



Finance Grants Oversight and Performance Sub Committee

Date: TUESDAY, 25 JULY 2017

Time: 3.15 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Simon Duckworth, Bishopsgate Within (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Jamie Ingham Clark
Oliver Lodge
Jeremy Mayhew
Sheriff & Alderman William Russell
Randall Anderson

Enquiries: Julie Mayer
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Lunch will be served in Guildhall Club at the rising of the Committee
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**
3. **MINUTES**
To agree the public minutes and non public summary of the meeting held on 21 February 2017.

For Decision
(Pages 1 - 4)
4. **CENTRAL GRANTS PROGRAMME - UPDATE REPORT**
Report of the Chief Grants Officer

For Information
(Pages 5 - 18)
5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
7. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-public Agenda

8. **NON-PUBLIC MINUTES**
To approve the non-public minutes of the meeting held on 21 February 2017.

For Decision
9. **CENTRAL GRANTS PROGRAMME, OPTIONS FOR ON-GOING DELIVERY APPROACH**
Report of the Chief Grants Officer.

For Discussion
(Pages 19 - 24)
10. **BENEFITS AND GRANTS IN KIND**
Report of the Chamberlain and Chief Grants Officer .

For Decision

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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FINANCE GRANTS OVERSIGHT AND PERFORMANCE SUB COMMITTEE

Tuesday, 21 February 2017

Minutes of the meeting of the Finance Grants Oversight and Performance Sub Committee held at Guildhall on Tuesday, 21 February 2017 at 3.20 pm

Present

Members:

Simon Duckworth (Chairman)
Randall Anderson
Deputy John Barker
Nicholas Bensted-Smith

Nigel Challis
Alderman Professor Michael Mainelli
Jeremy Mayhew

In Attendance

Officers:

David Farnsworth	-	Chief Grants Officer, Town Clerk's
Karen Atkinson	-	Head of Charity & Social Investment Finance
Emily Rimington	-	Comptroller and City Solicitor
Anne Pietsch	-	Comptroller and City Solicitor
Julie Mayer	-	Town Clerk's
Jack Joslin	-	Town Clerk's
Scott Nixon	-	Town Clerk's

1. APOLOGIES

Apologies were received from Philip Woodhouse, Roger Chadwick, Jamie Ingham Clark and Sheriff and Alderman William Russell.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Jeremy Mayhew declared a non-pecuniary interest in respect of agenda item 5 as he had once received hospitality from 'Prisoners of Conscience'.

3. MINUTES

The public minutes and non-public summary of the meeting held on 15th November 2016 were approved.

4. OUTSTANDING ACTIONS LIST

Members received the Sub Committee's outstanding actions list.

5. CENTRAL GRANTS PROGRAMME (CGP) - UPDATE

The Sub Committee considered a report of the Chief Grants Officer, which provided an update on the Central Grants Programme. At the last meeting, Members requested an update on previous recipients of City of London Corporation Grants, which fell outside the scope of the new criteria, and this information was set out in paragraph 9 of the report.

Members were asked to consider whether any of these organisations might warrant further discussion; both in terms of their historic relationships with the City of London Corporation and the social-economic value of previous and future grants. The Chairman asked Members to consider visible patronage rather than just quantum. The Chief Grants Officer suggested that, for some recipients, it might be more appropriate to insert new budget lines, subject to agreement by the relevant Service Committee/Resource Allocation Sub Committee, as opposed to encouraging a reliance on grants.

Members noted that if they were to consider a case for on-going support for any or all of the previous grant recipients, falling outside the scope of the new criteria, they could report this to the relevant Service Committees to consider, as appropriate, in any review of the policies which had been adopted to guide grant-making. The Chief Grants Officer advised that the outcome of these reports could provide the Finance Grants Oversight and Performance Sub Committee with a further gap analysis and inform a decision of the Service/Resource Allocation Sub Committee, if appropriate.

RESOLVED, that – The Finance Grants Oversight and Performance Sub Committee receive a report at their next meeting addressing any funding gaps which have been identified under the current criteria and, if appropriate, the report may include a recommendation relating to funding gaps and reference to the relevant service committees.

6. CENTRAL GRANTS PROGRAMME (CGP) INTERIM FINANCIAL REPORT (RECOMMENDATIONS FOR CITY'S CASH ALLOCATIONS TO PROGRAMME THEMES)

The Sub Committee received an interim financial report of the Chief Grants Officer in respect of the Central Grants Programme (CGP) budget and management fee. Members noted that less funding was likely to be available next year and that a report would be presented to the March meeting of the Policy and Resources Committee; providing an analysis of running costs and justification for any additional resources.

RESOLVED, that – the report be noted.

7. CENTRAL GRANTS PROGRAMME (CGP) WORK PROGRAMME
Members received the Sub Committee's Work Programme for 2017.

8. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE
There were no questions.

9. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT
There were no items.

10. **EXCLUSION OF THE PUBLIC**

RESOLVED, that – Under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information, as defined in Part 1, Schedule 12A, of the Local Government Act.

Item No	Paragraph No
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11. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 15th November 2016 were approved.

12. **BENEFITS IN KIND REPORTING**

The Sub Committee considered and approved a report of the Chief Grants Officer in respect of Benefits in Kind (BIK) reporting.

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items.

The meeting ended at 4.05 pm

Chairman

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Committee Finance Grants Oversight and Performance Sub-Committee	Dated: 25/07/2017
Subject Central Grants Programme (CGP) - Update	Public
Report of: Chief Grants Officer	For information
Report author: Jack Joslin, Senior Grants Officer, Central Grants Unit	

Summary

This report provides an update on the CGP. The report includes the outcomes of the first CGP grant round delivered in 2016/2017; an update on the Senior Grants Officer's (SGO) workshops for grantees; an overview of current grant deadlines and an update on the implementation of the monitoring and evaluation systems for the CGP.

Recommendations:

- a) To note the CGP progress update.

Main Report

Background

1. In March 2016, the Resource Allocation Sub-Committee and the Policy and Resources Committee received a report outlining the work that had been undertaken to date to implement the recommendations of the Effectiveness of Grants Service Based Review (SBR). The aim of the review was to increase the strategic impact of grant-making, ensure that the grants are managed more efficiently and effectively, improve the consistency and quality of the customer experience and so bring consequential reputational benefits. The report recommended a consolidated CGP be implemented.
2. In order to manage the CGP effectively a new CGU was proposed. The CGU would be responsible for the management of all grant applications, monitoring and evaluation processes and committee reporting procedures.
3. It was agreed that the CGU would be co-located with City Bridge Trust (CBT) in order to facilitate consistency of approach and harmonise service standards. The Chief Grants Officer, responsible for the grant-making activities of CBT will maintain an overview of the CGU, with relevant input from the Head of Charity and Social Investment Finance.

4. The four CGP funding themes were agreed in March 2016 by the Policy and Resources Committee, and the eligibility criteria subsequently agreed by each respective grant-giving committee.
5. The CGP started accepting grant applications from 15 August 2016 and was managed by an interim resource until the SGO secondment from CBT started in October 2016.

CGP Update

6. An update on the progress of the first CGP grant round is provided in the below table:

Funding Theme	Committee/Officer Panel date	Total number of applications received	Total number of applications approved	Total funding awarded through CGP (£)
Education and Employment	Education Charity Sub-Committee - December 2016, The City of London Corporation Combined Education Charity (290129).	14 applications. (1 from a school and 13 applications from individuals)	8	25,000
	Education Charity Sub-Committee - December 2016, (The City Educational Trust Fund (290840).	5 applications	2	14,500
Inspiring London through Culture	Culture, Heritage and Libraries - February 2017. (No Charitable funds to manage)	16 applications	9	54,832
Stronger Communities	Officer Panel - March 2017 The City of London Corporation Combined Relief of Poverty Charity (1073660)	7 applications	4	38,670
Enjoying Green Spaces and the Natural Environment	Officer Panel - March 2017, (No Charitable funds to manage).	8 applications	6	74,020

Inspiring London through Culture	Officer Panel – 28 July 2017	8 applications	TBD	TBD
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7. Detail of all applications approved, declined and withdrawn to date under the CGP is shown at Appendix 1.

Workshops for prospective grantees

8. In order to ensure that prospective grantees are given the opportunity to discuss potential applications with the Senior Grants Officer (SGO), a series of one to one advice sessions have been delivered at the Guildhall. Two have been delivered to date with an average of six organisations attending each session. Feedback from those attending has been positive. Additional sessions will be held, at appropriate times before established grant deadlines.
9. Four additional one to one meetings have been delivered in the build up to the last Inspiring London through Culture deadline either face to face or over the phone.

Overview of current deadlines

10. The Inspiring London through Culture programme of the CGU had a recent deadline on 29th June 2017. 8 applications have been received with an Officer Panel arranged for 28th July 2017. Decisions for this round of funding will be agreed at Culture, Heritage and Libraries Committee in September.
11. The eligibility criteria for the Education and Employment theme of the CGU is being revised. The Education Charity Sub-Committee met on 14 February 2017. Members received and approved the revised eligibility criteria for the City Educational Trust Fund (Charity Number 290840) and the City of London Corporation Combined Education Charity (Charity Number 312836).
12. At the time of writing a joint report with the revised eligibility criteria is being considered by the Community and Children’s Services Committee and then for approval by the Education Board. A verbal update will be provided at this meeting. Once the new criteria has been approved application for the Education and Employment programme will re-open with decisions to be made at the Education Charity Sub-Committee in October.
13. Stronger Communities and Enjoying Green Spaces and the Natural Environment are currently closed and your Officer is consulting with departments on new deadlines.

