraldine Francis - Chamberlain	

Summary

This report provides the schedule of projects and activities which have received funding from the Policy Initiatives Fund (PIF) and the Policy and Resources Committee's Contingency Fund for 2024/25 and future years with details of expenditure in 2024/25. The balances remaining for these Funds for 2024/25 and beyond are shown in the Table below.

Fund	2024/25 Balance Remaining after Approved Bids £	2025/26 Balance Remaining after Approved Bids £	2026/27 Balance Remaining after Approved Bids £	2027/28 Balance Remaining after Approved Bids
Policy Initiative Fund	1,006,103	782,000	1,180,000	1,200,000
Policy & Resources Contingency	129,692	300,000	300,000	300,000

Recommendation(s)

Members are asked to:

- Note the report and contents of the Schedules.

Main Report

Background

1. On the basis of Committee's concerns of the operations of the PIF/Contingency Funds, the Policy was refreshed and ratified by Policy & Resources Committee on 14 December 2023. A policy briefing was held on 17 January 2024 to support regular report authors with these new policy requirements.
2. The Policy Initiatives Fund (PIF) should be used to fund projects and initiatives identified during the year which support the City Corporation's overall aims and objectives, or policy priorities identified by the Policy & Resources Committee.
3. The Committee Contingency Fund is used to fund unforeseen one-off items of expenditure when no specific provision exists within the Policy Committee's budget.
4. There is no specification for the *type* of project in scope but has historically included items relating to a specific initiative, e.g. research, funding for external bodies in support of the City's overall objectives, and membership of national think tanks. All applications should make clear what specific activity funding it will be used for and should set out the standard information specified in the Policy to enable Members to take an informed decision.
5. All applications should be discussed informally before submitting with the Head of the Policy Unit, Office of the Policy Chairman, Town Clerk's Department and the Assistant Director (Strategic Finance), Chamberlain Department.
6. To restrict the depletion of funds in future years, a two-year time limit is in place on multiyear PIF bids, with three years being an option by exception. To ensure prioritisation within the multiyear bids, the PIF from the financial year 2019/20 and onwards has £600k of its total budget put aside for multiyear bids with the rest set aside (£600k) for one off allocations, with the option to 'top up' the multiyear allocation from the contingency balance if Members agree to do so. This will ensure that there should always be enough in the PIF to fund emerging one-off opportunities as they come up.
7. Departments must complete a standardised progress update form biannually and at the end of the Initiative for all awards.
8. When a PIF bid has been approved there should be a reasonable amount of progress/spend on the works/activities within 18 months of approval which allows for slippage and delays. If there has not been enough spend/activity within this timeframe, Members will be asked to approve that the remaining allocation be returned to the Fund where it can be utilised for other works/activities.
9. Where no expenditure has been made within 12 months, a report should be brought back to the Policy & Resources Committee by officers to request reprofiling of funds.

10. If the Department requires funding for the same works/activities again at a later date, the funding must be re-bid for. If there is a legitimate reason, out of the Department's control, which has caused delays, it is recommended that these are reviewed by Committee as needed.
11. Officers must gain the approval of the Policy and Resources Committee prior to repurposing any PIF/Contingency.
12. It is expected that recurrent expenditure is covered by local risk budgets through the budget setting process unless extenuating circumstances.

Current Position

13. Appendices 1 to 2 list committed projects and activities approved by this Committee for the current and future financial years with the remaining balances available for the PIF (Appendix 1) and your Committee's Contingency (Appendix 2).
14. The balances that are currently available in both the Policy Initiatives Fund and Committee Contingency Fund for 2024/25 are shown in the Table below. These amounts include uncommitted balances from 2023/24 of £542,804 and £31,692 for PIF and Committee's Contingency respectively, as agreed by your Committee in March 2024. The 2023/24 unspent allocations Departments have requested to be carried forward for spending in 2024/25 are also included in the figures below.

Fund	2024/25 Opening Balance £	2024/25 Approved Bids £	2024/25 Balance Remaining after 2024/25 Approved Bids £	2024/25 Pending Bids £	2024/25 Balance Remaining after 2024/25 Pending Bids £
Policy Initiative Fund	2,539,782	(1,533,679)	1,006,103	(34,400)	971,703
Policy & Resources Contingency	722,013	(592,321)	129,692	0	129,692

15. The remaining multiyear allocation is shown in the Table below with details, as shown in Appendix 1, prior to any allowances being made for any other proposals on today's agenda. It should be noted that the multiyear allocation for 2024/25 is now depleted.

