



## Markets Committee

**Date:** WEDNESDAY, 20 SEPTEMBER 2017  
**Time:** 11.30 am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

James Tumbridge (Chairman)	Tim Levene
John Scott (Deputy Chairman)	Deputy Edward Lord
Rehana Ameer	Alderman Professor Michael Mainelli
Tom Anderson	Andrew Mayer
Adrian Bastow	Deputy Robert Merrett
Matthew Bell	Andrien Meyers
Peter Bennett	Deputy Brian Mooney
Nicholas Bensted-Smith	Deputy Joyce Nash
Chris Boden	Stephen Quilter
John Chapman	Ruby Sayed
Richard Crossan	Ian Seaton
Deputy Kevin Everett	Oliver Sells QC
Sophie Anne Fernandes	Deputy Dr Giles Shilson
John Fletcher	Deputy Tom Sleigh
Angus Knowles-Cutler	Deputy John Tomlinson
Gregory Lawrence	Michael Welbank

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Lunch will be served in the Guildhall Club at 1pm  
N.B. Part of this meeting could be the subject of audio or visual recording

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**  
To agree the public minutes of the meeting held on 19 July 2017.  
**For Decision**  
(Pages 1 - 10)
4. **BUSINESS PLAN UPDATE**  
Report of the Director of Markets & Consumer Protection.  
**For Information**  
(Pages 11 - 34)
5. **MARKETS COMMITTEE RISK UPDATE**  
Report of the Director of Markets & Consumer Protection.  
**For Information**  
(Pages 35 - 42)
6. **CHRISTMAS 2017 - SMITHFIELD MARKET TRAFFIC MANAGEMENT PLAN**  
Report of the Superintendent of Smithfield Market.  
**For Decision**  
(Pages 43 - 58)
7. **SUPERINTENDENTS' UPDATES**  
The Superintendents to be heard.  
**For Information**
8. **SMITHFIELD MARKET CONDENSER WATER COOLING SYSTEM - UPDATE**  
Report of the City Surveyor.  
**For Information**  
(Pages 59 - 62)
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **EXCLUSION OF THE PUBLIC**  
**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

## Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 19 July 2017.  
**For Decision**  
(Pages 63 - 66)
13. **ADVERTISING HOARDINGS, BILLINGSGATE MARKET**  
Report of the City Surveyor.  
**For Decision**  
(Pages 67 - 74)
14. **CONCESSIONARY PARKING AT SMITHFIELD MARKET DURING THE CHRISTMAS PERIOD 2017**  
Report of the Superintendent of Smithfield Market.  
**For Decision**  
(Pages 75 - 78)
15. **DEBT ARREARS**  
Report of the Director of Markets & Consumer Protection.  
**For Information**  
(Pages 79 - 90)
16. **TENANCIES AT WILL AND ASSIGNMENTS**  
Report of the Director of Markets & Consumer Protection.  
**For Information**  
(Pages 91 - 94)
17. **POULTRY MARKET MAJOR REPAIRS PROJECT**  
Report of the City Surveyor.  
**For Decision**  
(Pages 95 - 108)
18. **STRATEGIC MARKETS REVIEW**  
Report of the Director of Markets & Consumer Protection (TO FOLLOW).  
**For Information**
19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**