Monitoring

14. Since the last meeting of the Sub-Committee the SGO has set up and implemented an online monitoring and evaluation system in line with best

practice from the City Bridge Trust. Analysis of the first grant awards will be provided the next time this Sub-Committee meets.

Appendix 1 – Overview of all applications approved, declined and withdrawn.

Background Papers:

- Policy and Resources Committee, January 2017, 'Review and Reclassification of Former Finance Grants Sub-Committee Grants'.

Jack Joslin
Senior Grants Officer
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Appendix 1

Education and Employment - 12th December 2016

Combined Education Charity

Grants Awarded

Name of Educational Institution	Status	Project Title	Recommended Amount
The City Academy, Hackney	Active	£3,000 to provide workshops, instrumental lessons and trips to concerts for 29 students attending the City Academy, Hackney.	3,000
Goldsmiths, Univ. of London	Active	£3,000 contribution towards the funding of an MSc in Data Science at Goldsmiths University.	3,000
Guildhall School of Music and Drama	Active	£3,000 towards fees for a full-time Postgraduate course in Advanced Instrument Studies.	3,000
Guildhall School of Music and Drama	Active	£3,000 towards fees for a Master's degree in Music (MMus) at Guildhall School of Music and Drama.	2,000
Institute for arts in therapy and education	Active	£3,000 towards fees for an MA in Integrative Art Psychotherapy at the Institute for Arts in Therapy and Education.	3,000
Institute for arts in therapy and education	Active	£3,000 towards fees, therapy costs and travel for a Postgraduate Certificate in Counselling Using the Arts.	3,000

Name of Educational Institution	Status	Project Title	Recommended Amount
Royal College of Art	Active	£3,000 towards the cost of course materials, travel and course related excursions associated with the final year of a Menswear Fashion MA at the Royal College of Art.	3,000
University of the Arts London: Central Saint Martins	Active	£3,000 towards fees for the study of a 2 year MA course in Character Animation at Central St Martins.	3,000
			23,000

Rejected and Withdrawn Grants

Name of Educational Institution	Status	Project Title	Recommended Amount
London Metropolitan University	Rejected	The course of study takes place outside of the UK.	0.00
The London School of Beauty & Make-up	Rejected	The application did not meet sufficiently meet the objects of the charity.	0.00
Pimlico Academy	Rejected	The application did not meet sufficiently meet the objects of the charity.	0.00
School of Oriental and African Studies	Rejected	The application was retrospective and the course had already taken place.	0.00
University of Greenwich	Rejected	The applicant had received funding from the Combined Education Charity in the last 5 years.	0.00

Name of Educational Institution	Status	Project Title	Recommended Amount
Middlesex University	Withdrawn	The application was withdrawn.	0.00

City Education Trust Fund

Grants Awarded

Name of Organisation	Status	Project Title	Recommended Amount
Friends of the Guildhall Art Gallery (FOGAG)	Active	£6,000 towards the bursary cost of the Conservators Internship at the Guildhall Art Gallery for the September 2017 intake.	6,000
Queen Mary University of London	Active	£8,500 to support the running costs of two Science, Technology, Engineering and Maths (STEM) Summer School in 2017 for 30 year 10 students from across London.	8,500
			14,500

Rejected and Withdrawn Grants

Name of Educational Institution	Status	Project Title	Recommended Amount
Prisoners of Conscience (PoC) Appeal Fund	Rejected	The application did not sufficiently meet the objects of the charity.	0.00

Mount Carmel Catholic College for Girls*	Withdrawn	The application was withdrawn	0.00
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Name of Educational Institution	Status	Project Title	Recommended Amount
NATIONAL CAMPAIGN FOR THE ARTS (CHARITY) LIMITED	Withdrawn	The application was withdrawn	0.00

Inspiring London through Culture - 6th February 2017

Grants Awarded

Name of Organisation	Status	Project Title	Recommended Amount
Albert & Friends Instant Circus (A&FIC)	Active	£1,417 to support the cost of the production manager, production assistant and associated project costs of delivering a day of youth circus performances in the City. Funding will only be released on condition that permission for the activity is confirmed.	1,417
City Music Foundation	Active	£2,915 to support the cost of the artists performing at the City of London Beerfest in July 2017.	2,915
Commission4Mission	Active	£7,500 for the performance, staffing and equipment costs for the Stations of the Resurrection at St Paul's Cathedral.	7,500
London Symphony Orchestra Limited	Active	£7,500 contribution for the artist fees, production and installation costs of the Orchestrating Moments programme.	7,500
Open Audio Ltd	Active	£7,500 contribution to the production and installation of the sonic trail for the House of Sound project taking place over Open House weekend in September.	7,500