	2024/25	2025/26	2026/27	2027/28
Balance remaining of Multiyear PIF allocation	£0	£182,000	£530,000	£600,000

Corporate & Strategic Implications

16. Strategic implications – Although each PIF application has to be judged on its merits, the application must include how the item will advance either:
 - a) A policy lead area defined by this Committee
 - b) Another Committee priority
 - c) A Corporate Plan outcome
 - d) Promotion of the City or City's role in London or nationally
17. Financial implications – Each PIF application should be approved on a case by case basis and Departments should look to local budgets first before seeking PIF approval, with PIF requests only being submitted if there is no funding within local budgets available.
18. Resource implications – None
19. Legal implications – None
20. Risk implications – None
21. Equalities implications – None
22. Climate implications – None
23. Security implications – None

Appendices

- Appendix 1 – PIF 2024/25 and Future Years
- Appendix 2 – P&R Contingency 2024/25 and Future Years

Geraldine Francis

Senior Finance Officer, Chamberlain

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Policy and Resources Committee - Policy Initiative Fund 2024/25 to 2027/28

Budget	2024/25	2025/26	2026/27	2027/28
Initial budget	£ 1,200,000	£ 1,200,000	£ 1,200,000	£ 1,200,000
Uncommitted balance brought forward from 2023/24	£ 548,845	£ -		£ -
Unspent balances deferred from 2023/24	£ 603,937	£ -		£ -
Transferred from P&R Contingency to meet Multiyear Bid re: Innovate Finance	£ 145,000			
Transferred from P&R Contingency to meet Multiyear Bid re: Transition Finance	£ 42,000			
Revised Budget	£ 2,539,782	£ 1,200,000	£ 1,200,000	£ 1,200,000

Date	Name	2024/25 Bid	2024/25 Actual	2025/26 Bid	2026/27 bid	2027/28 Bid
05/07/18	Events Partnership with The Strand Group, King's College London	£ 13,787	£ -			
11/06/20	British Foreign Policy Group (BFPG)	£ 12,000	£ -			
06/05/2021 & 08/06/2023	Options to Promote Supplier Diversity	£ 12,309	£ 12,309			
08/07/21	Adoption of Competitiveness Strategy - Development of an 'Asset Under Management' Campaign	£ 983	£ -			
16/12/21	Impact Investment Institute Membership (III)	£ 100,000	£ -			
17/02/22	Sports Engagement - (Re-purposed)	£ 1,103	£ -			
05/05/22	Support for Integrity Council for the Voluntary Carbon Market (IC-VCM) & UK-VCM	£ 286,702	£ 131,400			
23/02/23	Delivering the Residential Reset	£ 89,729	£ 70,469			
23/02/23	Finalising CoL Overseas Presence	£ 100,000	£ -	£ 50,000		
20/04/23	Transition Finance Competitiveness Taskforce	£ 79,922	£ 71,874			
08/06/23	Global City of Sport - A New Sport Strategy for The Square Mile	£ 256,624	£ 134,244	£ 175,000		
08/06/23	Livery Company Website	£ 20,000	£ 6,930	£ 20,000	£ 20,000	£ -
21/09/23	City Occupiers and Investment Study	£ 200,000	£ 52,413			
16/11/23	Annual Bus Passes for Care Leavers	£ 23,520	£ 1,443			
16/11/23	Paris 2024 Games Engagement	£ 100,000	£ 98,076			
22/02/24	Innovate Finance Funding	£ 150,000	£ 150,000	£ 75,000		
06/06/24	Transition Finance Council	£ 42,000	£ 5,415	£ 98,000		
07/11/24	Development of a New Culture Strategy	£ 45,000	£ -			
	Total Allocations	£ 1,533,679	£ 734,572	£ 418,000	£ 20,000	£ -
	Balance Remaining	£ 1,006,103		£ 782,000	£ 1,180,000	£ 1,200,000

