



Port Health & Environmental Services Committee

Date: TUESDAY, 20 SEPTEMBER 2016
Time: 11.30 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

| | |
|------------------------------------|----------------------------------|
| Wendy Mead (Chairman) | Professor John Lumley |
| Jeremy Simons (Deputy Chairman) | Alderman Julian Malins |
| Deputy John Absalom | Andrew McMurtrie |
| Keith Bottomley | Brian Mooney |
| Dennis Cotgrove | Hugh Morris |
| Karina Dostalova | Barbara Newman |
| Peter Dunphy | Ann Pembroke |
| Deputy Kevin Everett | Henrika Priest |
| Deputy Bill Fraser | Deputy Richard Regan |
| Anne Fairweather | Delis Regis |
| George Gillon | Deputy John Tomlinson |
| Deputy Stanley Ginsburg | Deputy James Thomson |
| Graeme Harrower | John Scott |
| Alderman Peter Hewitt | Michael Welbank (Chief Commoner) |
| Wendy Hyde | Mark Wheatley |
| Vivienne Littlechild | Philip Woodhouse |

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 19 July 2016.
For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS**
To note the current list of Outstanding Actions.
For Information
(Pages 9 - 12)
5. **APPOINTMENT OF A REPRESENTATIVE TO THAMES21**
To consider the appointment of a representative to an Outside Body.
For Decision
6. **OPEN SPACES DEPARTMENTAL BUSINESS PLAN 2016-19 - QUARTER 1 2016/17 PROGRESS REPORT**
Report of the Director of Open Spaces.
For Information
(Pages 13 - 26)
7. **DEPARTMENT OF THE BUILT ENVIRONMENT BUSINESS PLAN 2016-19 - QUARTER 1 2016/17 PROGRESS REPORT**
Report of the Director of the Built Environment.
For Information
(Pages 27 - 34)
8. **DEPARTMENT OF THE BUILT ENVIRONMENT RISK MANAGEMENT UPDATE**
Report of the Director of the Built Environment.
For Information
(Pages 35 - 42)
9. **NOVATION OF HAZARDOUS WASTE COLLECTION AND DISPOSAL CONTRACT**
Report of the Director of the Built Environment.
For Decision
(Pages 43 - 46)
10. **PORT HEALTH AND PUBLIC PROTECTION BUSINESS PLAN 2016-19 - QUARTER 1 2016/17 PROGRESS REPORT**
Report of the Director of Markets and Consumer Protection.
For Information
(Pages 47 - 68)

11. **DEPARTMENT OF MARKETS AND CONSUMER PROTECTION RISK MANAGEMENT UPDATE**
Report of the Director of Markets and Consumer Protection.
For Information
(Pages 69 - 100)
12. **FUNDING FOR A LOW EMISSION NEIGHBOURHOOD**
Report of the Director of Markets and Consumer Protection.
For Information
(Pages 101 - 104)
13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
15. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-public Agenda

16. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 19 July 2016.
For Decision
(Pages 105 - 106)
17. **OUTSTANDING ACTIONS**
To note the current Non-Public list of Outstanding Actions.
For Information
(Pages 107 - 108)
18. **WAIVER: APPOINTMENT OF URBAN MOBILITY SOLUTIONS FOR THE LOW EMISSION NEIGHBOURHOOD PROJECT**
Report of the Director of Markets and Consumer Protection.
For Information
(Pages 109 - 112)
19. **DEBT ARREARS - PORT HEALTH AND ENVIRONMENTAL SERVICES PERIOD ENDING 30 JUNE 2016**
Joint report of the Director of Open Spaces, the Director of the Built Environment, and the Director of Markets and Consumer Protection.
For Information
(Pages 113 - 120)
20. **REPORT OF ACTION TAKEN BETWEEN MEETINGS**
Report of the Town Clerk.
For Information
(Pages 121 - 122)

21. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**