Name of Organisation	Status	Project Title	Recommended Amount
Open City Architecture	Active	The 'A City for All' initiative is a new pre-festival school engagement strand, as part of our existing Archikids Festival.	7,200
STAGETEXT	Active	£6,800 to fund the awareness raising event, training sessions, discounted performances and associated running costs to improve the accessibility of City venues to the deaf, deafened and hearing impaired.	6,800
Thames Festival Trust	Active	£10,000 to support the Poets on a Boat project, its work in schools and the filming and dissemination of the work across the Totally Thames festival.	10,000
Voces Cantabiles Music	Active	£4,000 to support the workshops at the Gresham Centre, the rehearsals, concert and the project management.	4,000
			54,832

Rejected and Withdrawn Grants

Name of Educational Institution	Status	Project Title	Recommended Amount
Amos Trust	Rejected	The officer panel decided the application did not sufficiently meet the criteria of the programme.	0.00
CITY OF LONDON CHOIR	Rejected	The officer panel decided the application did not sufficiently meet the criteria of the programme.	0.00
The Guild Church of St Lawrence Jewry next Guildhall	Rejected	The officer panel decided the application did not sufficiently meet the criteria of the programme.	0.00

Name of Educational Institution	Status	Project Title	Recommended Amount
HMS President Preservation Trust	Rejected	The application did not meet the eligibility criteria of the programme.	0.00
ArtCity Nights	Withdrawn	The application was Withdrawn	0.00
The East London Fringe Festival	Withdrawn	The application was Withdrawn	0.00
Nonclassical	Withdrawn	The application was Withdrawn	0.00

Stronger Communities – 6th April 2017

Name of Educational Institution	Status	Project Title	Recommended Amount
City Gateway	Active	£9,000 to provide two residential opportunities for 24 young people living on City housing estates. Residentials are to be taken before the expiry of the current contract (this will be December 2017).	9,000
Fusion Lifestyle - City of London	Active	£10,000 to supply Boxing equipment for the City of London Police Boxing Club for young people and adults living on City of London Estates. Please confirm that the boxing club activities will be coordinated with other partners on the youth programme board.	10,000
Global Action Plan	Active	£10,000 to support a programme of work that empowers residents of City of London housing estates to reduce their exposure to air pollution. The grant is conditional on the organisation working in partnership with public health and the air quality team at the City of London Corporation.	10,000

Name of Educational Institution	Status	Project Title	Recommended Amount
Golden Lane Residents Association	Active	<p>£9,670 to assess the feasibility of and propose community led management model of the Golden Lane Estate Community Centre.</p> <p>Conditional on the consultant to meet with City of London officers to understand existing and potential models for City of London management of community facilities for comparison purposes.</p>	9,670
			38,670

Rejected Grants

Name of Educational Institution	Status	Project Title	Recommended Amount
Alexandra Rose Charity	Rejected	The officer panel decided the application did not sufficiently meet the criteria of the programme.	0.00
Futureversity	Rejected	The officer panel decided the application did not sufficiently meet the criteria of the programme.	0.00
Volunteering Matters	Rejected	The officer panel decided the application did not sufficiently meet the criteria of the programme.	0.00

Enjoying Green Spaces and the Natural Environment – 19th April 2017

Organisation Name	Status	Project Description	Request Amount
Alzheimer's Society	Active	£14,950 over 12 months to support the cost of a Dementia support worker (10.5hpw), volunteer costs and associated running costs for the delivery of a 'Singing for the Brain' programme at 'The View' in Epping Forest.	14,950
Ancient Tree Forum	Active	£12,770 for staff time, volunteer expenses and additional project costs to deliver an Ancient Tree project across four City of London Green Spaces.	12,770
Epping Forest Centenary Trust	Active	£12,000 for the part-time salary costs of the Project Officer, signs and banners and associated project costs.	12,000
Epping Forest Conservation Volunteers (EFCV)	Active	£12,050 to support the training course costs and purchase of equipment for volunteers to carry out conservation tasks in Epping Forest.	12,050
Friends of City Gardens	Active	£10,250 to support the costs to deliver the City's Biodiversity Action Plan over a 12 month period.	10,250
Heath Hands	Active	£12,000 for the part-time salary costs of the Project Assistant and associated project costs.	12,000
			74,020

Rejected Grants

Name of Educational Institution	Status	Project Title	Recommended Amount
Bromley by Bow Centre	Rejected	The officer panel decided the application did not sufficiently meet the criteria of the programme.	0.00
London Wildlife Trust	Rejected	The officer panel decided the application did not sufficiently meet the criteria of the programme.	0.00

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