Bids for Committee's Approval: 12 December 2024

- Research into Historical Trade Enslaved

34,400

-

-

-

Total Balance if pending bids are approved

£ 971,703

£

-

£

782,000

£

1,200,000

	Multi Year PIF Bids	2024/25 Bid	2025/26 Bid	2026/27 Bid	2027/28 Bid
	Multi Year PIF Allocation	£ 787,000	£ 600,000	£ 600,000	£ 600,000
16/12/21	Impact Investment Institute Membership (III)	£ 100,000			
05/05/22	Support for Integrity Council for the Voluntary Carbon Market (IC-VCM) & UK-VCM	£ 200,000			
23/02/23	Finalising CoL Overseas Presence	£ 100,000	£ 50,000	£ 50,000	
08/06/23	Global City of Sport - A New Sport Strategy for The Square Mile	£ 175,000	£ 175,000		
08/06/23	Livery Company Website	£ 20,000	£ 20,000	£ 20,000	
22/02/24	Innovate Finance Funding	£ 150,000	£ 75,000		
06/06/24	Transition Finance Council	£ 42,000	£ 98,000		
	Total Multi Year Allocations	£ 787,000	£ 418,000	£ 70,000	£ -
	Multi Year PIF Allocation Balance	£ -	£ 182,000	£ 530,000	£ 600,000

Bids for Committee's Approval: 12 December 2024

Total Balance if pending bids are approved

£

-

£

182,000

£

530,000

£

600,000

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Policy and Resources Committee - Contingency 2024/25 to 2027/28

Budget	2024/25		2025/26	2026/27	2027/28
Initial Budget	£ 300,000		£ 300,000	£ 300,000	£ 300,000
Uncommitted balance brought forward from 2023/24	£ 31,692		£ -	£ -	£ -
Unspent balances deferred from 2023/24	£ 577,321		£ -	£ -	£ -
Unspent balances in 2023/24 returned to Fund	£ -		£ -	£ -	£ -
Transferred to PIF to meet Multiyear re: Innovate Finance	-£ 145,000				
Transferred to PIF to meet Multiyear re: Transition Finance	-£ 42,000				
Revised Budget	£ 722,013		£ 300,000	£ 300,000	£ 300,000

Date	Name	2024/25 Bid	2024/25 Actual	2025/26 Bid	2026/27 Bid	2027/28 Bid
08/05/14	City of London Scholarship - Anglo-Irish Literature	£ 19,746	£ 4,590	£ -	£ -	£ -
Urgency	Lord Mayor's Show Arrangements	£ 15,000	£ -	£ -	£ -	£ -
09/06/22	Civic Affairs	£ 24,701	£ 62	£ -	£ -	£ -
Urgency	Crossrail Art Programme – Liverpool Street Artworks and Close-Out Matters	£ 15,000	£ -	£ -	£ -	£ -
15/12/22	The Lord Mayor's Show	£ 138,028	£ 59,914	£ -	£ -	£ -
23/02/23	Introducing Electronic Voting	£ 3,597	£ -	£ -	£ -	£ -
23/02/23	Worker Engagement: The City Belonging Project	£ 56,412	£ 25,909	£ -	£ -	£ -
19/10/23	Allocation of Funding to King Edward's Witley School	£ 319,837	£ -	£ -	£ -	£ -
	Total Allocations	£ 592,321	90,475	£ -	£ -	£ -
	Balance Remaining	£ 129,692		£ 300,000	£ 300,000	£ 300,000

Bids for Committee's Approval: 12 December 2024

-	-	-	-	-
-	-	-	-	-
Total Balance if pending bids are approved	£ 129,692	£ 300,000	£ 300,000	£ 300,000

Committee(s): Police Authority Board – For Information Policy and Resources Committee – For Information Port Health and Environmental Services Committee – For Information Licensing Committee – For Information	Dated: 04/12/2024 12/12/2024 07/01/2025 06/02/2025
Subject: Terrorism (Protection of Premises) Bill – ‘Martyn’s Law’	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	Diverse Engaged Communities
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	£
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain’s Department?	Y/N
Report of: City Remembrancer	For Information
Report author: James Edwards, City Remembrancer’s Office	

Summary

This report outlines the provisions of the Terrorism (Protection of Premises) Bill, also known as “Martyn’s Law” and any implications for the City of London Police and Police Authority Board.

Recommendation(s)

Members are asked to note the report.

Main Report

Background

1. The Terrorism (Protection of Premises) Bill was first introduced in the House of Commons in September 2024 and, at the time of writing, awaits its report stage in this first House.
2. The Bill follows a draft Bill introduced by the previous Conservative government which underwent pre-legislative scrutiny by the Home Affairs Committee, to which the City of London Corporation submitted evidence.
3. The Bill would implement a commitment contained in Labour’s General Election manifesto to strengthen the security of public events and venues, requiring those responsible for publicly accessible venues to take action to reduce the threat to the public from terrorist attack.

4. The Bill has cross-party support and has, so far, progressed quickly through its initial legislative stages. Its progress seems likely to continue to be relatively quick given support for the Bill's aims on both sides of the House.

Current Position

5. The Bill requires persons responsible for qualifying premises or qualifying events to take steps to reduce the risk of physical harm to individuals arising from acts of terrorism and – for qualifying events and larger premises – to take steps to reduce their vulnerability to acts of terrorism.
6. Qualifying premises are split into two categories – those standard duty premises that can be expected to host between 200 and 799 individuals from time to time, and enhanced duty premises that can be expected to host 800 or more individuals from time to time. Schedule 1 to the Bill sets out in more detail those premises that fall within its scope.
7. Qualifying events are defined as events likely to be attended by 800 or more members of the public and where access to the event will be controlled by checking tickets or passes or taking payment. The Mayor of London's New Year's Eve fireworks display would be an example of an event that fell into this category, while the Lord Mayor's Show is not.
8. The Bill's requirements for standard duty premises are intended to be simple, focusing on having specified procedures in place to follow in the event of a terrorist attack, including in regard to lockdown, invacuation, evacuation and communication. Those responsible for standard duty premises will be required to implement reasonably practical public protection procedures as appropriate for their premises, and to notify the Security Industry Authority (SIA) that they are responsible for the premises.
9. For enhanced duty premises and qualifying events, the Bill requires the responsible people to notify the SIA in the same manner as for standard duty premises. They are also required to put in place reasonably practical public protection measures to reduce the vulnerability of the premises or event to an act of terrorism, and the risk of physical harm being caused to individuals if an attack was to occur there or nearby. They are also required to provide the SIA with a document setting out the public protection measures that have been put in place.
10. The Bill will establish the SIA as the regulator, which will be given functions in relation to inspections and enforcement. It will be given powers to issue compliance notices and monetary penalties for contraventions in relation to all qualifying premises and events and, in relation to enhanced duty premises and qualifying events, it may also issue restriction notices.
11. For the most part the requirements will be enforced by way of civil penalties and other civil measures. For a contravention in relation to standard duty premises, the maximum amount of a non-compliance penalty is £10,000. For enhanced duty premises or a qualifying event, the maximum penalty is £18 million or %% of the

person's qualifying worldwide revenue. Daily penalties for continuing contraventions are set by the Bill at £500 and £50,000 for standard and enhanced duty premises, respectively.

12. The Bill also creates certain criminal offences: for providing false or misleading information to the Security Industry Authority; for failing to comply with a restriction, compliance or information notice; for impersonating an inspector; and for obstructing an inspector. The Security Industry Authority will be required to issue guidance as to how it intends to exercise its functions, particularly its powers of investigation. The guidance will need to be approved by the Secretary of State. The Security Industry Authority must provide an annual report to the Secretary of State, who will be able to issue directions to the Security Industry Authority, as part of their oversight of the body.
13. The Bill also makes amendments to the Licensing Act 2003 and the Licensing (Scotland) Act 2005, mandating that all new licence applicants applying for a premises licence in England, Wales and Scotland will be required to supply two plans to the Local Licensing Authority in support of the application. The first plan will be a detailed plan for the Local Licensing Authority's use, whilst the second plan - which is the new component of this provision - will be a less detailed plan that will be made available for public inspection.

Implications for the City of London

14. While the Bill makes no direct requirements of the City of London Police, the City of London Corporation itself will be in scope of the Bill, both as a venue operator and as a Licensing Authority. That said, it should be noted that the Corporation would already be compliant with the obligations based on venue operators by the Bill.
15. The Corporation's evidence to the pre-legislative scrutiny stage of the draft Bill set out a number of concerns, including with regard to the Bill's application to 'unboundaried' events, the resource available to develop protection plans under the Bill, and how they would be enforced.
16. While the revised Bill has provided some clarity with regard to enforcement, with the designation of the SIA as the regulator, it is clear that the SIA will need significant upskilling and staffing. The development of guidance by the SIA will be critical in determining how the City Corporation works with them in respect of overlapping areas of responsibility and future collaborative working. Understanding how the SIA will interact with Licensing and Health and Safety authorities will also be relevant.

Corporate & Strategic Implications

Strategic implications – This Bill stresses the importance of public safety in publicly accessible venues and events. Work undertaken by the City Corporation to develop a counter terrorism strategy means it is well placed to respond to Government legislation in this area. The City Corporation recognises the public's expectation that it must do all it

reasonably can to keep them safe, particularly in a part of the UK uniquely at risk given its role in the UK economy.

Financial implications – none

Resource implications – The Bill will require the Corporation to develop - where not already in place – public protection plans and other measures required of qualifying premises under the Bill. Counter-Terrorism-related testing may also be required, despite the disruptive impact on 'Business as Usual', in order to fully meet obligations under the Bill.

Legal implications – Non-compliance with the requirements of the Bill would lead to civil or criminal liability.

Risk implications – Compliance with the requirements of the Bill is, to some extent, reliant on the SIA's development of appropriate guidance and on increasing its capacity to undertake the work of regulator. Delay in this area will increase the risk of non-compliance. Any counter-terrorism-related testing done in order to meet obligations under the Bill is likely to have a disruptive impact on 'Business as Usual' working.

Equalities implications – None

Climate implications – None

Security implications – Planning for counter-terrorism-related testing in order to fully meet obligations under the Bill is likely to have a disruptive impact on 'Business as Usual'.

Conclusion

17. The requirements in the Bill will have implications for the City of London Corporation as a venue operator and licensing authority, if not directly for the City of London Police, though it is important to note that the Corporation would already be compliant with the obligations placed on venue operators. The Bill currently awaits its Report Stage in the House of Commons and passage through the House of Lords.

Appendices

- None

Background Papers

- City of London Corporation submission to the Pre-Legislative Scrutiny – <https://committees.parliament.uk/writtenevidence/122129/html/>
- Terrorism (Protection of Premises) Bill 2024 – <https://publications.parliament.uk/pa/bills/cbill/59-01/0119/240119.pdf>

James Edwards

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Committee(s)	Dated:
Policy and Resources Committee	12 December 2024
Subject: Decisions taken under delegated authority or urgency procedures	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	See background papers
Does this proposal require extra revenue and/or capital spending?	See background papers
If so, how much?	£n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of: The Town Clerk	For Information
Report author: Chris Rumbles, Governance and Member Services Manager	

Summary

This report advises Members of action taken by the Town Clerk outside of the Committee's meeting schedule, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

Recommendation(s)

That Members note the report.

Main Report

Decision Under Standing Order 41(a) – Standing Order 64 (Disciplinary Action)

BACKGROUND:

1. [Standing Order 64](#) (SO64) sets out the procedure by which elected Members can raise complaints about Statutory Officers, namely: The Town Clerk & Chief Executive (Head of Paid Service); the Chamberlain (Chief Finance Officer); and Comptroller & City Solicitor (Monitoring Officer).
2. The City of London Corporation, like other Local Authorities, is obliged to have this Standing Order in accordance with [The Local Authorities \(Standing Orders\) \(England\) Regulations 2001](#). Regulation 6: *Standing Orders in respect of disciplinary action*, states that:

“No later than the first ordinary meeting of the local authority falling after the day on which these Regulations come into force, a local authority must, in respect of disciplinary action against the head of the authority's paid service, its monitoring officer and its chief finance officer—

- (a) incorporate in standing orders the provisions set out in Schedule 3 or provisions to the like effect; and

- (b) modify any of its existing standing orders in so far as is necessary to conform with those provisions.”
3. In light of S6(b), above, and following consultation with leading Counsel (Daniel Stilitz KC) the City Corporation has been advised that the Court of Common Council’s current SO64, requires amendment.
 4. In broad terms, the two changes represent necessary clarification of the existing process. These are:
 - i. An explication of the assessment stage, at which the Commissioning Chairs (i.e. the Chairs/Chairmen of the Policy and Resources Committee, Finance Committee and Corporate Services Committee) determine whether the complaint raises a prima facie case of misconduct.
 - ii. a simple administrative clarification to a reference to “the Statutory Officer Review Panel”, which applies consistency and removes any possible confusion.

The changes were administrative in nature, but the City Corporation has an obligation under Regulation 6 (outlined above) to ensure its Standing Orders are compliant. If unaddressed, it could put the three aforementioned Statutory Officers in a compromising position. As such, it is considered in the best interests for the City of London Corporation as employer, to seek remediation immediately and seek a decision through urgency procedure.

The Town Clerk, in consultation with the Chairman and Deputy Chairman of Policy and Resources Committee resolved to:-

- Approve the amendment to Standing Order 64, for onward approval by the Court of Common Council

Decision Under Policy and Resources Committee Delegation to the Town Clerk – Administrative Change to Community Infrastructure Levy Neighbourhood Fund Policy

BACKGROUND:

Since the original Community Infrastructure Levy Neighbourhood Fund (CILNF) Policy was agreed in 2020 the range and complexity of projects funded through the CILNF has broadened.

A key tenet of the fund is that no grantee can hold more than one grant at any one time, ensuring the successful completion of an activity prior to further investment. Applications to the CILNF are predominantly from organisations but the CILNF policy has always allowed applications from City Corporation service departments if they have wider City-based community support.

CILNF policy states:

‘Applications from City Corporation service departments will be accepted where they: Have the support of a City-based community group, or Can demonstrate that delivery will meet community priorities, either through consultation with communities,

or through an adopted City Corporation strategy which can demonstrate community support.'

Approval was sought to amend the policy as follows:

'Applications from City Corporation teams, divisions and institutions will be accepted where they:

- Have the support of a City-based community group, or*
- Can demonstrate that delivery will meet community priorities, either through consultation with communities, or through an adopted City Corporation strategy which can demonstrate community support.'*

The reasons for requesting the policy amendment were twofold:

Firstly, the restriction to limit CILNF applications to just the three 'City of London Service Departments' excluded applications from any of the 'City of London Corporate Departments' and by inference the 'City of London Institutions' which was clearly not the original intention. This exclusion of applications from 'Corporate Departments' would prevent newly formed teams and relocated teams from being able to submit applications to CILNF such as potentially the 'City Belonging Team' and 'Destination City Team'.

Secondly, several teams have successfully applied for CILNF funding to realise projects on behalf of, for example, residents' associations and Livery Companies. Without an immediate change to the policy wording other strategically important CILNF applications for community endorsed projects cannot be progressed despite these being undertaken by totally different arms of the organisation, in differing physical locations and with different functions/beneficiaries. For example, Housing would be prevented from supporting the redevelopment of Middlesex Street Estate Podium & Garden because Libraries are funded to build a community room in the Barbican Library given they are both within the Community & Children's Services 'Service Department'.

Various department restructures since the drafting of the original CILNF policy has resulted in a diversity of naming conventions in different parts of the organisation.

An exercise has been undertaken to map out the various Service Depts/Corporate Depts/Institutions and their 'services' and 'teams' to identify CILNF funded projects led by CoL teams that were active or in development. Suggested new wording to the CILNF policy 'City Corporation teams, divisions and institutions' was an attempt to futureproof the CILNF policy against further restructures whilst keeping the policy in line with its original intention to support community groups across the City of London to access funding for complex and resident endorsed projects.

The Town Clerk therefore granted approval to an amendment to the Community Infrastructure Levy Neighbourhood Fund (CILNF) Policy as outlined.

Conclusion

Copies of background papers concerning these decisions are available from Chris Rumbles on request.

Contact:

Chris Rumbles

Governance and Member Services Manager, Town Clerk's Department

Email: christopher.rumbles@cityoflondon.gov.uk

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of the Local Government Act 1972.

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